

THE OAKLAND PUBLIC SCHOOLS

Office of the Superintendent
and
Secretary of the Board

BOARD OF EDUCATION
Regular Monthly Meeting
Administration Office
3:30 PM

MEMBERS OF THE BOARD

Ms. Cooper
Ms. Kilday
Mr. Mazzilli
Mr. Scerbo
Ms. Shelkin

Dr. Gina M. Coffaro, Superintendent of Schools
Ms. Annette Wells, Business Administrator/Board Secretary

Regular Monthly Meetings on the Third Tuesday of each month at 7:30 PM

Next Regular Monthly Meeting:
August 16, 2022
Administration Office

MEETING CALLED TO ORDER

PRESIDING OFFICER: _____

DATE: _____

TIME: _____

FLAG SALUTE

STATEMENT ON OPEN PUBLIC MEETINGS AND POLICY CONCERNING PERSONNEL

PRESIDING OFFICER:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Oakland Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on June 14, 2022 in the Municipal Building, the Board Offices, all school offices and copies sent to newspapers serving Oakland: The Record. The Board reserves the right to limit public discussion of personnel items, so as to preserve individual privacy.

The Board appreciates the concerns and comments expressed by the public and will take them into consideration. However, please remain advised that, neither the Board nor the administration may comment on or respond to public inquiries or statements regarding any internal personnel matters involving a District employee.

Please be further advised that there is no privilege or qualified privilege with regard to any statements that you make before the Board of Education. Furthermore, in addition to their respective rights to privacy, employees of this school district retain all rights regarding defamation and slander according the laws of New Jersey.

Persons wishing to speak must, upon being recognized, rise, sign in, and state their names and addresses. Each speaker shall be limited to two minutes. A speaker who has not finished in the allotted time will be directed by the presiding officer to summarize quickly and relinquish the floor within 30 seconds.

ROLL CALL

	<u>Present</u>	<u>Absent</u>	<u>Time of Arrival After Meeting Called to Order</u>
Ms. Cooper	_____	_____	_____
Ms. Kilday	_____	_____	_____
Mr. Scerbo	_____	_____	_____
Ms. Shelkin	_____	_____	_____
Mr. Mazzilli	_____	_____	_____

Also Present: Dr. Gina M. Coffaro, Superintendent of Schools
Ms. Annette Wells, Business Administrator

and approximately ____ members of the public.

Report of the Superintendent of Schools

I. MINUTES

- A. Approve the minutes of the Special Meeting of June 10, 2022.
- B. Approve the minutes of the Executive Sessions (I & II) of June 10, 2022.
- C. Approve the minutes of the Work Session of June 28, 2022.
- D. Approve the minutes of the Regular Monthly Meeting of June 28, 2022.

Motion: _____
(Discussion)

Second: _____

Roll Call Vote:

(A) (B) (C) (D)

Ms. Cooper	_____	_____	_____	_____	_____	_____
Ms. Kilday	_____	_____	_____	_____	_____	_____
Mr. Scerbo	_____	_____	_____	_____	_____	_____
Ms. Shelkin	_____	_____	_____	_____	_____	_____
Mr. Mazzilli	_____	_____	_____	_____	_____	_____

II. BUILDINGS AND GROUNDS**Ms. Shelkin
Board Liaison**

- A. Approve the submission of Heights Elementary School HVAC Upgrades by LAN Associates to the State of New Jersey, Department of Education. The Board will not be seeking an SDA Grant for this project as part of the submission and it should be considered an Other Capital Project. This project was included in the 2019 Long Range Facilities Plan list of projects to be completed, and therefore, the Long Range Facilities Plan does not need to be revised.
- B. Approve the attached resolution awarding Tri-Plex Industries, Inc. the Contract #63 Bathroom Renovations at Valley Middle School.

Motion: _____
(Discussion)

Second: _____

Roll Call Vote: (A) (B)

Ms. Cooper	_____	_____	_____	_____	_____	_____
Ms. Kilday	_____	_____	_____	_____	_____	_____
Mr. Scerbo	_____	_____	_____	_____	_____	_____
Ms. Shelkin	_____	_____	_____	_____	_____	_____
Mr. Mazzilli	_____	_____	_____	_____	_____	_____

