

THE OAKLAND PUBLIC SCHOOLS

Office of the Superintendent

and

Secretary of the Board

BOARD OF EDUCATION

Regular Monthly Meeting

Administrative Offices

7:00 PM

MEMBERS OF THE BOARD

Ms. Cooper

Ms. Kilday

Mr. Mazzilli

Mr. Scerbo

Ms. Shelkin

Dr. Gina M. Coffaro, Superintendent of Schools

Ms. Annette Wells, Business Administrator/Board Secretary

Regular Monthly Meetings on the Third Tuesday of each month at 7:00 PM

Next Meeting- Reorganization Meeting:

January 4, 2023

Administration Office

MEETING CALLED TO ORDER

PRESIDING OFFICER: _____

DATE: _____

TIME: _____

FLAG SALUTE

STATEMENT ON OPEN PUBLIC MEETINGS AND POLICY CONCERNING PERSONNEL

PRESIDING OFFICER:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Oakland Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on January 22, 2023 and December 5, 2023 in the Municipal Building, the Board Offices, all school offices and copies sent to The Record Newspaper. The Board reserves the right to limit public discussion of personnel items, so as to preserve individual privacy.

The Board appreciates the concerns and comments expressed by the public and will take them into consideration. However, please remain advised that, neither the Board nor the administration may comment on or respond to public inquiries or statements regarding any internal personnel matters involving a District employee.

Please be further advised that there is no privilege or qualified privilege with regard to any statements that you make before the Board of Education. Furthermore, in addition to their respective rights to privacy, employees of this school district retain all rights regarding defamation and slander according to the laws of New Jersey.

Persons wishing to speak must, upon being recognized, rise, sign in, and state their names and addresses. Each speaker shall be limited to two minutes. A speaker who has not finished in the allotted time will be directed by the presiding officer to summarize quickly and relinquish the floor within 30 seconds.

ROLL CALL

	<u>Present</u>	<u>Absent</u>	<u>Time of Arrival After Meeting Called to Order</u>
Ms. Cooper	_____	_____	_____
Ms. Kilday	_____	_____	_____
Mr. Scerbo	_____	_____	_____
Ms. Shelkin	_____	_____	_____
Mr. Mazzilli	_____	_____	_____

Also Present: Dr. Gina M. Coffaro, Superintendent of Schools
Ms. Annette Wells, Business Administrator

and approximately _____ members of the public.

Report of the Superintendent of Schools

I. MINUTES

- A. Approve the minutes of the Regular Monthly Meeting of November 14, 2023.
- B. Approve the Work Session minutes from November 14, 2023.
- C. Approve the Executive session minutes from November 14, 2023.

MINUTES ITEMS A through C

Motion: _____
(Discussion)

Second: _____

Roll Call Vote:

Ms. Cooper	_____
Ms. Kilday	_____
Mr. Scerbo	_____
Ms. Shelkin	_____
Mr. Mazzilli	_____

II. BUILDINGS AND GROUNDS

Ms. Shelkin
Board Liaison

- A. Approve the safety drill report for the month of November.

BUILDINGS AND GROUNDS ITEM A through D

Motion: _____
(Discussion)

Second: _____

Roll Call Vote:

Ms. Cooper	_____
Ms. Kilday	_____
Mr. Scerbo	_____
Ms. Shelkin	_____
Mr. Mazzilli	_____

III. PERSONNEL**Mr. Scerbo
Board Liaison**

- A. Accept the retirement of Kathleen Danielson, Special Education Teacher at Heights Elementary School, effective July 1, 2024.
- B. Amend the hourly rate of Christina Barbour as a Bus Aide for the 2023-2024 school year to \$17.00, upon submission of an approved voucher.
- C. Approve Ashley Marrocco for 5 hours of virtual professional development with the University of Florida Literacy Institute (UFLI) at an hourly rate of \$65.00, upon submission of an approved voucher. This salary will be funded with ESSER III/ARP funds.
- D. Approve the appointment of Heather Anzalone as Title I Substitute Teacher 2 at Dogwood Hill Elementary School for the 2023-2024 school year at an hourly rate of \$100.00, pending student enrollment and upon submission of an approved voucher. This salary will be funded with Title I funds.
- E. Approve the following teachers for after-school supervision while students participate in online tutoring with an outside vendor at an hourly rate of \$77.00, upon submission of an approved voucher. These salaries will be funded with New Jersey High Impact Tutoring funds.

