

THE OAKLAND PUBLIC SCHOOLS

Office of the Superintendent
and
Secretary of the Board

BOARD OF EDUCATION
Regular Monthly Meeting
Valley Middle School
7:00 PM

MEMBERS OF THE BOARD

Ms. Cooper
Ms. Kilday
Mr. Mazzilli
Mr. Scerbo
Ms. Shelkin

Dr. Gina M. Coffaro, Superintendent of Schools
Ms. Annette Wells, Business Administrator/Board Secretary

Regular Monthly Meetings on the Third Tuesday of each month at 7:00 PM

Next Regular Monthly Meeting:
November 22, 2022
Administration Office

MEETING CALLED TO ORDER

PRESIDING OFFICER: _____

DATE: _____

TIME: _____

FLAG SALUTE

STATEMENT ON OPEN PUBLIC MEETINGS AND POLICY CONCERNING PERSONNEL

PRESIDING OFFICER:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Oakland Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on October 11, 2022 in the Municipal Building, the Board Offices, all school offices and copies sent to newspapers serving Oakland: The Record. The Board reserves the right to limit public discussion of personnel items, so as to preserve individual privacy.

The Board appreciates the concerns and comments expressed by the public and will take them into consideration. However, please remain advised that, neither the Board nor the administration may comment on or respond to public inquiries or statements regarding any internal personnel matters involving a District employee.

Please be further advised that there is no privilege or qualified privilege with regard to any statements that you make before the Board of Education. Furthermore, in addition to their respective rights to privacy, employees of this school district retain all rights regarding defamation and slander according the laws of New Jersey.

Persons wishing to speak must, upon being recognized, rise, sign in, and state their names and addresses. Each speaker shall be limited to two minutes. A speaker who has not finished in the allotted time will be directed by the presiding officer to summarize quickly and relinquish the floor within 30 seconds.

ROLL CALL

	<u>Present</u>	<u>Absent</u>	<u>Time of Arrival After Meeting Called to Order</u>
Ms. Cooper	_____	_____	_____
Ms. Kilday	_____	_____	_____
Mr. Scerbo	_____	_____	_____
Ms. Shelkin	_____	_____	_____
Mr. Mazzilli	_____	_____	_____

Also Present: Dr. Gina M. Coffaro, Superintendent of Schools
Ms. Annette Wells, Business Administrator

and approximately _____ members of the public.

Report of the Superintendent of Schools

I. MINUTES

- A. Approve the minutes of the Regular Monthly Meeting of September 20, 2022.
- B. Approve the minutes of the Work Session Meeting of September 20, 2022.

MINUTES A through B

Motion: _____
(Discussion)

Second: _____

Roll Call Vote:

Ms. Cooper	_____
Ms. Kilday	_____
Mr. Scerbo	_____
Ms. Shelkin	_____
Mr. Mazzilli	_____

II. BUILDINGS AND GROUNDS**Ms. Shelkin**
Board Liaison

- A. Approve the safety drill report for the month of September.
- B. Approve Oakland School District's Annual Maintenance Budget Amount Worksheet (Form M-1) for the fiscal year 2022-2023.
- C. Approve the submission of the Oakland School District's Comprehensive Maintenance Plan, for the School Years 2021-2022, 2022-2023 and 2023-2024 as follows:

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the attached document for the various school facilities of the Oakland School District are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid, Now Therefore Be It Resolved, that the Oakland school district hereby authorizes the school business administrator to submit the attached Comprehensive Maintenance Plan for the Oakland School District in compliance with Department of Education requirements.

- D. Approve the Annual Facilities Checklist for all schools dated August 2022.

BUILDINGS AND GROUNDS ITEMS A through D

Motion: _____
(Discussion)

Second: _____

Roll Call Vote:

Ms. Cooper _____
Ms. Kilday _____
Mr. Scerbo _____
Ms. Shelkin _____
Mr. Mazzilli _____

III. PERSONNEL**Mr. Scerbo
Board Liaison**

- A. Accept the retirement of Arlene Ishak effective January 1, 2023.
- B. Approve Silvia DellaIacono to work two additional days during the summer for VMS sports physicals at her per diem rate.
- C. Approve Lindsay Struss as a part time classroom aide for 2 hours per day at Dogwood Hill Elementary School at a rate of \$16.25 per hour effective on or about November 1, 2022. This appointment is contingent upon satisfactory completion of all employment obligations.
- D. Approve Kelly Dodd as a part time classroom aide for 3 hours per day at Heights Elementary School at a rate of \$16.25 per hour effective on or about November 1, 2022. This appointment is contingent upon satisfactory completion of all employment obligations.
- E. Approve Christina Granelli as a home instruction teacher for the 2022-2023 school year at the rate of \$60.00 per hour upon submission of an approved voucher.
- F. Approve the following Title I teachers pending student enrollment.