III. PERSONNEL**Mr. Scerbo
Board Liaison**

- A. Approve Mr. Christopher Liquori as a full time, tenure track, Guidance Counselor, at an annual salary of \$62,146 (Step1/MA), effective September 1, 2022.
- B. Approve the appointment of Ms. Megan Marmora as the District Purchasing Assistant at an annual salary of \$65,000, effective August 1, 2022. This appointment is contingent upon satisfactory completion of all employment obligations.
- C. Accept the resignation of Ms. Chelsea Keough, effective September 1, 2022.
- D. Accept the retirement of Ms. Elizabeth Miggels, Dogwood Hill Librarian, effective October 1, 2022.
- E. Amend the annual salary of Ms. Patricia Gannon to \$75,175.
- F. Amend the annual salary of Ms. Mary Gael Strohmeyer to \$97,492.
- G. Amend the appointment of Ms. Emily Smolenski, VMS Math Teacher, at an annual salary of \$66,548 (Step 4/BA+15).
- H. Approve 20 days of summer work for Ms. Jennifer Paradiso at her daily rate of pay, upon submission of an approved voucher.
- I. Approve the revised list of special education full/part time aides for the 2022-2023 school year, as per the attached.

Motion: _____
(Discussion)

Second: _____

Roll Call Vote:

	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)
Ms. Cooper	_____	_____	_____	_____	_____	_____	_____	_____	_____
Ms. Kilday	_____	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Scerbo	_____	_____	_____	_____	_____	_____	_____	_____	_____
Ms. Shelkin	_____	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Mazzilli	_____	_____	_____	_____	_____	_____	_____	_____	_____

III. PERSONNEL (continued)**Mr. Scerbo
Board Liaison**

- J. Approve the appointment of Mr. Justin Verile as a full time leave replacement counselor at an annual salary of \$62,146, (Step 1/MA) for the 2022/2023 school year.
- K. Approve the appointment of Ms. Sarah Rubacky as a School Counselor at Heights School, at an annual salary of \$59,996 (Step 0/MA), effective September 1, 2022. This appointment is contingent upon satisfactory completion of all employment obligations.
- L. Approve the appointment of Ms. Caitlin Massey as a Part Time Social Worker (0.5) at a prorated salary of \$37,578.50 (Step 7/MA), effective September 1, 2022. This appointment is contingent upon satisfactory completion of all employment obligations.
- M. Approve the appointment of Mr. Bryan Pagliaroli as a Custodian at Valley Middle School at a pro-rated annual salary of \$39,896 (Step 1), effective August 8, 2022. This appointment is contingent upon satisfactory completion of all employment obligations.
- N. Acknowledge the employees' days without pay as listed below:

Name	School	Dates
D. O'Dell	Valley	August 8 – 12, 2022

Motion: _____
(Discussion)

Second: _____

Roll Call Vote: **(J) (K) (L) (M) (N)**

Ms. Cooper	_____	_____	_____	_____	_____	_____	_____	_____	_____
Ms. Kilday	_____	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Scerbo	_____	_____	_____	_____	_____	_____	_____	_____	_____
Ms. Shelkin	_____	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Mazzilli	_____	_____	_____	_____	_____	_____	_____	_____	_____

IV. REGULAR EDUCATION**Ms. Shelkin**
Board Liaison

- A. Approve the HIB Report for the period of June 29, 2022 through July 19, 2022 as follows:

Number of HIB Investigations	- 0 -
Number of Affirmed HIB Incidents	- 1 -

- B. Approve the Grade 7 Environmental Education Overnight Trip to Frost Valley YMCA in Claryville, NY, departing from Valley Middle School on September 21 – September 23, 2022.

- C. Approve the Valley Middle School boys/girls soccer game schedule as follows:

Date	Time	Boys Soccer	Girls Soccer
9/21/22	4:15 PM	Park Ridge	@ Park Ridge
9/23/22	4:15 PM	Montvale	@ Motvale
9/28/22	4:15 PM	@ HoHoKus	No Game
9/30/22	4:15 PM	Franklin Lakes	@ Franklin Lakes
10/3/22	4:15 PM	@ Wyckoff	Wyckoff
10/6/22	4:15 PM	Westwood	@ Westwood
10/12/22	4:15 PM	@ Allendale	Allendale
10/14/22	4:15 PM	@ Mahwah	Mahwah
10/17/22	4:15 PM	@ River Vale	River Vale
10/18/22	4:15 PM	@ Hillsdale	Hillsdale
10/24/22	4:15 PM	@ Woodcliff Lake	Woodcliff Lake
10/26/22	4:15 PM	Upper Saddle River	@ Upper Saddle River
11/1/22	4:15 PM	Semi Finals	Semi Finals
11/4/22	4:15 PM	Finals	Finals

Motion: _____
(Discussion)

Second: _____

Roll Call Vote:

	(A)	(B)	(C)
Ms. Cooper	_____	_____	_____
Ms. Kilday	_____	_____	_____
Mr. Scerbo	_____	_____	_____
Ms. Shelkin	_____	_____	_____
Mr. Mazzilli	_____	_____	_____

IV. REGULAR EDUCATION (continued)**Ms. Shelkin
Board Liaison**

D. Approve the Valley Middle School Cross Country Schedule as follows:

9/19/22	4:15	Oakland, Allendale, Upper Saddle River, HoHoKus	Allendale
9/22/22	4:15	Oakland, Maywood, Allendale, Teaneck TJ, Fort Lee	Maywood
9/29/22	4:15	Oakland, Upper Saddle River, River Dell, Allendale, Eastern Christian	Upper Saddle River
10/6/22	4:15	Oakland, Allendale, Eastern Christian, Midland Park	Allendale
10/13/22	4:15	Oakland, Garfield, Teaneck TJ, Cliffside Park, Fort Lee	Garfield

E. Approve the following 2022/2023 Goals for the Oakland School District:

- Continue to implement programs and interventions designed to support the overall social/emotional wellness of students.
- Continue to develop partnerships with West Bergen Mental Health for Parent Universities and Staff Professional Development.
- Staff Wellness will continue for the 2022-2023 school year with Wellness Mondays.

Motion: _____
(Discussion)

Second: _____

Roll Call Vote: **(D) (E)**

Ms. Cooper	_____	_____	_____	_____	_____	_____	_____	_____	_____
Ms. Kilday	_____	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Scerbo	_____	_____	_____	_____	_____	_____	_____	_____	_____
Ms. Shelkin	_____	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Mazzilli	_____	_____	_____	_____	_____	_____	_____	_____	_____

V. SPECIAL EDUCATION**Ms. Cooper
Board Liaison**Motion: _____
(Discussion)

Second: _____

<u>Roll Call Vote:</u>	(A)	(B)	(C)	(D)	(E)	(F)
Ms. Cooper	_____	_____	_____	_____	_____	_____
Ms. Kilday	_____	_____	_____	_____	_____	_____
Mr. Scerbo	_____	_____	_____	_____	_____	_____
Ms. Shelkin	_____	_____	_____	_____	_____	_____
Mr. Mazzilli	_____	_____	_____	_____	_____	_____

VI. FINANCE**Mr. Scerbo
Board Liaison**

- A. Approve the June 2022 certified gross (net & agency) payroll in the amount of \$2,045,102.29.
- B. Approve the Board Secretary's certification to the Oakland Board of Education that, as of June 30, 2022 no line item account has encumbrances and expenditures, which, in total, exceed the line item appropriation in violation of NJAC 6A:23A-16.10(c)3; and further,
- Approve the Oakland Board of Education's certification that, after a review of the Board Secretary's and Board Treasurer's monthly financial reports and the advice of District officials, there is no reason to doubt that any major account or fund has been over-expended in violation of NJAC 6A:23A-16.10(c)4.
- C. Approve the payment of the attached list of bills for the month of July 2022 in the total amount of \$817,624.65, which in proper legal form and subject to audit, provided funds are available in their respective accounts.
- D. Approve the payment of the list of bills with the run date of June 30, 2022, in the total amount of \$561,380.00, which in proper legal form and subject to audit, provided funds are available in their respective accounts.
- E. Approve the school year 2021/2022 Budget appropriation transfers for the month of June 2022.
- F. Approve the Preliminary Board Secretary's Financial Report for the month of June 2022.
- G. Approve the Preliminary Treasurer of School Monies Report for the month of June 2022.
- H. Approve Catapult Learning Contract to provide nursing services to non-public students for the 2022/2023 school year.

Motion: _____

Second: _____

*(Discussion)***Roll Call Vote:** **(A)** **(B)** **(C)** **(D)** **(E)** **(F)** **(G)** **(H)**

Ms. Cooper	_____	_____	_____	_____	_____	_____	_____	_____
Ms. Kilday	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Scerbo	_____	_____	_____	_____	_____	_____	_____	_____
Ms. Shelkin	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Mazzilli	_____	_____	_____	_____	_____	_____	_____	_____

VI. FINANCE (continued)**Mr. Scerbo
Board Liaison**

- I. Approve a consortium for Title III funds, with Oakland Board of Education as the lead agency and with the following other school districts: Wyckoff Township, Midland Park Borough, Waldwick, Hohokus, North Haledon, and Oradell.
- J. Accept and approve the funding allocation and submission of the fiscal year 2022-2023 ESEA Grant in the following amounts:

Title I	\$38,078
Title II Part A	\$22,190
Title IV	\$10,000
Title III	\$31,554 (\$5,879 Oakland)

- K. Approve the acceptance of Nonpublic technology, textbook, nursing and security aid for the 2022-2023 school year as follows:

Technology	\$ 6,972
Textbook	\$10,956
Nursing	\$22,176
Security	\$61,500

- L. Approve Velez Educational Services to provide State and Federal reporting for the 2022-2023 school year at a fee not to exceed \$10,000.
- M. Approve the agreement with Gravity Goldberg, LLC to provide Summer 2022 ELA literacy professional development for two (2) days at the cost of \$2,000 per day for a total of \$4,000. This professional development will be paid with Title IIA funds.
- N. Approve the agreement with Gravity Goldberg, LLC to provide Fall 2022 ELA literacy professional development for three (2) days at the cost of \$2,000 per day for a total of \$6,000. This professional development will be paid with Title IIA funds.

