

THE OAKLAND PUBLIC SCHOOLS

Office of the Superintendent
and
Secretary of the Board

BOARD OF EDUCATION
Regular Monthly Meeting
Administration Office
3:30 PM

MEMBERS OF THE BOARD

Ms. Cooper
Mr. Gaffney
Mr. Mazzilli
Mr. Scerbo
Ms. Shelkin

Dr. Gina M. Coffaro, Superintendent of Schools
Ms. Annette Wells, Business Administrator/Board Secretary

Regular Monthly Meetings on the Third Tuesday of each month at 7:30 PM

Next Regular Monthly Meeting:
August 17, 2021
Administration Office

MEETING CALLED TO ORDER

PRESIDING OFFICER: _____ DATE: _____
TIME: _____

FLAG SALUTE

STATEMENT ON OPEN PUBLIC MEETINGS AND POLICY CONCERNING PERSONNEL

PRESIDING OFFICER:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Oakland Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on June 15, 2021 in the Municipal Building, the Board Offices, all school offices and copies sent to newspapers serving Oakland: The Record. The Board reserves the right to limit public discussion of personnel items, so as to preserve individual privacy.

The Board appreciates the concerns and comments expressed by the public and will take them into consideration. However, please remain advised that, neither the Board nor the administration may comment on or respond to public inquiries or statements regarding any internal personnel matters involving a District employee.

Please be further advised that there is no privilege or qualified privilege with regard to any statements that you make before the Board of Education. Furthermore, in addition to their respective rights to privacy, employees of this school district retain all rights regarding defamation and slander according the laws of New Jersey.

Persons wishing to speak must, upon being recognized, rise, sign in, and state their names and addresses. Each speaker shall be limited to two minutes. A speaker who has not finished in the allotted time will be directed by the presiding officer to summarize quickly and relinquish the floor within 30 seconds.

ROLL CALL

	<u>Present</u>	<u>Absent</u>	<u>Time of Arrival After Meeting Called to Order</u>
Ms. Cooper	_____	_____	_____
Mr. Gaffney	_____	_____	_____
Mr. Mazzilli	_____	_____	_____
Mr. Scerbo	_____	_____	_____
Ms. Shelkin	_____	_____	_____

Also Present: Dr. Gina M. Coffaro, Superintendent of Schools
Ms. Annette Wells, Business Administrator

and approximately ____ members of the public.

EXECUTIVE SESSION (If Requested)

WHEREAS, The Board of Education must discuss subjects concerning personnel matters, legal issues, and/or contract negotiations concerning the District, and

WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in a public meeting; and

WHEREAS, the aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in closed executive session pursuant to P.L. 1975, Chapter 231, it is therefore

RESOLVED, that the aforesaid subjects shall be discussed in a closed executive session by this Board and administrative staff at the conclusion of the public segment of this meeting and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exist.

Estimated Time in
Executive Session _____

Topics:

Motion:

Second:

Roll Call Vote:

Ms. Cooper _____
Mr. Gaffney _____
Mr. Mazzilli _____
Mr. Scerbo _____
Ms. Shelkin _____

Time Entered Executive Session: _____

RETURN TO OPEN SESSION:

Motion: _____ Second:

Time Returned to Open Session: _____

Report of the Superintendent of Schools

I. **MINUTES**

- A. Approve the minutes of the Work Session of June 8, 2021.
- B. Approve the minutes of the Regular Monthly Meeting of June 8, 2021.

