

THE OAKLAND PUBLIC SCHOOLS

Office of the Superintendent
and
Secretary of the Board

BOARD OF EDUCATION
Regular Monthly Meeting
Administration Office
3:30 PM

MEMBERS OF THE BOARD

Ms. Cooper
Ms. Kilday
Mr. Mazzilli
Mr. Scerbo
Ms. Shelkin

Dr. Gina M. Coffaro, Superintendent of Schools
Ms. Annette Wells, Business Administrator/Board Secretary

Regular Monthly Meetings on the Third Tuesday of each month at 7:30 PM

Next Regular Monthly Meeting:
September 20, 2022
Administration Office

MEETING CALLED TO ORDER

PRESIDING OFFICER: _____

DATE: _____

TIME: _____

FLAG SALUTE

STATEMENT ON OPEN PUBLIC MEETINGS AND POLICY CONCERNING PERSONNEL

PRESIDING OFFICER:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Oakland Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on August 10, 2022 in the Municipal Building, the Board Offices, all school offices and copies sent to newspapers serving Oakland: The Record. The Board reserves the right to limit public discussion of personnel items, so as to preserve individual privacy.

The Board appreciates the concerns and comments expressed by the public and will take them into consideration. However, please remain advised that, neither the Board nor the administration may comment on or respond to public inquiries or statements regarding any internal personnel matters involving a District employee.

Please be further advised that there is no privilege or qualified privilege with regard to any statements that you make before the Board of Education. Furthermore, in addition to their respective rights to privacy, employees of this school district retain all rights regarding defamation and slander according the laws of New Jersey.

Persons wishing to speak must, upon being recognized, rise, sign in, and state their names and addresses. Each speaker shall be limited to two minutes. A speaker who has not finished in the allotted time will be directed by the presiding officer to summarize quickly and relinquish the floor within 30 seconds.

ROLL CALL

	<u>Present</u>	<u>Absent</u>	<u>Time of Arrival After Meeting Called to Order</u>
Ms. Cooper	_____	_____	_____
Ms. Kilday	_____	_____	_____
Mr. Scerbo	_____	_____	_____
Ms. Shelkin	_____	_____	_____
Mr. Mazzilli	_____	_____	_____

Also Present: Dr. Gina M. Coffaro, Superintendent of Schools
Ms. Annette Wells, Business Administrator

and approximately _____ members of the public.

Report of the Superintendent of Schools

I. MINUTES

- A. Approve the minutes of the Regular Monthly Meeting of July 19, 2022.

MINUTES –

Motion: _____
(Discussion)

Second: _____

Roll Call Vote: (A)

Ms. Cooper	_____
Ms. Kilday	_____
Mr. Scerbo	_____
Ms. Shelkin	_____
Mr. Mazzilli	_____

II. BUILDINGS AND GROUNDS

Ms. Shelkin
Board Liaison

- A. Approve the safety drill report for the month of July.
- B. Approve the lease agreement between the Oakland Board of Education and the Wyckoff YMCA (with an amount to be determined) for the 2022-2023 school year for the operation of the Before Care/After Care Program in the Oakland Schools.

BUILDINGS AND GROUNDS ITEMS A through B

Motion: _____
(Discussion)

Second: _____

Roll Call Vote:

Ms. Cooper	_____
Ms. Kilday	_____
Mr. Scerbo	_____
Ms. Shelkin	_____
Mr. Mazzilli	_____

