

**BOARD OF EDUCATION
OAKLAND, NEW JERSEY**

March 17, 2022
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Meeting A Special Meeting of the Board of Education was held virtually on the above date. The meeting was called to order at 3:33 PM by Ms. Shelkin.

Meeting Notice Ms. Shelkin led those present in the Pledge of Allegiance and read the Open Public Meetings announcement as follows: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Oakland Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on March 10, 2022 in the Municipal Building, the Board Offices, all school offices and copies sent to newspapers serving Oakland: The Record News. The Board reserves the right to limit public discussion of personnel items, so as to preserve individual privacy.

The Board appreciates the concerns and comments expressed by the public and will take them into consideration. However, please remain advised that, neither the Board nor the administration may comment on or respond to public inquiries or statements regarding any internal personnel matters involving a District employee.

Please be further advised that there is no privilege or qualified privilege with regard to any statements that you make before the Board of Education. Furthermore, in addition to their respective rights to privacy, employees of this school district retain all rights regarding defamation and slander according the laws of New Jersey.

Persons wishing to speak must, upon being recognized, rise, sign in, and state their names and addresses. Each speaker shall be limited to three minutes. A speaker who has not finished in the allotted time will be directed by the presiding officer to summarize quickly and relinquish the floor within 30 seconds.

Roll Call The following members were present: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin. Also present were Dr. Gina M. Coffaro, Superintendent of Schools, Ms. Annette Wells, Board Secretary/Business Administrator and one member of the public.

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Proposed 2021/2022 School District Budget

<i>Public Hearing – Budget</i>	<i>Tuesday, March 29, 2022</i>	<i>6:30 PM</i>
<i>Annual School Election</i>	<i>Tuesday, April 19, 2022</i>	<i>2:00 – 8:00 PM</i>

Finance

2022-2023

School Budget

Mr. Scerbo moved and Mr. Mazzilli seconded that it be Resolved that the Oakland Board of Education adopt the following tentative School District Budget for the 2022-2023 School Year for submission to the voters and hereby authorizes the School Business Administrator to submit the proposed budget and required supporting documentation to the Bergen County Superintendent of Schools for approval:

	<u>Budget</u>	<u>Local Tax Levy</u>
Total General Fund	\$36,014,439	\$31,732,377
Total Special Revenue Fund	\$ 1,252,008	-0-
Total Debt Service Fund	<u>\$ 106,335</u>	<u>\$ 69,980</u>
Totals	\$37,372,782	\$31,802,357

Note: As stated, this is the Tentative Budget figure, which may increase, decrease, or remain unchanged between the date of this resolution and the Board's Public Hearing.

Be it further resolved that \$1,125,500 will be withdrawn from the District's Capital Reserve for bathroom renovations at Valley Middle School and the renovation of locker rooms at Heights Elementary School and

Be it further resolved that a withdrawal will be made from the Maintenance Reserve in the amount of \$572,600 for office and cafeteria renovations at Dogwood Hill Elementary, fire alarm upgrades at Heights Elementary, replace steam room floor at Valley Middle School , floor refinishing and building entry upgrades in all four district schools,

On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin. Motion carried.

Tax Levy

FY 2022-2023

Mr. Scerbo moved and Mr. Mazzilli seconded that it be Resolved that there should be raised for General Fund School District Tax Levy \$31,732,377, for the ensuing FY 2022-2023 School Year. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin. Motion carried.

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Finance (continued)

Travel Expenses Mr. Scerbo moved and Mr. Mazzilli seconded WHEREAS, the Oakland School District Board of Education recognizes school staff and Board members will incur travel expenses/conference expenditures related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the Oakland Board of Education appropriated \$57,182 for travel in the general fund during the 2021-22 school year and has spent \$1,510 as of March 8, 2022,

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves general fund travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$73,111 for all staff and Board members.

On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin. Motion carried.

**Acer
Chromebooks**

Mr. Scerbo moved and Mr. Mazzilli seconded to approve the purchase of 253 Acer Chromebooks from SHI in the amount of \$84,582.96 (including a 2-year warranty extension). On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin. Motion carried.

**MacBook Air
Computers**

Mr. Scerbo moved and Mr. Mazzilli seconded to approve the purchase of 50 MacBook Air Computers from Apple Store in the amount of \$45,900.00 (including 3-Year AppleCare). On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin. Motion carried.