Motion: _____ Second:
(Discussion)

Roll Call Vote: (A) (B)

Ms. Cooper	-----	-----
Mr. Gaffney	-----	-----
Mr. Mazzilli	-----	-----
Mr. Scerbo	-----	-----
Ms. Shelkin	-----	-----

II. **BUILDINGS AND GROUNDS**

Mr. Mazzilli
Board Liaison

- A. Approve the safety drill report for the month of June.
- B. Approve the application for compliance with escorting preschool and kindergarten students to toilet room facilities for the following classrooms for the 2021/2022 school year:

Heights	Rooms 7 & 9
Manito	Room 7

- C. WHEREAS, on June 8, 2021 the Oakland Board of Education awarded Tri-Plex Industries, Inc. original bid for Bathroom Upgrades at Manito Elementary School in the total contract sum of \$278,000; and

WHEREAS, changes are necessary due to unforeseen conditions in order for the project to be completed;

NOW, THEREFORE BE IT RESOLVED, that the Oakland Board of Education approves Change Order #001 to replace existing wall, and supply and install heat pipe insulation and new ductwork in the amount of \$10,259.52.

Motion: _____ Second:
(Discussion)

Roll Call Vote: (A) (B) (C)

Ms. Cooper	_____
Mr. Gaffney	_____
Mr. Mazzilli	_____
Mr. Scerbo	_____
Ms. Shelkin	_____

III. PERSONNEL**Mr. Mazzilli**
Board Liaison

- A. Approve an additional four (4) days for Ms. Michele Wall, at her per diem rate of pay, to cover nursing services for Safety Town 2021.
- B. Approve the appointment of Ms. Carol Bernal as Speech/Language Therapist, at an annual salary of \$58,851 (Step 0/MA), effective September 1, 2021. This is a tenure track position. This appointment is contingent upon satisfactory completion of all employment obligations.
- C. Approve the appointment of Ms. Sylvia Zawistowska as a Leave Replacement Art Teacher at an annual salary of \$58,851 (Step 0/MA), effective September 1, 2021 through on or about December 15, 2021. (Ms. Zawistowska is in for Ms. Pucciarelli.) This appointment carries benefits. This appointment is contingent upon satisfactory completion of all employment obligations.
- D. Rescind the appointment of Ms. Karen Galindo, Leave Replacement Guidance Counselor and School Anti-Bullying Specialist, Dogwood Hill School.
- E. Approve the appointment of Ms. Kelia Medina as a Leave Replacement School Psychologist at Manito School at an annual salary of \$62,451 (Step 0/MA+30), effective September 1, 2021 through on or about February 3, 2022. This appointment is contingent upon satisfactory completion of all employment obligations. (Ms. Medina is a leave replacement for Ms. Juliet Letz.)
- F. Approve the appointment of Mr. Justin Verile as a Leave Replacement School Social Worker at Dogwood Hill School at an annual salary of \$58,851 (Step 0/MA), effective September 1, 2021 through on or about November 24, 2021. (Mr. Verile is a leave replacement of Ms. Sue Vail.)
- G. Approve the appointment of Mr. Justin Verile as Anti-Bullying Specialist at Dogwood Hill School from September 1, 2021 through November 24, 2021.
- H. Rescind the appointment of Ms. Monica Kallini for ABA Services for the 2021-2022 school year.

Motion: _____ Second:
(Discussion)

Roll Call Vote: (A) (B) (C) (D) (E) (F) (G) (H)

Ms. Cooper	-----
Mr. Gaffney	-----
Mr. Mazzilli	-----
Mr. Scerbo	-----
Ms. Shelkin	-----

