

**BOARD OF EDUCATION
OAKLAND, NEW JERSEY**

May 3, 2022
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Meeting A Special Meeting of the Board of Education was held in person on the above date. The meeting was called to order at 7:00 PM by Mr. Mazzilli.

Meeting Notice Mr. Mazzilli led those present in the Pledge of Allegiance and read the Open Public Meetings announcement as follows: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Oakland Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on April 26, 2022 in the Municipal Building, the Board Offices, all school offices and copies sent to newspapers serving Oakland: The Record News. The Board reserves the right to limit public discussion of personnel items, so as to preserve individual privacy.

The Board appreciates the concerns and comments expressed by the public and will take them into consideration. However, please remain advised that, neither the Board nor the administration may comment on or respond to public inquiries or statements regarding any internal personnel matters involving a District employee.

Please be further advised that there is no privilege or qualified privilege with regard to any statements that you make before the Board of Education. Furthermore, in addition to their respective rights to privacy, employees of this school district retain all rights regarding defamation and slander according the laws of New Jersey.

Persons wishing to speak must, upon being recognized, rise, sign in, and state their names and addresses. Each speaker shall be limited to three minutes. A speaker who has not finished in the allotted time will be directed by the presiding officer to summarize quickly and relinquish the floor within 30 seconds.

Roll Call The following members were present: Mr. Mazzilli, Mr. Scerbo, Ms. Shelkin. Also present were Dr. Gina M. Coffaro, Superintendent of Schools, Ms. Annette Wells, Board Secretary/Business Administrator and 9 members of the public.
ABSENT: Ms. Cooper.

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Report of the Superintendent

*Mr. Mazzilli called for a moment of silence in memory of longtime board member, Mr. James Gaffney
Mr. Scerbo read the attached tribute
Dr. Coffaro paid tribute to Mr. Gaffney. She thanked Ms. Shelkin for serving as the president of the board during the past few years. Dr. Coffaro thanked the administration and congratulated Ms. Ciambra on her retirement.*

Minutes

**Special Meeting
3/17/22** Ms. Shelkin moved and Mr. Scerbo seconded to approve the minutes of the Special Meeting of March 17, 2022. On a roll call vote: AYES: Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.
ABSENT: Ms. Cooper.

**Work Session
3/29/22** Ms. Shelkin moved and Mr. Scerbo seconded to approve the minutes of the Work Session of March 29, 2022. On a roll call vote: AYES: Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.
ABSENT: Ms. Cooper.

**Special/Regular
Monthly
3/29/22** Ms. Shelkin moved and Mr. Scerbo seconded to approve the minutes of the Special/Regular Monthly Meeting of March 29, 2022. On a roll call vote: AYES: Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.
ABSENT: Ms. Cooper.

Buildings & Grounds

Safety Drills Mr. Scerbo moved and Ms. Shelkin seconded to approve the safety drill report for the month of March. On a roll call vote: AYES: Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.
ABSENT: Ms. Cooper.

**Locker Room
To SGI Space
Heights** Mr. Scerbo moved and Ms. Shelkin seconded to approve the Oakland Board of Education approves the submission of Heights Elementary School Locker Room to SGI Space by LAN Associates to the State of New Jersey, Department of Education. The Board will not be seeking an SDA Grant for this project as part of the submission. This project was included in the 2019 Long Range Facilities Plan list of projects to be completed, and therefore, the Long Range Facilities Plan does not need to be revised. On a roll call vote: AYES: Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried.
ABSENT: Ms. Cooper.

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Buildings & Grounds (continued)

**Bathroom Reno.
Valley Middle** Mr. Scerbo moved and Ms. Shelkin seconded to approve The Oakland Board of Education approves the submission of Valley Middle School Bathroom Renovations by LAN Associates to the State of New Jersey, Department of Education. The Board will not be seeking an SDA Grant for this project as part of the submission. This project was included in the 2019 Long Range Facilities Plan list of projects to be completed, and therefore, the Long Range Facilities Plan does not need to be revised. On a roll call vote: AYES: Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried. ABSENT: Ms. Cooper.

**HVAC Upgrades
Heights** Mr. Scerbo moved and Ms. Shelkin seconded to approve The Oakland Board of Education approves the submission of Heights Elementary School HVAC Upgrades by LAN Associates to the State of New Jersey, Department of Education. The Board will not be seeking an SDA Grant for this project as part of the submission. This project was included in the 2019 Long Range Facilities Plan list of projects to be completed, and therefore, the Long Range Facilities Plan does not need to be revised. On a roll call vote: AYES: Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried. ABSENT: Ms. Cooper.

Personnel

Toni Marinella Mr. Scerbo moved and Ms. Shelkin seconded to approve Ms. Toni Marinella on tenure track as a VMS science teacher at a pro-rated salary of \$58,851 (Step 0/MA) starting April 18, 2022. Ms. Marinella has been a leave replacement since January for Ms. Tilli who has resigned her position with the District. All employment obligations have been completed. On a roll call vote: AYES: Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried. ABSENT: Ms. Cooper.

Jessica Gretkowski Mr. Scerbo moved and Ms. Shelkin seconded to approve Ms. Jessica Gretkowski as a part time (0.6) teacher in the preschool class at a pro-rated salary of \$55,296 (Step 0/BA) effective April 25, 2022. (Ms. Gretkowski is replacing Ms. Austria.) On a roll call vote: AYES: Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried. ABSENT: Ms. Cooper.

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Personnel (continued)

- Laura McNamara** Mr. Scerbo moved and Ms. Shelkin seconded to approve Ms. Laura McNamara as a part time classroom aide at Dogwood Hill. Ms. McNamara will be filling the position left by Ms. Pelish. Start date May 2, 2022. All employment obligations have been completed. On a roll call vote: AYES: Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried. ABSENT: Ms. Cooper.
- Jake O'Brien** Mr. Scerbo moved and Ms. Shelkin seconded to approve Mr. Jake O'Brien as a full time 1:1 student aide at Manito for the remainder of the year starting May 16, 2022. This appointment is contingent upon satisfactory completion of all employment obligations. On a roll call vote: AYES: Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried. ABSENT: Ms. Cooper.
- Grace O'Brien** Mr. Scerbo moved and Ms. Shelkin seconded to approve Grace O'Brien as a full time resource center/preschool aide at Heights for the remainder of the year starting May 16, 2022. This appointment is contingent upon satisfactory completion of all employment obligations. On a roll call vote: AYES: Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried. ABSENT: Ms. Cooper.
- Employee #15299** Mr. Scerbo moved and Ms. Shelkin seconded to approve the termination of employee #15299 as per the attached resolution. On a roll call vote: AYES: Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried. ABSENT: Ms. Cooper.
- Jessica Gilbert** Mr. Scerbo moved and Ms. Shelkin seconded to accept the resignation of Ms. Jessica Gilbert effective July 1, 2022. On a roll call vote: AYES: Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried. ABSENT: Ms. Cooper.
- Kathryn Austria** Mr. Scerbo moved and Ms. Shelkin seconded to accept the resignation of Ms. Kathryn Austria, effective April 25, 2022. On a roll call vote: AYES: Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried. ABSENT: Ms. Cooper.
- Sue Vail** Mr. Scerbo moved and Ms. Shelkin seconded to approve the request from Sue Vail for a Board Leave (unpaid, no benefits) for the 2022-23 school year. On a roll call vote: AYES: Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried. ABSENT: Ms. Cooper.

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Personnel (continued)

Heather Asip Mr. Scerbo moved and Ms. Shelkin seconded to Approve the request from Heather Asip for Board Leave starting September 1, 2022 through May 23, 2023 (unpaid, no benefits). On a roll call vote: AYES: Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried. ABSENT: Ms. Cooper.

Days Without Pay Mr. Scerbo moved and Ms. Shelkin seconded to acknowledge the employees' days without pay as listed below:

Name	School	Dates
C. Knubel	Dogwood	Mar 25, Mar 30(0.5), Apr. 5 (0.5), 6, 7 (0.5), 8(0.5) 18, 19, 20, 21 (0.5), 28 (0.5), 29
M Richter	VMS	Apr 4
J. Finnan	District	Apr 21 (0.5)
S Guller	VMS	Apr 19
L. VandeWeert	Dogwood	Jun 13-17
J Gilbert	Manito	April 19-22
N. Ivelja	Dogwood	Mar 25, Apr 20, 21
L. Silverstein	Manito	May 5, 6, 9
M. Sabia	Manito	April 25
K Kesenheimer	Manito	April 26
J. Leogrande	Heights	June 10

On a roll call vote: AYES: Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried. ABSENT: Ms. Cooper.

Substitutes	<p>Mr. Scerbo moved and Ms. Shelkin seconded to approve the appointment of the following daily substitute personnel, including teachers, nurses, teacher aides, playground/cafeteria aides, secretaries, vehicle drivers, technology aides and custodians for the 2021/2022 school year, subject to New Jersey Department of Education Criminal History Review (NJSA 18A:6-7.2) and Chemical Screening, if newly employed by the District, as per the attached list. On a roll call vote: AYES: Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried. ABSENT: Ms. Cooper.</p>
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Shared Services Technician Mr. Scerbo moved and Ms. Shelkin seconded to approve the Shared Services Agreement between the Oakland Board of Education and the Bergen County Technical Schools Board of Education for the following services of the 2022/2023 school year:

Level 1 Technician	\$79,000
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On a roll call vote: AYES: Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried. ABSENT: Ms. Cooper.

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Personnel (continued)

**Track & Field
Officials**

Mr. Scerbo moved and Ms. Shelkin seconded to approve the attached list of track and field officials at the per game rate for the 2021-2022 school year, upon submission of an approved voucher, as follows:

\$98 (starter) \$88 (official) 2 schools

\$113 (starter) \$103 (official) 3 schools

On a roll call vote: AYES: Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried. ABSENT: Ms. Cooper.

**Nicholas
Malischak**

Mr. Scerbo moved and Ms. Shelkin seconded to Accept the resignation of Mr. Nicholas Malischak, effective July 1, 2022. On a roll call vote: AYES: Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried. ABSENT: Ms. Cooper.

Regular Education

HIB Reports

Ms. Shelkin moved and Mr. Scerbo seconded to approve the HIB Report for the period of March 30, 2022 through May 3, 2022.

Number of HIB Investigations - 1 -

Number of Affirmed HIB Incidents - 4 -

On a roll call vote: AYES: Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried. ABSENT: Ms. Cooper.

Home Instruction

Ms. Shelkin moved and Mr. Scerbo seconded to approve the home instruction of one middle school student effective April 7, 2022. On a roll call vote: AYES: Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried. ABSENT: Ms. Cooper.

**Track & Field
Schedule**

Ms. Shelkin moved and Mr. Scerbo seconded to Approve the following track and field schedule for the 2021-2022 school year:

Date	Time	Host School	Location	Opponent 1	Opponent 2
4/20	4:00 PM	Franklin Lakes	Ramapo HS	Wyckoff	Oakland
4/29	4:00 PM	Ramsey	Ramsey HS	Oakland	HHK
5/5	4:00 PM	Westwood	Westwood HS	Oakland	USR
5/11	4:00 PM	Oakland	Ramapo HS	Hillsdale	Park Ridge
5/16	4:00 PM	Oakland	Indian Hills HS	USR	HHK
5/24	4:00 PM	Park Ridge	Park Ridge	Championships	
6/2	4:00 PM	Ridgewood	Ridgewood	David Marsh Invitational	

On a roll call vote: AYES: Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried. ABSENT: Ms. Cooper.

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Special Services

Region V

Ms. Shelkin moved and Mr. Scerbo seconded to approve the Joint Purchasing Agreement with Region V Council for Special Education to provide direct services, evaluations and other educational services on an as needed basis for the period July 1, 2022 to June 30, 2023. On a roll call vote: AYES: Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried. ABSENT: Ms. Cooper.

**Bergen County
Special Services**

Ms. Shelkin moved and Mr. Scerbo seconded to approve the renewal of the Contract with Bergen County Special Services to continue to provide home instruction services for one student, resident school Heights Elementary School, academic services to be provided from April 4, 2022 to June 24, 2022, two days per week, two hours per day for a maximum of four hours per week. On a roll call vote: AYES: Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried. ABSENT: Ms. Cooper.

