

THE OAKLAND PUBLIC SCHOOLS

Office of the Superintendent
and
Secretary of the Board

BOARD OF EDUCATION
Regular Monthly Meeting
Valley Middle School
7:00 PM

MEMBERS OF THE BOARD

Ms. Cooper
Mr. Gaffney
Mr. Mazzilli
Mr. Scerbo
Ms. Shelkin

Dr. Gina M. Coffaro, Superintendent of Schools
Ms. Annette Wells, Business Administrator/Board Secretary

Regular Monthly Meetings on the Third Tuesday of each month at 7:00 PM

Next Regular Monthly Meeting:
October 19, 2021
Administration Office

MEETING CALLED TO ORDER

PRESIDING OFFICER: _____

DATE: _____

TIME: _____

FLAG SALUTE

STATEMENT ON OPEN PUBLIC MEETINGS AND POLICY CONCERNING PERSONNEL

PRESIDING OFFICER:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Oakland Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on September 16, 2021 in the Municipal Building, the Board Offices, all school offices and copies sent to newspapers serving Oakland: The Record and The Herald News. The Board reserves the right to limit public discussion of personnel items, so as to preserve individual privacy.

The Board appreciates the concerns and comments expressed by the public and will take them into consideration. However, please remain advised that, neither the Board nor the administration may comment on or respond to public inquiries or statements regarding any internal personnel matters involving a District employee.

Please be further advised that there is no privilege or qualified privilege with regard to any statements that you make before the Board of Education. Furthermore, in addition to their respective rights to privacy, employees of this school district retain all rights regarding defamation and slander according the laws of New Jersey.

Persons wishing to speak must, upon being recognized, rise, sign in, and state their names and addresses. Each speaker shall be limited to two minutes. A speaker who has not finished in the allotted time will be directed by the presiding officer to summarize quickly and relinquish the floor within 30 seconds.

ROLL CALL

	<u>Present</u>	<u>Absent</u>	<u>Time of Arrival After Meeting Called to Order</u>
Ms. Cooper	_____	_____	_____
Mr. Gaffney	_____	_____	_____
Mr. Mazzilli	_____	_____	_____
Mr. Scerbo	_____	_____	_____
Ms. Shelkin	_____	_____	_____

Also Present: Dr. Gina M. Coffaro, Superintendent of Schools
Ms. Annette Wells, Business Administrator

and approximately ____ members of the public.

Report of the Superintendent of Schools

I. MINUTES

- A. Approve the minutes of the Regular Monthly Meeting of August 17, 2021.

Motion: _____
(Discussion)

Second: _____

Roll Call Vote: (A)

Ms. Cooper	_____	_____	_____	_____	_____	_____
Mr. Gaffney	_____	_____	_____	_____	_____	_____
Mr. Mazzilli	_____	_____	_____	_____	_____	_____
Mr. Scerbo	_____	_____	_____	_____	_____	_____
Ms. Shelkin	_____	_____	_____	_____	_____	_____

II. BUILDINGS AND GROUNDS**Mr. Mazzilli
Board Liaison**

- A. Approve the monthly schedule of Safety Drills in all District Schools for the 2021/2022 school year as follows. These safety drills are in addition to one fire drill per month at each school.

September	Tornado and Lockdown
October	Evacuation - Non-Fire
November	Active Shooter
December	Lockdown
January	Bomb Threat
February	Active Shooter
March	Lockdown
April	Evacuation - Non-Fire
May	Bomb Threat
June	Shelter on Site
July*	Tornado

(*Suggested drill for any Summer Programs, as required.)

- B. Approve the lease amount of \$6,500 between the Oakland Board of Education and the Wyckoff YMCA for the operation of the Before Care/After Care Program in the Oakland Schools for the 2021 – 2022 school year.

Motion: _____
(Discussion)

Second: _____

Roll Call Vote: (A) (B)

Ms. Cooper	_____	_____	_____	_____	_____	_____
Mr. Gaffney	_____	_____	_____	_____	_____	_____
Mr. Mazzilli	_____	_____	_____	_____	_____	_____
Mr. Scerbo	_____	_____	_____	_____	_____	_____
Ms. Shelkin	_____	_____	_____	_____	_____	_____

III. PERSONNEL**Mr. Mazzilli
Board Liaison**

- A. Amend Ms. Nicole Fallon's appointment, as follows:
 Long Term Substitute Teacher September 1, 2021 – October 10, 2021
 Leave Replacement Teacher October 11, 2021 – March 11, 2022
 Long Term Substitute Teacher March 14, 2022 – June 30, 2022
- B. Accept the resignation of Mr. Brian Doka, Custodian, effective August 31, 2021.
- C. Accept the resignation of Mr. Jason Robinson, Leave Replacement Middle School Science Teacher and rescind his appointment as the Girls Basketball Coach.
- D. Accept the resignation of Mr. Stan VanDyke, custodian, effective September 10, 2021.
- E. Approve Full and Part Time Classroom/Student Aides as per the attached.
- F. Approve the appointment of Cafeteria/Playground Aides as per the attached.
- G. Approve FMLA for Ms. Marissa Sabia, Classroom Aide at Manito, starting on September 9, 2021 using 31 sick days through October 22, 2021, paid with benefits. Beginning October 25, 2021 continuing FMLA, unpaid with benefits until October 29, 2021. Ms. Sabia plans to return to District on or about November 1, 2021.
- H. Approve Ms. Sarah Frommer, Student from Kean University, to complete her required internship hours at level 1 in Occupational Therapy with Ms. Lisa Macaluso. This approval is contingent upon completion of all paperwork. Start date is on or about September 22, 2021.
- I. Approve the appointment of Mr. John Znutas as a custodian at a prorated annual salary of \$38,304 (Step 0) effective September 9, 2021. This appointment is contingent upon satisfactory completion of all employment obligations.
- J. Acknowledge that Mr. Neil Peller started tenure track on September 1, 2017.

Motion: _____
 (Discussion)

Second: _____

Roll Call Vote:

	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
Ms. Cooper	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Gaffney	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Mazzilli	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Scerbo	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Ms. Shelkin	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____

III. PERSONNEL**Mr. Mazzilli
Board Liaison**

- K. Approve Ms. Melissa Martic as a daily substitute nurse from 8:00 am – 1:00 pm at the daily substitute nurse rate of pay of \$200.00. Ms. Martic will work from 8:00 am – 3:10 pm if a nurse is out. This is effective September 9, 2021.
- L. Approve the appointment of the following daily substitute personnel, including teachers, nurses, teacher aides, playground/cafeteria aides, secretaries, vehicle drivers, technology aides and custodians for the 2021/2022 school year, subject to New Jersey Department of Education Criminal History Review (NJSA 18A:6-7.2) and Chemical Screening, if newly employed by the District, as per the attached list.
- M. Approve the attached list of mentor/novice teachers for the 2021-2022 school year.
- N. Approve Ms. Barbara Cascardi as a District translator at an hourly rate of \$16.00 per hour, upon submission of an approved voucher, for the 2021-2022 school year.
- O. Approve the following bus aides/substitute bus aides for the 2021-2022 school year:
- | | | |
|------------------------|---------------------|-------------------------|
| Ms. Ronnie Artinger | Ms. Ashley Eskholme | Ms. Anne Marie Gillmore |
| Ms. Jessica Gretkowski | Mr. Peter Monahan | Ms. Patricia Klimek |
| Ms. Donna Marceca | Ms. Melanie Reisch | Ms. Helen Romanowski |
| Mr. Stan Saja | Ms. Melissa Spring | Ms. Yolanda Taube |
| Ms. Alisa Weisse | | |
- P. Approve the following Classroom/Student Aides to be a substitute teacher if a preschool teacher is absent:
- | | | |
|---------------------|------------------------|-------------------|
| Ms. Dolores Bailles | Ms. Jessica Gretkowski | Mr. Peter Monahan |
|---------------------|------------------------|-------------------|
- Q. Approve a daily stipend of \$100 for Mr. Thomas Shortman to drive a school bus route/double route on an as needed basis for the 2021-2022 school year.

Motion: _____
(Discussion)

Second: _____

Roll Call Vote:

	(K)	(L)	(M)	(N)	(O)	(P)	(Q)
Ms. Cooper	_____	_____	_____	_____	_____	_____	_____
Mr. Gaffney	_____	_____	_____	_____	_____	_____	_____
Mr. Mazzilli	_____	_____	_____	_____	_____	_____	_____
Mr. Scerbo	_____	_____	_____	_____	_____	_____	_____
Ms. Shelkin	_____	_____	_____	_____	_____	_____	_____

III. PERSONNEL**Mr. Mazzilli
Board Liaison**

- R. Approve the request for Board Leave for Ms. Vanessa Pucciarelli, beginning December 3, 2021 through the remainder of the 2021-2022 school year. Ms. Pucciarelli intends to return to work September 1, 2022.
- S. Approve the appointment of Ms. Rebeca Cecundo, Transportation Trainer/Driver, at a pro-rated annual salary of \$60,000, effective on or about October 11, 2021. This is a 12-month position and is contingent upon satisfactory completion of all employment obligations.

Motion: _____
(Discussion)

Second: _____

Roll Call Vote: (R) (S)

Ms. Cooper	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Gaffney	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Mazzilli	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Scerbo	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Ms. Shelkin	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____

IV. REGULAR EDUCATION**Ms. Cooper
Board Liaison**

- A. Approve the HIB Report for the period of June 9, 2021 through September 21, 2021 as follows:

Number of HIB Investigations	- 0 -
Number of Affirmed HIB Incidents	- 1 -

- B. Approve the following PTO events:

Valley Middle School:

• Block Party	September 24	5:00 – 6:15 PM
• Ghostly Gala	October 29	TBD

Manito

• Back to School Celebration	September 30	5:30 – 7:00 PM
• Trunk or Treat	October 1 (rain date)	
	October 30	TBD

Heights

• Outdoor Walkathon	October 8	9:00 AM – 3:00 PM
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Dogwood Hill

• Family Fun Night	October 21	6:00 – 8:30 PM
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Motion: _____
(Discussion)

Second: _____

Roll Call Vote: (A) (B)

Ms. Cooper	_____	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Gaffney	_____	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Mazzilli	_____	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Scerbo	_____	_____	_____	_____	_____	_____	_____	_____	_____
Ms. Shelkin	_____	_____	_____	_____	_____	_____	_____	_____	_____

V. SPECIAL EDUCATION**Mr. Gaffney
Board Liaison**

- A. Approve the Virtual Handle With Care Training for Classroom/Student Aides on September 2, 2021 from 9:00 a.m. to 10:00 a.m. at their hourly rate upon the completion of a voucher for the following employees: Ms. Dolores Bailles, Mr. Peter Monahan, Ms. Joann Mital, and Ms. Kayla Rock.
- B. Approve the out-of-district placement at Eleanor G. Hewitt Intermediate School (PATH Program), Ringwood, New Jersey, for one student, resident school Heights Elementary.
- C. Approve the out-of-district placement at Peter Cooper Elementary School (REALM Program), Ringwood, New Jersey, for one student, resident school Heights Elementary.
- D. Amend the contract with Bergen County Special Services for Audiological/TOD Services for the 2021/2022 school year to be provided to one Valley Middle School student, amount not to exceed \$6,600.
- E. Approve the Joint Purchasing Agreement with Region V Council for Special Education to provide direct services and evaluations and other educational services on an as needed basis for the period July 1, 2021 – June 30, 2022.

Motion: _____
(Discussion)

Second: _____

Roll Call Vote:

	(A)	(B)	(C)	(D)	(E)
Ms. Cooper	_____	_____	_____	_____	_____
Mr. Gaffney	_____	_____	_____	_____	_____
Mr. Mazzilli	_____	_____	_____	_____	_____
Mr. Scerbo	_____	_____	_____	_____	_____
Ms. Shelkin	_____	_____	_____	_____	_____

VI. FINANCE**Mr. Scerbo
Board Liaison**

- A. Approve the August 2021 certified gross (net & agency) payroll in the amount of \$365,697.06.
- B. Approve the Board Secretary's certification to the Oakland Board of Education that, as of September 21, 2021 no line item account has encumbrances and expenditures, which, in total, exceed the line item appropriation in violation of NJAC 6A:23A-16.10(c)3; and further,
- Approve the Oakland Board of Education's certification that, after a review of the Board Secretary's and Board Treasurer's monthly financial reports and the advice of District officials, there is no reason to doubt that any major account or fund has been over-expended in violation of NJAC 6A:23A-16.10(c)4.
- C. Approve the payment of the list of bills with the run date of September 21, 2021, which in proper legal form and subject to audit, provided funds are available in their respective accounts.
- D. Approve the school year 2021/2022 Budget appropriation transfers for the month of August 2021.
- E. Approve the Board Secretary's Financial Report for the month of August 2021.
- F. Approve the Treasurer of School Monies Report for the month of August 2021.
- G. **Be It Resolved**, that the Oakland Board of Education approves attendance for the following staff/board members for the Virtual New Jersey School Boards Association (NJSBA) Annual Workshop, October 26-28, 2021 in accordance with Policy #9250, N.J.S.A. 18A:11-12 and N.J.A.C. 6A:23A-7.12 (*fee of \$900 to be split among the participants*):

Ms. Baykal, Ms. Carr, Ms. Manganelli

Motion: _____

Second: _____

*(Discussion)***Roll Call Vote:****(A) (B) (C) (D) (E) (F) (G)**

Ms. Cooper

Mr. Gaffney

Mr. Mazzilli

Mr. Scerbo

Ms. Shelkin

VI. FINANCE (continued)**Mr. Scerbo
Board Liaison**

- H. Approve additional funding under the provisions of Chapters 192/193, Nonpublic Auxiliary and Handicapped Services, in the amount \$48,002.00 for the 2021-22 school year to be allocated as follows:

	Current <u>Additional</u>	Additional <u>Funding</u>	<u>Year to Date</u>
Chapter 192 Compensatory Education	\$14,333.00	\$10,750.00	\$25,083.00
Chapter 192 E.S.L.	\$ 5,481.00	\$ 0.00	\$ 5,481.00
Chapter 192 Total	\$19,814.00	\$10,750.00	\$30,564.00
Chapter 193 Initial Exam And Classification	\$ 1,326.00	\$11,936.00	\$13,262.00
Chapter 193 Annual Exam And Classification	\$ 1,520.00	\$ 2,280.00	\$ 3,800.00
193 Corrective Speech	\$ 7,440.00	\$13,950.00	\$21,390.00
Chapter 193 Supplementary Instruction	\$11,564.00	\$ 9,086.00	\$20,650.00
Chapter 193 Total	\$21,850.00	\$37,252.00	\$59,102.00

- I. Approve Numeracy + Consultants (math intervention strategies) to provide self guided virtual professional development for the school year at a cost of \$1500 per school for a total of \$4500. Training will take place during department meetings and collaboration sessions with Math Coordinators. This professional development will be paid with Title IIA funds.
- J. Approve staff participation in professional conferences/workshops outside the District, as per the attached.

Motion: _____

Second: _____

*(Discussion)***Roll Call Vote:** **(H)** **(I)** **(J)**

Ms. Cooper	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Gaffney	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Mazzilli	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Scerbo	_____	_____	_____	_____	_____	_____	_____	_____
Ms. Shelkin	_____	_____	_____	_____	_____	_____	_____	_____

VII. TRANSPORTATION

Mr. Gaffney
Board Liaison

A.

Motion: _____
(Discussion)

Second: _____

Roll Call Vote: **(A)**

Ms. Cooper	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Gaffney	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Mazzilli	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Scerbo	_____	_____	_____	_____	_____	_____	_____	_____
Ms. Shelkin	_____	_____	_____	_____	_____	_____	_____	_____

VIII. POLICY

Ms. Cooper
Board Liaison

- A. Approve Policy #5141.11 – Vaccination and Testing.

Motion: _____
(Discussion)

Second: _____

Roll Call Vote: (A)

Ms. Cooper	_____	_____	_____	_____	_____	_____
Mr. Gaffney	_____	_____	_____	_____	_____	_____
Mr. Mazzilli	_____	_____	_____	_____	_____	_____
Mr. Scerbo	_____	_____	_____	_____	_____	_____
Ms. Shelkin	_____	_____	_____	_____	_____	_____

IX. AUDIENCE PARTICIPATION

X. EXECUTIVE SESSION (If Requested)

WHEREAS, The Board of Education must discuss subjects concerning personnel matters, legal issues, and/or contract negotiations concerning the District, and

WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in a public meeting; and

WHEREAS, the aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in closed executive session pursuant to P.L. 1975, Chapter 231, it is therefore

RESOLVED, that the aforesaid subjects shall be discussed in a closed executive session by this Board and administrative staff at the conclusion of the public segment of this meeting and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exist.

Estimated Time in
Executive Session _____

Topics: _____

Motion: _____ Second: _____

Roll Call Vote:

Ms. Cooper _____
Mr. Gaffney _____
Mr. Mazzilli _____
Mr. Scerbo _____
Ms. Shelkin _____

Time Entered Executive Session: _____

RETURN TO OPEN SESSION:

Motion: _____ Second: _____

Time Returned to Open Session: _____

ADJOURNMENT:

Motion: _____ Second: _____

Time of Adjournment: _____

Attachments

Minutes: Regular Monthly Meeting - 8/17/21

Buildings & Grounds:

Personnel: Special Education Aides
Playground/Cafeteria Aides
Mentor/Novice Teacher
Daily Substitutes
Enrollment

Regular Education:

Special Education:

Finance: Conferences/Workshops

Transportation:

Policy: Policy #5141.11 – Vaccination and Testing