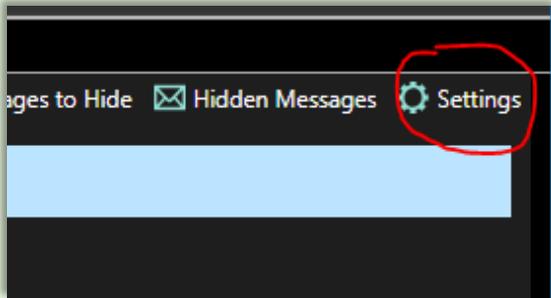
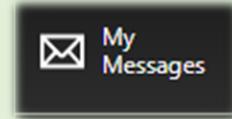


How to Set up Family access Grade Alerts

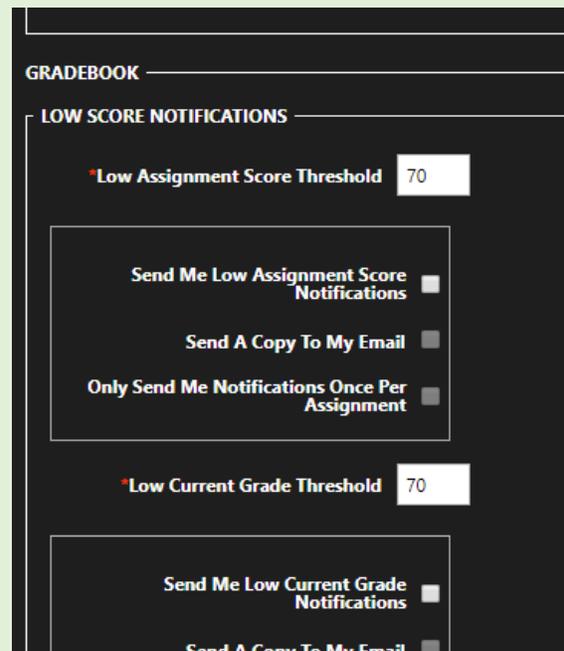
- Login to [Skyward Family Access](#)
- Once you log in, look to the top right of the webpage. You will see “My Messages”. Click on this to open your message center.



Next you will click on the Settings option in the Message Center.

This will be on the right side of the webpage as well.

- Afterward, you will need to scroll down until you see the “Gradebook” / “Low Assignment Score..”. Here is where you can make your adjustments on how low of a score you would like to be notified about and how.



- As you make changes you will notice that a “Save” option will pop-up. Be sure to click and save your changes. Once you do you are now done and will start to receive notifications.

