

THE OAKLAND PUBLIC SCHOOLS

Office of the Superintendent
and
Secretary of the Board

BOARD OF EDUCATION
Regular Monthly Meeting
Valley Middle School
7:00 PM

MEMBERS OF THE BOARD

Ms. Cooper
Ms. Kilday
Mr. Mazzilli
Mr. Scerbo
Ms. Shelkin

Dr. Gina M. Coffaro, Superintendent of Schools
Ms. Annette Wells, Business Administrator/Board Secretary

Regular Monthly Meetings on the Third Tuesday of each month at 7:00 PM

Next Regular Monthly Meeting:
December 20, 2022
Administration Office

MEETING CALLED TO ORDER

PRESIDING OFFICER: _____

DATE: _____

TIME: _____

FLAG SALUTE

STATEMENT ON OPEN PUBLIC MEETINGS AND POLICY CONCERNING PERSONNEL

PRESIDING OFFICER:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Oakland Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on December 14, 2022 in the Municipal Building, the Board Offices, all school offices and copies sent to newspapers serving Oakland: The Record. The Board reserves the right to limit public discussion of personnel items, so as to preserve individual privacy.

The Board appreciates the concerns and comments expressed by the public and will take them into consideration. However, please remain advised that, neither the Board nor the administration may comment on or respond to public inquiries or statements regarding any internal personnel matters involving a District employee.

Please be further advised that there is no privilege or qualified privilege with regard to any statements that you make before the Board of Education. Furthermore, in addition to their respective rights to privacy, employees of this school district retain all rights regarding defamation and slander according the laws of New Jersey.

Persons wishing to speak must, upon being recognized, rise, sign in, and state their names and addresses. Each speaker shall be limited to two minutes. A speaker who has not finished in the allotted time will be directed by the presiding officer to summarize quickly and relinquish the floor within 30 seconds.

ROLL CALL

	<u>Present</u>	<u>Absent</u>	<u>Time of Arrival After Meeting Called to Order</u>
Ms. Cooper	_____	_____	_____
Ms. Kilday	_____	_____	_____
Mr. Scerbo	_____	_____	_____
Ms. Shelkin	_____	_____	_____
Mr. Mazzilli	_____	_____	_____

Also Present: Dr. Gina M. Coffaro, Superintendent of Schools
Ms. Annette Wells, Business Administrator

and approximately _____ members of the public.

Report of the Superintendent of Schools

I. MINUTES

- A. Approve the minutes of the Regular Monthly Meeting of November 22, 2022.
- B. Approve the minutes of the Work Session Meeting of November 22, 2022.

MINUTES ITEMS A through B

Motion: _____
(Discussion)

Second: _____

Roll Call Vote:

Ms. Cooper	_____
Ms. Kilday	_____
Mr. Scerbo	_____
Ms. Shelkin	_____
Mr. Mazzilli	_____

II. BUILDINGS AND GROUNDS

Ms. Shelkin
Board Liaison

- A. Approve the safety drill report for the month of November 2022.

BUILDINGS AND GROUNDS ITEM A

Motion: _____
(Discussion)

Second: _____

Roll Call Vote:

Ms. Cooper	_____
Ms. Kilday	_____
Mr. Scerbo	_____
Ms. Shelkin	_____
Mr. Mazzilli	_____

III. PERSONNEL**Mr. Scerbo
Board Liaison**

- A. Accept the retirement of Linda Kates effective July 1, 2023.
- B. Accept the resignation of Megan Marmora Accounts Payable effective February 8, 2023.
- C. Accept the resignation of Patricia Gannon Human Resources Specialist effective January 1, 2023.
- D. Approve Stephanie Guzman as Payroll Specialist at \$75,000, prorated, to replace Karen (Nina) Spiridakis, with a start date on or about January 16, 2023 pending successful completion of all paperwork.
- E. Approve Shayna Wiggins as Purchasing Assistant at \$63,000, prorated, to replace Megan Marmora with a start date on or about January 3, 2023 pending successful completion of all paperwork.
- F. Approve Ms. Alison Bianchi to shadow the Child Study Team for the following four half-days (.5 days), November 30, 2022, December 7, 2022, December 12, 2022, and December 19, 2022, prior to her start in January 2023 to be paid at the Substitute Teacher rate of pay upon submission of an approved voucher.
- G. Amend the start date of Ms. Bianchi from January 3, 2023 start date to January 4, 2023.
- H. Approve Catherine Feeney as Science teacher at Valley Middle School at \$62,441, prorated, Step 3/BA with a start date of February 7, 2023, pending successful completion of all paperwork. Ms. Feeney will be replacing Ms. DiMattina.
- I. Approve Samantha Marion to shadow Ms. McPike for three days in January (11-13) 2023 at the substitute rate of pay upon submission of an approved voucher.
- J. Approve Samantha Marion as the Leave replacement for Ms. McPike at Manito Elementary School at \$56,441, prorated, Step 0/BA with a start date of January 17, 2023, pending successful completion of all paperwork.
- K. Approve Jessica Gretkowski as a sub teacher for the 2022-23 school year.
- L. Approve Barbara Verga as a Title I Nurse for the 2022-23 school year Title I program to be paid upon submission of an approved voucher.

III. PERSONNEL(continued)

M. Acknowledge the following employees' days without pay as listed below:

Name	School	Dates
Christina Knubel	Dogwood	11/22/2022, 11/29/2022, 11/30/2022
Lisa Silverstein	Manito	12/1/2022
Kathy Gay	Manito	12/2/2022
Denise Murrell	Manito	12/6/2022
Heather Obertlik	Dogwood	1/27 /2023(0.5 day)

N. Approve Heather Obertlik for the School Improvement Panel (ScIP) appointment at Dogwood Hill Elementary School for the 2022-2023 school year upon submission of an approved voucher.

PERSONNEL ITEMS A through N

Motion: _____
(Discussion)

Second: _____

Roll Call Vote:

Ms. Cooper _____
Ms. Kilday _____
Mr. Scerbo _____
Ms. Shelkin _____
Mr. Mazzilli _____

IV. REGULAR EDUCATION**Ms. Shelkin**
Board Liaison

- A. Approve the HIB Report for the period of November 23, 2022 through December 20, 2022 as follows:
- Number of HIB Investigations - 6-
- Number of Affirmed HIB Incidents - 6-
- B. Approve Timothy Shoemaker and MpoweredParent L.L.C. to speak with Valley Middle School students on the topic of Vaping on January 25, 2023.
- C. Approve the attached list of new afterschool clubs and advisors at Valley Middle School for the 2022-2023 school year.

REGULAR EDUCATION ITEMS A through CMotion: _____
(Discussion)

Second: _____

Roll Call Vote:

Ms. Cooper _____
Ms. Kilday _____
Mr. Scerbo _____
Ms. Shelkin _____
Mr. Mazzilli _____

V. SPECIAL EDUCATION**Ms. Cooper
Board Liaison**

- A. Approve the out-of-district placement for one student, whose name is in the file in the Superintendent's office, resident school Dogwood Hill Elementary School, to attend the Wanaque Elementary School in Wanaque, New Jersey, for the remainder of the 2022-2023 school year, start date on or about December 19, 2022.
- B. Approve the Agreement with Delta T North Jersey, Inc. for Ms. Adriana Serrao, School Psychologist, to attend meetings as a bilingual translator for the 2022-2023 school year at the rate of \$200 per meeting.

SPECIAL EDUCATION ITEMS A through B

Motion: _____
(Discussion)

Second: _____

Roll Call Vote:

Ms. Cooper	_____
Ms. Kilday	_____
Mr. Scerbo	_____
Ms. Shelkin	_____
Mr. Mazzilli	_____

VI. FINANCE**Mr. Scerbo
Board Liaison**

- A. Approve the November 2022 certified gross (net & agency) payroll in the amount of \$1,860,168.41.
- B. Approve the payment of the attached list of bills in the amount of \$1,979,350.77 which in proper legal form and subject to audit, provided funds are available in their respective accounts.
- C. Approve the Board Secretary's certification to the Oakland Board of Education that, as of November 30, 2022 no line item account has encumbrances and expenditures, which, in total, exceed the line item appropriation in violation of NJAC 6A:23A-16.10(c)3; and further,

Approve the Oakland Board of Education's certification that, after a review of the Board Secretary's and Board Treasurer's monthly financial reports and the advice of District officials, there is no reason to doubt that any major account or fund has been over-expended in violation of NJAC 6A:23A-16.10(c)4.
- D. Approve the school year 2022-2023 Budget appropriation transfers for the month ending November 30, 2022.
- E. Approve the Board Secretary's Financial Report for the month ending November 30, 2022.
- F. Approve the Treasurer of School Monies Report for the month ending November 30, 2022.
- G. Approve staff participation in professional conferences/workshops outside the District, as per the attached.
- I. Approve Premier Building & Construction Management, Inc. for the renovation of Locker Room to SGI Space at Heights Elementary School as per the attached resolution.
- J. Approve the use of Title II funds to purchase supporting material for teachers attending Conquer Math in January, February and March. Material is to be purchased through EAI in the amount of approximately \$690.00.

VI. FINANCE(continued)

- K. Approve the use of Title II funds for expenses associated with Conquer Math, out of district professional development.
- L. Approve the sidebar with the Oakland Education Association regarding waiver of Dental benefits contribution pending Association signed agreement.
- M. Approve the sidebar with the Oakland Administrators Association regarding waiver of Dental benefits contribution.
- N. Approve the sidebar with the Oakland Custodians Association regarding waiver of Dental benefits contribution pending Association signed agreement.

FINANCE ITEMS A through M

Motion: _____
(Discussion)

Second: _____

Roll Call Vote:

Ms. Cooper _____
Ms. Kilday _____
Mr. Scerbo _____
Ms. Shelkin _____
Mr. Mazzilli _____

VII. TRANSPORTATION

Ms. Kilday
Board Liaison

- A. Amend the date of Heights Grade 1 Field Trip Van Allen House from December 14, 2022 to December 7, 2022.
- B. Approve the attached list of field trips for students in the Oakland School District for the 2022-2023 school year.

TRANSPORTATION ITEMS A through B

Motion: _____
(Discussion)

Second: _____

Roll Call Vote:

Ms. Cooper	_____
Ms. Kilday	_____
Mr. Scerbo	_____
Ms. Shelkin	_____
Mr. Mazzilli	_____

VIII. POLICY

Ms. Cooper
Board Liaison

A.

POLICY ITEMS A through

Motion: _____
(Discussion)

Second: _____

Roll Call Vote:

Ms. Cooper	_____
Ms. Kilday	_____
Mr. Scerbo	_____
Ms. Shelkin	_____
Mr. Mazzilli	_____

IX. AUDIENCE PARTICIPATION

X. EXECUTIVE SESSION (If Requested)

WHEREAS, The Board of Education must discuss subjects concerning personnel matters, legal issues, Harassment, Intimidation and Bullying, and/or contract negotiations concerning the District, and

WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in a public meeting; and

WHEREAS, the aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in closed executive session pursuant to P.L. 1975, Chapter 231, it is therefore

RESOLVED, that the aforesaid subjects shall be discussed in a closed executive session by this Board and administrative staff at the conclusion of the public segment of this meeting and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exist.

Estimated Time in
Executive Session _____

Topics: _____

Motion: _____ Second: _____

Roll Call Vote:

Ms. Cooper _____
Ms. Kilday _____
Mr. Scerbo _____
Ms. Shelkin _____
Mr. Mazzilli _____

Time Entered Executive Session: _____

RETURN TO OPEN SESSION:

Motion: _____ Second: _____

Time Returned to Open Session: _____

ADJOURNMENT:

Motion: _____ Second: _____

Time of Adjournment: _____

Attachments

Minutes:	Regular Monthly Meeting-11/22/22 Work Session Regular-11/22/22
Buildings & Grounds:	Safety Drill Report- November 2022
Personnel:	Enrollment-December 2022
Regular Education:	New Clubs
Special Education:	
Finance:	November 2022 Treasurer Report November 2022 Transfers November 2022 Board Secretary Report Bills List Conferences/Workshops Side bar OEA regarding waiver of Dental benefits contribution Side bar OAA regarding waiver of Dental benefits contribution Side bar OCA regarding waiver of Dental benefits contribution Locker Room to SGI Space at Heights Resolution
Transportation:	Field Trips
Policy:	