December 20, 2022

Meeting

A Work Session of the Board of Education was held at the Oakland Board of Education Administrative Offices in person on December 20, 2022. The meeting was called to order at 6:10 PM by Mr. Mazzilli.

Meeting Notice

Mr. Mazzilli led those present in the Pledge of Allegiance and read the Open Public Meetings announcement as follows: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Oakland Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on December 14, 2022 in the Municipal Building, the Board Offices, all school offices and copies sent to newspapers serving Oakland: The Record News. The Board reserves the right to limit public discussion of personnel items, so as to preserve individual privacy.

The Board appreciates the concerns and comments expressed by the public and will take them into consideration. However, please remain advised that, neither the Board nor the administration may comment on or respond to public inquiries or statements regarding any internal personnel matters involving a District employee.

Please be further advised that there is no privilege or qualified privilege with regard to any statements that you make before the Board of Education. Furthermore, in addition to their respective rights to privacy, employees of this school district retain all rights regarding defamation and slander according the laws of New Jersey.

Persons wishing to speak must, upon being recognized, rise, sign in, and state their names and addresses. Each speaker shall be limited to three minutes. A speaker who has not finished in the allotted time will be directed by the presiding officer to summarize quickly and relinquish the floor within 30 seconds.

Roll Call

The following members were present: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli.

Also present were Dr. Gina M. Coffaro, Superintendent of Schools, Ms. Annette Wells, Board Secretary/Business Administrator, and no members of the public.

December 20, 2022

EXECUTIVE SESSION

- WHEREAS, The Board of Education must discuss subjects concerning personnel matters, legal issues, and/or contract negotiations concerning the District, and
- WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in a public meeting; and
- WHEREAS, the aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in closed executive session pursuant to P.L. 1975, Chapter 231, it is therefore
- RESOLVED, that the aforesaid subjects shall be discussed in a closed executive session by this Board and the administrative staff at the conclusion of the public segment of this meeting and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exist.

Ms. Cooper moved and Ms. Shelkin seconded to enter Executive Session at 6:13 PM. On a roll call vote: All AYES.

Return from Executive Session

The Board returned from Executive Session at 6:50 PM.

Ms. Wells reported that the district received approval from the County on the request to withdraw from Capital Reserve.

Ms. Wells updated the board on the Heights Locker Room Renovation and the bid approval on this evening's agenda.

Adjournment

Ms. Cooper moved and Ms. Shelkin seconded to close the meeting at 7:00 PM.

On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.

Meeting was adjourned at 7:00 PM

Respectfully submitted,

Ms. Annette M. Wells Business Administrator/Board Secretary

December 20, 2022

Meeting

A Regular Monthly Meeting of the Board of Education was held at the Oakland Board of Education Administrative Offices in person on December 20, 2022. The meeting was called to order at 7:00 PM by Mr. Mazzilli.

Meeting Notice

Mr. Mazzilli led those present in the Pledge of Allegiance and read the Open Public Meetings announcement as follows: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Oakland Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on December 14, 2022, in the Municipal Building, the Board Offices, all school offices and copies sent to newspapers serving Oakland: The Record News. The Board reserves the right to limit public discussion of personnel items, so as to preserve individual privacy.

The Board appreciates the concerns and comments expressed by the public and will take them into consideration. However, please remain advised that, neither the Board nor the administration may comment on or respond to public inquiries or statements regarding any internal personnel matters involving a District employee.

Please be further advised that there is no privilege or qualified privilege with regard to any statements that you make before the Board of Education. Furthermore, in addition to their respective rights to privacy, employees of this school district retain all rights regarding defamation and slander according the laws of New Jersey.

Persons wishing to speak must, upon being recognized, rise, sign in, and state their names and addresses. Each speaker shall be limited to three minutes. A speaker who has not finished in the allotted time will be directed by the presiding officer to summarize quickly and relinquish the floor within 30 seconds.

Roll Call

The following members were present: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli.

Also present were Dr. Gina M. Coffaro, Superintendent of Schools, and Ms. Annette Wells, Board Secretary/Business Administrator, and no members of the public.

December 20, 2022

Report of the Superintendent

Dr. Coffaro reported that she's working on the school calendar for next year. She is waiting to hear from Mr. Kunze regarding the change of election polling places.

Minutes

Regular Meeting Ms. Cooper moved and Ms. Kilday seconded to approve the minutes of the

Regular Monthly Meeting of November 22, 2022. On a roll call vote:

AYES: Ms. Cooper, Mr. Scerbo, Mr. Mazzilli. Motion Carried. ABSTAINED:

Ms. Kilday and Ms. Shelkin.

Work Session Ms. Cooper moved and Ms. Kilday seconded to approve the minutes of the Work

Session Meeting of November 22, 2022. On a roll call vote: AYES: Ms. Cooper Mr. Scerbo, Mr. Mazzilli. Motion Carried. ABSTAINED: Ms. Kilday and Ms.

Shelkin.

Buildings & Grounds

Safety Drill Report Ms. Shelkin moved and Ms. Kilday seconded to approve the safety drill report for

the month of November 2022. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday,

Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion Carried.

Personnel

Linda Kates Mr. Scerbo moved and Ms. Shelkin seconded to accept the retirement of Linda

Kates effective July 1, 2023. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday,

Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion Carried.

Megan Marmora Mr. Scerbo moved and Ms. Shelkin seconded to accept the resignation of Megan

Marmora Accounts Payable effective February 8, 2023. On a roll call vote:

AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli.

Motion Carried.

Patricia Gannon Mr. Scerbo moved and Ms. Shelkin seconded to accept the resignation of Patricia

Gannon Human Resources Specialist effective January 1, 2023. On a roll call

vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr.

Mazzilli.

Motion Carried.

Stephanie Mr. Scerbo moved and Ms. Shelkin seconded to approve Stephanie Guzman as Payroll Specialist at \$75,000, prorated, to replace Karen (Nina) Spiridakis, with a

Payroll Specialist at \$75,000, prorated, to replace Karen (Nina) Spiridakis, with a start date on or about January 16, 2023 pending successful completion of all

December 20, 2022

paperwork. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr.

Scerbo,

Ms. Shelkin, Mr. Mazzilli. Motion Carried.

Personnel (continued)

Shayna Wiggins Mr. Scerbo moved and Ms. Shelkin seconded to approve Shayna Wiggins as

Purchasing Assistant at \$63,000, prorated, to replace Megan Marmora with a start date on or about January 3, 2023 pending successful completion of all paperwork. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo,

Ms. Shelkin, Mr. Mazzilli. Motion Carried.

Alison Bianchi Mr. Scerbo moved and Ms. Shelkin seconded to approve Ms. Alison Bianchi to

shadow the Child Study Team for the following four half-days (.5 days),

November 30, 2022, December 7, 2022, December 12, 2022, and December 19, 2022, prior to her start in January 2023 to be paid at the Substitute Teacher rate

of pay upon submission of an approved voucher. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli.

Motion Carried.

Ms. Bianchi Mr. Scerbo moved and Ms. Shelkin seconded to amend the start date of Ms.

Bianchi from January 3, 2023 start date to January 4, 2023. On a roll call vote:

AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli.

Motion Carried.

Catherine Feeney Mr. Scerbo moved and Ms. Shelkin seconded to approve Catherine Feeney as

Science teacher at Valley Middle School at \$62,441, prorated, Step 3/BA with a start date of February 7, 2023, pending successful completion of all paperwork. Ms. Feeney will be replacing Ms. DiMattina. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion Carried.

Samantha Marion Mr. Scerbo moved and Ms. Shelkin seconded to approve Samantha Marion to

shadow Ms. McPike for three days in January (11-13) 2023 at the substitute rate

of pay upon submission of an approved voucher. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli.

Motion Carried.

Samantha Marion Mr. Scerbo moved and Ms. Shelkin seconded to approve Samantha Marion as

the Leave replacement for Ms. McPike at Manito Elementary School at \$56,441, prorated, Step 0/BA with a start date of January 17, 2023, pending successful

completion of all paperwork. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion Carried.

December 20, 2022

Jessica Gretkowski Mr. Scerbo moved and Ms. Shelkin seconded to approve Jessica Gretkowski as a sub teacher for the 2022-23 school year. On a roll call vote:

AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli.

Motion Carried.

Personnel (continued)

Barbara Verga

Mr. Scerbo moved and Ms. Shelkin seconded to approve Barbara Verga as a Title I Nurse for the 2022-23 school year Title I program to be paid upon submission of an approved voucher. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion Carried.

Days W/O Pay

Mr. Scerbo moved and Ms. Shelkin seconded to approve Acknowledge the following employees' days without pay as listed below:

Name	School	Dates
Christina Knubel	Dogwood	11/22/2022, 11/29/2022,
		11/30/2022
Lisa Silverstein	Manito	12/1/2022
Kathy Gay	Manito	12/2/2022
Denise Murrell	Manito	12/6/2022
Heather Obertlik	Dogwood	1/27 /2023(0.5 day)

On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion Carried.

Heather Obertlik

Mr. Scerbo moved and Ms. Shelkin seconded to approve Heather Obertlik for the School Improvement Panel (ScIP) appointment at Dogwood Hill Elementary School for the 2022-2023 school year upon submission of an approved voucher. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion Carried.

Regular Education

HIB

Ms. Shelkin moved and Ms. Kilday seconded to approve the HIB Report for the period of November 23, 2022 through December 20, 2022 as follows:

Number of HIB Investigations - 6-

Number of Affirmed HIB Incidents - 6-

On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion Carried.

December 20, 2022

MpoweredParent L.L.C

Ms. Shelkin moved and Ms. Kilday seconded to approve Timothy Shoemaker and MpoweredParent L.L.C. to speak with Valley Middle School students on the tonic of Vaning on January 25, 2022. On a rell

School students on the topic of Vaping on January 25, 2023. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli.Motion

Carried.

Regular Education (continued)

VMS Afterschool Clubs Ms. Shelkin moved and Ms. Kilday seconded to approve the attached list of new afterschool clubs and advisors at Valley Middle School for the 2022-2023 school year. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli, Motion Carried.

Special Education

OOD Wanaque Elementary Ms. Cooper moved and Mr. Scerbo seconded to approve the out-of-district placement for one student, whose name is in the file in the Superintendent's office resident school one student, whose name is in the file in the Superintendent's office, resident school one student, whose name is in the file in the Superintendent's office, resident school

Delta T North Jersey Ms. Cooper moved and Mr. Scerbo seconded to approve the Agreement with Delta North Jersey, Inc. for Ms. Adriana Serrao, School Psychologist, to attend meetings as a bilingual translator for the 2022- 2023 school year at the rate of \$200 per meeting. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion Carried.

Mr.

Finance

Payroll

Mr. Scerbo moved and Ms. Shelkin seconded to approve the November 2022 certified gross (net & agency) payroll in the amount of \$1,860,168.41. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion Carried.

List of Bills

Mr. Scerbo moved and Ms. Shelkin seconded to approve the payment of the attached list of bills in the amount of \$1,979,350.77 which in proper legal form and subject to audit, provided funds are available in their respective accounts. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion Carried.

December 20, 2022

Finance (continued)

Board Secretary Certification

Mr. Scerbo moved and Ms. Shelkin seconded to approve the Board Secretary's certification to the Oakland Board of Education that, as of November 30, 2022 no line item account has encumbrances and expenditures, which, in total, exceed the line item appropriation in violation of NJAC 6A:23A-16.10(c)3; and further,

Approve the Oakland Board of Education's certification that, after a review of the Board Secretary's and Board Treasurer's monthly financial reports and the advice of District officials, there is no reason to doubt that any major account or fund has been over-expended in violation of NJAC 6A:23A-16.10(c)4. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion Carried.

Budget Transfers

Mr. Scerbo moved and Ms. Shelkin seconded to approve the school year 2022 2023 Budget appropriation transfers for the month ending November 30, 2022. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion Carried.

Report

Board Secretary's Mr. Scerbo moved and Ms. Shelkin seconded to approve the Board Secretary's Financial Report for the month ending November 30, 2022. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion Carried.

Treasurer of **School Monies** Report

Mr. Scerbo moved and Ms. Shelkin seconded to approve the Treasurer of School Monies Report for the month ending November 30, 2022. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion Carried.

Conference/ Workshops

Mr. Scerbo moved and Ms. Shelkin seconded to approve staff participation in professional conferences/workshops outside the District, as per the attached. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion Carried.

Premier Building &

Mr. Scerbo moved and Ms. Shelkin seconded to approve Premier Building & Construction Management, Inc. for the renovation of Locker Room to SGI

December 20, 2022

Construction Space at Heights Elementary School as per the attached resolution.

On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo,

Ms. Shelkin, Mr. Mazzilli. Motion Carried.

Finance (continued)

Title II funds EAI

Mr. Scerbo moved and Ms. Shelkin seconded to approve the use of Title II fund to purchase supporting material for teachers attending Conquer Math in January, February and March. Material is to be purchased through EAI in the amount of approximately \$690.00. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion Carried.

Title II funds Conquer Math

Mr. Scerbo moved and Ms. Shelkin seconded to approve the use of Title II funds for expenses associated with Conquer Math, out of district professional development. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion Carried.

Sidebar OEA

Mr. Scerbo moved and Ms. Shelkin seconded to approve the sidebar with the Oakland Education Association regarding waiver of Dental benefits contribution pending Association signed agreement. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion Carried.

Sidebar OAA

Mr. Scerbo moved and Ms. Shelkin seconded to approve the sidebar with the Oakland Administrators Association regarding waiver of Dental benefits contribution. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion Carried.

Sidebar OCA

Mr. Scerbo moved and Ms. Shelkin seconded to approve the sidebar with the Oakland Custodians Association regarding waiver of Dental benefits contribution pending Association signed agreement. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion Carried.

Transportation

Heights Van Allen House

Ms. Kilday moved and Ms. Cooper seconded to amend the date of Heights Grade 1 Field Trip Van Allen House from December 14, 2022 to December 7, 2022. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion Carried.

December 20, 2022

Field Trips

Ms. Kilday moved and Ms. Cooper seconded to approve the attached list of field trips for students in the Oakland School District for the 2022-2023 school year. On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion Carried.

Participation

None

EXECUTIVE SESSION

WHEREAS, The Board of Education must discuss subjects concerning personnel matters, legal issues, Harassment, Intimidation and Bullying, and/or contract negotiations concerning the District, and

WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in a public meeting; and

WHEREAS, the aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in closed executive session pursuant to P.L. 1975, Chapter 231, it is therefore

RESOLVED, that the aforesaid subjects shall be discussed in a closed executive session by this Board and administrative staff at the conclusion of the public segment of this meeting and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exist.

Ms. Shelkin moved and Ms. Kilday seconded to enter Executive Session at 7:07 PM. On a roll call vote: All AYES.

Return from Executive Session

The Board returned from Executive Session at 7:26 PM.

Finance

Budget Vote

Mr. Scerbo moved and Ms. Kilday seconded to approve Establishing the Election of Members of the Oakland Board of Education as the First Tuesday after the First Monday in November

WHEREAS, P.L. 2011, c. 202 authorizes changing the election date of school board members from the third Tuesday in April to the first Tuesday after the first Monday in November (the General Election); and

WHEREAS, Such action requires the adoption of a resolution by a school district or the municipality or municipalities constituting such district, as set forth in P.L. 2011, c. 202; and

December 20, 2022

WHEREAS, P.L. 2011, c. 202 requires that the change to a November election remain in effect for four years; and

WHEREAS, P.L. 2011, c. 202 eliminates the annual voter referendum on the proposed general fund tax levy (i.e., the base budget which is at or below the statutory tax levy cap) in school districts where board of education members are elected at the General Election; and

Finance (continued)

WHEREAS, P.L. 2011, c. 202 requires that an additional general fund tax levy proposal (i.e., for an expenditure in excess of the tax levy cap) be presented to voters as a separate question at the General Election; and

WHEREAS, The Oakland Board of Education believes that the financial interest of its constituents is safeguarded by the state's tax levy cap and the thorough review of the proposed school budget by the Executive County Superintendent and the Executive County School Business Administrator; and

NOW, THEREFORE, BE IT RESOLVED,

That, pursuant to P.L. 2011, c. 202, the Oakland Board of Education changes the annual election date for school board members from the third Tuesday in April to the November General Election, beginning in 2023; and be it further

RESOLVED, That, pursuant to P.L. 2011, c. 202, the annual organization meeting of the Oakland Board of Education will take place in the first week of January following the November General Election and that the board of education's next organization meeting will take place in the first week of January 2024; and be it further

RESOLVED, That, pursuant to P.L. 2011, c. 202, members of the Oakland Board of Education whose terms would have expired by May 2023 will continue to serve in office until the January 2024 organization meeting; and be it further

RESOLVED, That this resolution be transmitted to the Bergen County Clerk; the Bergen County Board of Elections and/or Superintendent of Elections; the Oakland Borough municipal clerk and

school board secretary or secretaries; the Department of State, Division of Elections; the Department of Education's Executive County Superintendent; and the Department of Community Affairs, Division of Local Government Services; and be it further

December 20, 2022

RESOLVED, That a copy of this resolution also be provided to the New Jersey School Boards Association and New Jersey State League of Municipalities.

EXECUTIVE SESSION

- WHEREAS, The Board of Education must discuss subjects concerning personnel matters, legal issues, Harassment, Intimidation and Bullying, and/or contract negotiations concerning the District, and
- WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in a public meeting; and
- WHEREAS, the aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in closed executive session pursuant to P.L. 1975, Chapter 231, it is therefore
- RESOLVED, that the aforesaid subjects shall be discussed in a closed executive session by this Board and administrative staff at the conclusion of the public segment of this meeting and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exist.

Ms. Cooper moved and Ms. Shelkin seconded to enter Executive Session at 7:30 PM. On a roll call vote: All AYES.

Ms. Wells left the meeting a 7:43 PM

Return from Executive Session

The Board returned from Executive Session at 8:30 PM.

Adjournment

Ms. Cooper moved and Ms. Shelkin seconded to the adjourn meeting at 8:30 PM

On a roll call vote: AYES: Ms. Cooper, Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion Carried.

December 20, 2022

Meeting was adjourned at

Respectfully submitted,

Ms. Annette M. Wells Business Administrator/Board Secretary