III. PERSONNEL (continued)**Mr. Mazzilli
Board Liaison**

- I. Recognize that Ms. Martha Coffman, Teacher at Heights, started her tenure track position on February 1, 2021.
- J. Approve the appointment of 2021 Summer Custodians at an hourly salary of \$14.00 as follows (these appointments are contingent upon satisfactory complete of all employment obligations):
- | | |
|------------------------|------------------------|
| Mr. Brandt Rohdieck | Mr. Michael Kilpatrick |
| Mr. William Kilpatrick | Mr. Drew Kaider |
- K. Approve the appointment of the Ms. Sarah Kokkinakis for Summer 2021 Technology Support, not to exceed 120 hours, at the approved hourly rate of \$15.00.
- L. Approve FMLA for Ms. Michelle Andrawis, Assistant to the Business Administrator, starting on October 11, 2021, using 20 sick days, through November 5, 2021, paid with benefits. Beginning November 8, 2021 continuing FMLA, unpaid with benefits, until FMLA is exhausted NJFLA unpaid with benefits beginning October 9, 2021 through on or about February 4, 2022. Ms. Andrawis plans to return to District on or about February 7, 2022.
- M. Approve FMLA for Ms. Allison Perkins, Teacher at Valley Middle School, starting on October 25, 2021, using 31 sick days, through December 13, 2021, paid with benefits. NJFLA, unpaid with benefits, beginning December 14, 2021 through on or about March 22, 2022. Ms. Perkins plans to return to District on or about March 23, 2022.
- N. Approve FMLA for Ms. Brittany Pobanz, Teacher at Manito starting on October 11, 2021, using 35 sick days, through December 3, 2021, paid with benefits. NJFLA, unpaid with benefits, beginning December 6, 2021 through on or about March 11, 2022. Ms. Pobanz plans to return to District on or about March 14, 2022.

Motion: _____ Second: _____
(Discussion)

Roll Call Vote: (I) (J) (K) (L) (M) (N)

Ms. Cooper	_____
Mr. Gaffney	_____
Mr. Mazzilli	_____
Mr. Scerbo	_____
Ms. Shelkin	_____

III. PERSONNEL (continued)**Mr. Mazzilli
Board Liaison**

- O. Approve the following leaves without pay:

Mr. Mark Sheridan	June 25, 2021
Ms. Lisa Cruciata	June 15 & 16, 2021
Ms. Jena Boomhower	June 15, 2021
Mr. Josias Lezamas	August 4-6, 2021

- P. Approve the following VMS Student Activity assignments for the 2021-2022 school year:

Basketball – Girls	Mr. Jason Robinson
Yearbook Advisors	Ms. Jill Jeune
	Ms. Lauren Binder
	Ms. Jackie DiMattina

- Q. Approve the appointment of the following daily substitute personnel, including teachers, nurses, teacher aides, playground/cafeteria aides, secretaries, vehicle drivers, technology aides and custodians for the 2021/2022 school year, subject to New Jersey Department of Education Criminal History Review (NJS 18A:6-7.2) and Chemical Screening, if newly employed by the District, as per the attached list.
- R. Approve Ms. Ruth Kokkinakis for Social Studies District Coordinator work for the Summer 2021 for 10 hours work at the contractual amount of \$43.98 per hour, upon submission of an approved voucher.
- S. Approve the attached list of Child Study Team Practicum Students from William Paterson University for Summer 2021.

Motion: _____ Second:
(Discussion)

Roll Call Vote: (O) (P) (Q) (R) (S)

Ms. Cooper	_____
Mr. Gaffney	_____
Mr. Mazzilli	_____
Mr. Scerbo	_____
Ms. Shelkin	_____

III. PERSONNEL (continued)**Mr. Mazzilli
Board Liaison**

- T. Approve Ms. Gina Chisari to provide Orton Gillingham instruction for one student, resident school Heights Elementary, for three hours per week for a total of 18 sessions and 12 minutes prep time per session from June 28, 2021 to August 31, 2021 at an hourly salary of \$49.70, upon submission of an approved voucher.
- U. Approve the appointment of Ms. Patty McNerney as the 2021 Summer Program Occupational Therapist at the hourly rate of \$80.00, upon the submission of an approved voucher.
- V. Rescind the approval of Special Education Classroom/Student Full-Time Aide Ms. Diane Backhaus for the 2021/2022 School Year approved at the June 8, 2021 Board meeting.
- W. Rescind the approval of Special Education Classroom/Student Part-Time Aide Ms. Wendy Mejia for the 2021/2022 School Year approved at the June 8, 2021 Board meeting.
- X. Approve Ms. Seton Feeney, Child Study Team, for one additional summer duties and referral compliance day (July 7, 2021) at her annual per diem rate of pay and upon submission of an approved voucher.
- Y. Approve a non-pensionable stipend of \$1,000 for Ms. Kristin Carr for Reverse 911 District support.
- Z. Approve the revised list of special education full/part time aides for the 2021-2022 school year, as per the attached.
- AA. Approve Ms. Lisa Silverstein as a cafeteria/playground aide at Manito school for the 2021-2022 school year at an hourly salary of \$15.50.