Motion: _____
(Discussion)

Second: _____

Roll Call Vote:

	(I)	(J)	(K)	(L)	(M)	(N)
Ms. Cooper	_____	_____	_____	_____	_____	_____
Ms. Kilday	_____	_____	_____	_____	_____	_____
Mr. Scerbo	_____	_____	_____	_____	_____	_____
Ms. Shelkin	_____	_____	_____	_____	_____	_____
Mr. Mazzilli	_____	_____	_____	_____	_____	_____

VI. FINANCE (continued)**Mr. Scerbo
Board Liaison**

- O. Accept the Water Infrastructure Grant in the total amount of \$30,382, for the purpose of installing bottle water filling stations at all district schools. The district confirms that available funds are in reserve in the event grant funding is not enough to cover the full cost of this project.
- P. Accept the School Security Grant in the total amount of \$71,109, for the purpose of installing bollards at Dogwood Hill and Manito Elementary Schools. The district confirms that local funds are available in the event grant funding is not enough to cover the full cost of this project.
- Q. Approve the wire transfer to the NJ Department of Labor for NJ Unemployment Compensation of \$11,946.30 for 2nd Quarter of 2022.
- R. Approve staff participation in professional conferences/workshops outside the District, as per the attached.

Motion: _____
(Discussion)

Second: _____

Roll Call Vote:

(O) (P) (Q) (R)

Ms. Cooper	_____	_____	_____	_____	_____	_____	_____	_____
Ms. Kilday	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Scerbo	_____	_____	_____	_____	_____	_____	_____	_____
Ms. Shelkin	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Mazzilli	_____	_____	_____	_____	_____	_____	_____	_____

VII. TRANSPORTATION

Ms. Kilday
Board Liaison

A.

Motion: _____
(Discussion)

Second: _____

Roll Call Vote: (A)

Ms. Cooper	_____	_____	_____	_____	_____	_____
Ms. Kilday	_____	_____	_____	_____	_____	_____
Mr. Scerbo	_____	_____	_____	_____	_____	_____
Ms. Shelkin	_____	_____	_____	_____	_____	_____
Mr. Mazzilli	_____	_____	_____	_____	_____	_____

VIII. **POLICY**

Ms. Cooper
Board Liaison

A.

Motion: _____
(Discussion)

Second: _____

Roll Call Vote: **(A)**

Ms. Cooper	_____	_____	_____	_____	_____	_____
Ms. Kilday	_____	_____	_____	_____	_____	_____
Mr. Scerbo	_____	_____	_____	_____	_____	_____
Ms. Shelkin	_____	_____	_____	_____	_____	_____
Mr. Mazzilli	_____	_____	_____	_____	_____	_____

IX. AUDIENCE PARTICIPATION

X. EXECUTIVE SESSION (If Requested)

WHEREAS, The Board of Education must discuss subjects concerning personnel matters, legal issues, and/or contract negotiations concerning the District, and

WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in a public meeting; and

WHEREAS, the aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in closed executive session pursuant to P.L. 1975, Chapter 231, it is therefore

RESOLVED, that the aforesaid subjects shall be discussed in a closed executive session by this Board and administrative staff at the conclusion of the public segment of this meeting and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exist.

Estimated Time in
Executive Session _____

Topics: _____

Motion: _____ Second: _____

Roll Call Vote:

Ms. Cooper _____
Ms. Kilday _____
Mr. Scerbo _____
Ms. Shelkin _____
Mr. Mazzilli _____

Time Entered Executive Session: _____

RETURN TO OPEN SESSION:

Motion: _____ Second: _____

Time Returned to Open Session: _____

ADJOURNMENT:

Motion: _____ Second: _____

Attachments

Minutes:	Regular Monthly Meeting - 6/28/22 Work Session – 6/28/22
Buildings & Grounds:	Resolution
Personnel:	Special Education Aides - Revised
Regular Education:	
Special Education:	
Finance:	Conference/Workshops
Transportation:	
Policy:	