

THE OAKLAND PUBLIC SCHOOLS

Office of the Superintendent
and
Secretary of the Board

BOARD OF EDUCATION
Regular Monthly Meeting
Valley Middle School
7:00 PM

MEMBERS OF THE BOARD

Ms. Cooper
Mr. Gaffney
Mr. Mazzilli
Mr. Scerbo
Ms. Shelkin

Dr. Gina M. Coffaro, Superintendent of Schools
Ms. Annette Wells, Business Administrator/Board Secretary

Regular Monthly Meetings on the Third Tuesday of each month at 7:00 PM

Next Regular Monthly Meeting:
November 16, 2021
Administration Office

MEETING CALLED TO ORDER

PRESIDING OFFICER: _____ DATE: _____
TIME: _____

FLAG SALUTE

STATEMENT ON OPEN PUBLIC MEETINGS AND POLICY CONCERNING PERSONNEL

PRESIDING OFFICER:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Oakland Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on October 12, 2021 in the Municipal Building, the Board Offices, all school offices and copies sent to newspapers serving Oakland: The Record. The Board reserves the right to limit public discussion of personnel items, so as to preserve individual privacy.

The Board appreciates the concerns and comments expressed by the public and will take them into consideration. However, please remain advised that, neither the Board nor the administration may comment on or respond to public inquiries or statements regarding any internal personnel matters involving a District employee.

Please be further advised that there is no privilege or qualified privilege with regard to any statements that you make before the Board of Education. Furthermore, in addition to their respective rights to privacy, employees of this school district retain all rights regarding defamation and slander according the laws of New Jersey.

Persons wishing to speak must, upon being recognized, rise, sign in, and state their names and addresses. Each speaker shall be limited to two minutes. A speaker who has not finished in the allotted time will be directed by the presiding officer to summarize quickly and relinquish the floor within 30 seconds.

ROLL CALL

	<u>Present</u>	<u>Absent</u>	<u>Time of Arrival After Meeting Called to Order</u>
Ms. Cooper	_____	_____	_____
Mr. Gaffney	_____	_____	_____
Mr. Mazzilli	_____	_____	_____
Mr. Scerbo	_____	_____	_____
Ms. Shelkin	_____	_____	_____

Also Present: Dr. Gina M. Coffaro, Superintendent of Schools
Ms. Annette Wells, Business Administrator

and approximately ____ members of the public.

Report of the Superintendent of Schools

Staff Recognition

I. MINUTES

- A. Approve the minutes of the Regular Monthly Meeting of September 21, 2021.
- B. Approve the minutes of the Work Session of September 21, 2021.

Motion: _____ Second:
(Discussion)

Roll Call Vote: (A) (B)

Ms. Cooper	-----	-----
Mr. Gaffney	-----	-----
Mr. Mazzilli	-----	-----
Mr. Scerbo	-----	-----
Ms. Shelkin	-----	-----

II. BUILDINGS AND GROUNDS

Mr. Mazzilli
Board Liaison

- A. Approve the safety drill report for the month of September.
- B. Approve Oakland School District's Annual Maintenance Budget Amount Worksheet (Form M-1) for the fiscal year 2021-2022.
- C. Approve the submission of the Oakland School District's Comprehensive Maintenance Plan, for the School Years 2020-2021, 2021-2022 and 2022-2023 as follows:

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the attached document for the various school facilities of the Oakland School District are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

Now Therefore Be It Resolved, that the Oakland school district hereby authorizes the school business administrator to submit the attached Comprehensive Maintenance Plan for the Oakland School District in compliance with Department of Education requirements.

- D. Approve the Annual Facilities Checklist for all schools dated September 2021.

Motion: _____ Second:
(Discussion)

Roll Call Vote: (A) (B) (C) (D)

Ms. Cooper	_____
Mr. Gaffney	_____
Mr. Mazzilli	_____
Mr. Scerbo	_____
Ms. Shelkin	_____