III. PERSONNEL

Mr. Scerbo
Board Liaison

- A. Approve the appointment of Robyn Greenwald as Title IX/Affirmative Action Officer in the Oakland School District for the 2022/2023 school year.
- B. Approve the appointment of Mr. Sean Bowe as the 2022/2023 District Liaison to the Oakland Police Department and the Bergen County Prosecutor's Office, as per the requirements of the revised Uniform Memorandum of Agreement.
- C. Approve the change in training level effective September 1, 2022, as per the attached list.
- D. Approve the transfer of Martha Coffman to VMS as an ELA teacher effective September 1, 2022.
- E. Approve the appointment of Ms. Emily Holmquist as an elementary teacher at Heights Elementary School replacing Ms. Coffman Step 0/MA \$59,996, effective September 1, 2022. This is a tenure track position. This appointment is contingent upon satisfactory completion of all employment obligations.
- F. Approve the transfer of Kelly Bosgra to Dogwood Media Specialist effective October 1, 2022. Ms. Bosgra will be replacing Ms. Miggles.
- G. Approve the appointment of Sharon Rumpeltin as an Elementary school teacher at Dogwood Step 0/BA+15 \$58,221 effective October 1, 2022. This is a tenure track position. This appointment is contingent upon satisfactory completion of all employment obligations.
- H. Approve Ms. Sharon Rumpeltin as a substitute teacher at Dogwood for the month of September 2022. This appointment is contingent upon satisfactory completion of all employment obligations.
- I. Approve the reassignment of Jody Diaz as a 0.5 preschool teacher and 0.5 resource room teacher at Heights Elementary School.
- J. Approve Annie Casamento as Heights School Nurse BA/Step 4 \$64,461 effective September 1, 2022. This appointment is contingent upon satisfactory completion of all employment obligations.
- K. Approve Jaclynn Vetterlein as a playground/cafeteria aide at Manito Elementary School effective September 1, 2022. This appointment is contingent upon satisfactory completion of all employment obligations.

III. PERSONNEL (continued)

- L. Approve Ms. Maria Glasson as a playground/cafeteria aide/Classroom aide at Heights Elementary School effective September 1, 2022. This appointment is contingent upon satisfactory completion of all employment obligations.
- M. Approve the additional list of special education full/part time aides for the 2022-23 school year, as per the attached list.
- N. Approve the playground cafeteria aides for all schools as per the attached list.
- O. Approve the appointment of the following daily substitute personnel for the 2022-2023 school year, subject to New Jersey Department of Education Criminal History Review (NJSA 18A:6-7.2) and Chemical Screening, if newly employed by the District, as per the attached list.
- P. Approve Ms. Gael Strohmeier, Valley Middle School Math Coordinator, for 10 hours of Summer Curriculum planning at rate of \$43.98 upon submission of an approved voucher.
- Q. Approve Ms. Laura Colonnelli for an additional 5 hours of summer curriculum work at the rate of \$43.98 per hour upon submission of an approved voucher for the revision of K – 5 math curriculum to include 2020 state mandated standards to be implemented by September 2022.
- R. Approve Ms. Valerie Mulieri for morning coverage from 7:30 – 8:00 AM at 17.50/hour, upon submission of an approved voucher.
- S. Approve Mr. Sean Bowe to mentor Mr. Travis Hunt.
- T. Approve Ms. Melissa Martic for 4 Nurse's Summer Days for work at Heights Elementary School per diem upon the submission of an approved voucher.
- U. Approve Mr. Christopher Jacober from William Paterson University as a student teacher for Social Studies at Valley Middle School with Mr. Timothy Hausch effective September 6, 2022 through December 9, 2022.
- V. Approve the attached list of Bergen County Soccer Chapter Officials for the 2022-23 school year.
- W. Approve Mr. Keith Breznovits as the 2022 Soccer Official Assignor.
- X. Amend the appointment of Ms. Sarah Rubacky as a Leave Replacement School Counselor at Heights School, at an annual salary of \$59,996 (Step 0/MA), effective September 1, 2022. Ms. Rubacky is a leave replacement for Ms. Asip who plans on returning to district May 23, 2023. This appointment is contingent upon satisfactory completion of all employment obligations.

III. PERSONNEL (continued)

- Y. Amend the appointment of Ms. Caitlin Massey as a Part Time Social Worker (0.5) at Dogwood Hill School for the 2022-2023 school year at a prorated salary of \$37,578.50 (Step 7/MA. Ms. Massey will be a leave replacement for Ms. Vail who plans on returning to district September 2023. This appointment is contingent upon satisfactory completion of all employment obligations.
- Z. Accept the resignation of Mr. Aneudy Gonzalez, Heights Custodian and Night Supervisor effective September 30, 2022.
- AA. Accept the resignation of Ms. Sara Mikula from VMS effective July 20, 2022.
- BB. Accept the resignation of Ms. Leni Palmieri effective July 22, 2022.
- CC. Recind 3 approved Nurse's summer days assigned to Ms. Michele Wall.
- DD. Acknowledge the following days without pay:

Name	School	Dates
Ms. Ashley Marrocco	Dogwood	(0.5) Nov 9, Nov 14

PERSONNEL ITEMS A through DD

Motion: _____
(Discussion)

Second: _____

Roll Call Vote:

Ms. Cooper _____
 Ms. Kilday _____
 Mr. Scerbo _____
 Ms. Shelkin _____
 Mr. Mazzilli _____

IV. **REGULAR EDUCATION****Ms. Shelkin**
Board Liaison

- A. Approve the salary of \$6,000 to Dr. Melissa A. Chism and Pediatricare Associates, together with the corresponding Agreement for health/medical services, as the District's Medical Inspector for the Oakland School District for the 2022-2023 School Year.
- B. Approve the Health Services Standing Orders for The Oakland Public Schools for the 2022-2023 school year upon approval of the School Physician.
- C. Approve the submission of the District's Comprehensive Equity Plan Annual Statement of Assurance for the 2022-2023 school year.
- D. Approve the District's Professional Development Plan and/or Mentoring Plan Statement of Assurance and notification to the County Office.
- E. Approve the submission of the Student Safety Data System (SSDS) Report to the Executive County Superintendent of Schools.
- F. Approve all NJ Student Learning Standards (K-8 Curriculum with regards to mandated 21st Century Skills and Technology).

REGULAR EDUCATION Items A through F

Motion: _____
(Discussion)

Second: _____

Roll Call Vote:

Ms. Cooper _____
 Ms. Kilday _____
 Mr. Scerbo _____
 Ms. Shelkin _____
 Mr. Mazzilli _____

V. SPECIAL EDUCATION**Ms. Cooper**
Board Liaison

- A. Approve the out-of-district placement for one student, resident school Heights Elementary School, to attend Franklin Lakes Public Schools CAPS Program for the 2022/2023 school year.
- B. Approve the contract with Bergen County Special Services School District and the Oakland Public School District for Home/Hospital instruction for students confined for medical and/or rehabilitative care at New Bridge Medical Center, Paramus, NJ.
- C. Approve the following Classroom/Student Aides to be substitute teachers if a preschool teacher is absent: Ms. Dolores Baills and Ms. Lisa Cruciata.

Approve the following bus aides and substitute bus aides for the 2022-2023 school year upon submission of an approved voucher.

Ms. Ronnie Artinger	Ms. Susan Dishuk	Ms. Jessica Gretkowski
Ms. Barbara Cascardi	Ms. Ashley Eskholme	Ms. Patricia Klimek
Ms. Lisa Cruciata	Ms. Anne Marie Gillmore	Ms. Susan Lehman
Ms. Donna Marceca	Ms. Joanne Mital	Mr. Peter Monahan
Ms. Valerie Mulieri	Ms. Melanie Reisch	Ms. Helen Romanowski
Mr. Stan Saja	Ms. Yolanda Taube	Ms. Alisa Weisse

- D. Rescind the out-of-district placement for one student, resident school Heights Elementary School, to attend Peter Cooper Elementary School REALM Program for the 2022/2023 school year, Board approved June 28, 2022.

SPECIAL EDUCATION Items A through D

Motion: _____
(Discussion)

Second: _____

Roll Call Vote:

Ms. Cooper _____
 Ms. Kilday _____
 Mr. Scerbo _____
 Ms. Shelkin _____
 Mr. Mazzilli _____

VI. FINANCE

Mr. Scerbo
Board Liaison

- A. Approve the July 2022 certified gross (net & agency) payroll in the amount of \$355,884.97.
- B. Approve the Board Secretary's certification to the Oakland Board of Education that, as of July 31, 2022 no line item account has encumbrances and expenditures, which, in total, exceed the line item appropriation in violation of NJAC 6A:23A-16.10(c)3; and further,

Approve the Oakland Board of Education's certification that, after a review of the Board Secretary's and Board Treasurer's monthly financial reports and the advice of District officials, there is no reason to doubt that any major account or fund has been over-expended in violation of NJAC 6A:23A-16.10(c)4.
- C. Approve the payment of the attached list of bills in the amount of \$1,051,663.01 which in proper legal form and subject to audit, provided funds are available in their respective accounts.
- D. Approve the school year 2022/2023 Budget appropriation transfers for the month ending July 31, 2022.
- E. Approve the Board Secretary's Financial Report for the month ending July 31, 2022.
- F. Approve the Treasurer of School Monies Report for the month ending July 31, 2022.
- G. Approve the Final Board Secretary's Financial Report for the year ending June 30, 2022.
- H. Approve the Final Treasurer of School Monies Report for the year ending June 30, 2022.
- I. Approve staff participation in professional conferences/workshops outside the District, as per the attached.
- J. Approve 1 - 2 elementary math teachers from grades 2 - 5 including elementary math coordinators to Conquer Math located in Pompton Plains for professional development in the amount of \$ \$15,000 utilizing ESSER III Funds Grade 2 dates include: 10/14, 1/31, 3/2, 5/9. Grade 3 dates include: 9/19, 10/19, 11/29, 1/26, 3/27. Grade 4 dates include: 9/20, 10/20, 11/30, 1/4, 2/9, 3/15. Grade 5 dates include: 9/21, 10/21, 12/1, 1/5, 2/1, 3/6, 3/30.
- K. Approve the use of ESSER III funds to pay for substitute teachers costs while teachers are attending Conquer Math Professional Development.
- L. Approve the renewal of the Student Information System Agreement with Realtime Information Technology, Inc. for the 2022/2023 school year at a cost of \$41,534.33.

VI. FINANCE(continued)

- M. Approve the renewal with Educator Software Solutions for the annual renewal for T-Eval Evaluation software for the 2022/2023 school year at an annual fee of \$3,200.00.
- N. Approve Ms. Melissa Martic, District Substitute Nurse, to be paid with ESSER II Funds.
- O. Accept and approve the funding allocation and submission of the FY 2023 IDEA Grant in the following amounts:
- Basic \$343,165
 - Preschool \$21,404
- P. Approve original funding under the provisions of Chapters 192/193, Nonpublic Auxiliary and Handicapped Services, in the amount \$81,190.00 for the 2022-2023 school year to be allocated as follows:

	<u>Original Allocation</u>
Chapter 192 Compensatory Education	\$ 18,778.00
Chapter 192 E.S.L	\$ 8,018.00
Chapter 192 Total	\$ 26,796.00
Chapter 193 Initial Exam and classification	\$ 18,566.00
Chapter 193 Annual Exam and classification	\$ 6,080.00
193 Corrective Speech	\$ 14,880.00
Chapter 193 Supplementary Instruction	\$ 14,868.00
Chapter 193 Total	\$54,394.00

- Q. Revise the travel expenses for (NJSBA) Annual Workshop, October 24-26, 2022, Atlantic City, New Jersey, in accordance with Policy #9250, N.J.S.A. 18A:11-12 and N.J.A.C. 6A:23A-7.12:

	Name	Mileage (.47)	Meals	Lodging	Registration	Other	Total
Q.1.	Dr. Gina Coffaro	\$137.24	\$147.50	\$226.00	*	\$40.00	550.74
	Ms. Annette Wells	\$137.24	\$147.50	\$226.00	*	\$40.00	550.74
	Mr. Peter Mazzilli	\$137.24	\$147.50	\$226.00	*	\$40.00	550.74
	Mr. Joseph Tumminia	\$137.24	\$147.50	\$226.00	*	\$40.00	550.74
Q.2.	Ms. Lisa Cooper	\$137.24	\$147.50	\$226.00	*	\$40.00	550.74
Q.3.	Mr. John Scerbo	\$137.24	\$147.50	\$226.00	*	\$40.00	550.74
Q.4.	Ms. Carita Shelkin	\$137.24	\$147.50	\$226.00	*	\$40.00	550.74
Q.5	Ms. Teresa Kilday	\$137.24	\$147.50	\$226.00	*	\$40.00	550.74

VI. FINANCE(continued)

- R. Approve the Linkit! Professional Development Proposal in the amount of \$1,500 to be paid from Title IV grant money. The cost of the PD will be divided into several virtual sessions during department meetings beginning, Monday, October 17, 2022.

FINANCE ITEMS A through R

Motion: _____
(Discussion)

Second: _____

Roll Call Vote:

Ms. Cooper	_____
Ms. Kilday	_____
Mr. Scerbo	_____
Ms. Shelkin	_____
Mr. Mazzilli	_____

VII. TRANSPORTATION

Ms. Kilday
Board Liaison

- A. Approve the 2022-2024 Drug and Alcohol Testing Agreement between the Oakland Board of Education and Valley Medical Group effective, July 1, 2022 – June 30, 2024.
- B. Approve Mr. Mark Sheridan for additional summer work at his hourly rate, upon submission of an approved voucher.
- C. Approve Mr. Mark Sheridan for the 2022 - 2023 school year at an hourly rate of \$30.50.
- D. Approve Mr. Martin Lezama for the 2022 - 2023 school year at an hourly rate of \$30.50.
- E. Approve Mr. James Finnan for the 2022 - 2023 school year at an hourly rate of \$29.50.

TRANSPORTATION ITEMS A through E

Motion: _____
(Discussion)

Second: _____

Roll Call Vote:

Ms. Cooper	_____
Ms. Kilday	_____
Mr. Scerbo	_____
Ms. Shelkin	_____
Mr. Mazzilli	_____

VIII. POLICY

Ms. Cooper
Board Liaison

A.

IX. AUDIENCE PARTICIPATION

X. EXECUTIVE SESSION (If Requested)

WHEREAS, The Board of Education must discuss subjects concerning personnel matters, legal issues, and/or contract negotiations concerning the District, and

WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in a public meeting; and

WHEREAS, the aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in closed executive session pursuant to P.L. 1975, Chapter 231, it is therefore

RESOLVED, that the aforesaid subjects shall be discussed in a closed executive session by this Board and administrative staff at the conclusion of the public segment of this meeting and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exist.

Estimated Time in
Executive Session _____

Topics: _____

Motion: _____ Second: _____

Roll Call Vote:

Ms. Cooper _____
Ms. Kilday _____
Mr. Scerbo _____
Ms. Shelkin _____
Mr. Mazzilli _____

Time Entered Executive Session: _____

RETURN TO OPEN SESSION:

Motion: _____ Second: _____

Time Returned to Open Session: _____

ADJOURNMENT:

Motion: _____ Second: _____

Time of Adjournment: _____

Attachments

Minutes: Regular Monthly Meeting - 7/19/22

Buildings & Grounds: Safety Drill Report - July

Personnel: Change in Training Level
Full Time and Part Time Aides
Playground/Cafeteria Aides
Substitutes
Soccer Officials

Regular Education:

Special Education:

Finance: June 2022 Financial Reports
July 2022 Financial Reports
Conference/Workshops

Transportation:

Policy: