

**BOARD OF EDUCATION
OAKLAND, NEW JERSEY**

January 17, 2023

Meeting A Work Session of the Board of Education was held at the Oakland Board of Education Administrative Offices in person on January 17, 2023. The meeting was called to order at 5:33 PM by Mr. Mazzilli.

Meeting Notice Mr. Mazzilli led those present in the Pledge of Allegiance and read the Open Public Meetings announcement as follows: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Oakland Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on January 9, 2023 in the Municipal Building, the Board Offices, all school offices and copies sent to newspapers serving Oakland: The Record News. The Board reserves the right to limit public discussion of personnel items, so as to preserve individual privacy.

The Board appreciates the concerns and comments expressed by the public and will take them into consideration. However, please remain advised that, neither the Board nor the administration may comment on or respond to public inquiries or statements regarding any internal personnel matters involving a District employee.

Please be further advised that there is no privilege or qualified privilege with regard to any statements that you make before the Board of Education. Furthermore, in addition to their respective rights to privacy, employees of this school district retain all rights regarding defamation and slander according the laws of New Jersey.

Persons wishing to speak must, upon being recognized, rise, sign in, and state their names and addresses. Each speaker shall be limited to three minutes. A speaker who has not finished in the allotted time will be directed by the presiding officer to summarize quickly and relinquish the floor within 30 seconds.

Roll Call The following members were present: Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. ABSET: Ms. Cooper

Also present were Ms. Wells, Board Secretary/Business Administrator, Dr. Coffaro, Superintendent of Schools, Mr. Desiderio, Valley Middle School Principal, Mr. Bowe, Dogwood Hill Elementary School Principal, and Robert D. Lorfink, Board Attorney.

**BOARD OF EDUCATION
OAKLAND, NEW JERSEY**

January 17, 2023

EXECUTIVE SESSION

WHEREAS, The Board of Education must discuss subjects concerning personnel matters, legal issues, and/or contract negotiations concerning the District, and

WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in a public meeting; and

WHEREAS, the aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in closed executive session pursuant to P.L. 1975, Chapter 231, it is therefore

RESOLVED, that the aforesaid subjects shall be discussed in a closed executive session by this Board and the administrative staff at the conclusion of the public segment of this meeting and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exist.

Ms. Shelkin moved and Ms. Kilday seconded to enter Executive Session at 5:33 PM. On a roll call vote: All AYES.

Return from Executive Session

The Board returned from Executive Session at 6:15 PM.

Ms. Wells discussed changes to the budget calendar due to the election being moved to November.

The board discussed the revised meeting calendar on tonight's agenda.

Dr. Coffaro presented the 2022 Start Strong data.

Adjournment

Ms. Shelkin moved and Mr. Scerbo seconded to close the meeting at 6:52 PM.

On a roll call vote: AYES: Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.
ABSENT: Ms. Cooper

Meeting was adjourned at 6:52 PM

Respectfully submitted,

Ms. Annette M. Wells
Business Administrator/Board Secretary

**BOARD OF EDUCATION
OAKLAND, NEW JERSEY**

January 17, 2023

Meeting A Regular Monthly Meeting of the Board of Education was held at the Oakland Board of Education Administrative Offices in person on January 17, 2023. The meeting was called to order at 7:00 PM by Mr. Mazzilli.

Meeting Notice Mr. Mazzilli led those present in the Pledge of Allegiance and read the Open Public Meetings announcement as follows: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Oakland Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on January 9, 2023, in the Municipal Building, the Board Offices, all school offices and copies sent to newspapers serving Oakland: The Record News. The Board reserves the right to limit public discussion of personnel items, so as to preserve individual privacy.

The Board appreciates the concerns and comments expressed by the public and will take them into consideration. However, please remain advised that, neither the Board nor the administration may comment on or respond to public inquiries or statements regarding any internal personnel matters involving a District employee.

Please be further advised that there is no privilege or qualified privilege with regard to any statements that you make before the Board of Education. Furthermore, in addition to their respective rights to privacy, employees of this school district retain all rights regarding defamation and slander according the laws of New Jersey.

Persons wishing to speak must, upon being recognized, rise, sign in, and state their names and addresses. Each speaker shall be limited to three minutes. A speaker who has not finished in the allotted time will be directed by the presiding officer to summarize quickly and relinquish the floor within 30 seconds.

Roll Call The following members were present: Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. ABSENT: Ms. Cooper,

Also present were Dr. Gina M. Coffaro, Superintendent of Schools, and Ms. Annette Wells, Board Secretary/Business Administrator, and approximately 45 members of the public.

**BOARD OF EDUCATION
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January 17, 2023

Report of the Superintendent

Dr. Coffaro recognized the Board of Education members.

Dr. Coffaro introduced Mr. Jack Ackerman and members of the American Legion who presented awards to essay contestant winners.

Dr. Coffaro and Mr. Desiderio recognized staff and a student who were instrumental in saving a Valley Middle School child's life.

Minutes

Regular Meeting Ms. Shelkin moved and Ms. Kilday seconded to approve the minutes of the Regular Monthly Meeting of December 20, 2022. On a roll call vote:
AYES: Ms. Kilday, Mr. Scerbo, Ms. Shelkin Mr. Mazzilli. Motion Carried.
ABSENT: Ms. Cooper.

Work Session Ms. Shelkin moved and Ms. Kilday seconded to approve the minutes of the Work Session Meeting of December 20, 2022. On a roll call vote: AYES: Mr. Scerbo, Mr. Mazzilli. Motion Carried. ABSENT: Ms. Cooper.

Executive Session Ms. Shelkin moved and Ms. Kilday seconded to approve the minutes of the Executive session minutes of December 20, 2022. On a roll call vote:
AYES: Mr. Scerbo, Mr. Mazzilli. Motion Carried. ABSENT: Ms. Cooper.

Buildings & Grounds

Safety Drill Report Ms. Shelkin moved and Ms. Kilday seconded to approve the safety drill report for the month of December 2022. On a roll call vote: AYES: Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion Carried. ABSENT: Ms. Cooper.

Safety Drill VMS Report Ms. Shelkin moved and Ms. Kilday seconded to approve the Valley Middle School safety drill report for the month of November 2022. On a roll call vote: AYES: Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion Carried. ABSENT: Ms. Cooper.

Manito Outdoor Classroom Ms. Shelkin moved and Ms. Kilday seconded to approve the submission of the Proposed Outdoor Classroom at Manito Elementary School by LAN Associates to the State of New Jersey, Department of Education. This project was not included in the District's Long Range Facility Plan list of projects to be completed, and therefore the Board of Education authorizes LAN Associates to submit an LRFP amendment request to include this project. This project will be submitted as an "Other Capital Project" and the District will not be seeking state aid." On a roll call vote: AYES: Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion Carried. ABSENT: Ms. Cooper.

**BOARD OF EDUCATION
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Personnel

- Gabrielle Zimmer** Mr. Scerbo moved and Ms. Shelkin seconded to approve Gabrielle Zimmer as Speech/Language Leave Replacement Position for Sarah Freeman at \$72,982.00 (Prorated Step 6 MA) with a start date of January 30, 2023 pending successful completion of all paperwork. On a roll call vote: AYES: Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion Carried. ABSENT: Ms. Cooper.
- Nicole Rock** Mr. Scerbo moved and Ms. Shelkin seconded to approve Nicole Rock as Human Resources Specialist at \$70,000 (prorated) with a start date of January 23, 2023, pending successful completion of all paperwork. Ms. Rock will be replacing Patricia Gannon. On a roll call vote: AYES: Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion Carried. ABSENT: Ms. Cooper.
- Nicole Marino** Mr. Scerbo moved and Ms. Shelkin seconded to approve Nicole Marino as a Substitute Aide at Valley Middle School from January 27, 2023 to March 30, 2023 at an hourly rate of \$15/hr. On a roll call vote: AYES: Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion Carried. ABSENT: Ms. Cooper.
- Nicole Marino** Mr. Scerbo moved and Ms. Shelkin seconded to approve Nicole Marino as a Full Time Instructional Aide with a start date of April 17, 2023 at an hourly rate of \$17.75/hr. On a roll call vote: AYES: Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion Carried. ABSENT: Ms. Cooper.
- Allison Whalen** Mr. Scerbo moved and Ms. Shelkin seconded to approve Allison Whalen as Part Time Aide at Dogwood Hill Elementary School, replacing Samantha Marion with a start date on or about January 30, 2023, pending successful completion of all paperwork. On a roll call vote: AYES: Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion Carried. ABSENT: Ms. Cooper.
- Sylvia Della Iacono** Mr. Scerbo moved and Ms. Shelkin seconded to approve Sylvia Della Iacono as a Title I Nurse for the 2022-23 school year at an hourly rate of \$75/hr to be paid upon submission of an approved voucher. On a roll call vote: AYES: Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion Carried. ABSENT: Ms. Cooper.
- Valerie Mulieri** Mr. Scerbo moved and Ms. Shelkin seconded to approve Valerie Mulieri as a Title I eighth grade classroom aide pending student enrollment, at an hourly rate of \$35/hr upon submission of an approved voucher. On a roll call vote: AYES: Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion Carried. ABSENT: Ms. Cooper.

**BOARD OF EDUCATION
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Personnel (continued)

- Robert Albano** Mr. Scerbo moved and Ms. Shelkin seconded to approve Robert Albano as a track and field coach at Valley Middle School for the 2022-2023 school year (This is a stipend position). On a roll call vote: AYES: Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion Carried. ABSENT: Ms. Cooper.
- CITL** Mr. Scerbo moved and Ms. Shelkin seconded to approve the change in training level and updated salary, effective February 1, 2023, for each teacher as per the attached list. On a roll call vote: AYES: Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion Carried. ABSENT: Ms. Cooper.
- Martha Coffman** Mr. Scerbo moved and Ms. Shelkin seconded to approve Martha Coffman as advisor for the Valley Middle School Drama Club for 44 sessions at \$57.08 per session upon submission of an approved voucher. On a roll call vote: AYES: Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion Carried. ABSENT: Ms. Cooper.
- Brittany Pobanz** Mr. Scerbo moved and Ms. Shelkin seconded to approve the appointment of Brittany Pobanz to mentor Samantha Marion, leave-replacement teacher at Manito Elementary School. On a roll call vote: AYES: Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion Carried. ABSENT: Ms. Cooper.
- Annie Casamento** Mr. Scerbo moved and Ms. Shelkin seconded to amend the appointment of Annie Casamento from long term substitute nurse at Heights Elementary School to Heights Elementary School Nurse, at BA/Step 4 \$64,461.00, effective February 1, 2023. This is a tenure track position. On a roll call vote: AYES: Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion Carried. ABSENT: Ms. Cooper.

Regular Education

- HIB** Ms. Shelkin moved and Ms. Kilday seconded to approve the HIB Report for the period of November 23, 2022 through December 20, 2022 as follows:
- Number of HIB Investigations - 0-
- Number of Affirmed HIB Incidents - 3-
- On a roll call vote: AYES: Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion Carried. ABSENT: Ms. Cooper.
- Sue Steinhardt** Ms. Shelkin moved and Ms. Kilday seconded to approve Sue Steinhardt and Phil the Therapy Dog as a guest speaker at Valley Middle School for Grade 6 students on February 28, 2023. On a roll call vote: AYES: Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion Carried. ABSENT: Ms. Cooper.

**BOARD OF EDUCATION
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REGULAR EDUCATION (continued)

Melissa J. Straub Ms. Shelkin moved and Ms. Kilday seconded to approve Melissa J. Straub as a guest speaker at Valley Middle School on February 6, 2023 to speak to students about Digital Citizenship, Bullying and Cyberbullying, Permanence of Data, and Internet Safety. On a roll call vote: AYES: Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion Carried. ABSENT: Ms. Cooper.

BCC Campus Ms. Shelkin moved and Ms. Kilday seconded to approve the attached resolution for Bergen Brain Busters at Bergen Community College Lyndhurst campus. On a roll call vote: AYES: Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion Carried. ABSENT: Ms. Cooper.

NJSLA Ms. Shelkin moved and Ms. Kilday seconded to approve the adoption of the following curricula that are aligned to the 2020 New Jersey Student Learning Standards in accordance with the NJ Department's curriculum implementation timeline as per N.J.A.C. 6A:8:

- Career Readiness, Life Literacies and Key Skills
- Comprehensive Health and Physical Education
- Computer Science and Design Thinking
- Science
- Social Studies
- Visual and Performing Arts
- World Language

On a roll call vote: AYES: Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion Carried. ABSENT: Ms. Cooper.

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REGULAR EDUCATION (continued)

**VMS 8th
Grade Trip**

Ms. Shelkin moved and Ms. Kilday seconded to approve the appointment of following Valley Middle School teachers as chaperones for students participating in the overnight Grade 8 trip to Gettysburg, Hershey Park, and the Philadelphia Zoo on Wednesday, June 7 – Friday, June 9, 2023. Salary payment will be consistent with the stipend for overnight trip supervision contained within the Employment Agreement between the Board of Education and the Oakland Education Association and upon submission of an approved voucher:

Jason Clark	Leonard Parra	Kim Festa
Steven Cohen	Lauren Binder	Phylissa Gallotta
Ryan Gilligan	Elizabeth Blender	Lauren Russo
Kevin Jacobsen	Gael Strohmeier	Emily Smolenski
Matt Myones	Jenna Boomhower	Amanda Steng

- Gregg Desiderio (administrator)
- Sylvia Della Iacono (nurse)
- Mark Sinclair (trip coordinator)

Alternates for the trip: Jill Padovano, Nicole Schussler, Saul Gondelman

On a roll call vote: AYES: Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion Carried. ABSENT: Ms. Cooper.

Special Education

CAPS

Ms. Kilday moved and Mr. Scerbo seconded to amend the contract agreements with Franklin Lakes Public Schools (CAPS Program) approved September 20, 2022 for two out of district students, whose names are in the file in the Superintendent's office, for the 2022-2023 school year from September 19, 2022 to June 30, 2023. On a roll call vote: AYES: Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion Carried. ABSENT: Ms. Cooper.

West Bergen

Ms. Kilday moved and Mr. Scerbo seconded to approve West Bergen Mental Healthcare to provide twelve counseling sessions for a student whose name is in the file in the Superintendent's office. On a roll call vote: AYES: Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion Carried. ABSENT: Ms. Cooper.

Hep. B

Ms. Kilday moved and Mr. Scerbo seconded to approve the Agreement with Valley Health System/Valley Medical Group to administer the Hepatitis B vaccine series of three shots for a maximum of six District employees at a cost of \$75.00 per shot for a total cost of \$225.00 per employee. On a roll call vote: AYES: Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion Carried. ABSENT: Ms. Cooper.

**BOARD OF EDUCATION
OAKLAND, NEW JERSEY**

January 17, 2023

Special Education (continued)

Comm. for the Blind Ms. Kilday moved and Mr. Scerbo seconded to approve the State of New Jersey Department of Human Services Commission for the Blind and Visually Impaired Academic Year 2022-2023 School Contract for one student, whose name is in the file in the Superintendent's office, amount not to exceed \$2,200.00. On a roll call vote: AYES: Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion Carried. ABSENT: Ms. Cooper.

Finance

Payroll Mr. Scerbo moved and Ms. Kilday seconded to approve the December 2022 certified gross (net & agency) payroll in the amount of \$1,940,293.60. On a roll call vote: AYES: Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion Carried. ABSENT: Ms. Cooper.

List of Bills Mr. Scerbo moved and Ms. Kilday seconded to approve the payment of the attached list of bills in the amount of \$2,751,206.31 which in proper legal form and subject to audit, provided funds are available in their respective accounts. On a roll call vote: AYES: Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion Carried. ABSENT: Ms. Cooper.

Board Secretary Certification Mr. Scerbo moved and Ms. Kilday seconded to approve the Board Secretary's certification to the Oakland Board of Education that, as of December 31, 2022 no line item account has encumbrances and expenditures, which, in total, exceed the line item appropriation in violation of NJAC 6A:23A-16.10(c)3; and further,

Approve the Oakland Board of Education's certification that, after a review of the Board Secretary's and Board Treasurer's monthly financial reports and the advice of District officials, there is no reason to doubt that any major account or fund has been over-expended in violation of NJAC 6A:23A-16.10(c)4. On a roll call vote: AYES: Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion Carried. ABSENT: Ms. Cooper.

Budget Transfers Mr. Scerbo moved and Ms. Kilday seconded to approve the school year 2022 2023 Budget appropriation transfers for the month ending December 31, 2022. On a roll call vote: AYES: Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion Carried. ABSENT: Ms. Cooper.

**BOARD OF EDUCATION
OAKLAND, NEW JERSEY**

January 17, 2023

Finance (continued)

- Board Secretary's Report** Mr. Scerbo moved and Ms. Kilday seconded to approve the Board Secretary's Financial Report for the month ending December 31, 2022. On a roll call vote: AYES: Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion Carried. ABSENT: Ms. Cooper.
- Treasurer of School Monies Report** Mr. Scerbo moved and Ms. Kilday seconded to approve the Treasurer of School Monies Report for the month ending December 31, 2022. On a roll call vote: AYES: Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion Carried. ABSENT: Ms. Cooper.
- Conference/ Workshops** Mr. Scerbo moved and Ms. Kilday seconded to approve staff participation in professional conferences/workshops outside the District, as per the attached. On a roll call vote: AYES: Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion Carried. ABSENT: Ms. Cooper.
- OEA revised sidebar** Mr. Scerbo moved and Ms. Kilday seconded to approve the revised sidebar with the Oakland Education Association regarding waiver of Dental benefits contribution. On a roll call vote: AYES: Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion Carried. ABSENT: Ms. Cooper.

Administration

- BOE Meeting Dates** Mr. Scerbo moved and Ms. Shelkin seconded to approve the revised list of meeting dates for the 2023 calendar year. On a roll call vote: AYES: Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion Carried. ABSENT: Ms. Cooper.

Transportation

- Field Trips** Ms. Kilday moved and Mr. Scerbo seconded to approve the attached list of field trips for students in the Oakland School District for the 2022-2023 school year. On a roll call vote: AYES: Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion Carried. ABSENT Ms. Cooper.

Policy

- Strauss Esmay** Ms. Kilday moved and Ms. Shelkin seconded to approve the adoption of all Strauss Esmay policies for Oakland Public Schools. On a roll call vote: AYES: Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion Carried. ABSENT: Ms. Cooper.

**BOARD OF EDUCATION
OAKLAND, NEW JERSEY**

January 17, 2023

Participation

None

Mr. Mazzilli introduced the following resolution.

HIB

AFFIRMATION

Ms. Shelkin moved and Ms. Kilday seconded to approve the following resolution:

BE IT RESOLVED that the Oakland Board of Education hereby affirms the Superintendent's decision in a HIB investigation (incident number 22-23-06-08) which was the subject of an appeal hearing before the Board on January 17, 2023, and directs the Board Secretary to transmit a copy of the Board's decision to the affected students' parents forthwith. On a roll call vote:
AYES: Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion Carried.
ABSENT Ms. Cooper.

Adjournment

Ms. Kilday moved and Ms. Shelkin seconded to the adjourn meeting at 7:39 PM.

On a roll call vote: AYES: Ms. Kilday, Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion Carried. ABSENT Ms. Cooper

Meeting was adjourned at

Respectfully submitted,

Ms. Annette M. Wells
Business Administrator/Board Secretary