

**BOARD OF EDUCATION  
OAKLAND, NEW JERSEY**

July 19, 2022

**Meeting** A Regular Monthly Meeting of the Board of Education was held in person on the above date. The meeting was called to order at 3:30 PM by Mr. Mazzilli.

**Meeting Notice** Mr. Mazzilli led those present in the Pledge of Allegiance and read the Open Public Meetings announcement as follows: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Oakland Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on June 14, 2022 in the Municipal Building, the Board Offices, all school offices and copies sent to newspapers serving Oakland: The Record News. The Board reserves the right to limit public discussion of personnel items, so as to preserve individual privacy.

The Board appreciates the concerns and comments expressed by the public and will take them into consideration. However, please remain advised that, neither the Board nor the administration may comment on or respond to public inquiries or statements regarding any internal personnel matters involving a District employee.

Please be further advised that there is no privilege or qualified privilege with regard to any statements that you make before the Board of Education. Furthermore, in addition to their respective rights to privacy, employees of this school district retain all rights regarding defamation and slander according the laws of New Jersey.

Persons wishing to speak must, upon being recognized, rise, sign in, and state their names and addresses. Each speaker shall be limited to three minutes. A speaker who has not finished in the allotted time will be directed by the presiding officer to summarize quickly and relinquish the floor within 30 seconds.

**Roll Call** The following members were present: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Also present were Dr. Gina M. Coffaro, Superintendent of Schools, Ms. Andrawis/Assistant to the BA and 2 Staff members and 0 members of the public.  
ABSENT: Ms. Annette Wells, Board Secretary/ Business Administrator

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**Report of the Superintendent**

Dr. Coffaro discussed 2 retirements and the difficulty finding replacements.  
Mr. Tumminia provided a facilities update and summer projects.

**Minutes**

**Special Meeting  
6/10/2022**

Ms. Shelkin moved and Ms. Cooper seconded to approve the minutes of the Reorganization Meeting of May 3, 2022. On a roll call vote: AYES: Ms. Cooper, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried. Abstained: Ms. Kilday.

**Exec. Session  
6/10/2022**

Ms. Shelkin moved and Ms. Cooper seconded to approve the minutes of the Executive Session of the Reorganization Meeting of June 10, 2022. On a roll call vote: AYES: Ms. Cooper, Mr. Scerbo, Ms. Shelkin. Mr. Mazzilli. Motion carried. Abstained: Ms. Kilday.

**Work Session  
6/28/2022**

Ms. Shelkin moved and Ms. Cooper seconded to approve the minutes of the Work Session of June 28, 2022. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin. Motion carried. Abstained: Mr. Mazzilli.

**Regular Meeting  
6/28/2022**

Ms. Shelkin moved and Ms. Cooper seconded to Approve the minutes of the Regular Monthly Meeting of June 28, 2022. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin. Motion carried. Abstained: Mr. Mazzilli.

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**Buildings & Grounds**

**Heights HVAC**

Ms. Shelkin moved and Ms. Kilday seconded to approve the submission of Heights Elementary School HVAC Upgrades by LAN Associates to the State of New Jersey, Department of Education. The Board will not be seeking an SDA Grant for this project as part of the submission and it should be considered an Other Capital Project. This project was included in the 2019 Long Range Facilities Plan list of projects to be completed, and therefore, the Long Range Facilities Plan does not need to be revised. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

**Tri-Plex**

Ms. Shelkin moved and Ms. Kilday seconded to approve the attached resolution awarding Tri-Plex Industries, Inc. the Contract #63 Bathroom Renovations at Valley Middle School. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

**Personnel**

**Christopher  
Liquori**

Mr. Scerbo moved and Ms. Kilday seconded to approve Mr. Christopher Liquori as a full time, tenure track, Guidance Counselor, at an annual salary of \$62,146 (Step1/MA), effective September 1, 2022. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

**Megan Marmora**

Mr. Scerbo moved and Ms. Kilday seconded to approve the appointment of Ms. Marmora as the District Purchasing Assistant at an annual salary of \$65,000, effective August 1, 2022. This appointment is contingent upon satisfactory completion of all employment obligations. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

**Chelsea Keough**

Mr. Scerbo moved and Ms. Kilday seconded to accept the resignation of Ms. Keough, effective September 1, 2022. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

**Elizabeth Miggels**

Mr. Scerbo moved and Ms. Kilday seconded to accept the retirement of Ms. Elizabeth Miggels, Dogwood Hill Librarian, effective October 1, 2022. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

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**Personnel (continued)**

**Patricia Gannon** Mr. Scerbo moved and Ms. Kilday seconded to amend the annual salary of Ms. Patricia Gannon to \$75,175. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

**Mary Gael Strohmeier** Mr. Scerbo moved and Ms. Kilday seconded to amend the annual salary of Ms. Mary Gael Strohmeier to \$97,492. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

**Emily Smolenski** Mr. Scerbo moved and Ms. Kilday seconded to amend the appointment of Ms., VMS Math Teacher, at an annual salary of \$66,548 (Step 4/BA+15). On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

**Jennifer Paradiso** Mr. Scerbo moved and Ms. Kilday seconded to approve 20 days of summer work for Ms. Jennifer Paradiso at her daily rate of pay, upon submission of an approved voucher. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

**Special Education Full/Part time Aides** Mr. Scerbo moved and Ms. Kilday seconded to approve the revised list of special education full/part time aides for the 2022-2023 school year, as per the attached. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

**Justin Verile** Mr. Scerbo moved and Ms. Kilday seconded to approve the appointment of Mr. Justin Verile as a full time leave replacement counselor at an annual salary of \$62,146, (Step 1/MA) for the 2022/2023 school year. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

**Sarah Rubacky** Mr. Scerbo moved and Ms. Kilday seconded to approve the appointment of Ms. Sarah Rubacky as a School Counselor at Heights School, at an annual salary of \$59,996 (Step 0/MA), effective September 1, 2022. This appointment is contingent upon satisfactory completion of all employment obligations. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

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**Personnel (continued)**

**Caitlin Massey** Mr. Scerbo moved and Ms. Kilday seconded to approve the appointment of Ms. Caitlin Massey as a Part Time Social Worker (0.5) at a prorated salary of \$37,578.50 (Step 7/MA), effective September 1, 2022. This appointment is contingent upon satisfactory completion of all employment obligations. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

**Bryan Pagliaroli** Mr. Scerbo moved and Ms. Kilday seconded to approve the appointment of Mr. Bryan Pagliaroli as a Custodian at Valley Middle School at a pro-rated annual salary of \$39,896 (Step 1), effective August 8, 2022. This appointment is contingent upon satisfactory completion of all employment obligations. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

**Days Without Pay** Ms. Cooper moved and Mr. Scerbo seconded to acknowledge the employees' days without pay as listed below:

Name	School	Dates
D. O'Dell	Valley	August 8 – 12, 2022

On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin. Mr. Mazzilli. Motion carried.

**Regular Education**

**HIB** Ms. Shelkin moved and Ms. Cooper seconded to approve the HIB Report for the period of June 29, 2022 through July 19, 2022 as follows:

Number of HIB Investigations	- 0 -
Number of Affirmed HIB Incidents	- 1 -

On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin. Mr. Mazzilli. Motion carried.

**Frost Valley** Ms. Shelkin moved and Ms. Cooper seconded to approve the Grade 7 Environmental Education Overnight Trip to Frost Valley YMCA in Claryville, NY, departing from Valley Middle School on September 21 – September 23, 2022. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin. Mr. Mazzilli. Motion carried.

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**Regular Education (continued)**

**Soccer Schedule** Ms. Shelkin moved and Ms. Cooper seconded to approve the Valley Middle School boys/girls soccer game schedule as follows:

Date	Time	Boys Soccer	Girls Soccer
9/21/22	4:15 PM	Park Ridge	@ Park Ridge
9/23/22	4:15 PM	Montvale	@ Motvale
9/28/22	4:15 PM	@ HoHoKus	No Game
9/30/22	4:15 PM	Franklin Lakes	@ Franklin Lakes
10/3/22	4:15 PM	@ Wyckoff	Wyckoff
10/6/22	4:15 PM	Westwood	@ Westwood
10/12/22	4:15 PM	@ Allendale	Allendale
10/14/22	4:15 PM	@ Mahwah	Mahwah
10/17/22	4:15 PM	@ River Vale	River Vale
10/18/22	4:15 PM	@ Hillsdale	Hillsdale
10/24/22	4:15 PM	@ Woodcliff Lake	Woodcliff Lake
10/26/22	4:15 PM	Upper Saddle River	@ Upper Saddle River
11/1/22	4:15 PM	Semi Finals	Semi Finals
11/4/22	4:15 PM	Finals	Finals

On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin. Mr. Mazzilli. Motion carried.

**Cross Country Schedule** Ms. Shelkin moved and Ms. Cooper seconded to approve the Valley Middle School Cross Country Schedule as follows:

9/19/22	4:15	Oakland, Allendale, Upper Saddle River, HoHoKus	Allendale
9/22/22	4:15	Oakland, Maywood, Allendale, Teaneck TJ, Fort Lee	Maywood
9/29/22	4:15	Oakland, Upper Saddle River, River Dell, Allendale, Eastern Christian	Upper Saddle River
10/6/22	4:15	Oakland, Allendale, Eastern Christian, Midland Park	Allendale
10/13/22	4:15	Oakland, Garfield, Teaneck TJ, Cliffside Park, Fort Lee	Garfield

On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin. Mr. Mazzilli. Motion carried.

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**Regular Education (continued)**

**District Goals** Ms. Shelkin moved and Ms. Cooper seconded to approve the following 2022/2023 Goals for the Oakland School District:

- Continue to implement programs and interventions designed to support the overall social/emotional wellness of students.
- Continue to develop partnerships with West Bergen Mental Health for Parent Universities and Staff Professional Development.
- Staff Wellness will continue for the 2022-2023 school year with Wellness Mondays.

On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

**Finance**

**Payroll** Mr. Scerbo moved and Ms. Kilday seconded to approve the June 2022 certified gross (net & agency) payroll in the amount of \$2,045,102.29. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

**Board Secretary Certification** Mr. Scerbo moved and Ms. Kilday seconded to approve the Board Secretary's certification to the Oakland Board of Education that, as of June 30, 2022 no line item account has encumbrances and expenditures, which, in total, exceed the line item appropriation in violation of NJAC 6A:23A-16.10(c)3; and further, Approve the Oakland Board of Education's certification that, after a review of the Board Secretary's and Board Treasurer's monthly financial reports and the advice of District officials, there is no reason to doubt that any major account or fund has been over-expended in violation of NJAC 6A:23A-16.10(c)4. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

**List of Bills** Mr. Scerbo moved and Ms. Kilday seconded to approve the payment of the attached list of bills for the month of July 2022 in the total amount of \$817,624.65, which in proper legal form and subject to audit, provided funds are available in their respective accounts. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

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**Finance (continued)**

- List of Bills** Mr. Scerbo moved and Ms. Kilday seconded to approve the payment of the list of bills with the run date of June 30, 2022, in the total amount of \$561,380.00, which in proper legal form and subject to audit, provided funds are available in their respective accounts. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.
- Budget Transfers** Mr. Scerbo moved and Ms. Kilday seconded to approve the school year 2021/2022 Budget appropriation transfers for the month of June 2022. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.
- Board Secretary's Report** Mr. Scerbo moved and Ms. Kilday seconded to approve the Preliminary Board Secretary's Financial Report for the month of June 2022. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.
- Treasurer of School Monies** Mr. Scerbo moved and Ms. Kilday seconded to approve the Preliminary Treasurer of School Monies Report for the month of June 2022. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.
- Catapult Learning** Mr. Scerbo moved and Ms. Kilday seconded to approve Catapult Learning Contract to provide nursing services to non-public students for the 2022/2023 school year. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.
- Title III funds** Mr. Scerbo moved and Ms. Kilday seconded to approve a consortium for Title III funds, with Oakland Board of Education as the lead agency and with the following other school districts: Wyckoff Township, Midland Park Borough, Waldwick, Hohokus, North Haledon, and Oradell. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.
- On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.



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**Finance (continued)**

**ESEA Grant** Mr. Scerbo moved and Ms. Kilday seconded to accept and approve the funding allocation and submission of the fiscal year 2022-2023 ESEA Grant in the following amounts:

Title I	\$38,078
Title II Part A	\$22,190
Title IV	\$10,000
Title III	\$31,554 (\$5,879 Oakland)

**Non Public Funds** Mr. Scerbo moved and Ms. Kilday seconded approve the acceptance of Nonpublic technology, textbook, nursing and security aid for the 2022-2023 school year as follows:

Technology	\$ 6,972
Textbook	\$10,956
Nursing	\$22,176
Security	\$61,500

On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

**Velez Educational Services** Mr. Scerbo moved and Ms. Kilday seconded to approve Velez Educational Services to provide State and Federal reporting for the 2022-2023 school year at a fee not to exceed \$10,000. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

**Gravity Goldberg Summer ELA** Mr. Scerbo moved and Ms. Kilday seconded to approve the agreement with Gravity Goldberg, LLC to provide Summer 2022 ELA literacy professional development for two (2) days at the cost of \$2,000 per day for a total of \$4,000. This professional development will be paid with Title IIA funds. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

**Gravity Goldberg ELA** Mr. Scerbo moved and Ms. Kilday seconded to approve the agreement with Gravity Goldberg, LLC to provide Fall 2022 ELA literacy professional development for three (2) days at the cost of \$2,000 per day for a total of \$6,000. This professional development will be paid with Title IIA funds. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

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**Finance (continued)**

**Water Infrastructure Grant** Mr. Scerbo moved and Ms. Kilday seconded to accept the Water Infrastructure Grant in the total amount of \$30,382, for the purpose of installing bottle water filling stations at all district schools. The district confirms that available funds are in reserve in the event grant funding is not enough to cover the full cost of this project. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

**School Security Grant** Mr. Scerbo moved and Ms. Kilday seconded to accept the School Security Grant in the total amount of \$71,109, for the purpose of installing bollards at Dogwood Hill and Manito Elementary Schools. The district confirms that local funds are available in the event grant funding is not enough to cover the full cost of this project. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

**Wire Transfer** Mr. Scerbo moved and Ms. Kilday seconded to approve the wire transfer to the NJ Department of Labor for NJ Unemployment Compensation of \$11,946.30 for 2nd Quarter of 2022. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

**Conferences/ Workshops** Mr. Scerbo moved and Ms. Kilday seconded to approve staff participation in professional conferences/workshops outside the District, as per the attached. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

**Audience Participation** None

**Adjournment** Ms. Shelkin moved and Ms. Cooper seconded to adjourn meeting. On a roll call vote: ALL AYES.

Meeting was adjourned at 3:50 PM

Respectfully submitted,

Dr. Gina M. Coffaro  
Superintendent of Schools