III. PERSONNEL**Mr. Mazzilli
Board Liaison**

- A. Accept the retirement of Ms. Elvira Battista, Music Teacher, effective January 1, 2022.
- B. Amend the resignation date for Mr. Brian Doka, Custodian, effective September 6, 2021.
- C. Accept the resignation date for Mr. Jason Robinson, Leave Replacement Middle School Science Teacher, of September 9, 2021.
- D. Rescind the appointment of Ms. Rebeca Cecundo, Transportation Trainer/Driver.
- E. Accept the resignation of Ms. Dina Suriano, Dogwood Hill Cafeteria/Playground Aide, effective October 11, 2021.
- F. Accept the resignation of Ms. Laxmi Reddy, Classroom/Cafeteria/Playground Aide, effective October 11, 2021.
- G. Approve the transfer of Mr. Josias Lezama from Data Specialist to District Technology Assistant, effective October 1, 2021 at a pro-rated annual salary of \$65,000.
- H. Approve the appointment of Ms. Gemma Murrell, Cafeteria/Playground Aide, Manito School, with a start date of on or about October 25, 2021, pending satisfactory completion of employment obligations.
- I. Approve the appointment of Mr. Abdulaziz Jello as a full time custodian, Valley Middle School, at a pro-rated annual salary of \$42,181 (Step 4), plus \$800 for having a boiler license, effective October 25, 2021. All employment obligations have been completed.
- J. Approve Ms. Sarah Kokkinakis on an as needed basis to support the Technology Department for the 2021-2022 school year at an hourly salary of \$15.00.

Motion: _____ Second:
(Discussion)

Roll Call Vote:**(A) (B) (C) (D) (E) (F) (G) (H) (I) (J)**

Ms. Cooper
Mr. Gaffney
Mr. Mazzilli
Mr. Scerbo
Ms. Shelkin

II. PERSONNEL (continued)**Mr. Mazzilli
Board Liaison**

- K. Approve Board Maternity leave for Ms. Susan Vail beginning November 29, 2021 through the end of the school year. Ms. Vail intends to return to work September 1, 2022.
- L. Approve the extension of employment for Ms. Justin Verile, Leave replacement Counselor at Dogwood Hill School, through the end of the 2021-2022 school year. (Mr. Verile is covering for Ms. Susan Vail.)
- M. Revise the dates for Ms. Mallory Fuentes' leave as follows: FLMA beginning September 1, 2021 using 28 sick days through October 15, 2021. NJFLA, unpaid with benefits, October 18, 2021 through December 15, 2021. Ms. Fuentes plans to return to work on December 16, 2021.
- N. Approve the extension of employment for Ms. Sylvia Zawistowska, Leave Replacement Art Teacher, through the end of the 2021-2022 school year. (Ms. Zawistowska is covering for Ms. Vanessa Pucciarelli.)
- O. Approve the request of Mr. Robert Albano for NJFLA, unpaid with benefits, beginning December 13, 2021 through December 22, 2021. Mr. Albano will return to District on December 23, 2021.
- P. Approve an increase in salaries for the bus drivers, effective October 1, 2021, as follows:

Mark Sheridan	\$29.50
Martin Lezama	\$29.50
Wendy Mandujano	\$28.50
James Finnan	\$28.50

- Q. Approve the following staff members for one hour, at the hourly rate of \$43.98, for Kindergarten Visitation on August 31, 2021:

Ms. Diane Bennett	Ms. Robin Franz	Ms. Jennifer Doyle
Ms. Kelly Enright	Ms. Karen Wilson	Ms. Nicole Fallon
	Ms. Emily Thompson	Ms. Mary Burns

Motion: _____ Second:
(Discussion)

Roll Call Vote: (K) (L) (M) (N) (O) (P) (Q)

Ms. Cooper	_____
Mr. Gaffney	_____
Mr. Mazzilli	_____
Mr. Scerbo	_____
Ms. Shelkin	_____

II. PERSONNEL (continued)

**Mr. Mazzilli
Board Liaison**

- R. Approve Ms. Gina Chisiari-Hopf to provide Orton Gillingham instruction for one student, resident school Heights Elementary, for two hours per week for the 2021/2022 school year at the rate of \$49.70 per hour upon submission of an approved voucher.
- S. Approve Mr. Stan Saja to be an Aide for after school help at Heights Elementary School as needed during the 2021/2022 school year, at his hourly rate of pay, upon submission of an approved voucher.
- T. Approve the following leaves without pay:

