

THE OAKLAND PUBLIC SCHOOLS

Office of the Superintendent

and

Secretary of the Board

BOARD OF EDUCATION

Regular Monthly Meeting

Administrative Offices

3:30 PM

MEMBERS OF THE BOARD

Ms. Cooper

Ms. Kilday

Mr. Mazzilli

Mr. Scerbo

Ms. Shelkin

Dr. Gina M. Coffaro, Superintendent of Schools
Ms. Annette Wells, Business Administrator/Board Secretary

Regular Monthly Meetings on the Third Tuesday of each month at 7:00 PM

Next Regular Monthly Meeting:
August 15, 2023
Administration Office

MEETING CALLED TO ORDER

PRESIDING OFFICER: _____

DATE: _____

TIME: _____

FLAG SALUTE

STATEMENT ON OPEN PUBLIC MEETINGS AND POLICY CONCERNING PERSONNEL

PRESIDING OFFICER:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Oakland Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on January 22, 2023 and July 11, 2023 in the Municipal Building, the Board Offices, all school offices and copies sent to The Record Newspaper. The Board reserves the right to limit public discussion of personnel items, so as to preserve individual privacy.

The Board appreciates the concerns and comments expressed by the public and will take them into consideration. However, please remain advised that, neither the Board nor the administration may comment on or respond to public inquiries or statements regarding any internal personnel matters involving a District employee.

Please be further advised that there is no privilege or qualified privilege with regard to any statements that you make before the Board of Education. Furthermore, in addition to their respective rights to privacy, employees of this school district retain all rights regarding defamation and slander according to the laws of New Jersey.

Persons wishing to speak must, upon being recognized, rise, sign in, and state their names and addresses. Each speaker shall be limited to two minutes. A speaker who has not finished in the allotted time will be directed by the presiding officer to summarize quickly and relinquish the floor within 30 seconds.

ROLL CALL

	<u>Present</u>	<u>Absent</u>	<u>Time of Arrival After Meeting Called to Order</u>
Ms. Cooper	_____	_____	_____
Ms. Kilday	_____	_____	_____
Mr. Scerbo	_____	_____	_____
Ms. Shelkin	_____	_____	_____
Mr. Mazzilli	_____	_____	_____

Also Present: Dr. Gina M. Coffaro, Superintendent of Schools
Ms. Annette Wells, Business Administrator

and approximately _____ members of the public.

Report of the Superintendent of Schools

I. MINUTES

- A. Approve the minutes of the Regular Monthly Meeting of June 28, 2023.
- B. Approve the minutes of the Work Session Meeting of June 28, 2023.

MINUTES ITEMS A through B

Motion: _____
(Discussion)

Second: _____

Roll Call Vote:

Ms. Cooper	_____
Ms. Kilday	_____
Mr. Scerbo	_____
Ms. Shelkin	_____
Mr. Mazzilli	_____

II. BUILDINGS AND GROUNDS**Ms. Shelkin**
Board Liaison

- A. Approve the submission of the HVAC Upgrades at Manito Elementary School by LAN Associates to the State of New Jersey, Department of Education. The Board will not be seeking an SDA Grant for this project as part of the submission. This project was included in the 2019 Long Range Facilities Plan list of projects to be completed, and therefore, the Long-Range Facilities Plan does not need to be revised.
- B. Approve the submission of the HVAC Upgrades at Dogwood Hill Elementary School by LAN Associates to the State of New Jersey, Department of Education. The Board will not be seeking an SDA Grant for this project as part of the submission. This project was included in the 2019 Long Range Facilities Plan list of projects to be completed, and therefore, the Long-Range Facilities Plan does not need to be revised.
- C. Approve the submission of the HVAC Upgrades at Heights Elementary School by LAN Associates to the State of New Jersey, Department of Education. The Board will not be seeking an SDA Grant for this project as part of the submission. This project was included in the 2019 Long Range Facilities Plan list of projects to be completed, and therefore, the Long-Range Facilities Plan does not need to be revised.
- D. Approve the submission of the HVAC Upgrades at Valley Middle School by LAN Associates to the State of New Jersey, Department of Education. The Board will not be seeking an SDA Grant for this project as part of the submission. This project was included in the 2019 Long Range Facilities Plan list of projects to be completed, and therefore, the Long-Range Facilities Plan does not need to be revised.

BUILDINGS AND GROUNDS ITEM A through D

Motion: _____
(Discussion)

Second: _____

Roll Call Vote:

Ms. Cooper _____
 Ms. Kilday _____
 Mr. Scerbo _____
 Ms. Shelkin _____
 Mr. Mazzilli _____

III. PERSONNEL**Mr. Scerbo
Board Liaison**

- A. Approve the following teachers for an additional 5 hours each to update the District Mentoring plan at \$43.98 per hour, upon submission of an approved voucher to be completed by June 30, 2023.

Laura Colonnelli	Raquel Brogan
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- B. Approve the following teachers for 11 hours of summer work at the Conquer Math Facility on July 25, 2023, and July 26, 2023, to create a mathematics pacing calendar for Grades 6 and 7 at \$52 per hour, upon submission of an approved voucher. These salaries will be funded with Title IIA funds.

Name	Grade
Jill Padovano	6
Lauren Russo	7
Emily Smolenski	7

- C. Approve the following teacher for 11 hours of summer work at the Conquer Math Facility on July 25, 2023, and July 26, 2023, to create a mathematics pacing calendar for Grade 8 at \$52 per hour, upon submission of an approved voucher. This salary will be funded with ARP ESSER III funds.

Mary Gael Strohmeier

- D. Approve the following teachers for one hour of virtual science professional development on July 25, 2023, at \$52 per hour, upon submission of an approved voucher. These salaries will be funded with Title IV funds.

Joanna Aliha	Heather Obertlik	Ruthann Russo	Jody Diaz
Alyssa Buske	Brittany Pobanz	Lucy Talamini	
Robin Franz	Tara Reischel	Megan Torpey	
Amanda Hazen	Melissa Rizzo	Tia Venezia	

- E. Approve the following teachers for three hours of science professional development on August 1, 2023, at \$52 per hour, upon submission of an approved voucher. These salaries will be funded with Title IV funds.

Heather Obertlik	Neil Peller	Melissa Rizzo
Jody Diaz		

PERSONNEL (continued)

- F. Approve the appointment of Kimberly Jacobson as the Harassment, Intimidation, and Bullying Specialist at Heights Elementary School for the 2023-2024 school year at a non-pensionable stipend per the negotiated agreement, upon submission on an approved voucher.

PERSONNEL ITEMS A through F

Motion: _____
(Discussion)

Second: _____

Roll Call Vote:

Ms. Cooper	_____
Ms. Kilday	_____
Mr. Scerbo	_____
Ms. Shelkin	_____
Mr. Mazzilli	_____

IV. REGULAR EDUCATION

Ms. Shelkin
Board Liaison

A. Approve the HIB Report for the period of June 28 through July 18, 2023 as follows:

Number of HIB Investigations -0-

Number of Affirmed HIB Incidents -5-

B. Approve the (Emergency) Virtual or Remote Instruction Plan for the 2023-2024 school year as mandated by New Jersey Department of Education to satisfy the 180-day requirement pursuant to N.J.S.A. 18A:7F-9. and its submission to the County Office of Education.

C. Approve the following 2023-2024 Goals for the Oakland School District:

- Continue to implement programs and interventions designed to support the overall social/emotional wellness of students.
- Continue to develop partnerships with West Bergen Mental Health for Parent Universities and Staff Professional Development.
- Staff Wellness will continue for the 2023-2024 school year with Wellness Mondays.
- Continue to work with the Architect of record and Demographer to evaluate school facilities and examine impact on buildings from the new construction improvements in the Borough of Oakland

REGULAR EDUCATION ITEMS A through C

Motion: _____
(Discussion)

Second: _____

Roll Call Vote:

Ms. Cooper _____
Ms. Kilday _____
Mr. Scerbo _____
Ms. Shelkin _____
Mr. Mazzilli _____

V. SPECIAL EDUCATION**Ms. Cooper
Board Liaison**

- A. Approve the State of New Jersey Department of Human Services Commission for the Blind and Visually Impaired Academic Year 2023-2024 Education Level 1 School Contract for one student, whose name is in the file in the Superintendent's office, amount not to exceed \$2,200.00.
- B. Approve the Independent Contractor Agreement between the District and CCL Therapy, LLC to provide Occupational Therapy Services, including student evaluation, consultation and treatment, for the 2023-2024 school year.
- C. Approve the contracts with Rickard Rehabilitation Services to provide direct services and evaluations on an as needed basis for the 2023-2024 school year.
- D. Approve the contracts with Bergen County Special Services for Audiological/TOD Services for the 2023/2024 school year to be provided to four students as detailed below:

Student Resident School	Amount Not to Exceed
Dogwood Hill Elementary	\$6,600.00
Dogwood Hill Elementary	\$13,200.00
Heights Elementary	\$2,310.00
Valley Middle	\$6,600.00

SPECIAL EDUCATION ITEMS A through D

Motion: _____
(Discussion)

Second: _____

Roll Call Vote:

Ms. Cooper _____
 Ms. Kilday _____
 Mr. Scerbo _____
 Ms. Shelkin _____
 Mr. Mazzilli _____

VI. FINANCE**Mr. Scerbo**
Board Liaison

- A. Approve the June 2023 certified gross (net & agency) payroll in the amount of \$2,123,806.75.
- B. Approve the payment of the attached list of bills in the amount of \$970,872.68 which in proper legal form and subject to audit, provided funds are available in their respective accounts.
- C. Approve the Board Secretary's certification to the Oakland Board of Education that, as of June 30, 2023 no line-item account has encumbrances and expenditures, which, in total, exceed the line-item appropriation in violation of NJAC 6A:23A-16.10(c)3; and further,
- Approve the Oakland Board of Education's certification that, after a review of the Board Secretary's and Board Treasurer's monthly financial reports and the advice of District officials, there is no reason to doubt that any major account or fund has been over-expended in violation of NJAC 6A:23A-16.10(c)4.
- D. Approve the school year 2022-2023 Budget appropriation transfers for the month ending June 30, 2023.
- E. Approve the Preliminary Board Secretary's Financial Report for the month June 30, 2023.
- F. Approve the Preliminary Treasurer of School Monies Report for the month ending June 30, 2023.
- G. Approve the wire transfer to the NJ Department of Labor for NJ Unemployment Compensation of \$7,604.06 for 2nd Quarter of 2023.
- H. Approve check #109 to the NJ Department of Labor for NJ Unemployment Compensation in the amount of \$345.07.
- I. Approve a consortium for Title III funds, with Oakland Board of Education as the lead agency and with the following other school districts: Wyckoff Township, Midland Park Borough, Glen Rock, North Haledon, and Oradell.
- J. Accept and approve the funding allocation and submission of the fiscal year 2023-2024 ESEA Grant in the following amounts:

Title I	\$44,776
Title II Part A	\$20,352
Title IV	\$10,000
Title IV	\$35,115 (\$5,514 Oakland)

FINANCE (continued)

- K. Approve the acceptance of Nonpublic technology, textbook, nursing and security aid for the 2023-2024 school year as follows:

Technology	\$ 4,704
Textbook	\$ 5,549
Nursing	\$11,760
Security	\$41,205

- L. Approve Velez Educational Services to provide State and Federal report consulting for the 2023-2024 school year at a fee not to exceed \$10,000.
- M. Authorize the School Business Administrator/Board Secretary to cancel the following outstanding checks:
- | | | |
|-----------|-------|----------|
| 3/30/2022 | #4916 | \$730.10 |
|-----------|-------|----------|
- N. Approve Nancy Schultz to provide math consultation for Grades 6 and 7 in the amount of \$5,600 to be paid with Title IIA funds.
- O. Approve Nancy Schultz to provide math consultation for Grade 8 in the amount of \$2,800 to be paid with ARP ESSER III funds.
- R. Approve Pearl Observatory Solar day for Grade 5 in the amount not to exceed \$2,880 to be paid with ESSER II funds.
- S. Approve Linkit! NJ Student Learning Standards Science Benchmark Assessments in the amount of \$878 to be paid with Title IV funds.
- T. Approve Pearl Observatory “Under the Stars Grade 5 Family Night” in the amount not to exceed \$4,200 to be paid with ARP ESSER III funds.

FINANCE ITEMS A through T

Motion: _____
(Discussion)

Second: _____

Roll Call Vote:

Ms. Cooper _____
 Ms. Kilday _____
 Mr. Scerbo _____
 Ms. Shelkin _____
 Mr. Mazzilli _____

VII ADMINISTRATION

John Scerbo
Board Liaison

ADMINISTRATION ITEMS A through

Motion: _____
(Discussion)

Second: _____

Roll Call Vote:

Ms. Cooper	_____
Ms. Kilday	_____
Mr. Scerbo	_____
Ms. Shelkin	_____
Mr. Mazzilli	_____

VIII. TRANSPORTATION

Ms. Kilday
Board Liaison

TRANSPORTATION ITEMS

Motion: _____
(Discussion)

Second: _____

Roll Call Vote:

Ms. Cooper	_____
Ms. Kilday	_____
Mr. Scerbo	_____
Ms. Shelkin	_____
Mr. Mazzilli	_____

IX. POLICY

Ms. Cooper
Board Liaison

POLICY ITEMS

Motion: _____
(Discussion)

Second: _____

Roll Call Vote:

Ms. Cooper	_____
Ms. Kilday	_____
Mr. Scerbo	_____
Ms. Shelkin	_____
Mr. Mazzilli	_____

X. AUDIENCE PARTICIPATION

XI. EXECUTIVE SESSION (If Requested)

WHEREAS, The Board of Education must discuss subjects concerning personnel matters, legal issues, Harassment, Intimidation and Bullying, and/or contract negotiations concerning the District, and

WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in a public meeting; and

WHEREAS, the aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in closed executive session pursuant to P.L. 1975, Chapter 231, it is therefore

RESOLVED, that the aforesaid subjects shall be discussed in a closed executive session by this Board and administrative and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exist.

Estimated Time in
Executive Session _____

Topics: _____

Motion: _____ Second: _____

Roll Call Vote:

Ms. Cooper _____
Ms. Kilday _____
Mr. Scerbo _____
Ms. Shelkin _____
Mr. Mazzilli _____

Time Entered Executive Session: _____

RETURN TO OPEN SESSION:

Motion: _____ Second: _____

Time Returned to Open Session: _____

ADJOURNMENT:

Motion: _____ Second: _____

Time of Adjournment: _____

Attachments

Minutes:

Regular Monthly Meeting 6.28.23
Work Session Regular-6.28.23
Executive Session- 6.28.23

Buildings & Grounds:

Personnel:

Regular Education:

Special Education:

Finance:

June 2023 Treasurer Report
June 2023 Transfers
June 2023 Board Secretary Report
Bills List June 30, 2023
Bills list July 18, 2023

Transportation:

Policy: