

**BOARD OF EDUCATION
OAKLAND, NEW JERSEY**

November 16, 2021
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- Meeting** A Work Session of the Board of Education was held at the Administration Office on the above date. The meeting was called to order at 6:00 PM by Mr. Mazzilli.
- Meeting Notice** Mr. Mazzilli led those present in the Pledge of Allegiance and read the Open Public Meetings announcement as follows: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Oakland Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on November 12, 2021 in the Municipal Building, the Board Offices, all school offices and copies sent to newspapers serving Oakland: The Record. The Board reserves the right to limit public discussion of personnel items, so as to preserve individual privacy.
- The Board appreciates the concerns and comments expressed by the public and will take them into consideration. However, please remain advised that, neither the Board nor the administration may comment on or respond to public inquiries or statements regarding any internal personnel matters involving a District employee.
- Please be further advised that there is no privilege or qualified privilege with regard to any statements that you make before the Board of Education. Furthermore, in addition to their respective rights to privacy, employees of this school district retain all rights regarding defamation and slander according the laws of New Jersey.
- Persons wishing to speak must, upon being recognized, rise, sign in, and state their names and addresses. Each speaker shall be limited to three minutes. A speaker who has not finished in the allotted time will be directed by the presiding officer to summarize quickly and relinquish the floor within 30 seconds.
- Roll Call** The following members were present: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo. Also present were Dr. Gina M. Coffaro, Superintendent of Schools, Ms. Annette Wells, Board Secretary/ Business Administrator, and no members of the public.
ABSENT: Ms. Shelkin.

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Tonight's Schedule

6:00 p.m. - Work Session
7:00 p.m. - Board of Education Regular Meeting

Dr. Coffaro reported on the following items:

Family request for student to remain in District
ELL Committee
William Paterson Professor in Residence

Ms. Wells reported on the following items:

Tri-Plex change order
Stipend for bussing
Chromebook purchase

Ms. Wells introduced Paul Lerch, Auditor from Lerch, Vinci, Higgins
Mr. Lerch reported on the District's audit for the year ended June 30, 2021

Motion to Adjourn

Ms. Cooper moved and Mr. Scerbo seconded to adjourn the meeting.

Meeting was adjourned at 6:51 PM

Respectfully submitted,

Ms. Annette M. Wells
Business Administrator/
Board Secretary

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Meeting A Regular Monthly Meeting of the Board of Education was held in person on the above date. The meeting was called to order at 7:00 PM by Mr. Mazzilli.

Meeting Notice Mr. Mazzilli led those present in the Pledge of Allegiance and read the Open Public Meetings announcement as follows: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Oakland Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on November 12, 2021 in the Municipal Building, the Board Offices, all school offices and copies sent to newspapers serving Oakland: The Record News. The Board reserves the right to limit public discussion of personnel items, so as to preserve individual privacy.

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Please be further advised that there is no privilege or qualified privilege with regard to any statements that you make before the Board of Education. Furthermore, in addition to their respective rights to privacy, employees of this school district retain all rights regarding defamation and slander according the laws of New Jersey.

Persons wishing to speak must, upon being recognized, rise, sign in, and state their names and addresses. Each speaker shall be limited to three minutes. A speaker who has not finished in the allotted time will be directed by the presiding officer to summarize quickly and relinquish the floor within 30 seconds.

Roll Call The following members were present: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo. Also present were Dr. Gina M. Coffaro, Superintendent of Schools, Ms. Annette Wells, Board Secretary/ Business Administrator and one member of the public. ABSENT: Ms. Shelkin.

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Report of the Superintendent

Dr. Coffaro reported that parent/teacher conferences will be held in person and virtual.
Dr. Coffaro wished everyone a Happy Thanksgiving.

Minutes

**Work Session
10/19/21** Mr. Gaffney moved and Mr. Scerbo seconded to approve the minutes of the Work Session of October 19, 2021. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Mr. Mazzilli. Motion carried. ABSENT: Ms. Shelkin.

**Regular Monthly
10/19/21** Mr. Gaffney moved and Mr. Scerbo seconded to approve the minutes of the Regular Monthly Meeting of October 19, 2021. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Mr. Mazzilli. Motion carried. ABSENT: Ms. Shelkin.

Buildings & Grounds

Safety Drills Ms. Cooper moved and Mr. Gaffney seconded to approve the safety drill report for the month of October. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Mr. Mazzilli. Motion carried. ABSENT: Ms. Shelkin.

**Change Order #2
Tri-Plex** Ms. Cooper moved and Mr. Gaffney seconded to approve Change Order #2 with Tri-Plex Industries for removal of urinal partition and supply and install sight screen in the amount of \$1,950. The new contract amount with Tri-Plex Industries for Manito Bathroom renovations is \$290,209.52. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Mr. Mazzilli. Motion carried. ABSENT: Ms. Shelkin.

Personnel

Lewis Thurston Ms. Cooper moved and Mr. Gaffney seconded to approve a daily stipend of \$100 for Mr. Lewis Thurston to drive a school bus route/double route on an as needed basis for the 2021-2022 school year. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Mr. Mazzilli. Motion carried. ABSENT: Ms. Shelkin.

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Personnel (continued)

Leaves Without Pay Ms. Cooper moved and Mr. Gaffney seconded to approve the following leaves without pay:

| Name | Dates |
|------------------|---|
| Mary O'Brien | October 28 |
| Kelly Enright | November 22, 23 & 24 |
| Christina Knubel | October 18 & 19, November 9, 15, 16, 19 |
| Kathryn Brennan | December 6-10 |
| Filomena Pelish | November 3 |
| I-Shan Cheng | October 21 (.5 day) |

On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Mr. Mazzilli. Motion carried. ABSENT: Ms. Shelkin.

Wendy Mandujano Ms. Cooper moved and Mr. Gaffney seconded to approve the start date of Ms. Wendy Mandujano, Transportation Trainer/Driver of October 18, 2021. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Mr. Mazzilli. Motion carried. ABSENT: Ms. Shelkin.

VMS Club Ms. Cooper moved and Mr. Gaffney seconded to approve the following VMS Club appointment:
Mr. Jake Gursaly Bowling Club \$57.08/session 10 Sessions
On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Mr. Mazzilli. Motion carried. ABSENT: Ms. Shelkin.

Michelle Andrawis Ms. Cooper moved and Mr. Gaffney seconded to revise the dates for Michelle Andrawis as follows: FMLA starting on October 11, 2021 using 20 sick days through November 10, 2021. NJFLA, unpaid with benefits, beginning November 11, 2021 through February 9, 2022. Ms. Andrawis is scheduled to return to work February 10, 2022. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Mr. Mazzilli. Motion carried. ABSENT: Ms. Shelkin.

Casey Cummings Ms. Cooper moved and Mr. Gaffney seconded to revise the dates for Ms. Casey Cummings as follows: FMLA starting on September 13, 2021 using 34 sick days through October 29, 2021. Beginning October 30, 2021 continuing FMLA, unpaid with benefits, until FMLA is exhausted. NJFLA beginning November 12, 2021 through February 11, 2022, unpaid with benefits. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Mr. Mazzilli. Motion carried. ABSENT: Ms. Shelkin.

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Personnel (continued)

Casey Cummings Ms. Cooper moved and Mr. Gaffney seconded to approve the request for Board Leave for Ms. Casey Cummings beginning February 14, 2022 through March 31, 2022. Ms. Cummings is scheduled to return to work April 1, 2022. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Mr. Mazzilli. Motion carried. ABSENT: Ms. Shelkin.

Leni Palmieri Ms. Cooper moved and Mr. Gaffney seconded to approve Ms. Leni Palmieri to continue as a Leave Replacement for Ms. Cummings through March 31, 2022. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Mr. Mazzilli. Motion carried. ABSENT: Ms. Shelkin.

Title I Teachers Ms. Cooper moved and Mr. Gaffney seconded to revise the hourly rate for the following staff members as Title I After School Program Teachers for the 2021-2022 school year to \$75.00 (to be paid with Title I funds):

| | |
|---------|------------------|
| Grade 3 | Ms. Casey Murphy |
| Grade 4 | Mr. Neil Peller |
| Grade 5 | Ms. Donna Bruno |

On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Mr. Mazzilli. Motion carried. ABSENT: Ms. Shelkin.

Ruth Kokkinakis Ms. Cooper moved and Mr. Gaffney seconded to approve Ms. Ruth Kokkinakis as a Home Instructor for the 2021-2022 school year at an hourly rate of \$60.00. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Mr. Mazzilli. Motion carried. ABSENT: Ms. Shelkin.

Michelle Gilligan Ms. Cooper moved and Mr. Gaffney seconded to approve Ms. Michelle Gilligan to shadow Ms. Perkins for two days as a substitute, prior to starting as LLD Leave Replacement on or about October 25, 2021. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Mr. Mazzilli. Motion carried. ABSENT: Ms. Shelkin.

Mallory Fuentes Ms. Cooper moved and Mr. Gaffney seconded to approve the request from Ms. Mallory Fuentes to extend NJFLA to January 14, 2022 using all twelve allowable weeks. Ms. Fuentes plans on returning to work January 18, 2022. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Mr. Mazzilli. Motion carried. ABSENT: Ms. Shelkin.

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Personnel (continued)

Kiara Amante Ms. Cooper moved and Mr. Gaffney seconded to approve Ms. Kiara Amante from Montclair State University for field work placement at Dogwood Hill School with Ms. Barreira. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Mr. Mazzilli. Motion carried. ABSENT: Ms. Shelkin.

Substitutes Ms. Cooper moved and Mr. Gaffney seconded to approve the appointment of the following daily substitute personnel, including teachers, nurses, teacher aides, playground/cafeteria aides, secretaries, vehicle drivers, technology aides and custodians for the 2021/2022 school year, subject to New Jersey Department of Education Criminal History Review (NJSA 18A:6-7.2) and Chemical Screening, if newly employed by the District, as per the attached list. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Mr. Mazzilli. Motion carried. ABSENT: Ms. Shelkin.

Casey Cummings Ms. Cooper moved and Mr. Gaffney seconded to approve Ms. Casey Cummings for one hour, at the hourly rate of \$43.98, for Kindergarten Visitation on August 31, 2021. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Mr. Mazzilli. Motion carried. ABSENT: Ms. Shelkin.

Corrine Manzolillo Ms. Cooper moved and Mr. Gaffney seconded to approve Ms. Corrine Manzolillo, as an Elementary Music Teacher in the District, at a prorated salary of \$55,296 (Step 0/BA), effective on or about January 3, 2022. This appointment is contingent upon satisfactory completion of all employment obligations. (Ms. Manzolillo is replacing Ms. Battista who is retiring.) On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Mr. Mazzilli. Motion carried. ABSENT: Ms. Shelkin.

Regular Education

HIB Reports Ms. Cooper moved and Mr. Gaffney seconded to approve the HIB Report for the period of October 21, 2021 through November 16, 2021.

Number of HIB Investigations - 0 -

Number of Affirmed HIB Incidents - 0 -

On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Mr. Mazzilli. Motion carried. ABSENT: Ms. Shelkin.

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Regular Education (continued)

School Safety & Security Plan (Review) Ms. Cooper moved and Mr. Gaffney seconded to approve the review and revision of the School Safety and Security Plan. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Mr. Mazzilli. Motion carried. ABSENT: Ms. Shelkin.

School Safety & Security Plan (Submission) Ms. Cooper moved and Mr. Gaffney seconded to approve the submission of the School Safety and Security Plan Annual Review Statement of Assurance to the Bergen County Office of Education. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Mr. Mazzilli. Motion carried. ABSENT: Ms. Shelkin.

G & T United Nations Program Ms. Cooper moved and Mr. Gaffney seconded to registration and virtual participation for the New Jersey Consortium for Gifted and Talented Programs (NJCGTP) Virtual Junior Model United Nations program on February 4, 2022 for Valley Middle School Grade 7 Workshop students, six team delegations, two students per team, at a cost of \$50 per team, total cost \$300. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Mr. Mazzilli. Motion carried. ABSENT: Ms. Shelkin.

Special Education

ELL Plan Committee Mr. Gaffney moved and Mr. Scerbo seconded to approve the Three Year ELL Plan Committee Members:

| | |
|-----------------------|-----------------------|
| Ms. Jennifer Zimmerle | Ms. Jackie Christiano |
| Ms. Pam Baykal | Mr. Travis Hunt |
| Ms. Carla Caldemo | Ms. Tracey Scala |
| Ms. Melissa Rizzo | Ms. Carol Bernal |

On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Mr. Mazzilli. Motion carried. ABSENT: Ms. Shelkin.

Heights Aides Mr. Gaffney moved and Mr. Scerbo seconded to approve the following aides to help with bus dismissal at Heights Elementary School at their hourly pay, upon submission of an approved voucher:

Ms. Rina Costello
Ms. Kayla Rock
Ms. Yolanda Taube

On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Mr. Mazzilli. Motion carried. ABSENT: Ms. Shelkin.

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Special Education (continued)

