

THE OAKLAND PUBLIC SCHOOLS

Office of the Superintendent  
and  
Secretary of the Board

BOARD OF EDUCATION  
Regular Monthly Meeting  
Valley Middle School  
7:00 PM

MEMBERS OF THE BOARD

Ms. Cooper  
Mr. Gaffney  
Mr. Mazzilli  
Mr. Scerbo  
Ms. Shelkin

Dr. Gina M. Coffaro, Superintendent of Schools  
Ms. Annette Wells, Business Administrator/Board Secretary

Regular Monthly Meetings on the Third Tuesday of each month at 7:00 PM

Next Regular Monthly Meeting:  
December 14, 2021  
Administration Office

## MEETING CALLED TO ORDER

PRESIDING OFFICER: \_\_\_\_\_ DATE: \_\_\_\_\_  
TIME: \_\_\_\_\_

FLAG SALUTE

## STATEMENT ON OPEN PUBLIC MEETINGS AND POLICY CONCERNING PERSONNEL

PRESIDING OFFICER:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Oakland Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on November 12, 2021 in the Municipal Building, the Board Offices, all school offices and copies sent to newspapers serving Oakland: The Record. The Board reserves the right to limit public discussion of personnel items, so as to preserve individual privacy.

The Board appreciates the concerns and comments expressed by the public and will take them into consideration. However, please remain advised that, neither the Board nor the administration may comment on or respond to public inquiries or statements regarding any internal personnel matters involving a District employee.

Please be further advised that there is no privilege or qualified privilege with regard to any statements that you make before the Board of Education. Furthermore, in addition to their respective rights to privacy, employees of this school district retain all rights regarding defamation and slander according the laws of New Jersey.

Persons wishing to speak must, upon being recognized, rise, sign in, and state their names and addresses. Each speaker shall be limited to two minutes. A speaker who has not finished in the allotted time will be directed by the presiding officer to summarize quickly and relinquish the floor within 30 seconds.

## ROLL CALL

	<u>Present</u>	<u>Absent</u>	<u>Time of Arrival After Meeting Called to Order</u>
Ms. Cooper	_____	_____	_____
Mr. Gaffney	_____	_____	_____
Mr. Mazzilli	_____	_____	_____
Mr. Scerbo	_____	_____	_____
Ms. Shelkin	_____	_____	_____

Also Present: Dr. Gina M. Coffaro, Superintendent of Schools  
Ms. Annette Wells, Business Administrator

and approximately \_\_\_\_ members of the public.

Report of the Superintendent of Schools

**I. MINUTES**

- A. Approve the minutes of the Regular Monthly Meeting of October 19, 2021.
- B. Approve the minutes of the Work Session of October 19, 2021.

Motion: \_\_\_\_\_ Second:  
(Discussion)

**Roll Call Vote:            (A)        (B)**

Ms. Cooper	-----
Mr. Gaffney	-----
Mr. Mazzilli	-----
Mr. Scerbo	-----
Ms. Shelkin	-----

II.

**BUILDINGS AND GROUNDS**

**Mr. Mazzilli**  
**Board Liaison**

- A. Approve the safety drill report for the month of October.
- B. Approve Change Order #2 with Tri-Plex Industries for removal of urinal partition and supply and install sight screen in the amount of \$1,950. The new contract amount with Tri-Plex Industries for Manito Bathroom renovations is \$290,209.52.

Motion: \_\_\_\_\_Second:  
(Discussion)

<b><u>Roll Call Vote:</u></b>	<b>(A)</b>	<b>(B)</b>
Ms. Cooper	-----	
Mr. Gaffney	-----	
Mr. Mazzilli	-----	
Mr. Scerbo	-----	
Ms. Shelkin	-----	

**III. PERSONNEL****Mr. Mazzilli  
Board Liaison**

- A. Approve a daily stipend of \$100 for Mr. Lewis Thurston to drive a school bus route/double route on an as needed basis for the 2021-2022 school year.

- B. Approve the following leaves without pay:

Name	Dates
Christina Knubel	October 18 & 19, November 9, 15, 16, 19
Kathryn Brennan	December 6-10
Filomena Pelish	November 3
I-Shan Cheng	October 21 (.5 day)

- C. Approve the start date of Ms. Wendy Mandujano, Transportation Trainer/Driver of October 18, 2021.

- D. Approve the following VMS Club appointment:

Mr. Jake Gursaly      Bowling Club \$57.08/session      10 Sessions

- E. Revise the dates for Michelle Andrawis as follows: FMLA starting on October 11, 2021 using 20 sick days through November 10, 2021. NJFLA, unpaid with benefits, beginning November 11, 2021 through February 9, 2022. Ms. Andrawis is scheduled to return to work February 10, 2022.

- F. Revise the dates for Ms. Casey Cummings as follows: FMLA starting on September 13, 2021 using 34 sick days through October 29, 2021. Beginning October 30, 2021 continuing FMLA, unpaid with benefits, until FMLA is exhausted. NJFLA beginning November 12, 2021 through February 11, 2022, unpaid with benefits.

- G. Approve the request for Board Leave for Ms. Casey Cummings beginning February 14, 2022 through March 31, 2022. Ms. Cummings is scheduled to return to work April 1, 2022.

- H. Approve Ms. Leni Palmieri to continue as a Leave Replacement for Ms. Cummings through March 31, 2022.

Motion: \_\_\_\_\_ Second:  
(Discussion)

**Roll Call Vote: (A) (B) (C) (D) (E) (F) (G) (H)**

Ms. Cooper \_\_\_\_\_  
Mr. Gaffney \_\_\_\_\_  
Mr. Mazzilli \_\_\_\_\_  
Mr. Scerbo \_\_\_\_\_  
Ms. Shelkin \_\_\_\_\_

**III. PERSONNEL (continued)****Mr. Mazzilli  
Board Liaison**

- I. Revise the hourly rate for the following staff members as Title I After School Program Teachers for the 2021-2022 school year to \$75.00 (to be paid with Title I funds):
- |         |                  |
|---------|------------------|
| Grade 3 | Ms. Casey Murphy |
| Grade 4 | Mr. Neil Peller  |
| Grade 5 | Ms. Donna Bruno  |
- J. Approve Ms. Ruth Kokkinakis as a Home Instructor for the 2021-2022 school year at an hourly rate of \$60.00.
- K. Approve Ms. Michelle Gilligan to shadow Ms. Perkins for two days as a substitute, prior to starting as LLD Leave Replacement on or about October 25, 2021.
- L. Approve the request from Ms. Mallory Fuentes to extend NJFLA to January 14, 2022 using all twelve allowable weeks. Ms. Fuentes plans on returning to work January 18, 2022.
- M. Approve Ms. Kiara Amante from Montclair State University for field work placement at Dogwood Hill School with Ms. Barreira.
- N. Approve the appointment of the following daily substitute personnel, including teachers, nurses, teacher aides, playground/cafeteria aides, secretaries, vehicle drivers, technology aides and custodians for the 2021/2022 school year, subject to New Jersey Department of Education Criminal History Review (NJSA 18A:6-7.2) and Chemical Screening, if newly employed by the District, as per the attached list.
- O. Approve Ms. Casey Cummings for one hour, at the hourly rate of \$43.98, for Kindergarten Visitation on August 31, 2021.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
(Discussion)

**Roll Call Vote: (I) (J) (K) (L) (M) (N) (O)**

Ms. Cooper	_____
Mr. Gaffney	_____
Mr. Mazzilli	_____
Mr. Scerbo	_____
Ms. Shelkin	_____

**IV. REGULAR EDUCATION**

**Ms. Cooper**  
**Board Liaison**

- A. Approve the HIB Report for the period of October 21, 2021 through November 16, 2021.
  - Number of HIB Investigations - 0 -
  - Number of Affirmed HIB Incidents - 0 -
- B. Approve the review and revision of the School Safety and Security Plan.
- C. Approve the submission of the School Safety and Security Plan Annual Review Statement of Assurance to the Bergen County Office of Education.
- D. Registration and virtual participation for the New Jersey Consortium for Gifted and Talented Programs (NJCGTP) Virtual Junior Model United Nations program on February 4, 2022 for Valley Middle School Grade 7 Workshop students, six team delegations, two students per team, at a cost of \$50 per team, total cost \$300.

Motion: \_\_\_\_\_ Second:  
(Discussion)

**Roll Call Vote: (A) (B) (C) (D)**

Ms. Cooper	-----
Mr. Gaffney	-----
Mr. Mazzilli	-----
Mr. Scerbo	-----
Ms. Shelkin	-----



- A. Approve the Three Year ELL Plan Committee Members:

Ms. Jennifer Zimmerle	Ms. Jackie Christiano
Ms. Pam Baykal	Mr. Travis Hunt
Ms. Carla Calderno	Ms. Tracey Scala
Ms. Melissa Rizzo	Ms. Carol Bernal

- B. Approve the following aides to help with bus dismissal at Heights Elementary School at their hourly pay, upon submission of an approved voucher:

Ms. Rina Costello  
 Ms. Kayla Rock  
 Ms. Yolanda Taube

- C. Approve the PlusCare Advanced Rescue Ready Service NJ State Contract (two-year term) for the service and maintenance of the Oakland Public Schools District AED devices for the period September 2021 to September 2023 at the total cost of \$6,800.50.
- D. Approve the amended Agreement and Fee Schedule with Above and Beyond for a BCBA at \$155.00 per hour and a Registered Behavior Technician at \$85.00 per hour for the period October 21, 2021 to June 30, 2022 for one student, resident school Manito Elementary.
- E. Approve the amended contract with Bergen County Special Services for Audiological/TOD Services for the 2021/2022 school year, including in-service workshop, to be provided to one Valley Middle School student, amount not to exceed \$6,930.00.
- F. Approve the 2021/2022 out-of-district placement for one student, resident school Manito Elementary, to attend Bergen County Special Services School District - The Washington Elementary School Program in Paramus, New Jersey, from November 1, 2021 to June 27, 2022.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
 (Discussion)

**Roll Call Vote:**

**(A) (B) (C) (D) (E) (F)**

Ms. Cooper	-----
Mr. Gaffney	-----
Mr. Mazzilli	-----
Mr. Scerbo	-----
Ms. Shelkin	-----

V. **SPECIAL EDUCATION (continued)**

**Mr. Gaffney**  
**Board Liaison**

- G. Approve the 2021/2022 out-of-district placement for one student, resident school Manito Elementary, to attend Shepard School in Kinnelon, New Jersey, from November 1, 2021 to June 22, 2022.
- H. Approve Ms. Denise Murrell as the out-of-district bus aide for the 2021/2022 school year effective November 1, 2021 through November 12, 2021, at an hourly rate of \$20.00, upon submission of an approved voucher.

Motion: \_\_\_\_\_ Second:  
(Discussion)

**Roll Call Vote:**        **(G) (H)**

Ms. Cooper	_____
Mr. Gaffney	_____
Mr. Mazzilli	_____
Mr. Scerbo	_____
Ms. Shelkin	_____

**VI. FINANCE****Mr. Scerbo  
Board Liaison**

- A. Approve the October 2021 certified gross (net & agency) payroll in the amount of \$1,826,885.49.
- B. Approve the Board Secretary's certification to the Oakland Board of Education that, as of October 2021 no line item account has encumbrances and expenditures, which, in total, exceed the line item appropriation in violation of NJAC 6A:23A-16.10(c)3; and further,
- Approve the Oakland Board of Education's certification that, after a review of the Board Secretary's and Board Treasurer's monthly financial reports and the advice of District officials, there is no reason to doubt that any major account or fund has been over-expended in violation of NJAC 6A:23A-16.10(c)4.
- C. Approve the payment of the list of bills with the run date of November 17, 2021, which in proper legal form and subject to audit, provided funds are available in their respective accounts.
- D. Approve the school year 2021/2022 Budget appropriation transfers for the month of October 2021.
- E. Approve the Board Secretary's Financial Report for the month of October 2021.
- F. Approve the Treasurer of School Monies Report for the month of October 2021.
- G. Approve the hourly/daily rates of pay, as per the attached, for the 2021-2022 school year.
- H. Approve the purchase of 104 Acer Chromebooks/licenses/warranty from SHI through NJSBA - K-12 Classroom Products and Services, Contract #: E-8801-NJSBA ACES-CPS in the amount of \$34,024.24.
- I. Approve the agreement with William Paterson University for three Professors in Residence for the 2021-2022 school year in the amount of \$30,000. (This program will be funded with ESSER II funds.)

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

*(Discussion)***Roll Call Vote:****(A) (B) (C) (D) (E) (F) (G) (H) (I)**

Ms. Cooper

Mr. Gaffney

Mr. Mazzilli

Mr. Scerbo

Ms. Shelkin

**VII. TRANSPORTATION**

**Mr. Gaffney**  
**Board Liaison**

- A. Approve the attached scheduled bus drills for the period September – November, 2021.

Motion: \_\_\_\_\_ Second:  
(Discussion)

**Roll Call Vote:        (A)**

Ms. Cooper	-----	_____
Mr. Gaffney	Mr. Mazzilli	-----
-----	-----	-----
Mr. Scerbo	-----	-----
Ms. Shelkin	-----	-----

**VIII. POLICY**

**Ms. Cooper**  
**Board Liaison**

A.

Motion: \_\_\_\_\_ Second:  
(Discussion)

**Roll Call Vote:**           **(A)**

Ms. Cooper	-----
Mr. Gaffney	-----
Mr. Mazzilli	-----
Mr. Scerbo	-----
Ms. Shelkin	-----

IX. AUDIENCE PARTICIPATION

**X. EXECUTIVE SESSION (If Requested)**

WHEREAS, The Board of Education must discuss subjects concerning personnel matters, legal issues, and/or contract negotiations concerning the District, and WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in a public meeting; and

WHEREAS, the aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in closed executive session pursuant to P.L. 1975, Chapter 231, it is therefore

RESOLVED, that the aforesaid subjects shall be discussed in a closed executive session by this Board and administrative staff at the conclusion of the public segment of this meeting and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exist.

Estimated Time in  
Executive Session \_\_\_\_\_

Topics:

\_\_\_\_\_  
\_\_\_\_\_

Motion:

Second:

**Roll Call Vote:**

Ms. Cooper \_\_\_\_\_  
Mr. Gaffney \_\_\_\_\_  
Mr. Mazzilli \_\_\_\_\_  
Mr. Scerbo -----  
Ms. Shelkin -----  
-----

Time Entered Executive Session: \_\_\_\_\_

**RETURN TO OPEN SESSION:**

Motion: \_\_\_\_\_ Second:

Time Returned to Open Session: \_\_\_\_\_

**ADJOURNMENT:**

Motion: \_\_\_\_\_ Second:

Time of Adjournment: \_\_\_\_\_

**Attachments**

**Minutes:** Regular Monthly Meeting - 10/19/21  
Work Session – 10/19/21

**Buildings & Grounds:** Safety Drills

**Personnel:** Substitutes

**Regular Education:** Enrollment

**Special Education:**

**Finance:** Hourly/Daily Rates of Pay

**Transportation:** Bus Evacuation Drills

**Policy:**