

SCHOOL DISTRICT OF BRADFORD COUNTY
JOB DESCRIPTION
SCHOOL SOCIAL WORKER

QUALIFICATIONS:

1. Minimum of a Bachelor's Degree
2. Florida certification/licensure in Social Work
3. Minimum of three (3) years as a School Social Worker or such alternatives or additions to the above as the Board may deem appropriate and necessary.

KNOWLEDGE, SKILLS AND ABILITIES:

Ability to identify and interpret family dynamics affecting a student's learning; ability to interact professionally with teachers, parents, therapists, doctors and other professional staff; ability to interview families and prepare adequate social history information as per professional and School Board directives; an understanding of basic child development; the ability to develop problem solving strategies to assist families, students, and school personnel; ability to serve the child and family, as well as a liaison between the child, family, and school; possess and exhibit effective interpersonal skills; possess and demonstrate effective written communication skills for record keeping and report writing.

REPORTS TO:

Assistant Superintendent

JOB GOAL:

To use recognized social work methods of social assessment, casework, family social work and community liaison to assist Bradford County students & families.

SUPERVISES:

N/A

PERFORMANCE RESPONSIBILITIES:

1. *Establish a working relationship with community agencies.*
2. *Maintain thorough and accurate records.*
3. *Conduct interviews and assessments of needs.*
4. *Develop a plan of treatment and/or services.*
5. *Follow up on treatment service plans.*
6. *Serve as a child advocate always paying attention to the legal aspects.*
7. *Provide case management services.*
8. *Make home visits, if needed, to determine appropriate interventions for students.*
9. *Serve as a liaison between the school and other agencies.*
10. *Serve on the School Health Advisory Committee.*

SCHOOL SOCIAL WORKER (Continued)

11. Attend workshops, conferences, and training to remain current in policies and enhance ability.

Perform other incidental tasks consistent with the goals and objectives of this position.

PHYSICAL REQUIREMENTS:

Light Work: Exerting up to 20 pounds of force occasionally and/or up to 10 pounds of force frequently as needed to move objects.

TERMS OF EMPLOYMENT:

Salary and benefits shall be paid consistent with the District's approved compensation plan.

Length of the work year and hours of employment shall be those established by the District.

EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

Job Description Supplement Code 10

*Essential Performance Responsibilities are Italicized

@EMCs

Approved
6-22-20