Motion: _____ Second:
(Discussion)

Roll Call Vote: (T) (U) (V) (W) (X) (Y) (Z) (AA)

Ms. Cooper	_____
Mr. Gaffney	_____
Mr. Mazzilli	_____
Mr. Scerbo	_____
Ms. Shelkin	_____

III. PERSONNEL (continued)

**Mr. Mazzilli
Board Liaison**

- BB. Approve the attached resolution regarding the request for a leave of absence and resignation of Employee #15043.
- CC. Approve the attached resolution regarding the request for a leave of absence and resignation of Employee #15044.
- DD. Approve the attached resolution regarding the request for a leave of absence and resignation of Employee #15049.

Motion: _____ Second:
(Discussion)

Roll Call Vote: (BB) (CC) (DD)

Ms. Cooper	-----
Mr. Gaffney	-----
Mr. Mazzilli	-----
Mr. Scerbo	-----
Ms. Shelkin	-----

IV. REGULAR EDUCATION**Ms. Cooper
Board Liaison**

- A. Approve the HIB Report for the period of June 9, 2021 through July 20, 2021 as follows:

Number of HIB Investigations	- 1 -
Number of Affirmed HIB Incidents	- 0 -

- B. Approve the Grade 7 Environmental Education Overnight Trip to Frost Valley YMCA in Claryville, NY, departing from Valley Middle School on October 6, 2021 and returning on October 8, 2021.
- C. Approve the Grade 8 Environmental Education Overnight Trip to Frost Valley YMCA in Claryville, NY, departing from Valley Middle School on December 8, 2021 and returning on December 10, 2021.
- D. Approve the following scores for the 2019-2020 School Self- Assessment under the Anti-Bullying Bill of Rights Act:

Valley Middle	74	Dogwood Hill	71
Heights	70	Manito	69

Motion: _____ Second:
(Discussion)

Roll Call Vote: (A) (B) (C) (D)

Ms. Cooper	_____
Mr. Gaffney	_____
Mr. Mazzilli	_____
Mr. Scerbo	_____
Ms. Shelkin	_____

Mr. Gaffney
Board Liaison

- Motion: _____ Second: _____
(Discussion)

Ms. Cooper _____
Mr. Gaffney _____
Mr. Mazzilli _____
Mr. Scerbo _____
Ms. Shelkin _____

V. SPECIAL EDUCATION (continued)**Mr. Gaffney
Board Liaison**

- G. Approve the Letter of Agreement for Shared Services between Northern Region Educational Services Commission and Oakland Public Schools to provide Physical Therapy Services at the R.E.A.L.M. Program (Ringwood) for the 2021 ESY Program at the rate of \$95.00 per hour from June 25, 2021 to August 6, 2021.
- H. Approve Ms. Danielle Lopez, Lopez Therapy Solutions, LLC to provide physical therapy for the 2021/2022 school year at the rate of \$70.00 per hour.
- I. Rescind Ms. Monica Kallini for the 2021/2022 school year to provide ABA services at the rate of \$100.00 per hour approved at the June 8, 2021 Board meeting.
- J. Approve one out-of-district student, resident school Valley Middle School, to attend Lakeside Middle School in Pompton Lakes, NJ, for the 2021 extended school year.
- K. Approve one out-of-district student, resident school Valley Middle School, to attend Dater Elementary School in Ramsey, NJ, for the 2021 extended school year summer enrichment program.
- L. Approve the Region II ABA Parent Training Remote Workshop (Virtual via Zoom) for one family, resident school Manito Elementary, on July 13 and July 14, 2021, at the cost of \$225.00.
- M. Approve Hackensack Meridian Health, Joseph M. Sanzari Children's Hospital, to complete the following audiologic services as needed:
Audiologic Evaluation \$672.00
Central Auditory Processing Evaluations \$992.00
Classroom Observation/In-Service/Training \$384.00
- N. Approve Dr. Jeffrey Kornitzer, St. Joseph's Children's Hospital, for Pediatric Neurology Evaluations, amount not to exceed \$500.00.

Motion: _____ Second: _____
(Discussion)

Roll Call Vote:**(G) (H) (I) (J) (K) (L) (M) (N)**

Ms. Cooper	_____
Mr. Gaffney	_____
Mr. Mazzilli	_____
Mr. Scerbo	_____
Ms. Shelkin	_____

V. SPECIAL EDUCATION (continued)**Mr. Gaffney
Board Liaison**

- O. Approve the Letter Agreement with Delta-T Group North Jersey, Inc. to refer Independent Contractors to The Oakland Public Schools for Educational Services at the Group Education Rates on the attached schedule for the period July 1, 2021 to June 30, 2022.
- P. Approve the Annual Registration and Membership Fee 2021-2022 for the New Jersey Consortium for Gifted and Talented Programs (NJCGTP) for Jena Boomhower, Gifted and Talented Program teacher at the cost of \$450.00.
- Q. Approve the Registration and participation for the Mathematical Olympiads for Valley Middle School Grades 6-8 and the Oakland Elementary Schools Grades 4-5 Workshop students, two teams at a "Standard Fee" of \$119 per team, total cost \$238. The scheduled dates for VMS and Elementary school students participation are to be scheduled during the 2021/2022 school year.

Motion: _____ Second:
(Discussion)

Roll Call Vote: (O) (P) (Q)

Ms. Cooper	-----
Mr. Gaffney	-----
Mr. Mazzilli	-----
Mr. Scerbo	-----
Ms. Shelkin	-----

VI. FINANCE**Mr. Scerbo
Board Liaison**

- A. Approve the June 2021 certified gross (net & agency) payroll in the amount of \$1,997,285.23.
- B. Approve the Board Secretary's certification to the Oakland Board of Education that, as of July 20, 2021 no line item account has encumbrances and expenditures, which, in total, exceed the line item appropriation in violation of NJAC 6A:23A-16.10(c)3; and further,
- Approve the Oakland Board of Education's certification that, after a review of the Board Secretary's and Board Treasurer's monthly financial reports and the advice of District officials, there is no reason to doubt that any major account or fund has been over-expended in violation of NJAC 6A:23A-16.10(c)4.
- C. Approve the payment of the list of bills with the run date of June 30, 2021, which in proper legal form and subject to audit, provided funds are available in their respective accounts.
- D. Approve the payment of the list of bills with the run date of July 20, 2021, which in proper legal form and subject to audit, provided funds are available in their respective accounts.
- E. Approve the school year 2020/2021 Budget appropriation transfers for the month of June 2021.
- F. Approve the Preliminary Board Secretary's Financial Report for the month of June 2021.
- G. Approve the Preliminary Treasurer of School Monies Report for the month of June 2021.
- H. Approve Catapult Learning Contract to provide nursing services to non-public students for the 2021/2022 school year.

Motion: _____ Second: _____

*(Discussion)***Roll Call Vote:** **(A)** **(B)** **(C)** **(D)** **(E)** **(F) (G) (H)**

Ms. Cooper	_____	_____	_____	_____	_____	_____	_____
Mr. Gaffney	_____	_____	_____	_____	_____	_____	_____
Mr. Mazzilli	_____	_____	_____	_____	_____	_____	_____
Mr. Scerbo	_____	_____	_____	_____	_____	_____	_____
Ms. Shelkin	_____	_____	_____	_____	_____	_____	_____

VI. FINANCE (continued)**Mr. Scerbo
Board Liaison**

- I. Accept, with appreciation, a parent donation of \$272.40 to Valley Middle School. The funds will be transferred to the VMS Student Activity Account.
- J. Approve a consortium for Title III funds, with Oakland Board of Education as the lead agency and with the following other school districts: Wyckoff Township, Englewood Cliffs, Midland Park Borough, Waldwick, Hohokus, North Haledon, Oradell and Saddle Brook Township.
- K. Accept and approve the funding allocation and submission of the fiscal year 2021-2022 ESEA Grant in the following amounts:
- | | |
|-----------------|----------------------------|
| Title I | \$30,441 |
| Title II Part A | \$18,957 |
| Title IV | \$10,000 |
| Title III | \$70,165 (\$7,996 Oakland) |
- L. Approve the acceptance of Nonpublic technology, textbook, nursing and security aid for the 2021-22 school year as follows:
- | | |
|------------|----------|
| Technology | \$ 7,098 |
| Textbook | \$10,143 |
| Nursing | \$23,072 |
| Security | \$51,625 |
- M. Approve Velez Educational Services to provide State and Federal reporting for the 2021-2022 school year at a fee not to exceed \$12,000.

Motion: _____ Second: _____
(Discussion)

Roll Call Vote: **(I)** **(J)** **(K)** **(L)** **(M)**

Ms. Cooper	_____	_____	_____	_____	_____	_____	_____
Mr. Gaffney	_____	_____	_____	_____	_____	_____	_____
Mr. Mazzilli	_____	_____	_____	_____	_____	_____	_____
Mr. Scerbo	_____	_____	_____	_____	_____	_____	_____
Ms. Shelkin	_____	_____	_____	_____	_____	_____	_____

VII. TRANSPORTATION

Mr. Gaffney
Board Liaison

A.

Motion: _____ Second:
(Discussion)

Roll Call Vote: (A)

Ms. Cooper	-----
Mr. Gaffney	-----
Mr. Mazzilli	-----
Mr. Scerbo	-----
Ms. Shelkin	-----

VIII. POLICY _____ **Ms. Cooper**
Board Liaison

A.

Motion: _____ Second:
(Discussion)

Roll Call Vote: (A)

Ms. Cooper	-----
Mr. Gaffney	-----
Mr. Mazzilli	-----
Mr. Scerbo	-----
Ms. Shelkin	-----

IX. AUDIENCE PARTICIPATION

X. EXECUTIVE SESSION (If Requested)

WHEREAS, The Board of Education must discuss subjects concerning personnel matters, legal issues, and/or contract negotiations concerning the District, and WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in a public meeting; and

WHEREAS, the aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in closed executive session pursuant to P.L. 1975, Chapter 231, it is therefore

RESOLVED, that the aforesaid subjects shall be discussed in a closed executive session by this Board and administrative staff at the conclusion of the public segment of this meeting and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exist.

Estimated Time in
Executive Session _____

Topics:

Motion:

Second:

Roll Call Vote:

Ms. Cooper _____
Mr. Gaffney _____
Mr. Mazzilli _____
Mr. Scerbo -----
Ms. Shelkin -----

Time Entered Executive Session: _____

RETURN TO OPEN SESSION:

Motion: _____ Second:

Time Returned to Open Session: _____

ADJOURNMENT:

Motion:

Second:

Time of Adjournment:

Attachments

Minutes: Regular Monthly Meeting - 6/8/21
Work Session – 6/8/21

Buildings & Grounds:

Personnel: CST Practicum Students
Substitutes
Special Education Aides
Resolution #1
Resolution #2
Resolution #3

Regular Education: June Enrollment

Special Education:

Finance:

Transportation:

Policy: