

THE OAKLAND PUBLIC SCHOOLS

Office of the Superintendent

and

Secretary of the Board

BOARD OF EDUCATION

Regular Monthly Meeting

Valley Middle School

7:00 PM

MEMBERS OF THE BOARD

Ms. Cooper

Ms. Kilday

Mr. Mazzilli

Mr. Scerbo

Ms. Shelkin

Dr. Gina M. Coffaro, Superintendent of Schools  
Ms. Annette Wells, Business Administrator/Board Secretary

Regular Monthly Meetings on the Third Tuesday of each month at 7:00 PM

Next Regular Monthly Meeting:

February 28, 2023

Administration Office

## MEETING CALLED TO ORDER

PRESIDING OFFICER: \_\_\_\_\_

DATE: \_\_\_\_\_

TIME: \_\_\_\_\_

FLAG SALUTE

## STATEMENT ON OPEN PUBLIC MEETINGS AND POLICY CONCERNING PERSONNEL

PRESIDING OFFICER:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Oakland Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on May 11, 2022 and January 9, 2023 in the Municipal Building, the Board Offices, all school offices and copies sent to newspapers serving Oakland: The Record. The Board reserves the right to limit public discussion of personnel items, so as to preserve individual privacy.

The Board appreciates the concerns and comments expressed by the public and will take them into consideration. However, please remain advised that, neither the Board nor the administration may comment on or respond to public inquiries or statements regarding any internal personnel matters involving a District employee.

Please be further advised that there is no privilege or qualified privilege with regard to any statements that you make before the Board of Education. Furthermore, in addition to their respective rights to privacy, employees of this school district retain all rights regarding defamation and slander according to the laws of New Jersey.

Persons wishing to speak must, upon being recognized, rise, sign in, and state their names and addresses. Each speaker shall be limited to two minutes. A speaker who has not finished in the allotted time will be directed by the presiding officer to summarize quickly and relinquish the floor within 30 seconds.

## ROLL CALL

	<u>Present</u>	<u>Absent</u>	<u>Time of Arrival After Meeting Called to Order</u>
Ms. Cooper	_____	_____	_____
Ms. Kilday	_____	_____	_____
Mr. Scerbo	_____	_____	_____
Ms. Shelkin	_____	_____	_____
Mr. Mazzilli	_____	_____	_____

Also Present: Dr. Gina M. Coffaro, Superintendent of Schools  
Ms. Annette Wells, Business Administrator

and approximately \_\_\_\_\_ members of the public.

Report of the Superintendent of Schools

January – School Board Recognition Month

To Our Board Members: Thank You for Serving Your Community

Mr. Peter Mazzilli

Mr. John A. Scerbo

Ms. Lisa Cooper

Ms. Teresa Kilday

Ms. Carita Shelkin

- American Legion Essay Contest winners
- Staff Life Saving Recognitions
- Jets player- signed ball VMS student

**I. MINUTES**

- A. Approve the minutes of the Regular Monthly Meeting of December 20, 2022.
- B. Approve the minutes of the Work Session Meeting of December 20, 2022.
- C. Approve the minutes of the Executive session minutes of December 20, 2022.

**MINUTES ITEMS A through C**

Motion: \_\_\_\_\_  
(Discussion)

Second: \_\_\_\_\_

**Roll Call Vote:**

Ms. Cooper	_____
Ms. Kilday	_____
Mr. Scerbo	_____
Ms. Shelkin	_____
Mr. Mazzilli	_____

**II. BUILDINGS AND GROUNDS**

**Ms. Shelkin**  
**Board Liaison**

- A. Approve the safety drill report for the month of December 2022.
- B. Approve the Valley Middle School safety drill report for the month of November 2022.
- C. Approve the submission of the Proposed Outdoor Classroom at Manito Elementary School by LAN Associates to the State of New Jersey, Department of Education. This project was not included in the District's Long Range Facility Plan list of projects to be completed, and therefore the Board of Education authorizes LAN Associates to submit an LRFP amendment request to include this project. This project will be submitted as an "Other Capital Project" and the District will not be seeking state aid."

**BUILDINGS AND GROUNDS ITEM A through C**

Motion: \_\_\_\_\_  
(Discussion)

Second: \_\_\_\_\_

**Roll Call Vote:**

Ms. Cooper	_____
Ms. Kilday	_____
Mr. Scerbo	_____
Ms. Shelkin	_____
Mr. Mazzilli	_____

**III. PERSONNEL**

**Mr. Scerbo  
Board Liaison**

- A. Approve Gabrielle Zimmer as Speech/Language Leave Replacement Position for Sarah Freeman at \$72,982.00 (Prorated Step 6 MA) with a start date of January 30, 2023 pending successful completion of all paperwork.
- B. Approve Nicole Rock as Human Resources Specialist at \$70,000 (prorated) with a start date of January 23, 2023, pending successful completion of all paperwork. Ms. Rock will be replacing Patricia Gannon.
- C. Approve Nicole Marino as a Substitute Aide at Valley Middle School from January 27, 2023 to March 30, 2023 at an hourly rate of \$15/hr.
- D. Approve Nicole Marino as a Full Time Instructional Aide with a start date of April 17, 2023 at an hourly rate of \$17.75/hr.
- E. Approve Allison Whalen as Part Time Aide at Dogwood Hill Elementary School, replacing Samantha Marion with a start date on or about January 30, 2023, pending successful completion of all paperwork.
- F. Approve Sylvia Della Iacono as a Title I Nurse for the 2022-23 school year at an hourly rate of \$75/hr to be paid upon submission of an approved voucher.
- G. Approve Valerie Mulieri as a Title I eighth grade classroom aide pending student enrollment, at an hourly rate of \$35/hr upon submission of an approved voucher.
- H. Approve Robert Albano as a track and field coach at Valley Middle School for the 2022-2023 school year (This is a stipend position).
- I. Approve the change in training level and updated salary, effective February 1, 2023, for each teacher as per the attached list.
- J. Approve Martha Coffman as advisor for the Valley Middle School Drama Club for 44 sessions at \$57.08 per session upon submission of an approved voucher.
- K. Approve the appointment of Brittany Pobanz to mentor Samantha Marion, leave-replacement teacher at Manito Elementary School.

**PERSONNEL**(continued)

- L. Amend the appointment of Annie Casamento from long term substitute nurse at Heights Elementary School to Heights Elementary School Nurse, at BA/Step 4 \$64,461.00, effective February 1, 2023. This is a tenure track position.

**PERSONNEL            ITEMS A through L**

Motion: \_\_\_\_\_  
(Discussion)

Second: \_\_\_\_\_

**Roll Call Vote:**

Ms. Cooper	_____
Ms. Kilday	_____
Mr. Scerbo	_____
Ms. Shelkin	_____
Mr. Mazzilli	_____

**IV. REGULAR EDUCATION**

**Ms. Shelkin**  
**Board Liaison**

- A. Approve the HIB Report for the period of December 21, 2022 through January 17, 2023 as follows:

Number of HIB Investigations -0-

Number of Affirmed HIB Incidents -3-

- B. Approve Sue Steinhardt and Phil the Therapy Dog as a guest speaker at Valley Middle School for Grade 6 students on February 28, 2023.
- C. Approve Melissa J. Straub as a guest speaker at Valley Middle School on February 6, 2023 to speak to students about Digital Citizenship, Bullying and Cyberbullying, Permanence of Data, and Internet Safety.
- D. Approve the attached resolution for Bergen Brain Busters at Bergen Community College Lyndhurst campus.
- E. Approve the adoption of the following curricula that are aligned to the 2020 New Jersey Student Learning Standards in accordance with the NJ Department's curriculum implementation timeline as per N.J.A.C. 6A:8:
- Career Readiness, Life Literacies and Key Skills
  - Comprehensive Health and Physical Education
  - Computer Science and Design Thinking
  - Science
  - Social Studies
  - Visual and Performing Arts
  - World Language



**REGULAR EDUCATION** (continued)

- F. Approve the appointment of the following Valley Middle School teachers as chaperones for students participating in the overnight Grade 8 trip to Gettysburg, Hershey Park, and the Philadelphia Zoo on Wednesday, June 7 – Friday, June 9, 2023. Salary payment will be consistent with the stipend for overnight trip supervision contained within the Employment Agreement between the Board of Education and the Oakland Education Association and upon submission of an approved voucher:

Jason Clark	Leonard Parra	Kim Festa
Steven Cohen	Lauren Binder	Phylissa Gallotta
Ryan Gilligan	Elizabeth Blender	Lauren Russo
Kevin Jacobsen	Gael Strohmeier	Emily Smolenski
Matt Myones	Jenna Boomhower	Amanda Steng

- Gregg Desiderio (administrator)
- Sylvia Della Iacono (nurse)
- Mark Sinclair (trip coordinator)

Alternates for the trip: Jill Padovano, Nicole Schussler, Saul Gondelman

**REGULAR EDUCATION ITEMS A through F**

Motion: \_\_\_\_\_  
(Discussion)

Second: \_\_\_\_\_

**Roll Call Vote:**

Ms. Cooper \_\_\_\_\_  
 Ms. Kilday \_\_\_\_\_  
 Mr. Scerbo \_\_\_\_\_  
 Ms. Shelkin \_\_\_\_\_  
 Mr. Mazzilli \_\_\_\_\_

**V. SPECIAL EDUCATION**

**Ms. Cooper**  
**Board Liaison**

- A. Amend the contract agreements with Franklin Lakes Public Schools (CAPS Program) approved September 20, 2022 for two out of district students, whose names are in the file in the Superintendent's office, for the 2022-2023 school year from September 19, 2022 to June 30, 2023.
- B. Approve West Bergen Mental Healthcare to provide twelve counseling sessions for a student whose name is in the file in the Superintendent's office.
- C. Approve the Agreement with Valley Health System/Valley Medical Group to administer the Hepatitis B vaccine series of three shots for a maximum of six District employees at a cost of \$75.00 per shot for a total cost of \$225.00 per employee.
- D. Approve the State of New Jersey Department of Human Services Commission for the Blind and Visually Impaired Academic Year 2022-2023 School Contract for one student, whose name is in the file in the Superintendent's office, amount not to exceed \$2,200.00.

**SPECIAL EDUCATION ITEMS A through D**

Motion: \_\_\_\_\_  
(Discussion)

Second: \_\_\_\_\_

**Roll Call Vote:**

Ms. Cooper	_____
Ms. Kilday	_____
Mr. Scerbo	_____
Ms. Shelkin	_____
Mr. Mazzilli	_____

**VI. FINANCE**

**Mr. Scerbo**  
**Board Liaison**

- A. Approve the December 2022 certified gross (net & agency) payroll in the amount of \$1,940,293.60.
- B. Approve the payment of the attached list of bills in the amount of \$2,751,206.31 which in proper legal form and subject to audit, provided funds are available in their respective accounts.
- C. Approve the Board Secretary's certification to the Oakland Board of Education that, as of December 31, 2022 no line item account has encumbrances and expenditures, which, in total, exceed the line item appropriation in violation of NJAC 6A:23A-16.10(c)3; and further,  
  
Approve the Oakland Board of Education's certification that, after a review of the Board Secretary's and Board Treasurer's monthly financial reports and the advice of District officials, there is no reason to doubt that any major account or fund has been over-expended in violation of NJAC 6A:23A-16.10(c)4.
- D. Approve the school year 2022-2023 Budget appropriation transfers for the month ending December 31, 2022.
- E. Approve the Board Secretary's Financial Report for the month December 31, 2022.
- F. Approve the Treasurer of School Monies Report for the month ending December 31, 2022.
- G. Approve staff participation in professional conferences/workshops outside the District, as per the attached.

**FINANCE (continued)**

- H. Approve the revised sidebar with the Oakland Education Association regarding waiver of Dental benefits contribution.

**FINANCE ITEMS A through H**

Motion: \_\_\_\_\_  
(Discussion)

Second: \_\_\_\_\_

**Roll Call Vote:**

Ms. Cooper	_____
Ms. Kilday	_____
Mr. Scerbo	_____
Ms. Shelkin	_____
Mr. Mazzilli	_____

**VII    ADMINISTRATION**

**John Scerbo**  
**Board Liaison**

- A.        Approve the revised list of meeting dates for the 2023 calendar year.

**ADMINISTRATION ITEMS A**

Motion: \_\_\_\_\_  
(Discussion)

Second: \_\_\_\_\_

**Roll Call Vote:**

Ms. Cooper	_____
Ms. Kilday	_____
Mr. Scerbo	_____
Ms. Shelkin	_____
Mr. Mazzilli	_____

**VIII. TRANSPORTATION**

**Ms. Kilday**  
**Board Liaison**

- A. Approve the attached list of field trips for students in the Oakland School District for the 2022-2023 school year.

**TRANSPORTATION ITEMS A**

Motion: \_\_\_\_\_  
(Discussion)

Second: \_\_\_\_\_

**Roll Call Vote:**

Ms. Cooper	_____
Ms. Kilday	_____
Mr. Scerbo	_____
Ms. Shelkin	_____
Mr. Mazzilli	_____

**IX. POLICY**

**Ms. Cooper**  
**Board Liaison**

- A. Approve the adoption of all Strauss Esmay policies for Oakland Public Schools.

**POLICY ITEMS A**

Motion: \_\_\_\_\_  
(Discussion)

Second: \_\_\_\_\_

**Roll Call Vote:**

Ms. Cooper	_____
Ms. Kilday	_____
Mr. Scerbo	_____
Ms. Shelkin	_____
Mr. Mazzilli	_____

**X. AUDIENCE PARTICIPATION**



**XI. EXECUTIVE SESSION (If Requested)**

WHEREAS, The Board of Education must discuss subjects concerning personnel matters, legal issues, Harassment, Intimidation and Bullying, and/or contract negotiations concerning the District, and

WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in a public meeting; and

WHEREAS, the aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in closed executive session pursuant to P.L. 1975, Chapter 231, it is therefore

RESOLVED, that the aforesaid subjects shall be discussed in a closed executive session by this Board and administrative staff at the conclusion of the public segment of this meeting and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exist.

Estimated Time in  
Executive Session \_\_\_\_\_

Topics: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

**Roll Call Vote:**

Ms. Cooper \_\_\_\_\_  
Ms. Kilday \_\_\_\_\_  
Mr. Scerbo \_\_\_\_\_  
Ms. Shelkin \_\_\_\_\_  
Mr. Mazzilli \_\_\_\_\_

Time Entered Executive Session: \_\_\_\_\_

**RETURN TO OPEN SESSION:**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Time Returned to Open Session: \_\_\_\_\_

**ADJOURNMENT:**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Time of Adjournment: \_\_\_\_\_

**Attachments**

<b>Minutes:</b>	Regular Monthly Meeting-12/20/2022 Work Session Regular-12/20/2022
<b>Buildings &amp; Grounds:</b>	Safety Drill Report- December 2022 VMS November 2022
<b>Personnel:</b>	Change in Training Level
<b>Regular Education:</b>	Enrollment-January 2023 Brain Busters Resolution
<b>Special Education:</b>	
<b>Finance:</b>	December 2022 Treasurer Report December 2022 Transfers December 2022 Board Secretary Report Bills List Conferences/Workshops Revised Side bar OEA regarding waiver of Dental benefits contribution
<b>Transportation:</b>	Field Trips
<b>Policy:</b>	