Skyward Annual Forms

It is that time of year to fill out the forms that need to be returned each school year.

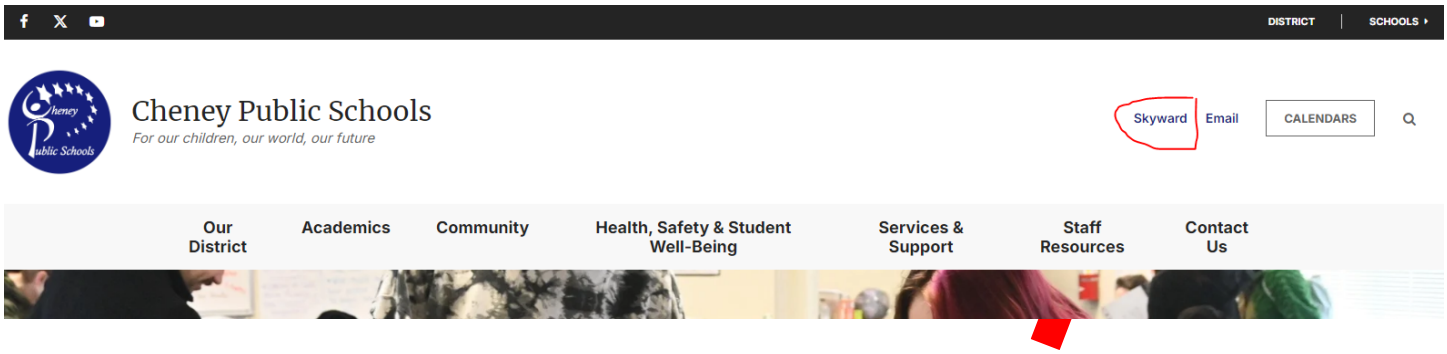
This year, you have the option of filling them out through Family Access as well! Instructions are attached. If you prefer to fill out the paper copies, you can return them in your child's folder.

If you have any questions, please call the Salnave Office at 509-559-4700.

Skyward Family Access Guide

To make it easier to be involved in your child's education, you have the opportunity to view your child's schedule, attendance, discipline, basic student information, assignments, current grades, add money to your child's food service account, and more all online through Skyward Family Access. To access Skyward, follow the steps below.

1. Visit Cheney Public Schools homepage: www.cheneysd.org.
2. Click on the **Skyward** button in the upper right-hand corner of the homepage next to the envelope.



3. Enter your Login ID and password. **If you do not have or remember your login info, or have questions, please contact the office at 509-559-4700 for assistance.** If you have other students in our district, you can view their information with the same login and password.

My Login ID (not case sensitive):

My Password (IS case sensitive and will be changed when you log in for the first time):

Family Access

Student Name

Guardian Name | My Account | Email History | Exit

District Links

Home
Online Forms
Calendar
Gradebook
Attendance
Student Info
Food Service
Schedule
Discipline
Test Scores
Fee Management
Portfolio
Skylert
Health Info
Login History

Activity Participation Forms

(CHENEY MIDDLE SCHOOL)

Step 1. Emergency Release (Required)

Print | View Full Screen

ATHLETIC/ACTIVITY EMERGENCY INFORMATION

Complete emergency information for your student to participate in extracurricular activities for the school year.

Student Name:
Address:
Birthdate: Grade: Gender:
Primary Parent/Guardian Contact Name:
Emergency Primary Parent/Guardian Contact Phone:
Alternate Emergency Contact Name: Alternate Emergency Contact Phone:
Family Physician: Family Physician Phone:
Insurance Carrier Preferred Hospital
Known Allergies
Previous Injuries that needed medical attention (please list and date)
In the event of a serious injury, if your family physician is not available or cannot be located, does the C
nearest medical attention? Yes No

If "No", what procedure(s) do you wish the staff to follow?

Parent/Guardian Signature Date

I understand that by inserting my name in the signature fields I am submitting an electronic signatur it were signed in person.

Form No. 688 (Rev.4-16)

Complete Step 1 Only | Complete Step 1 and move to Step 2

Activity Participation Forms
1. Emergency Release
2. Activity Code
3. Concussion Form
4. Insurance Waiver
5. Risk and Release
6. Complete Activity Participation Forms

Previous Step | Next Step

Fill out each form then click on <u>Complete Step</u> to submit it. Then click on the next form on the list, and repeat.
If you have submitted them correctly, there should be checkmarks beside each: form.

District Message

1. Emergency Release
Completed 08/08/2016 12:17pm

2. Activity Code
Completed 08/08/2016 12:17pm

3. Concussion Form
Completed 08/08/2016 12:18pm

4. Insurance Waiver

Family Access

Student Name

Guardian Name | My Account | Email History | Exit

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Food Service

Applications

Current Account Balance	
	$19.00
Lunch Type:	Paid

Today's Lunch Menu — Lunch Calendar

No lunch menu details are available for the current date.

Food Service Messages/Links

(CHENEY MIDDLE SCHOOL)

Online free/reduced-price meal applications are available. Select the Applications tab to begin this process.

(CHENEY MIDDLE SCHOOL) View Totals

Payment Date	Payment	Check #
Tue Jan 17, 2017	$50.00	2578
Fri Dec 16, 2016	$20.00	2575
Fri Mar 11, 2016	$32.00	
Mon Mar 7, 2016	$20.00	
Wed Feb 24, 2016	$25.00	2443
Tue Dec 15, 2015	$100.00	
Wed Oct 21, 2015	$100.00	
Wed Oct 21, 2015	$15.00	

Weekly Purchases For: Sun Jan 22, 2017

Previous Week | Next Week

(CHENEY MIDDLE SCHOOL)

Week Total: $15.50

Key Pad Number:

Item	Price
Sun Jan 22, 2017	
No purchases for this date.	
Mon Jan 23, 2017	
Breakfast	$1.75
Lunch	$3.00
Total	**$4.75**
Tue Jan 24, 2017	
Breakfast	$1.75
Lunch	$3.00
Total	**$4.75**
Wed Jan 25, 2017	
Lunch	$3.00
Total	**$3.00**
Thu Jan 26, 2017	
Lunch	$3.00
Total	**$3.00**
Fri Jan 27, 2017	
No purchases for this date.	

Under the Food Service tab you will find the balance of your child's account, see their purchases, and have access to the free and reduced lunch application form.

Family Access

Student Name

Guardian Name | My Account | Email History | Exit

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- Fee Management
- Portfolio
- Skylert
- Health Info
- Login History

Skylert enables you to receive notifications concerning your child(ren). You have control over which notifications to receive and how you would like to receive them.

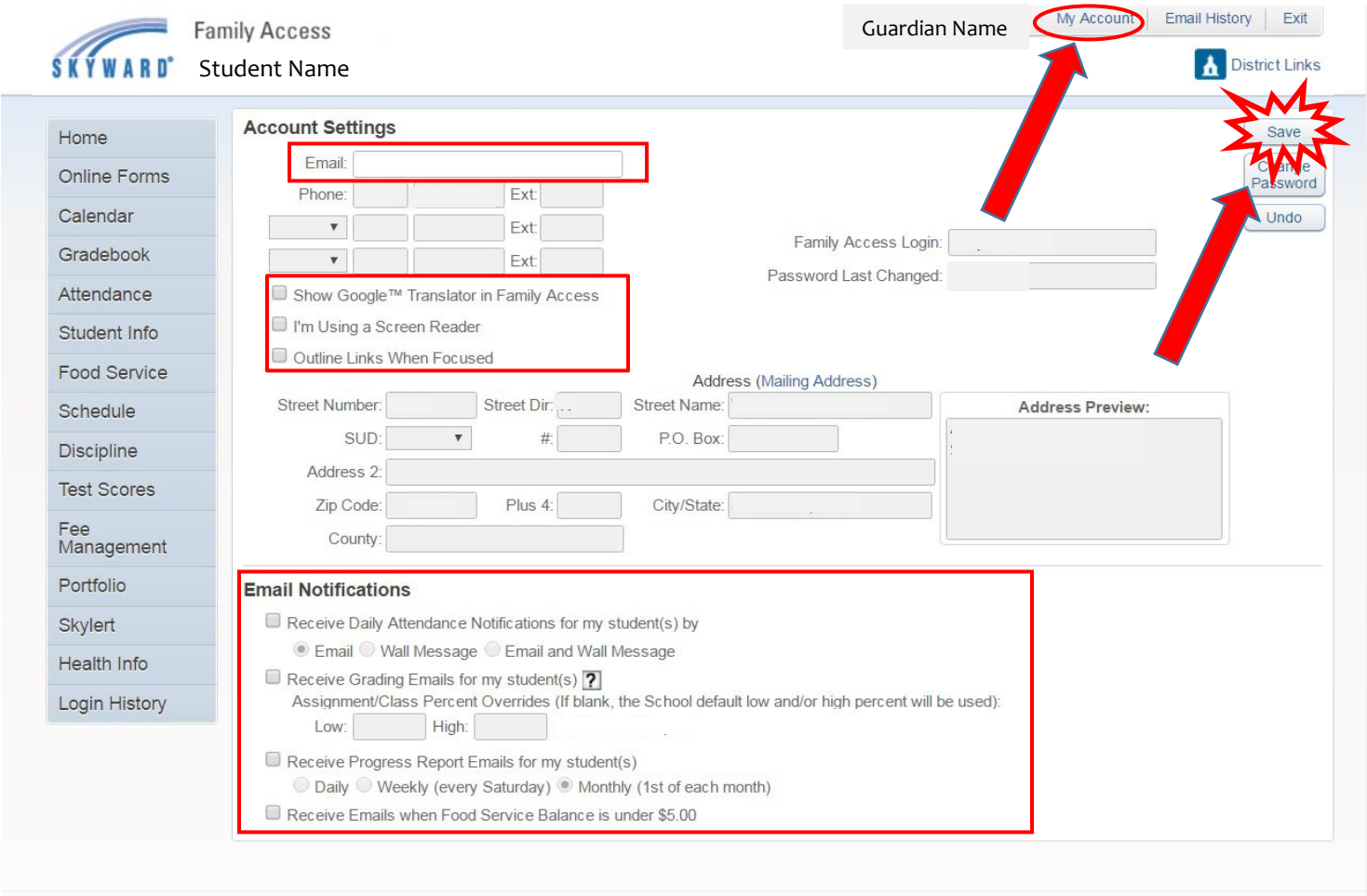
Save

My Skyward Contact Info

Contact Info	Emergency	Attendance	General	Food Services	Survey
* Primary Phone:					
Family With	☑	☑	☑	☑	☑
Phone:					
Family With	☑	☐	☐	☐	☐
Phone:					
Family With	☑	☐	☐	☐	☐
Home Email:					
Family With	☑	☑	☑	☑	☑

Additional Contact Info for Family With

Text Message Numbers	Emergency	Attendance	General	Food Services
Phone 1:	☑	☑	☑	☑

Skylert is an option which allows parents to sign up and receive text messages. You can choose what types of messages you receive, from emergency messages only to text messages about your child's lunch balance. This is also another area where you can update your primary phone number and home email address.

The following is a screen shot of the My Account tab next to the guardian name in the upper right corner of the page. Here you can change your email address, check the boxes if you are using any of the tools listed, and sign up for email notifications for your child's attendance and grades plus receive progress reports. Be sure to hit the **SAVE** after making any changes!