Name	Grade
Kacie Schrettner	Grade 3
Neil Peller	Grade 4
Megan Torpey	Grade 5

- G. Approve the following teachers for 20 hours of curriculum writing at \$43.98 per hour upon submission of an approved voucher.

Teacher	Curriculum	Hours	Total Cost
Jason Clark	Band	20	\$879.60
George Creegan	Strings	20	\$879.60

- H. Approve Malisa Genuardi, a student from Fairleigh Dickenson University, for 60 hours of field experience with Gina Hopf at Dogwood Hill Elementary.

PERSONNEL (continued)**Mr. Scerbo
Board Liaison**

- I. Approve the appointment of daily substitute personnel, including teachers, nurses, classroom aides, playground/cafeteria aides, secretaries, bus aides, vehicle drivers, and custodians for the 2022-2023 school year, subject to New Jersey Department of Education Criminal History Review (NJSA 18A:6-7.2) and Chemical Screening, if newly employed by the District, as per the attached list.
- J. Amend the salary and step for Casey Cummings from step 9 teacher MA+15 \$79,727 to Step 10, teacher MA+15 \$81,982, effective September 1, 2022.
- K. Amend the appointment of Annie Casamento from daily substitute school nurse at Heights Elementary School to long term substitute nurse at Heights Elementary School at BA/Step 4 \$64,461.00, effective October 1, 2022 through January 31, 2023.

PERSONNEL ITEMS A through K

Motion: _____
(Discussion)

Second: _____

Roll Call Vote:

Ms. Cooper	_____
Ms. Kilday	_____
Mr. Scerbo	_____
Ms. Shelkin	_____
Mr. Mazzilli	_____

IV. REGULAR EDUCATION**Ms. Shelkin**
Board Liaison

- A. Approve the HIB Report for the period of July 20, 2022 through October 18, 2022 as follows:

Number of HIB Investigations - 4 -
 Number of Affirmed HIB Incidents - 0 -

- B. Approve the following scores for the 2021-2022 School Self-Assessment under the Anti-Bullying Bill of Right Act:

Dogwood Hill – 71	Manito – 73
Heights – 71	Valley Middle – 75

- C. Approve the Oakland School District’s School Nursing Services Plan for the 2022-2023 school year.
- D. Approve the (Emergency) Virtual or Remote Instruction Plan for the 2022-2023 school year as mandated by New Jersey Department of Education to satisfy the 180-day requirement pursuant to N.J.S.A. 18A:7F-9. and its submission to the County Office of Education.
- E. Approve the Gifted Education Service Report dated October 2022.
- F. Approve the Gifted and Talented Bergen Brain Busters Schedule for 2022-2023 school year as listed below.

DATE	LOCATION	WORKSHOP CLASSES
October 24	Oakland	Grade 8 (lunch 5A)
November 21	Franklin Lakes	Grade 7 (lunch 4B)
December 12	Midland Park	Grade 8 (lunch 4B)
January 23	Oakland	Grade 7 (lunch 5A)
February 27	Franklin Lakes	Grade 8 (lunch 4B)
March 20	Midland Park	Grade 7 (lunch 4B)
April 20	Oakland	Grade 8 lunch 5A)
May 15	Franklin Lakes (possibly Oakland)	Grade 7 (lunch 4B)
BC Finals Date TBD	Bergen Community College, Lyndhurst, NJ	Participants TBD

REGULAR EDUCATION (continued)**Ms. Shelkin**
Board Liaison

- G. Approve Topinka Financial Group to speak to the Valley Middle School eighth grade Gifted and Talented class about the Stock Market in November, 2022.
- H. Approve the registration and participation for the Fall and Spring America Answers Thinking Cap Quiz Bowl Contests for Grade 6, 7, and 8 Workshop students, three teams at a total cost of \$305.
- I. Approve Vasil Nastu as an additional soccer official to the Bergen County approved list.
- J. Approve the VMS Basketball Schedule for the 2022-2023 school year as listed below:

Date	Time	Boys Opponent	Girls Opponent
Tue 12/20/22	4:15 PM	@ Emerson	Emerson
Wed 1/4/23	4:15 PM	Woodcliff Lake	@ Woodcliff Lake
Fri 1/6/23	4:15 PM	@ Montvale	Montvale
Tue 1/10/23	4:15 PM	Park Ridge	@ Park Ridge
Thu 1/12/23	4:15 PM	Franklin Lakes	@ Franklin Lakes
Wed 1/18/23	4:15 PM	Allendale	@ Allendale
Fri 1/20/23	4:15 PM	@ River Dell	River Dell
Tue 1/24/23	4:15 PM	@ Mahwah	Mahwah
Thu 1/26/23	4:15 PM	@ Ho-Ho-Kus	Ho-Ho-Kus
Tue 1/31/23	4:15 PM	@ Upper Saddle River	Upper Saddle River
Thu 2/2/23	4:15 PM	Wyckoff	@ Wyckoff
Tue 2/7/23	4:15 PM	Playoffs 1st Round	Playoffs 1st Round
Fri 2/10/23	4:15 PM	Playoffs Semi Finals	Playoffs Semi Finals
Wed 2/15/23	4:15 PM	Playoffs Finals	Playoffs Finals

REGULAR EDUCATION ITEMS A through J

Motion: _____
(Discussion)

Second: _____

Roll Call Vote:

Ms. Cooper _____
 Ms. Kilday _____
 Mr. Scerbo _____
 Ms. Shelkin _____
 Mr. Mazzilli _____

V. SPECIAL EDUCATION**Ms. Cooper
Board Liaison**

- A. Amend the out-of-district placement for one student, board approved June 28, 2022, whose name is in the file in the Superintendent's office, resident school Heights Elementary School, to attend The CTC Academy - Fair Lawn Campus for the remainder of the 2022-2023 school year (last day October 14, 2022).
- B. Amend the start date for one student attending Franklin Lakes Colonial Road CAPS Program for the 2022-2023 regular school year from September 6, 2022 to September 19, 2022.
- C. Approve Lori Eggers, Certified LSLS Auditory Verbal Therapist, SLP/CCC, for Speech/Language Evaluations for Deaf/Hard of Hearing Students not to exceed \$1,500.00.
- D. Approve the Contract for Substitute In-School Nursing Services between Every Child, LLC and the Oakland Board of Education on an as needed basis at rate of \$65.00 an hour not to exceed \$4,000.00.
- E. Approve Mr. Mark Sinclair to provide Handle with Care Training for specific staff members on Friday, October 21, 2022.
- F. Approve the out-of-district placement for one student whose name is in the file in the Superintendent's office, resident school Heights Elementary School, to attend the Peter Cooper Elementary School REALM 2022 extended school year program.
- G. Approve the out-of-district placement for one student, whose name is in the file in the Superintendent's office, resident school Heights Elementary School, to attend The CTC Academy - Oakland Campus for the remainder of the 2022-2023 school year, start date October 17, 2022.
- H. Approve the Contract with Bergen County Special Services to provide home instruction services for one student, resident school Manito Elementary School. Academic services to be provided from September 6, 2022 to June 23, 2023, two days per week, two hours per day for a maximum of 4 hours per week. Amount not to exceed \$12,000.00.

SPECIAL EDUCATION (continued)

Ms. Cooper
Board Liaison

- I. Approve the home instruction of one Manito Elementary school student effective September 8, 2022.

SPECIAL EDUCATION ITEMS A through I

Motion: _____
(Discussion)

Second: _____

Roll Call Vote:

Ms. Cooper	_____
Ms. Kilday	_____
Mr. Scerbo	_____
Ms. Shelkin	_____
Mr. Mazzilli	_____

VI. FINANCE**Mr. Scerbo
Board Liaison**

- A. Approve the September 2022 certified gross (net & agency) payroll in the amount of 1,865,887.90.
- B. Approve the Board Secretary's certification to the Oakland Board of Education that, as of September 30, 2022 no line item account has encumbrances and expenditures, which, in total, exceed the line item appropriation in violation of NJAC 6A:23A-16.10(c)3; and further,

Approve the Oakland Board of Education's certification that, after a review of the Board Secretary's and Board Treasurer's monthly financial reports and the advice of District officials, there is no reason to doubt that any major account or fund has been over-expended in violation of NJAC 6A:23A-16.10(c)4.
- C. Approve the payment of the attached list of bills in the amount of \$3,084,575.99 which in proper legal form and subject to audit, provided funds are available in their respective accounts.
- D. Approve the school year 2022-2023 Budget appropriation transfers for the month ending September 30, 2022.
- E. Approve the Board Secretary's Financial Report for the month ending September 30, 2022.
- F. Approve the Treasurer of School Monies Report for the month ending September 30, 2022.
- G. Approve staff participation in professional conferences/workshops outside the District, as per the attached.
- H. Approve the submission of the FY23 IDEA amended application to include unexpended funds from FY22. Revised allocation for IDEA Basic is \$345,190 and IDEA Preschool is \$22,330.
- I. Approve the payment of \$65.00 per game for Soccer referees for the 2022-2023 school year, upon submission of an approved voucher.
- J. Approve the attached list of NJSIAA Basketball Officials for the 2022-2023 school year at a rate of \$65.00 per game, upon submission of an approved voucher.
- K. Approve the assignor officials at a rate of \$130.00 for Soccer and Basketball referees for the 2022-2023 school year upon submission of an approved voucher.

VI. FINANCE(continued)**Mr. Scerbo
Board Liaison**

- L. Approve the purchase of document cameras for Elementary and Middle Schools teachers in the amount of \$1500.00 utilizing Title IV Funds to support educational technology needs.
- M. Approve use of Title IV funds for IXL Professional Development in the amount of \$1650.00 for two virtual sessions for Math/ELA teachers and coordinators. Tentative dates for sessions include November 28th and Dec. 12th.
- N. Approve use of Title IV funds for Discovery Education Professional Development in the amount of \$3000.
- O. Approve the attached resolution Requesting Sustainable Funding Supporting School Based Mentoring Programs.
- P. Approve the Oakland Board of Education's Participating Addendum to purchase from Verizon under State Contract blanket number M4006.

FINANCE ITEMS A through P

Motion: _____
(Discussion)

Second: _____

Roll Call Vote:

Ms. Cooper	_____
Ms. Kilday	_____
Mr. Scerbo	_____
Ms. Shelkin	_____
Mr. Mazzilli	_____

VII. TRANSPORTATION

Ms. Kilday
Board Liaison

- A. Approve the attached list of field trips for students in the Oakland School District for the 2022-2023 school year.
- B. Approve the attached list of bus evacuation drills for the period September – October, 2022.

TRANSPORTATION ITEMS A through B

Motion: _____
(Discussion)

Second: _____

Roll Call Vote:

Ms. Cooper	_____
Ms. Kilday	_____
Mr. Scerbo	_____
Ms. Shelkin	_____
Mr. Mazzilli	_____

VIII. POLICY

Ms. Cooper
Board Liaison

A.

POLICY ITEMS A through

Motion: _____
(Discussion)

Second: _____

Roll Call Vote:

Ms. Cooper	_____
Ms. Kilday	_____
Mr. Scerbo	_____
Ms. Shelkin	_____
Mr. Mazzilli	_____

IX. AUDIENCE PARTICIPATION

X. EXECUTIVE SESSION (If Requested)

WHEREAS, The Board of Education must discuss subjects concerning personnel matters, legal issues, and/or contract negotiations concerning the District, and

WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in a public meeting; and

WHEREAS, the aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in closed executive session pursuant to P.L. 1975, Chapter 231, it is therefore

RESOLVED, that the aforesaid subjects shall be discussed in a closed executive session by this Board and administrative staff at the conclusion of the public segment of this meeting and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exist.

Estimated Time in
Executive Session _____

Topics: _____

Motion: _____ Second: _____

Roll Call Vote:

Ms. Cooper _____
Ms. Kilday _____
Mr. Scerbo _____
Ms. Shelkin _____
Mr. Mazzilli _____

Time Entered Executive Session: _____

RETURN TO OPEN SESSION:

Motion: _____ Second: _____

Time Returned to Open Session: _____

ADJOURNMENT:

Motion: _____ Second: _____

Time of Adjournment: _____

Attachments

Minutes:	Work Session 9-20-2022 Regular Monthly Meeting – 9-20-2022
Buildings & Grounds:	M1 Comprehensive Maintenance Plan Safety Drill Report- September
Personnel:	Daily Substitutes Enrollment
Regular Education:	
Special Education:	
Finance:	September 2022 Treasurer Report September 2022 Transfers September 2022 Board Secretary Report Bills List NJSIAA Basketball Officials Conferences/Workshops Resolution- Funding Supporting Mentoring Programs.
Transportation:	Bus Evacuation Drills Field Trips
Policy:	