Christina Knubel	October 11-12
Sheri Benell	November 1
Nicole Ivelja	October 5
- U. Amend the date Mr. Neil Peller began a tenure track position to September 1, 2018.
- V. Approve the revised list of Classroom/Student Aides for the 2021-2022 school year.
- W. Approve the appointment of Ms. Jill Padovano as the VMS Girls Basketball Coach.
- X. Approve the revised step for Mr. Andy Gonzalez to Step 1, at a prorated annual salary of \$39, 304, effective October 1, 2021.
- Y. Rescind the stipend of \$1,000 to Ms. Kristin Carr for emergency notification (Reverse 911) duties effective September 30, 2021.
- Z. Approve the pro-rated stipend of \$1,000 to Ms. Denise Salazar for emergency notification (Reverse 911) duties effective October 1, 2021.
- AA. Approve the appointment of Ms. Wendy Mandujano, Transportation Trainer/Driver, at a pro-rated annual salary of \$60,000, effective on or about October 11, 2021. This is a 12-month position. All employment obligations have been completed.

Motion: _____ Second:
(Discussion)

Roll Call Vote:

(R) (S) (T) (U) (V) (W) (X) (Y) (Z) (AA)

Ms. Cooper	-----
Mr. Gaffney	-----
Mr. Mazzilli	-----
Mr. Scerbo	-----
Ms. Shelkin	-----

II. PERSONNEL (continued)**Mr. Mazzilli**
Board Liaison

- BB. Approve Ms. Toni Marinella as a Leave Replacement Middle School Science Teacher at a pro-rated annual salary of \$58,851 (Step 0/MA) beginning on or about January 3, 2022 through on or about April 18, 2022. Ms. Marinella will continue as a Long Term Substitute from on or about April 18, 2022 through the end of the 2021-2022 School Year. This appointment is contingent upon satisfactory completion of all employment obligations. (Ms. Marinella is a leave replacement for Ms. Tiffany Tilli.)
- CC. Approve the appointment of the following daily substitute personnel, including teachers, nurses, teacher aides, playground/cafeteria aides, secretaries, vehicle drivers, technology aides and custodians for the 2021/2022 school year, subject to New Jersey Department of Education Criminal History Review (NJS 18A:6-7.2) and Chemical Screening, if newly employed by the District, as per the attached list.
- DD. Approve the following District and Building Crisis Teams for the 2021-2022 school year:

District	District	Dogwood Hill	Heights	Manito	Valley Middle
Gina Coffaro	Annette Wells	Sean Bowe	Barbara Ciambra	Adam Silverstein	Gregg Desiderio
Karen Martin	Toni Gillert	Barbara Verga	Michele Wall	Karen Kutlick	Silvia Dellalaco
Jennifer Zimmerle	Joseph Tumminia	Ray Mistry	Jim Henderson	Justin O'Flaherty	Jackie Christiano
Sean Bowe	Barbara Ciambra	Deborah Seabrook	Margaret DenBlaker	Angela Carreira	Sharon Skelley
Adam Silverstein	Gregg Desiderio	Kimberly Schwarz	Stacey Contreras	Michele Folina	Allyson Englishman
Jackie Christiano	Justin Verile	Justin Verile	Maria D'Avirro	Cristina Granelli	Matt Myones
Elizabeth Miggels	Kimberly Schwarz	Elizabeth Miggels		Christopher Liquori	Elizabeth Connolly
John LaCugna	Barbara Verga	John LaCugna			Mark Sinclair
					Lauren Binder

Motion: _____ Second:

(Discussion)

Roll Call Vote: (BB) (CC) (DD)

Ms. Cooper

Mr. Gaffney

Mr. Mazzilli

Mr. Scerbo

Ms. Shelkin

IV. REGULAR EDUCATION**Ms. Cooper
Board Liaison**

- A. Approve the HIB Report for the period of September 22, 2021 through October 20, 2021.

Number of HIB Investigations	- 0 -
Number of Affirmed HIB Incidents	- 0 -

- B. Approve the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials update for the 2021/2022 school year.

- C. Approve the following job descriptions:

- District Technology Assistant
- Maintenance/Grounds/Electrician
- Bus Driver/Trainer

- D. Approve the attached list of afterschool clubs and advisors at Valley Middle School for the 2021-2022 school year.

- E. Approve the following PTO events:

Manito School	October 29	"Blaze" Drive Thru Jack-O-Lantern Event
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- F. Approve the (Emergency) Virtual or Remote Instruction Plan for the 2021-2022 school year as mandated by New Jersey Department of Education to satisfy the 180-day requirement pursuant to N.J.S.A. 18A:7F-9. and its submission to the County Office of Education.

Motion: _____ Second:
(Discussion)

Roll Call Vote: (A) (B) (C) (D) (E) (F)

Ms. Cooper	-----
Mr. Gaffney	-----
Mr. Mazzilli	-----
Mr. Scerbo	-----
Ms. Shelkin	-----

IV. REGULAR EDUCATION (continued)**Ms. Cooper
Board Liaison**

- G. Approve the VMS Basketball Schedule for the 2021-2022 school year:

VMS Basketball Schedule 2021 - 2022				
Date	Time	Opponent	Boys Team	Girls Team
12/21/21	4:15 PM	Allendale	Home	Away
1/4/22	4:15 PM	Wyckoff	Away	Home
1/6/22	4:15 PM	Franklin Lakes	Home	Away
1/14/22	4:15 PM	Upper Saddle River	Away	Home
1/18/22	4:15 PM	Emerson	Away	Home
1/20/22	4:15 PM	Allendale	Away	Home
1/21/22	4:15 PM	Park Ridge	Home	Away
1/24/22	4:15 PM	Wyckoff	Home	Away
1/26/22	4:15 PM	Franklin Lakes	Away	Home
2/1/22	4:15 PM	Montvale	Home	Away
2/3/22	4:15 PM	Upper Saddle River	Home	Away
2/9/22	4:15 PM	Playoffs	Higher Seed	Higher Seed
2/11/22	4:15 PM	Playoffs	Higher Seed	Higher Seed
2/15/22	4:15 PM	Championship	Higher Seed	Higher Seed

- H. Approve Mr. Mark Bitar, Assigning Official, and the list of sports referees on file in the Business Office.

Motion: _____ Second:
(Discussion)

Roll Call Vote: (G) (H)

Ms. Cooper _____
 Mr. Gaffney _____
 Mr. Mazzilli _____
 Mr. Scerbo _____
 Ms. Shelkin _____

Ms. Cooper
Board Liaison

- | | |
|----------------------|--|
| VMS Grade 6: | 11/8/21, 12/6/21, 1/3/22, 2/7/22, 3/7/22 |
| Heights and Dogwood: | 11/10/21, 12/8/21, 1/5/22, 2/9/22, 3/9/22 |
| Manito: | 11/12/21, 12/10/21, 1/7/22, 2/11/22, 3/11/22 |

Roll Call Vote: (I)

Ms. Cooper
Mr. Gaffney
Mr. Mazzilli
Mr. Scerbo
Ms. Shelkin

V. SPECIAL EDUCATION

**Mr. Gaffney
Board Liaison**

- A. Amend the contract with Ringwood Public Schools, for one student, to reflect a termination date of September 23, 2021.
- B. Rescind the 2021-2022 Regular School Year out-of-district placement at the Ringwood School District Peter Cooper Elementary School for one student, Grade KF, approved at the June 8, 2021 Board meeting.
- C. Rescind the 2021-2022 Regular School Year out-of-district placement at the Ringwood School District Eleanor G. Hewitt Intermediate School for one student, Grade 5, approved at the June 8, 2021 Board meeting.
- D. Amend the hourly rate for Ms. Danielle Lopez, Lopez Therapy Solutions, LLC to provide physical therapy for the 2021/2022 school year at the rate of \$72.00
- E. Approve the Independent Child Study Team Evaluations Joint Agreement with Region II (Pascack Valley Council for Special Education) to provide independent Child Study Team evaluations on an as needed basis for the period July 1, 2021 to June 30, 2022.
- F. Approve the Region II ABA Parent Training Remote Workshop (Virtual via Zoom) for one family, resident school Manito Elementary, on October 26 and October 28, 2021, at the cost of \$225.00.
- G. Approve the Agreement with Above and Beyond for a BCBA at \$125.00 per hour and a Registered Behavior Technician at \$80.00 per hour for the period October 14, 2021 to June 30, 2021 for one student, resident school Manito Elementary.

Motion: _____ Second:
(Discussion)

Roll Call Vote: (A) (B) (C) (D) (E) (F) (G)

Ms. Cooper	-----
Mr. Gaffney	-----
Mr. Mazzilli	-----
Mr. Scerbo	-----
Ms. Shelkin	-----

VI. FINANCE**Mr. Scerbo**
Board Liaison

- A. Approve the September 2021 certified gross (net & agency) payroll in the amount of \$1,841,258.11
- B. Approve the Board Secretary's certification to the Oakland Board of Education that, as of October 19, 2021 no line item account has encumbrances and expenditures, which, in total, exceed the line item appropriation in violation of NJAC 6A:23A-16.10(c)3; and further,

Approve the Oakland Board of Education's certification that, after a review of the Board Secretary's and Board Treasurer's monthly financial reports and the advice of District officials, there is no reason to doubt that any major account or fund has been over-expended in violation of NJAC 6A:23A-16.10(c)4.
- C. Approve the payment of the list of bills with the run date of September 21, 2021, which in proper legal form and subject to audit, provided funds are available in their respective accounts.
- D. Approve the school year 2021/2022 Budget appropriation transfers for the month of September 2021.
- E. Approve the Board Secretary's Financial Report for the month of September 2021.
- F. Approve the Treasurer of School Monies Report for the month of September 2021.
- G. Approve staff participation in professional conferences/workshops outside the District, as per the attached.
- H. Approve the Annual IDEA Agreement between the Oakland Public Schools and Bergen County Special Services School District for the 2021-2022 school year.

Motion: _____ Second: _____

*(Discussion)***Roll Call Vote:****(A) (B) (C) (D) (E) (F) (G) (H)**

Ms. Cooper	_____
Mr. Gaffney	_____
Mr. Mazzilli	_____
Mr. Scerbo	_____
Ms. Shelkin	_____

VI. FINANCE**Mr. Scerbo
Board Liaison**

- I. Approve the payment of \$63.00 per game for soccer referees, upon submission of an approved voucher.
- J. Approve the payment of \$63.00 per game for basketball referees, upon submission of an approved voucher.
- K. Approve Numeracy and Consultants for a 90 minute professional development workshop on October 21, 2022 at a cost of \$350.00. This workshop will be paid with Title IIA funds.
- L. Approve the submission of the FY21 IDEA Grant Final Report.

Motion: _____ Second:

*(Discussion)***Roll Call Vote:****(I) (J)****(K) (L)**

Ms. Cooper

Mr. Gaffney

Mr. Mazzilli

Mr. Scerbo

Ms. Shelkin

VII. TRANSPORTATION

Mr. Gaffney
Board Liaison

A.

Motion: _____ Second:
(Discussion)

Roll Call Vote: (A)

Ms. Cooper	-----	_____
Mr. Gaffney	-----	
-----	-----	
Mr. Scerbo	-----	-----
Ms. Shelkin	-----	-----

VIII. POLICY

Ms. Cooper
Board Liaison

A.

Motion: _____ Second:
(Discussion)

Roll Call Vote: (A)

Ms. Cooper	-----
Mr. Gaffney	-----
Mr. Mazzilli	-----
Mr. Scerbo	-----
Ms. Shelkin	-----

IX. AUDIENCE PARTICIPATION

X. EXECUTIVE SESSION (If Requested)

WHEREAS, The Board of Education must discuss subjects concerning personnel matters, legal issues, and/or contract negotiations concerning the District, and WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in a public meeting; and

WHEREAS, the aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in closed executive session pursuant to P.L. 1975, Chapter 231, it is therefore

RESOLVED, that the aforesaid subjects shall be discussed in a closed executive session by this Board and administrative staff at the conclusion of the public segment of this meeting and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exist.

Estimated Time in
Executive Session _____

Topics:

Motion:

Second:

Roll Call Vote:

Ms. Cooper _____
Mr. Gaffney _____
Mr. Mazzilli _____
Mr. Scerbo -----
Ms. Shelkin -----

Time Entered Executive Session: _____

RETURN TO OPEN SESSION:

Motion: _____ Second:

Time Returned to Open Session: _____

ADJOURNMENT:

Motion: _____ Second:

Time of Adjournment: _____

Attachments

Minutes:	Regular Monthly Meeting - 9/22/21 Work Session – 9/22/21
Buildings & Grounds:	Safety Drills
Personnel:	Classroom/Student Aides Substitutes Enrollment
Regular Education:	Job Descriptions: <ul style="list-style-type: none">• District Technology Assistant• Maintenance/Grounds/Electrician• Bus Driver/Trainer VMS Afterschool Clubs
Special Education:	
Finance:	Conferences/Workshops
Transportation:	
Policy:	