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Finance (continued)

Emergency Generator Dogwood Hill Mr. Scerbo moved and Mr. Gaffney seconded WHEREAS, the Board of Education is submitting an application to the New Jersey Department of Education for approval of the following capital improvement project:

New Emergency Generator at the Dogwood Hill Elementary School

WHEREAS, this project is included in the Long Range Facility Plan list of capital projects to be completed, and

NOW, THEREFORE BE IT RESOLVED that the Board of Education approves submitting this project to the New Jersey Department of Education.

On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin. Motion carried.

Audit Report/Synopsis FY 2021 Mr. Scerbo moved and Mr. Gaffney seconded to accept the Comprehensive Annual Financial Report, Auditors Management Report and Audit Synopsis for Fiscal Year 2021. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin. Motion carried.

Corrective Action Plan Mr. Scerbo moved and Mr. Gaffney seconded to accept the Corrective Action Plan (CAP) for the Fiscal Year Ended June 30, 2021. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin. Motion carried.

Transportation Bids The Oakland Board of Education solicited and received bids on March 9, 2022 for student transportation services. Three bidders responded as follows:

<u>First Student</u>			<u>Trans-Ed, Inc.</u>		<u>Durham School Services</u>	
<u>Double Route</u>	<u>Cost</u>	<u>Adj Cost</u>	<u>Cost</u>	<u>Adj Cost</u>	<u>Cost</u>	<u>Adj Cost</u>
VMS1	\$225.00	\$1.00	\$292.50	\$2.00	\$241.88	\$0.01
D1	<u>\$225.00</u>	\$1.00	<u>\$292.50</u>	\$2.00	<u>\$241.88</u>	\$0.01
Tier 1	\$450.00		\$585.00		\$483.76	
VMS2	\$225.00	\$1.00	\$292.50	\$2.00	\$244.75	\$0.01
M1	<u>\$225.00</u>	\$1.00	<u>\$292.50</u>	\$2.00	<u>\$244.75</u>	\$0.01
Tier 2	\$450.00		\$585.00		\$489.50	

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Finance (continued)

Transportation Bids Continued

<u>First Student</u>			<u>Trans-Ed, Inc.</u>		<u>Durham School Services</u>	
<u>Route</u>	<u>Cost</u>	<u>Adj Cost</u>	<u>Cost</u>	<u>Adj Cost</u>	<u>Cost</u>	<u>Adj Cost</u>
VMS3	\$225.00	\$1.00	\$292.50	\$2.00	\$243.25	\$0.01
H1	<u>\$225.00</u>	\$1.00	<u>\$292.50</u>	\$2.00	<u>\$243.25</u>	\$0.01
Tier 3	\$450.00		\$585.00		\$486.50	
VMS7	\$225.00	\$1.00	\$292.50	\$2.00	\$239.88	\$0.01
H3	<u>\$225.00</u>	\$1.00	<u>\$292.50</u>	\$2.00	<u>\$239.88</u>	\$0.01
Tier 4	\$450.00		\$585.00		\$479.76	
Total Per Diem	\$1,800.00		\$2,340.00		\$1,939.52	
Bulk Bid	0% deduction		0% deduction		0% deduction	
<u>Single Route</u>						
VMS5	\$325.00	\$1.00	\$450.00	\$2.00	\$242.44	\$0.01
Total All Routes	\$2,125.00		\$2,790.00		\$2,181.96	

Mr. Scerbo moved and Mr. Gaffney seconded to approve a contract with First Student, Inc. for four tiered routes and one single route for the 2022-2023 school year at the per diem rate of \$2,125.00. On a roll call vote: AYES: Ms. Cooper, Mr. Gaffney, Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin. Motion carried.

Buildings and Grounds

**Heights HVAC
Upgrades**

Mr. Mazzilli moved and Mr. Gaffney seconded that The Oakland Board of Education approves the submission of Heights Elementary School HVAC Upgrades by LAN Associates to the State of New Jersey, Department of Education. The Board will not be seeking an SDA Grant for this project as part of the submission. This project was included in the 2019 Long Range Facilities Plan list of projects to be completed, and therefore, the Long Range Facilities Plan does not need to be revised.

Audience Participation

One member of the public discussed the budget and questioned what ESSER funds were being used for. Ms. Wells responded.

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Adjournment

Ms. Cooper moved and Mr. Mazzilli seconded to adjourn meeting.
On a roll call vote: ALL AYES.

Meeting was adjourned at 4:05 AM

Respectfully submitted,

Ms. Annette M. Wells
Business Administrator/
Board Secretary