Dogwood	Heights	Manito
Kelly Enright	Joanna Aliha	Donna Bruno
Marissa Gallo	Heather Anzalone	Nicole Fallon
Gina Hopf	Jody Diaz	William Kobb
Justin Verile	Lucy Talamini	Brittany Pobanz
	Gina White	Stephanie Sellitti

- F. Approve the following staff to serve on the Board Office AED Team for the 2023-2024 school year:

Michelle Andrawis	Nicole Rock	Denise Salazar	Annette Wells
-------------------	-------------	----------------	---------------

- G. Approve the following Part-time Instructional Aides to work additional time at their hourly rate of pay as needed during the 2023-2024 school year, upon submission of an approved voucher.

Dolores Bails	JoAnn Mital
---------------	-------------

- H. Approve the use of ESSER III/ARP funds for expenses associated with substitutes covering classes for teachers attending Orton-Gillingham training. This includes all district approved substitute teachers for the 2023-2024 school year.

PERSONNEL (continued)

- I. Approve the appointment of the following daily substitute personnel for the 2023-2024 school year, contingent upon satisfactory completion of all employment obligations.

Name	Substitute Assignment
Walter Gaudino	Teacher and Classroom/Student Aide
Lauren Porreca	Teacher and Classroom/Student Aide
Margo Quiriconi	Nurse

- J. Acknowledge the following employees' days without pay for the 2023-2024 school year as listed below:

Name	School	Dates
Deborah Craffen	Manito	12/1 (0.5)
Allison Marchini	Manito	12/1

PERSONNEL ITEMS A through J

Motion: _____
(Discussion)

Second: _____

Roll Call Vote:

Ms. Cooper _____
 Ms. Kilday _____
 Mr. Scerbo _____
 Ms. Shelkin _____
 Mr. Mazzilli _____

IV. REGULAR EDUCATION**Ms. Shelkin**
Board Liaison

- A. Approve the HIB Report for the period November 14, 2023 through December 12, 2023 as follows:

Number of HIB Investigations	5
Number of Affirmed HIB Incidents	2

- B. Approve the submission of the Oakland School District's revised American Rescue Plan (ARP) Safe Return Plan.
- C. Approve the operation of the Summer Learning Academy 2024 Program to be held virtually July 8 through July 18, 2024 (Closed Friday July 12, 2024).
- D. Approve the operation of the District's Safety Town 2024 Program at Indian Hills High School from July 8, 2024 through July 16, 2024 (Closed Friday, July 12, 2024).
- E. WHEREAS, the Oakland Board of Education (hereinafter referred to as the "Board") participates in the Bergen Brain Busters competition ("BBB") held at the Bergen Community College Lyndhurst campus on or about June 4, 2024; and

WHEREAS, the BBB uses the Conference Center plus twelve classrooms at Bergen Community College Lyndhurst campus located at 1280 Wall Street West, Lyndhurst, New Jersey 07071;

WHEREAS, the Board of Trustees of Bergen Community College requires all school districts participating in the BBB to enter into a Hold Harmless Agreement and Insurance Certificate Application as a condition of their participation in the BBB held at Bergen Community College Lyndhurst campus located at 1280 Wall Street West, Lyndhurst, New Jersey 07071; and made a part hereof; and

WHEREAS, the Board has determined that participation in the BBB is in the best interests of the District's students.

NOW, THEREFORE, BE IT RESOLVED that the Board approves the terms of the Hold Harmless Agreement and Insurance Certificate Application attached hereto for the use of the Conference Center plus twelve classrooms at Bergen Community College Lyndhurst campus located at 1280 Wall Street West, Lyndhurst, New Jersey 07071 on or about June 4, 2024; and

BE IT FURTHER RESOLVED THAT the Board President and the Business Administrator/Board Secretary are hereby authorized to execute the Hold Harmless Agreement and Insurance Certificate Application and any and all other documents necessary to effectuate the terms of this Resolution.

REGULAR EDUCATION

- F. Approve the registration and participation for the New Jersey Consortium for Gifted and Talented Programs (NJCGTP) Virtual “Steam Machines” launch date week of February 12, 2024, for ten Grade 6 Valley Middle School Workshop students, one team, total cost \$150.00.
- G. Approve the registration and participation for the American Classical League Virtual “Pegasus Mythology Exam - Level 3 (Online Exam)” for four Grade 8 Valley Middle School Workshop students, at a total cost of \$54.00.
- H. Re-approve the Gifted and Talented Bergen Brain Busters revised schedule for 2023-2024 school year as listed below.

Date	Location	Workshop Classes
Monday, October 30, 2023	Franklin Lakes	Grade 8
Monday, November 27, 2023	Oakland	Grade 7
Monday, December 18, 2023	Midland Park	Grade 8
Monday, January 22, 2024	Franklin Lakes	Grade 7
Monday, February 12, 2024	Midland Park	Grade 8
Monday, March 18, 2024	Oakland	Grade 7
Monday, April 29, 2024	Franklin Lakes	Grade 8
Monday, May 20, 2024	Midland Park	Grade 7
Tuesday, June 4, 2024	BCCC, Lyndhurst Campus	Participants TBD

REGULAR EDUCATION ITEMS A through H

Motion: _____
(Discussion)

Second: _____

Roll Call Vote:

Ms. Cooper _____
 Ms. Kilday _____
 Mr. Scerbo _____
 Ms. Shelkin _____
 Mr. Mazzilli _____

V. SPECIAL EDUCATION

Ms. Cooper
Board Liaison

- A. Rescind the Agreement between the District and Maria Fajardo to provide Physical Therapy Services, including student evaluation, consultation and treatment, for the 2023-2024 school year Board approved on October 17, 2023.
- B. Amend the parent reimbursement, upon the submission of an approved voucher, for a psychiatric appointment for one student at Christian Health on November 1, 2023, whose name is on file in the Superintendent's office, not to exceed \$25.80.
- C. Approve Gaggle.Net, Inc. to provide additional teletherapy counseling services for students at an amount not to exceed \$14,000.00 to be paid with ESSER III/ARP Grant Funds.
- D. Approve the Contract with Bergen County Special Services for speech and language therapy services for the 2023-2024 school year starting November 13, 2023 for one student, whose name is on file in the Superintendent's office, for a maximum of one hour per week, and one time one hour progress reporting, amount not to exceed \$4,625.00.
- E. Approve the NAPLES contract with Barnstable Academy, Oakland, New Jersey, for one out-of-district student, whose name is on file in the Superintendent's office, for the 2023-2024 regular school year with a start date of Monday, December 11, 2023.
- F. Approve West Bergen Mental Healthcare, Eileen Corvelli, LCSW, to present the following parent presentations: Wednesday, February 7, 2024 "Balance with School and Activities - Wellness and Stress-Based Planning" and Monday, April 8, 2024 "Navigating Social Relationships, Friendships, and Conflict" not to exceed \$200.00 per session.
- G. Approve Peter L. Heilbroner, M.D., Ph.D., Neurology Group of Bergen County, Ridgewood, New Jersey, to provide pediatric neurological evaluations on an as needed basis for the 2023-2024 school year at a cost of \$600.00 per evaluation.
- H. Approve Gina White and Lauren Binder to accompany the Valley Middle School Workshop students to the Brain Busters competition to take place at Midland Park High School in Midland Park, New Jersey, on Monday, December 18, 2023.

SPECIAL EDUCATION (continued)

- I. Approve Hillmar LLC to provide bilingual evaluations as needed for the 2023-2024 school year at a cost not to exceed \$1,000.00 per evaluation.

SPECIAL EDUCATION ITEMS A through I

Motion: _____
(Discussion)

Second: _____

Roll Call Vote:

Ms. Cooper	_____
Ms. Kilday	_____
Mr. Scerbo	_____
Ms. Shelkin	_____
Mr. Mazzilli	_____

VI. FINANCE

Mr. Scerbo
Board Liaison

- A. Approve the November 2023 certified gross (net & agency) payroll in the amount of \$1,953,471.42.
- B. Approve the payment of the attached list of bills in the amount of \$3,424,185.43 which in proper legal form and subject to audit, provided funds are available in their respective accounts.
- C. Approve the Board Secretary's certification to the Oakland Board of Education that, as of November 30, 2023 no line-item account has encumbrances and expenditures, which, in total, exceed the line-item appropriation in violation of NJAC 6A:23A-16.10(c)3; and further,

Approve the Oakland Board of Education's certification that, after a review of the Board Secretary's and Board Treasurer's monthly financial reports and the advice of District officials, there is no reason to doubt that any major account or fund has been over-expended in violation of NJAC 6A:23A-16.10(c)4.
- D. Approve the school year 2023-2024 Budget appropriation transfers for the month ending November 30, 2023.
- E. Approve the Board Secretary's Financial Report for the month ending November 30, 2023.
- F. Approve the Treasurer of School Monies Report for the month ending November 30, 2023.
- G. Approve staff participation in professional conferences/workshops outside the District, as per the attached.
- H. Amend the use of funds for the approved staff to attend Conquer Math workshops to utilize ESSER III/ARP and Title II funds as per the attached.
- I. Approve Liberty Mechanical Contractors Inc. to upgrade the HVAC in the Nurse's Suite at Dogwood Elementary School at a cost not to exceed \$72,581.00, under Hunterdon ESC #HCESC-SER-21A. This project will be paid using ESSER III/ARP Funds.
- J. Accept the Annual Comprehensive Financial Report, Auditors Management Report and Audit Synopsis for Fiscal Year ended June 30, 2023.
- K. Approve check #111 to the NJ Department of Labor for NJ Unemployment Compensation in the amount of \$5,185.83.

FINANCE (continued)

- L. Approve original funding under the provisions of Chapters 192/193, Nonpublic Auxiliary and Handicapped Services, in the amount \$86,308.00 for the 2023-2024 as follows:

	<u>Original Allocation</u>
Chapter 192 Compensatory Education	\$ 17,083.00
Chapter 192 E.S.L	\$ 2,747.00
Chapter 192 Total	\$ 19,830.00
Chapter 193 Initial Exam and classification	\$ 31,828.00
Chapter 193 Annual Exam and classification	\$ 4,180.00
Chapter 193 Corrective Speech	\$ 13,950.00
Chapter 193 Supplementary Instruction	\$ 16,520.00
Chapter 193 Total	\$86,308.00

- M. Approve Delta-T Group North Jersey, Inc. to provide temporary custodial assistance under Educational Services Commission of New Jersey #ESC NJ 20/21-30, in the amount not to exceed \$23,000.00 for the 2023-2024 school year.

FINANCE ITEMS A through M

Motion: _____
(Discussion)

Second: _____

Roll Call Vote:

Ms. Cooper _____
 Ms. Kilday _____
 Mr. Scerbo _____
 Ms. Shelkin _____
 Mr. Mazzilli _____

VII ADMINISTRATION

Mr. Scerbo
Board Liaison

ADMINISTRATION ITEM

Motion: _____
(*Discussion*)

Second: _____

Roll Call Vote:

Ms. Cooper	_____
Ms. Kilday	_____
Mr. Scerbo	_____
Ms. Shelkin	_____
Mr. Mazzilli	_____

VIII. TRANSPORTATION

Ms. Kilday
Board Liaison

- A. Approve the list of field trips for students in the Oakland School District for the 2023-2024 school year as per the attached.

TRANSPORTATION ITEM A

Motion: _____
(Discussion)

Second: _____

Roll Call Vote:

Ms. Cooper	_____
Ms. Kilday	_____
Mr. Scerbo	_____
Ms. Shelkin	_____
Mr. Mazzilli	_____

IX. POLICY

Ms. Cooper
Board Liaison

A. Approve the *first* reading of new/revised Board policies/regulations as listed below:

P & R 2520 Instructional Supply (revised)
P 3161 Examination for Cause (revised)
P 4161 Examination for Cause (revised)
P 5541 Anti-Hazing (revised)
R 5600 Student Discipline/Code of Conduct (revised)

B. Approve the *second* reading of new/revised Board policies/regulations as listed below:

P&R 3212 Attendance Teaching Staff (Revised)
P 4212 Attendance Support Staff (Revised)
P 4123 Probationary Period (Revised)
P 4218 Use, Possession, or Distribution of Substances (Revised)
P 6113 E-Rate (Revised)
P 8561 Procurement Procedures (Revised)
P 9180 School Volunteers (Revised)

C. Approve the *Abolishment* of the following Board Policy:

P 6163 Advertising on School Property

POLICY ITEMS A through C

Motion: _____
(Discussion)

Second: _____

Roll Call Vote:

Ms. Cooper _____
Ms. Kilday _____
Mr. Scerbo _____
Ms. Shelkin _____
Mr. Mazzilli _____

X. AUDIENCE PARTICIPATION

XI. EXECUTIVE SESSION (If requested)

WHEREAS, The Board of Education must discuss subjects concerning personnel matters, legal issues, Harassment, Intimidation and Bullying, and/or contract negotiations concerning the District, and

WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in a public meeting; and

WHEREAS, the aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in closed executive session pursuant to P.L. 1975, Chapter 231, it is therefore

RESOLVED, that the aforesaid subjects shall be discussed in a closed executive session by this Board and administrative and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exist.

Estimated Time in Executive Session _____

Topics: _____

Motion: _____ Second: _____

Roll Call Vote:

Ms. Cooper _____
Ms. Kilday _____
Mr. Scerbo _____
Ms. Shelkin _____
Mr. Mazzilli _____

Time Entered Executive Session: _____

RETURN TO OPEN SESSION:

Motion: _____ Second: _____

Time Returned to Open Session: _____

ADJOURNMENT:

Motion: _____ Second: _____

Time of Adjournment: _____

Attachments

Minutes: Regular Monthly Meeting- 11.14.23
Work Session Regular-11.14.23
Executive Session- 11.14.23

Buildings & Grounds: November 2023 Safety Drill Report

Personnel:

Regular Education:

Special Education:

Finance: November 2023 Treasurer Report
November 2023 Transfers
November 2023 Board Secretary Report
Bills List
Conferences/Workshops

Transportation: Field Trips

Policy:

P & R 2520 Instructional Supply (revised)
P 3161 Examination for Cause (revised)
P 4161 Examination for Cause (revised)
P 5541 Anti-Hazing (revised)
R 5600 Student Discipline/Code of Conduct (revised)
P&R 3212 Attendance Teaching Staff (Revised)
P 4212 Attendance Support Staff (Revised)
P 4123 Probationary Period (Revised)
P 4218 Use, Possession, or Distribution of Substances (Revised)
P 6113 E-Rate (Revised)
P 8561 Procurement Procedures (Revised)
P 9180 School Volunteers (Revised)
P 6163 Advertising on School Property (abolish)