

**BOARD OF EDUCATION  
OAKLAND, NEW JERSEY**

September 20, 2022

- Meeting** A Regular Monthly Meeting of the Board of Education was held in person on the above date. The meeting was called to order at 7:00 PM by Mr. Mazzilli.
- Meeting Notice** Mr. Mazzilli led those present in the Pledge of Allegiance and read the Open Public Meetings announcement as follows: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Oakland Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on September 7, 2022 in the Municipal Building, the Board Offices, all school offices and copies sent to newspapers serving Oakland: The Record News. The Board reserves the right to limit public discussion of personnel items, so as to preserve individual privacy.
- The Board appreciates the concerns and comments expressed by the public and will take them into consideration. However, please remain advised that, neither the Board nor the administration may comment on or respond to public inquiries or statements regarding any internal personnel matters involving a District employee.
- Please be further advised that there is no privilege or qualified privilege with regard to any statements that you make before the Board of Education. Furthermore, in addition to their respective rights to privacy, employees of this school district retain all rights regarding defamation and slander according the laws of New Jersey.
- Persons wishing to speak must, upon being recognized, rise, sign in, and state their names and addresses. Each speaker shall be limited to three minutes. A speaker who has not finished in the allotted time will be directed by the presiding officer to summarize quickly and relinquish the floor within 30 seconds.
- Roll Call** The following members were present: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Also present were Dr. Gina M. Coffaro, Superintendent of Schools, Ms. Annette Wells, Board Secretary/Business Administrator, and 5 members of the public.

**BOARD OF EDUCATION  
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**Report of the Superintendent**

Dr. Coffaro recognized the Building Principals, Assistant Principal and Director of Pupil Services for a safe opening this school year.

Dr. Coffaro reminded everyone that schools will be closed on Monday, September 26<sup>th</sup> in observance of the holiday.

**Minutes**

**Regular Meeting** Ms. Shelkin moved and Ms. Cooper seconded to approve the minutes **8/16/2022** of the Regular Monthly Meeting of August 16, 2022 as amended. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

**Buildings & Grounds**

**Monthly Safety Drill Schedule** Ms. Shelkin moved and Ms. Cooper seconded to approve the monthly drill schedule of Safety Drills in all District Schools for the 2022-2023 school year as follows. These safety drills are in addition to one fire drill per month at each school.

September	Tornado and Lockdown
October	Evacuation - Non-Fire
November	Active Shooter
December	Lockdown
January	Bomb Threat
February	Active Shooter
March	Lockdown
April	Evacuation - Non-Fire
May	Bomb Threat
June	Shelter on Site
July*	Tornado
(*Suggested drill for any Summer Programs, as required.)	

On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

**Wyckoff YMCA** Ms. Shelkin moved and Ms. Cooper seconded to approve the lease amount of \$10,000 per year between the Oakland Board of Education and the Wyckoff YMCA for the operation of the Before Care/After Care Program in the Oakland Schools for the 2022-2023 and 2023-2024 school years. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

**BOARD OF EDUCATION  
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**Buildings & Grounds (continued)**

**Exhaust Fan VMS**                      Ms. Shelkin moved and Ms. Cooper seconded to approve the submission of Exhaust Fan Replacement at Valley Middle School by LAN Associates to the State of New Jersey, Department of Education. The Board will not be seeking an SDA Grant for this project as part of the submission. This project was included in the 2019 Long Range Facilities Plan list of projects to be complete, and therefore, the Long Range Facilities Plan does not need to be revised. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

**Exhaust Fan Manito**                      Ms. Shelkin moved and Ms. Cooper seconded to approve the submission of Exhaust Fan Replacement at Manito Elementary School by LAN Associates to the State of New Jersey, Department of Education. The Board will not be seeking an SDA Grant for this project as part of the submission. This project was included in the 2019 Long Range Facilities Plan list of projects to be complete completed, and therefore, the Long Range Facilities Plan does not need to be revised. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

**Personnel**

**Kristin Carr**                      Mr. Scerbo moved and Ms. Kilday seconded to accept resignation of Ms. Kristin Carr effective September 1, 2022. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

**Peter Monahan**                      Mr. Scerbo moved and Ms. Kilday seconded to accept the resignation of Peter Monahan effective September 1, 2022. Mr. Monahan was a classroom aide at Valley Middle School. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

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**Personnel(continued)**

**Frost Valley  
Chaperones**  
  
23,  
trip  
Board

Mr. Scerbo moved and Ms. Kilday seconded to approve the appointment of the following Valley Middle School teachers as chaperones for students participating in the overnight Grade 7 Frost Valley trip on September 21–2022. Salary payment will be consistent with the stipend for overnight supervision contained within the Employment Agreement between the of Education and the Oakland Education Association and upon submission of an approved voucher:

Mr. Jason Clark	Mr. Leonard Parra	Ms. Alea Mayer Costa
Mr. Saul Gondelman	Mr. Mark Sinclair (trip coordinator)	Ms. Jill Padovano
Mr. Jake Gursaly	Ms. Elizabeth Connolly	Ms. Lauren Russo
Mr. Kevin Jacobsen	Ms. Jill Jeune	Ms. Nicole Schussler
Sam Contreras	Ms. Amy Marion	Ms. Emily Smolenski

- Ms. Christiano (administrator)
- Ms. Della Iacono (nurse)

Alternates for the trip: no alternates available. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

**Traci Flannery**

Mr. Scerbo moved and Ms. Kilday seconded to approve Traci Flannery as a part time classroom aide at Heights. Ms. Flannery will be paid at a rate of \$16.25 per hour. This appointment is contingent upon satisfactory completion of all employment obligations. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

**Michael Proth**

Mr. Scerbo moved and Ms. Kilday seconded to approve Michael Proth as a custodian Step 1 \$39,896 effective on or about October 1, 2022 replacing Aneudy Gonzalez. This appointment is contingent upon satisfactory completion of all employment obligations. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

**Sam Contreras**

Mr. Scerbo moved and Ms. Kilday seconded to approve the transfer of Sam Contreras from a Part time classroom aide at Dogwood Hill Elementary School to a full time classroom aide at Valley Middle School at an hourly rate of \$17.75 per hour effective September 1, 2022. Mr. replacing Mr. Peter Monahan. On a roll call vote: AYES: Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

Contreras is  
Cooper, Ms.

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**Personnel(continued)**

**Sam Contreras  
Bus Aide** Mr. Scerbo moved and Ms. Kilday seconded to approve Mr. Sam Contreras as a bus aide at an hourly rate of \$16 effective on or about September 6, 2022. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

**Stan Saja** Mr. Scerbo moved and Ms. Kilday seconded to approve Mr. Stan Saja as an after school aide for school based clubs and activities on an as needed basis. Mr. Saja will be paid at an hourly rate of \$17.75 upon submission of an approved voucher. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

**Daily Substitute** Mr. Scerbo moved and Ms. Kilday seconded to approve the appointment of daily substitute personnel, including teachers, nurses, classroom aides, playground/cafeteria aides, secretaries, bus aides, vehicle drivers, and custodians for the 2022-2023 school year, subject to New Jersey Department of Education Criminal History Review (NJSA 18A:6-7.2) and Chemical Screening, if newly employed by the District, as per the attached list. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

**Mentor/ Novice  
Teachers list** Mr. Scerbo moved and Ms. Kilday seconded to approve the attached list of mentor/novice teachers for the 2022-2023 school year. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

**Paraprofessional  
SOA** Mr. Scerbo moved and Ms. Kilday seconded to approve the submission of the use of Paraprofessional Staff for the 2022-2023 school year Statement of Assurance to the County Office. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

**Home Instruction  
Teachers** Mr. Scerbo moved and Ms. Kilday seconded to approve the following home instruction teachers for the 2022-2023 school year at the rate of \$60.00 per hour upon submission of an approved voucher.

Ms. Jody Diaz	Ms. Ruth Kokkinakis	Ms. Kimberly Seisz
Mr. William Kobb	Ms. Tara Reischel	

On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

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**Personnel(continued)**

**Annie Casamento** Mr. Scerbo moved and Ms. Kilday seconded to amend the appointment of Annie Casamento from school nurse at Heights Elementary School to long term substitute through September 30, 2022. Thereafter, Ms. Casamento will be a per diem substitute for the remainder of the 2022-23 school year at a daily rate of \$200. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

**Days without Pay** Mr. Scerbo moved and Ms. Kilday seconded to acknowledge the following employees' days without pay as listed below:

Name	School	Dates
Nicole Ivelja	Dogwood	9/6/22, 9/7/22
Christina Knubel	Dogwood	9/19/22-9/23/22
Christina Barbour	Heights	11/9/22
Janet Leogrande	Manito	12/6/22

On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

**Ashley Morocco** Mr. Scerbo moved and Ms. Kilday seconded to rescind the request from Ashely Morocco for 0.5 of a day unpaid leave on November 9, 2022. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

**Unaffiliated Staff Salary** Mr. Scerbo moved and Ms. Kilday seconded to revise the salary for the unaffiliated staff members as listed below:

Last Name	First Name	Job Title	Location	Salary	Pensionable Stipend	Total
McMinn	Gerald	Grounds	District	\$67,956	\$1,500	\$69,456
Santiago	Paul	Technology	BO	\$101,970	\$500	\$102,470

On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

**Regular Education  
HIB**

Ms. Shelkin moved and Ms. Cooper seconded to approve the HIB Report for the period of July 20, 2022 through September 20, 2022 as follows:

Number of HIB Investigations        - 1 -  
Number of Affirmed HIB Incidents - 0 -

On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

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**Regular Education (continued)**

**Afterschool Clubs Advisors** Ms. Shelkin moved and Ms. Cooper seconded to approve the attached list of afterschool clubs and advisors at Valley Middle School for the 2022-2023 school year. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

**NJCGT** Ms. Shelkin moved and Ms. Cooper seconded to approve the registration and virtual participation for the New Jersey Consortium for Gifted and Talented Programs (NJCGTP) "Virtual Fall Nature Scavenger Hunt Challenge Grades K-8", for 14 elementary school Workshop students (Dogwood = 2, Heights = 7, Manito = 5), four teams at a cost of \$50 per team, total cost \$200.00. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelki, Mr. Mazzilli. Motion carried.

**Uniform State MOA** Ms. Shelkin moved and Ms. Cooper seconded to approve the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials update for the 2022-2023 school year. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

**Special Education**

**Priority Nursing Services** Ms. Cooper moved and Ms. Kilday seconded to rescind the contract with Priority Nursing Services for a 1-1 nurse for one out-of-district student, resident school Heights Elementary, for the remainder of the 2022-2023 school year (September to June) approved at the June 28, 2022 Board meeting. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelki, Mr. Mazzilli. Motion carried.

**BrightStar Care** Ms. Cooper moved and Ms. Kilday seconded to approve the Contract for the 2022-2023 school year with Mari Care LLC d/b/a BrightStar Care of Wayne and Fair Lawn for a 1-1 nurse for one out-of-district student, resident school Heights Elementary, at the rates of LPN at \$75.00 per hour and RN at \$95.00 per hour. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

**Settlement Agreement and Release** Ms. Cooper moved and Ms. Kilday seconded to approve the Settlement Agreement and Release from September 1, 2022 to June 30, 2023 between the District and one student, resident school Heights Elementary. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

**OOD CAPS** Ms. Cooper moved and Ms. Kilday seconded to approve the 2022-2023 school year out-of-district placement for one student, resident school Heights Elementary School, to attend Franklin Lakes Colonial Road CAPS Program for the 2022-2023 regular school year starting September 6, 2022. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelki, Mr. Mazzilli. Motion carried.

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**Special Education (continued)**

**OOD E-REALM** Ms. Cooper moved and Ms. Kilday seconded to approve the 2022-2023 school year out-of-district placement for one student, resident school Dogwood Hill Elementary School, to attend the E-REALM program at Peter Cooper Elementary School in Ringwood, New Jersey, for the 2022-2023 school year starting September 12, 2022. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

**OOD CAPS** Ms. Cooper moved and Ms. Kilday seconded to approve the 2022-2023 school year out-of-district placement for one student, resident school Manito Elementary School, to attend Franklin Lakes Colonial Road CAPS Program for the 2022-2023 school year starting September 19, 2022. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

**1:1 Assistant** Ms. Cooper moved and Ms. Kilday seconded to approve the annual contract with Bergen County Special Services for One to One Assistant 2022-2023 for one student, resident school Dogwood Hill Elementary School. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

**Region II Parent Training** Ms. Cooper moved and Ms. Kilday seconded to approve the Applied Behavioral Analysis Parent Training Agreement with Region II (Pascack Valley Council for Special Education) to provide parent training workshops on an as needed basis for the period July 1, 2022 to June 30, 2023. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelki, Mr. Mazzilli. Motion carried.

**Finance**

**Payroll** Mr. Scerbo moved and Ms. Kilday seconded to approve the August 2022 certified gross (net & agency) payroll in the amount of \$407,214.93. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

**Board Secretary Report** Mr. Scerbo moved and Ms. Kilday seconded to Approve the Board Secretary's certification to the Oakland Board of Education that, as of August 31, 2022 no line item account has encumbrances and expenditures, which, in total, exceed the line item appropriation in violation of NJAC 6A:23A-16.10(c)3; and further,

Approve the Oakland Board of Education's certification that, after a review of the Board Secretary's and Board Treasurer's monthly financial reports and the advice of District officials, there is no reason to doubt that any major account or fund has been over-expended in violation of NJAC 6A:23A-16.10(c)4. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.



**BOARD OF EDUCATION  
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**Finance (continued)**

**List of Bills** Mr. Scerbo moved and Ms. Kilday seconded approve the payment of the attached list of bills in the amount of \$2,195,870.89 which in proper legal form and subject to audit, provided funds are available in their respective accounts. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

**Budget Transfers** Mr. Scerbo moved and Ms. Kilday seconded to the school year 2022-2023 Budget appropriation transfers for the month ending August 31, 2022. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

**Board Secretary's Financial Report** Mr. Scerbo moved and Ms. Kilday seconded to approve the Board Secretary's Financial Report for the month ending August 31, 2022. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

**Treasurer of Monies** Mr. Scerbo moved and Ms. Kilday seconded to approve the Treasurer of School Monies Report for the month ending August 31, 2022. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

**Methfessel & Werbel P.C.** Mr. Scerbo moved and Ms. Kilday seconded to approve Methfessel & Werbel, P.C. for legal services at the following rates:

Partner: \$175/hr.  
Associate: \$155/hr.  
Estimated Annual \$20,000

On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

**Curriculum Writing** Mr. Scerbo moved and Ms. Kilday seconded to approve the following Fall 2022 Curriculum Writing at \$43.98 per hour.

Curriculum	# of Staff Needed	Hours	Total Costs
Instrumental Music	1	20	\$879.60
Band	1	20	\$879.60
String	1	20	\$879.60

On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

**BOARD OF EDUCATION  
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**Finance (continued)**

- DHS PTO Donation** Mr. Scerbo moved and Ms. Kilday seconded to accept, with appreciation, the of Donation \$14,500 from the Dogwood Hill PTO as per the attached Beautification and Outdoor learning space Proposal. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.
- Staples Donation** Mr. Scerbo moved and Ms. Kilday seconded to accept, with appreciation, the donation of 400 school supply boxes from Staples of Oakland for Heights Elementary School students and teachers. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.
- Dollar Tree Donation** Mr. Scerbo moved and Ms. Kilday seconded to accept, with appreciation the donation of two boxes of school supply donations from the Dollar Tree of Oakland for Heights Elementary School students and teachers. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.
- Manito PTO Donation** Mr. Scerbo moved and Ms. Kilday seconded to accept, with appreciation, the donation of \$9,800 from the Manito PTO for the Outdoor Classroom Project.  
On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.
- Frost Valley Staff Vehicles** Mr. Scerbo moved and Ms. Kilday seconded to approve the use of the following staff members of their personal automobile on the Valley Middle School Overnight Frost Valley trip September 21-23, 2022 for Grade 7 students. Such usage is necessary as an emergency onsite vehicle to transport injured or ill students or staff onsite or to a medical facility for lodge inspections, to transport medications and records, to deliver misplaced luggage, and other tasks requiring automobile use.
- Jacqueline Christiano
  - Mark Sinclair
- On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.
- Conferences/ Workshops** Mr. Scerbo moved and Ms. Kilday seconded to approve staff participation in professional conferences/workshops outside the District, as per the attached. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.
- WPU** Mr. Scerbo moved and Ms. Kilday seconded to approve the agreement with William Paterson University for three Professors in Residence for the 2022-2023 school year in the amount of \$30,000. This program will be funded with ARP ESSER III funds.

**BOARD OF EDUCATION  
OAKLAND, NEW JERSEY**

September 20, 2022

**Audience  
Participation**

Each of the building principals discussed the first few days of school.

The consensus was that the opening went very well and the custodial staff was commended for the cleaning and preparation of the facilities.

It was noted that there were some transportation issues the first week of school, have now been resolved.

Ms. Zimmerle briefed the board on the success of the summer program and ongoing staff wellness program.

**Adjournment**

Ms. Kilday moved and Ms. Shelkin seconded to adjourn meeting.  
On a roll call vote: ALL AYES.

Meeting was adjourned at 7:23 PM

Respectfully submitted,

Ms. Annette M. Wells  
Business Administrator/Board Secretary

**BOARD OF EDUCATION  
OAKLAND, NEW JERSEY**

September 20, 2022

**Meeting** A Work Session of the Board of Education was held at the Administration Office on the above date. The meeting was called to order at 7:00 PM by Mr. Mazzilli.

**Meeting Notice** Mr. Mazzilli led those present in the Pledge of Allegiance and read the Open Public Meetings announcement as follows: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Oakland Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on September 7, 2022 in the Municipal Building, the Board Offices, all school offices and copies sent to newspapers serving Oakland: The Record News. The Board reserves the right to limit public discussion of personnel items, so as to preserve individual privacy.

The Board appreciates the concerns and comments expressed by the public and will take them into consideration. However, please remain advised that, neither the Board nor the administration may comment on or respond to public inquiries or statements regarding any internal personnel matters involving a District employee.

Please be further advised that there is no privilege or qualified privilege with regard to any statements that you make before the Board of Education. Furthermore, in addition to their respective rights to privacy, employees of this school district retain all rights regarding defamation and slander according the laws of New Jersey.

Persons wishing to speak must, upon being recognized, rise, sign in, and state their names and addresses. Each speaker shall be limited to three minutes. A speaker who has not finished in the allotted time will be directed by the presiding officer to summarize quickly and relinquish the floor within 30 seconds.

**Roll Call** The following members were present: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Also present were Dr. Gina M. Coffaro, Superintendent of Schools, Ms. Annette Wells, Board Secretary/Business Administrator, and 5 members of the public.

**BOARD OF EDUCATION  
OAKLAND, NEW JERSEY**

September 20, 2022

**Tonight's Schedule**

6:00 p.m. - Work Session  
7:00 p.m. - Board of Education Regular Meeting

Dr. Coffaro briefed the board on the new HIB policy. Dr. Coffaro and the board discussed a possible parent presentation.

The district's insurance broker, Mr. Jim Finn from Brown & Brown provided the board with an overview of health benefits and options for consideration.

Ms. Cooper arrived at 6:48 pm

**Motion to Adjourn**

Ms. Shelkin moved and Mr. Scerbo seconded to adjourn meeting.  
On a roll call vote: ALL AYES.

Meeting was adjourned at 6:51 PM

Respectfully submitted,

Ms. Annette M. Wells  
Business Administrator/Board Secretary