- AED Devices** Mr. Gaffney moved and Mr. Scerbo seconded to approve the PlusCare Advanced Rescue Ready Service NJ State Contract (two-year term) for the service and maintenance of the Oakland Public Schools District AED devices for the period September 2021 to September 2023 at the total cost of \$6,800.50. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Mr. Mazzilli. Motion carried. ABSENT: Ms. Shelkin.
- Above & Beyond** Mr. Gaffney moved and Mr. Scerbo seconded to approve the amended Agreement and Fee Schedule with Above and Beyond for a BCBA at \$155.00 per hour and a Registered Behavior Technician at \$85.00 per hour for the period October 21, 2021 to June 30, 2022 for one student, resident school Manito Elementary. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Mr. Mazzilli. Motion carried. ABSENT: Ms. Shelkin.
- Bergen County Special Services** Mr. Gaffney moved and Mr. Scerbo seconded to approve the amended contract with Bergen County Special Services for Audiological/TOD Services for the 2021/2022 school year, including in-service workshop, to be provided to one Valley Middle School student, amount not to exceed \$6,930.00. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Mr. Mazzilli. Motion carried. ABSENT: Ms. Shelkin.
- Out of District Placement** Mr. Gaffney moved and Mr. Scerbo seconded to approve the 2021/2022 out-of-district placement for one student, resident school Manito Elementary, to attend Bergen County Special Services School District - The Washington Elementary School Program in Paramus, New Jersey, from November 1, 2021 to June 27, 2022. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Mr. Mazzilli. Motion carried. ABSENT: Ms. Shelkin.
- Out of District Placement** Mr. Gaffney moved and Mr. Scerbo seconded to approve the 2021/2022 out-of-district placement for one student, resident school Manito Elementary, to attend Shepard School in Kinnelon, New Jersey, from November 1, 2021 to June 22, 2022. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Mr. Mazzilli. Motion carried. ABSENT: Ms. Shelkin.
- Denise Murrell** Mr. Gaffney moved and Mr. Scerbo seconded to approve Ms. Denise Murrell as the out-of-district bus aide for the 2021/2022 school year effective November 1, 2021 through November 12, 2021, at an hourly rate of \$20.00, upon submission of an approved voucher. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Mr. Mazzilli. Motion carried. ABSENT: Ms. Shelkin.

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Finance

Payroll

Mr. Scerbo moved and Ms. Cooper seconded to approve the October 2021 certified gross (net & agency) payroll in the amount of \$1,826,885.49. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Mr. Mazzilli. Motion carried. ABSENT: Ms. Shelkin.

**Board Secretary
Certification**

Mr. Scerbo moved and Ms. Cooper seconded to approve the Board Secretary's certification to the Oakland Board of Education that, as of October 19, 2021 no line item account has encumbrances and expenditures, which, in total, exceed the line item appropriation in violation of NJAC 6A:23A-16.10(c)3; and further,

Approve the Oakland Board of Education's certification that, after a review of the Board Secretary's and Board Treasurer's monthly financial reports and the advice of District officials, there is no reason to doubt that any major account or fund has been over-expended in violation of NJAC 6A:23A-16.10(c)4.

On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Mr. Mazzilli. Motion carried. ABSENT: Ms. Shelkin.

List of Bills

Mr. Scerbo moved and Ms. Cooper seconded to approve the payment of the list of bills with the run date of November 17, 2021, which in proper legal form and subject to audit, provided funds are available in their respective accounts. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Mr. Mazzilli. Motion carried. ABSENT: Ms. Shelkin.

Budget Transfers

Mr. Scerbo moved and Ms. Cooper seconded to approve the school year 2021/2022 Budget appropriation transfers for the month of October 2021. On a roll call vote: AYES: Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin. Motion carried. ABSENT: Ms. Cooper.

**Board Secretary's
Report**

Mr. Scerbo moved and Ms. Cooper seconded to approve the Board Secretary's Financial Report for the month of October 2021. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Mr. Mazzilli. Motion carried. ABSENT: Ms. Shelkin.

**Treasurer of
School Monies
Report**

Mr. Scerbo moved and Ms. Cooper seconded to approve the Treasurer of School Monies Report for the month of October 2021. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Mr. Mazzilli. Motion carried. ABSENT: Ms. Shelkin.

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Finance (continued)

Hourly/Daily Rates of Pay Mr. Scerbo moved and Ms. Cooper seconded to approve the hourly/daily rates of pay, as per the attached, for the 2021-2022 school year. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Mr. Mazzilli. Motion carried. ABSENT: Ms. Shelkin.

Chromebooks Mr. Scerbo moved and Ms. Cooper seconded to approve the purchase of 104 Acer Chromebooks/licenses/warranty from SHI through NJSBA - K-12 Classroom Products and Services, Contract #: E-8801-NJSBA ACES-CPS in the amount of \$34,024.24. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Mr. Mazzilli. Motion carried. ABSENT: Ms. Shelkin.

Professors in Residence Program Mr. Scerbo moved and Ms. Cooper seconded to approve the agreement with William Paterson University for three Professors in Residence for the 2021-2022 school year in the amount of \$30,000. (This program will be funded with ESSER II funds.) On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Mr. Mazzilli. Motion carried. ABSENT: Ms. Shelkin.

Transportation
Bus Drills

Mr. Gaffney moved and Ms. Cooper seconded to approve the attached scheduled bus drills for the period September – November, 2021. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Scerbo, Mr. Mazzilli. Motion carried. ABSENT: Ms. Shelkin.

Audience Participation

One member of the public thanked Dr. Coffaro and the Board for allowing events at the schools.

Adjournment

Mr. Gaffney moved and Mr. Scerbo seconded to adjourn meeting. On a roll call vote: ALL AYES.

Meeting was adjourned at 7:06 PM

Respectfully submitted,

Ms. Annette M. Wells
Business Administrator/
Board Secretary