**Out of District
Sage Day**

Ms. Shelkin moved and Mr. Scerbo seconded to approve the 2021/2022 school year out-of-district placement for one student, resident school Heights Elementary School, to attend Sage Alliance: Sage Day Lower and Middle School, from April 25, 2022 to June 17, 2022. On a roll call vote: AYES: Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried. ABSENT: Ms. Cooper.

**Out of District
REALM Program**

Ms. Shelkin moved and Mr. Scerbo seconded to approve the 2021/2022 school year out-of-district placement for one student, resident school Heights Elementary School, to attend the REALM Program at Peter Cooper Elementary School in Ringwood, New Jersey, from April 25, 2022 to June 21, 2022. On a roll call vote: AYES: Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried. ABSENT: Ms. Cooper.

**Out of District
REALM Program**

Ms. Shelkin moved and Mr. Scerbo seconded to approve the 2021/2022 school year out-of-district placement for one student, resident school Heights Elementary School, to attend the REALM Program at Peter Cooper Elementary School in Ringwood, New Jersey, start date no later than May 9, 2022 to June 21, 2022. On a roll call vote: AYES: Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried. ABSENT: Ms. Cooper.

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Special Services (continued)

Michael Serey Ms. Shelkin moved and Mr. Scerbo seconded to approve the signed Agreement between the District and Michael K. Serey, PT, MPT, to provide Physical Therapy Services, including student evaluation, consultation and treatment, for the 2021/2022 school year. On a roll call vote: AYES: Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried. ABSENT: Ms. Cooper.

Summer Learning Academy Ms. Shelkin moved and Mr. Scerbo seconded to approve Summer Learning Academy Program
Social Skills Program Grade 6
July 5, 2022 to July 21, 2022
On a roll call vote: AYES: Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried. ABSENT: Ms. Cooper.

**Finance
Payroll**

Mr. Scerbo moved and Ms. Shelkin seconded to approve the March 2022 certified gross (net & agency) payroll in the amount of \$1,821,852.64. On a roll call vote: AYES: Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried. ABSENT: Ms. Cooper.

Board Secretary Certification Mr. Scerbo moved and Ms. Shelkin seconded to approve the Board Secretary's certification to the Oakland Board of Education that, as of March 31, 2022 no line item account has encumbrances and expenditures, which, in total, exceed the line item appropriation in violation of NJAC 6A:23A-16.10(c)3; and further,

Approve the Oakland Board of Education's certification that, after a review of the Board Secretary's and Board Treasurer's monthly financial reports and the advice of District officials, there is no reason to doubt that any major account or fund has been over-expended in violation of NJAC 6A:23A-16.10(c)4.

On a roll call vote: AYES: Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried. ABSENT: Ms. Cooper.

List of Bills Mr. Scerbo moved and Ms. Shelkin seconded to approve the payment of the attached list of bills in the total amount of \$4,367,472.24, which in proper legal form and subject to audit, provided funds are available in their respective accounts. On a roll call vote: AYES: Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried. ABSENT: Ms. Cooper.

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Finance (continued)

Budget Transfers Mr. Scerbo moved and Ms. Shelkin seconded to approve the school year 2021/2022 Budget appropriation transfers for the month of March 2022. On a roll call vote: AYES: Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried. ABSENT: Ms. Cooper.

Board Secretary's Report Mr. Scerbo moved and Ms. Shelkin seconded to approve the Board Secretary's Financial Report for the month of March 2022. On a roll call vote: AYES: Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried. ABSENT: Ms. Cooper.

Treasurer of School Monies Mr. Scerbo moved and Ms. Shelkin seconded to approve the Treasurer of School Monies Report for the month of March 2022. On a roll call vote: AYES: Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried. ABSENT: Ms. Cooper.

Conferences/Workshops Mr. Scerbo moved and Ms. Shelkin seconded to approve staff participation in professional conferences/workshops outside the District, as per the attached. On a roll call vote: AYES: Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried. ABSENT: Ms. Cooper.

Change Order #1 D&L Paving Mr. Scerbo moved and Ms. Shelkin seconded to approve Change Order #1 for \$1,800 with D&L Paving Contractors Inc. to remove frame and grate from existing inlet and reconstruct top two courses of inlet. On a roll call vote: AYES: Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried. ABSENT: Ms. Cooper.

Amended ESEA Mr. Scerbo moved and Ms. Shelkin seconded to approve the submission of the ESEA Amended application. This amendment is to accept Title III funds for a consortium school district and reallocate funds in Title IIA, Title III and Title I to better suit the district's needs. On a roll call vote: AYES: Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried. ABSENT: Ms. Cooper.

NJ Unemployment Mr. Scerbo moved and Ms. Shelkin seconded to approve the wire transfer to the NJ Department of Labor for NJ Unemployment Compensation of \$14,422.91 for 1st Quarter of 2022. On a roll call vote: AYES: Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried. ABSENT: Ms. Cooper.

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Finance (continued)

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| Frost Valley
Grade 8 | Mr. Scerbo moved and Ms. Shelkin seconded to Approve the use of the following staff members of their personal automobile on the Valley Middle School overnight Frost Valley trip April 20-22, 2022 for Grade 8 students. Such usage is necessary as an emergency onsite vehicle to transport injured or ill students or staff onsite or to a medical facility for lodge inspections, to transport medications and records, to deliver misplaced luggage, and other tasks requiring automobile use. This automobile usage will require Board reimbursement for 204 miles at the State/Board approved rate of \$0.35 per mile, or \$71.40 each: Mr. Gregg Desiderio Ms. Stacy Kasper Ms. Jeannette Boomhower
On a roll call vote: AYES: Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried. ABSENT: Ms. Cooper. |
| Matthew Myones | Mr. Scerbo moved and Ms. Shelkin seconded to acknowledge the use of Mr. Matthew Myones' personal automobile on the Valley Middle School overnight Frost Valley trip April 20-22, 2022 for Grade 8 students. There is no mileage reimbursement necessary. On a roll call vote: AYES: Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried. ABSENT: Ms. Cooper. |
| Frost Valley
Grade 7 | Mr. Scerbo moved and Ms. Shelkin seconded to approve the use of the following staff members personal automobile on the Valley Middle School overnight Frost Valley trip May 4-6, 2022 for Grade 7 students. Such usage is necessary as an emergency onsite vehicle to transport injured or ill students or staff onsite or to a medical facility for lodge inspections, to transport medications and records, to deliver misplaced luggage, and other tasks requiring automobile use. This automobile usage will require Board reimbursement for 204 miles at the State/Board approved rate of \$0.35 per mile, or \$71.40.
Mr. Gregg Desiderio Ms. Stacy Kasper On a roll call vote: AYES: Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried. ABSENT: Ms. Cooper. |
| Lorenzo Deraco | Mr. Scerbo moved and Ms. Shelkin seconded to acknowledge the use of Mr. Lorenzo Deraco's personal automobile on the Valley Middle School overnight Frost Valley trip May 4-6, 2022 for Grade 7 students. There is no mileage reimbursement necessary. On a roll call vote: AYES: Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried. ABSENT: Ms. Cooper. |

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Finance (continued)

ARP HCY II Consortium Mr. Scerbo moved and Ms. Shelkin seconded to approve the Memorandum of Agreement (MOA) to form an ARP HCY II Consortium. This consortium will allow us to accept and expend ARP Homeless funds in the amount of \$3,100. On a roll call vote: AYES: Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried. ABSENT: Ms. Cooper.

Transportation

Field Trips Mr. Scerbo moved and Ms. Shelkin seconded to approve the field trips for students in the Oakland School District for the 2021/2022 school year, as per the attached. On a roll call vote: AYES: Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried. ABSENT: Ms. Cooper.

Bus Drills

Mr. Scerbo moved and Ms. Shelkin seconded to approve the emergency bus drills as per the attached. On a roll call vote: AYES: Mr. Scerbo, Ms. Shelkin, Mr. Mazzilli. Motion carried. ABSENT: Ms. Cooper.

Adjournment

Ms. Shelkin moved and Mr. Scerbo seconded to adjourn meeting. On a roll call vote: ALL AYES.

Meeting was adjourned at 7:15 PM

Respectfully submitted,

Ms. Annette M. Wells
Business Administrator/
Board Secretary