

THE OAKLAND PUBLIC SCHOOLS

Office of the Superintendent

and

Secretary of the Board

BOARD OF EDUCATION

Special Meeting
Administrative Offices
9:30 AM

MEMBERS OF THE BOARD

Ms. Cooper
Ms. Kilday
Mr. Mazzilli
Mr. Scerbo
Ms. Shelkin

Dr. Gina M. Coffaro, Superintendent of Schools
Ms. Annette Wells, Business Administrator/Board Secretary

Regular Monthly Meetings on the Third Tuesday of each month at 7:00 PM

Next Regular Monthly Meeting:
March 19, 2024
Administration Office

MEETING CALLED TO ORDER

PRESIDING OFFICER: _____

DATE: _____

TIME: _____

FLAG SALUTE

STATEMENT ON OPEN PUBLIC MEETINGS AND POLICY CONCERNING PERSONNEL

PRESIDING OFFICER:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Oakland Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on March 3, 2024 in the Municipal Building, the Board Offices, all school offices and copies sent to The Record Newspaper. The Board reserves the right to limit public discussion of personnel items, so as to preserve individual privacy.

The Board appreciates the concerns and comments expressed by the public and will take them into consideration. However, please remain advised that, neither the Board nor the administration may comment on or respond to public inquiries or statements regarding any internal personnel matters involving a District employee.

Please be further advised that there is no privilege or qualified privilege with regard to any statements that you make before the Board of Education. Furthermore, in addition to their respective rights to privacy, employees of this school district retain all rights regarding defamation and slander according to the laws of New Jersey.

Persons wishing to speak must, upon being recognized, rise, sign in, and state their names and addresses. Each speaker shall be limited to two minutes. A speaker who has not finished in the allotted time will be directed by the presiding officer to summarize quickly and relinquish the floor within 30 seconds.

ROLL CALL

	<u>Present</u>	<u>Absent</u>	<u>Time of Arrival After Meeting Called to Order</u>
Ms. Cooper	_____	_____	_____
Ms. Kilday	_____	_____	_____
Mr. Mazzilli	_____	_____	_____
Ms. Shelkin	_____	_____	_____
Mr. Scerbo	_____	_____	_____

Also Present: Dr. Gina M. Coffaro, Superintendent of Schools

Ms. Annette Wells, Business Administrator

and approximately _____ members of the public.

FINANCE

Mr. Mazzilli
Board Liaison

- A. **WHEREAS**, the Oakland Board of Education advertised for bids for the Cont. #87 Electrical Upgrades at Manito Elementary School Project (the “Project”); and

WHEREAS, on February 27, 2024, the Board received 11 bids for the Project, as reflected on the attached bid tabulation sheet; and

WHEREAS, the lowest bidder, TSUJ Corp (“TSUJ”), submitted a base bid in the amount of \$217,177 with an Allowance of \$25,000 for a total Base Bid in the amount of \$242,177, and its bid is responsive in all material respects; and

WHEREAS, it is the Board’s desire to award the contract for the Project to TSUJ.

NOW, THEREFORE, BE IT RESOLVED that the Board awards the contract for the Cont. #87 Electrical Upgrades at Manito Elementary School Project to TSUJ in a total contract sum of \$242,177.

BE IT FURTHER RESOLVED that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the Project specifications, together with an AA201-Project Manning Report, and an executed AIA contract, as prepared by the Board Attorney, within ten days of the date hereof.

BE IT FURTHER RESOLVED that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this resolution.

- B. **WHEREAS**, the Oakland Board of Education advertised for bids for the Cont. #85 Electrical Upgrades at Dogwood Hill Elementary School Project (the “Project”); and

WHEREAS, on February 27, 2024, the Board received 11 bids for the Project, as reflected on the attached bid tabulation sheet; and

WHEREAS, the lowest bidder, TSUJ Corp (“TSUJ”), submitted a base bid in the amount of \$335,677 with an Allowance of \$25,000 for a total Base Bid in the amount of \$360,677, and its bid is responsive in all material respects; and

WHEREAS, it is the Board’s desire to award the contract for the Project to TSUJ.

NOW, THEREFORE, BE IT RESOLVED that the Board awards the contract for the Cont. #85 Electrical Upgrades at Dogwood Hill Elementary School Project to TSUJ in a total contract sum of \$360,677.

FINANCE (cont.)

BE IT FURTHER RESOLVED that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the Project specifications, together with an AA201-Project Manning Report, and an executed AIA contract, as prepared by the Board Attorney, within ten days of the date hereof.

BE IT FURTHER RESOLVED that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this resolution.

- C. **WHEREAS**, the Oakland Board of Education advertised for bids for the Cont. #86 Electrical Upgrades at Heights Elementary School Project (the “Project”); and

WHEREAS, on February 27, 2024, the Board received 11 bids for the Project, as reflected on the attached bid tabulation sheet; and

WHEREAS, Wojchik Electrical (“Wojchik”), submitted the apparent lowest bid for the Project, with a base bid in the amount of \$313,449 together with an Allowance of \$25,000 for a total base bid in the amount of \$338,449 but it failed to provide a New Jersey Department of the Treasury Division of Property Management and Construction (“DPMC”) “Notice of Classification,” and “Total Amount of Uncompleted Contracts, DPMC Form 701,” which are non-waivable material defects; and

WHEREAS, the second lowest bidder, TSUJ Corp (“TSUJ”), submitted a base bid in the amount of \$328,773 with an Allowance of \$25,000 for a total Base Bid in the amount of \$353,773, and its bid is responsive in all material respects; and

WHEREAS, it is the Board’s desire to award the contract for the Project to TSUJ.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby rejects the bid submitted by Wojchik for not providing the DPMC, “Notice of Classification,” and the “Total Amount of Uncompleted Contracts, DPMC Form 701,” which are non-waivable material defects.

BE IT FURTHER RESOLVED that the Board awards the contract for the Cont. #86 Electrical Upgrades at Heights Elementary School Project to TSUJ in a total contract sum of \$353,773.

BE IT FURTHER RESOLVED that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the Project specifications, together with an AA201-Project Manning Report, and an executed AIA contract, as prepared by the Board Attorney, within ten days of the date hereof.

FINANCE (cont.)

BE IT FURTHER RESOLVED that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this resolution.

Finance ITEM A through C

Motion: _____
(Discussion)

Second: _____

Roll Call Vote:

Ms. Cooper _____
Ms. Kilday _____
Mr. Mazzilli _____
Ms. Shelkin _____
Mr. Scerbo _____

I. EXECUTIVE SESSION

WHEREAS, The Board of Education must discuss subjects concerning personnel matters, legal issues, Harassment Intimidation and Bullying Appeals, and

WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in a public meeting; and

WHEREAS, the aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in closed executive session pursuant to P.L. 1975, Chapter 231, it is therefore

RESOLVED, that the aforesaid subjects shall be discussed in a closed executive session by this Board and administrative and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exist.

Estimated Time in
Executive Session _____

Topics: _____

Motion: _____ Second: _____

Roll Call Vote:

Ms. Cooper _____
Ms. Kilday _____
Mr. Mazzilli _____
Ms. Shelkin _____
Mr. Scerbo _____

Time Entered Executive Session: _____

RETURN TO OPEN SESSION:

Motion: _____ Second: _____

Time Returned to Open Session: _____

ADJOURNMENT:

Motion: _____ Second: _____

Time of Adjournment: _____