

THE OAKLAND PUBLIC SCHOOLS

Office of the Superintendent  
and  
Secretary of the Board

BOARD OF EDUCATION  
Regular Monthly Meeting  
Administration Office  
7:00 PM

MEMBERS OF THE BOARD

Ms. Cooper  
Mr. Gaffney  
Mr. Mazzilli  
Mr. Scerbo  
Ms. Shelkin

Dr. Gina M. Coffaro, Superintendent of Schools  
Ms. Annette Wells, Business Administrator/Board Secretary

Regular Monthly Meetings on the Third Tuesday of each month at 7:00 PM

Next Regular Monthly Meeting:  
January 18, 2022  
Administration Office

MEETING CALLED TO ORDER

PRESIDING OFFICER: \_\_\_\_\_

DATE: \_\_\_\_\_

TIME: \_\_\_\_\_

FLAG SALUTE

STATEMENT ON OPEN PUBLIC MEETINGS AND POLICY CONCERNING PERSONNEL

PRESIDING OFFICER:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Oakland Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on December 10, 2021 in the Municipal Building, the Board Offices, all school offices and copies sent to newspapers serving Oakland: The Record. The Board reserves the right to limit public discussion of personnel items, so as to preserve individual privacy.

The Board appreciates the concerns and comments expressed by the public and will take them into consideration. However, please remain advised that, neither the Board nor the administration may comment on or respond to public inquiries or statements regarding any internal personnel matters involving a District employee.

Please be further advised that there is no privilege or qualified privilege with regard to any statements that you make before the Board of Education. Furthermore, in addition to their respective rights to privacy, employees of this school district retain all rights regarding defamation and slander according the laws of New Jersey.

Persons wishing to speak must, upon being recognized, rise, sign in, and state their names and addresses. Each speaker shall be limited to two minutes. A speaker who has not finished in the allotted time will be directed by the presiding officer to summarize quickly and relinquish the floor within 30 seconds.

ROLL CALL

	<u>Present</u>	<u>Absent</u>	<u>Time of Arrival After Meeting Called to Order</u>
Ms. Cooper	_____	_____	_____
Mr. Gaffney	_____	_____	_____
Mr. Mazzilli	_____	_____	_____
Mr. Scerbo	_____	_____	_____
Ms. Shelkin	_____	_____	_____

Also Present: Dr. Gina M. Coffaro, Superintendent of Schools  
Ms. Annette Wells, Business Administrator

and approximately \_\_\_\_ members of the public.

Report of the Superintendent of Schools

*Kindergarten Registration*

January 25, 26, & 27, 2021 On-Line Registration

*Best Wishes for a Peaceful New Year  
2022*

**I. MINUTES**

- A. Approve the minutes of the Special Meeting of November 10, 2021.
- B. Approve the minutes of the Executive Session of the Special Meeting of November 10, 2021.
- C. Approve the minutes of the Work Session of November 16, 2021.
- D. Approve the minutes of the Regular Monthly Meeting of November 16, 2021.
- E. Approve the minutes of the Special Meeting of November 22, 2021.
- F. Approve the minutes of the Executive Session of the Special Meeting of November 22, 2021.

Motion: \_\_\_\_\_  
(Discussion)

Second: \_\_\_\_\_

**Roll Call Vote:**

	<b>(A)</b>	<b>(B)</b>	<b>(C)</b>	<b>(D)</b>	<b>(E)</b>	<b>(F)</b>
Ms. Cooper	_____	_____	_____	_____	_____	_____
Mr. Gaffney	_____	_____	_____	_____	_____	_____
Mr. Mazzilli	_____	_____	_____	_____	_____	_____
Mr. Scerbo	_____	_____	_____	_____	_____	_____
Ms. Shelkin	_____	_____	_____	_____	_____	_____

**II. BUILDINGS AND GROUNDS****Mr. Mazzilli  
Board Liaison**

- A. Approve the safety drill report for the month of November.
- B. Approved the attached resolution awarding Onorati Construction Co., Inc. for the Bollard Installation at Dogwood Elementary School and Manito Elementary School at the contract sum of \$88,204.00.
- C. Approve the submission of the stand-by generator replacement project at Dogwood Hill Elementary School by LAN Associates to the State of New Jersey, Department of Education. The Board will not be seeking a grant for this project as part of the submission.
- D. Approve Foley Power Systems to furnish and install a new whole building generator at the Dogwood Hill Elementary School at the total cost of \$203,923, under ESCNJ Contract #65MCESCCPS.

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

*(Discussion)***Roll Call Vote:****(A) (B) (C) (D)**

Ms. Cooper	_____	_____	_____	_____	_____	_____
Mr. Gaffney	_____	_____	_____	_____	_____	_____
Mr. Mazzilli	_____	_____	_____	_____	_____	_____
Mr. Scerbo	_____	_____	_____	_____	_____	_____
Ms. Shelkin	_____	_____	_____	_____	_____	_____

**III. PERSONNEL****Mr. Mazzilli  
Board Liaison**

- A. Approve the appointment of the following Valley Middle School teachers as chaperones for students participating in the overnight 8<sup>th</sup> Grade Frost Valley trip on April 20-22, 2022. Salary payment will be consistent with the stipend for overnight trip supervision contained within the Employment Agreement between the Board of Education and the Oakland Education Association and upon submission of an approved voucher:

Mr. Jason Clark	Mr. Ryan Gilligan	Mr. Kevin Jacobsen
Mr. Matt Myones	Mr. Leonard Parra	Mr. Mark Sinclair
Ms. Jena Boomhower	Ms. Kathy Capela	Ms. Hendi Cumberton
Ms. Stacey Kasper	Ms. Lauren Russo	Ms. Nicole Schussler
Ms. Amanda Steng	Ms. Susan Talbot	

Mr. Gregg Desiderio (Administrator)  
 Ms. Silvia DellaIacono (Nurse)  
 Alternates: Ms. Jackie Christiano (Administrator)

- B. Approve the appointment of the following Valley Middle School teachers as chaperones for students participating in the overnight 7<sup>th</sup> Grade Frost Valley trip on May 4-6, 2022. Salary payment will be consistent with the stipend for overnight trip supervision contained within the Employment Agreement between the Board of Education and the Oakland Education Association and upon submission of an approved voucher:

Mr. Jason Clark	Mr. Lorenzo Deraco	Mr. Ryan Gilligan
Mr. Jake Gursaly	Mr. Kevin Jacobsen	Mr. Leonard Parra
Ms. Jena Boomhower	Ms. Kathy Capela	Ms. Hendi Cumberton
Ms. Brandice Hartmann	Ms. Stacey Kasper	Ms. Amy Marion
Ms. Jill Padovano	Ms. Lauren Russo	Ms. Amanda Steng

Mr. Gregg Desiderio (Administrator)  
 Ms. Silvia DellaIacono (Nurse)  
 Alternates: Ms. Jackie Christiano (Administrator), Ms. Schussler, Ms. Talbot

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
 (Discussion)

**Roll Call Vote:      (A)    (B)**

Ms. Cooper	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Gaffney	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Mazzilli	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Scerbo	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Ms. Shelkin	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____

**III. PERSONNEL (continued)****Mr. Mazzilli  
Board Liaison**

- C. Approve the extension of Mr. Justin Verile as the Anti-Bullying Specialist at Dogwood Hill School through the end of the 2021-2022 school year.
- D. Approve the appointment of Ms. Allyson Englishman as a 10-month Secretary at Valley Middle School, effective January 1, 2022, at an annual pro-rated salary of \$56,127 (Step 7).
- E. Approve the appointment of the following staff members as home instructors for the 2021-2022 school year at the hourly rate of \$60.00:

Cristina Granelli      Jennifer Grella      Tara Resichel

- F. Approve the appointment of Mr. Keith Henry, Part Time Electrician, at an hourly salary of \$35.00, for 4 hours per day, effective on or about January 3, 2022. This appointment is contingent upon satisfactory completion of all employment obligations.

- G. Approve the following leaves without pay:

Name	Dates
Mary O'Brien	December 17
Lisa Cruciata	December 17
Josias Lezama	December 28, 29, 30
Sue Dishuk	40 Minutes – October 27
Christina Knubel	November 29, 30, December 1 (.5), December 7 (.5)
Danielle Remy	December 7 (.5)

- H. Approve the request of Ms. Heather Asip to extend Board Leave through June 30, 2022. Ms. Asip will return to District September 1, 2022.
- I. Approve Mr. Chris Liquori to remain as a leave replacement for the remainder of the 2021-2022 school year. Mr. Liquori is in for Ms. Asip.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
(Discussion)

**Roll Call Vote:**      (C)    (D)    (E)    (F)    (G)    (H)    (I)

Ms. Cooper	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Gaffney	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Mazzilli	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Scerbo	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Ms. Shelkin	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____

**III. PERSONNEL (continued)****Mr. Mazzilli  
Board Liaison**

- J. Approve the appointment of the following classroom aides for the Title 1 Program at an hourly salary of \$35 (pending enrollment), upon submission of an approved voucher:

Ms. Sue Dishuk

Ms. Yolanda Taube

Ms. Pamela Reilly

- K. Approve Ms. Shelly Storzum to shadow a nurse for two days prior to being a regular nurse substitute.
- L. Approve FMLA for Ms. Sara Telford, Grade 4 teacher at Manito, beginning on February 28, 2022 using 41 sick days through May 2, 2022, paid with benefits. Beginning May 3, 2022 NJFLA, unpaid with benefits, through June 30, 2022. Ms. Telford plans to return to District on September 1, 2022.
- M. Amend the request of Mr. Robert Albano for NJFLA, unpaid with benefits, beginning December 2, 2021 through December 22, 2021. Mr. Albano will return to District on December 23, 2021.
- N. Amend the FMLA for Ms. Allison Perkins, Teacher at Valley Middle School, starting on October 25, 2021, using 26 sick days, through December 6, 2021, paid with benefits, continuing FMLA, unpaid with benefits, through December 20, 2021. NJFLA unpaid with benefits beginning December 21, 2021 through March 29, 2022. Ms. Perkins plans to return to District on or about March 30, 2022.
- O. Approve the request from Ms. Mary Burns for FMLA starting February 28, 2022 using 32 sick days through April 19, 2022, paid with benefits. Starting April 20, 2022 continue with NJFLA, unpaid with benefits, through June 10, 2022. Ms. Burns plans on returning to the District June 13, 2022.

Motion: \_\_\_\_\_  
(Discussion)

Second: \_\_\_\_\_

**Roll Call Vote:****(J) (K) (L) (M) (N) (O)**

Ms. Cooper	_____	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Gaffney	_____	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Mazzilli	_____	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Scerbo	_____	_____	_____	_____	_____	_____	_____	_____	_____
Ms. Shelkin	_____	_____	_____	_____	_____	_____	_____	_____	_____



**III. PERSONNEL (continued)****Mr. Mazzilli  
Board Liaison**

P. Approve the request for Board Leave for Juliet Letz from February 4, 2022 through March 31, 2022. Ms. Letz plans on returning to the District April 1, 2022.

Q. Approve the following student teachers for Spring 2022, start dates to be determined:

<u>Student</u>	<u>Subject</u>	<u>College</u>	<u>Teacher</u>
Eric Moeltner	Physical Ed.	William Paterson	John LaCugna
Fedaa Qandeel	Elementary	William Pateson	Joanna Aliha

R. Accept the resignation of Ms. Melissa Spring, Classroom Aide at Manito School, effective January 14, 2022.

S. Approve a non-pensionable stipend of \$1,000 for Ms. Toni Taglieri for her responsibility for the Newsletter.

T. Approve Ms. Danielle Remy to work with Ms. Fuentes, as a daily substitute, for three days overlap upon Ms. Fuentes return to District.

U. Approve Ms. Josephine Capizzi for a staff wellness weekly exercise program from January 5, 2022 to May 25, 2022 at the per session rate of \$75.00.

V. Accept the resignation of Ms. Patricia McNerney for the 2021-2022 school year for occupational therapy services, effective November 24, 2021.

W. Approve the following VMS Club appointment:

Ms. Kathy Capela (as needed)	Hanging with the Hoops	\$57.08/session	10 Sessions (not to exceed)
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X. Approve the appointment of the following daily substitute personnel, including teachers, nurses, teacher aides, playground/cafeteria aides, secretaries, vehicle drivers, technology aides and custodians for the 2021/2022 school year, subject to New Jersey Department of Education Criminal History Review (NJSA 18A:6-7.2) and Chemical Screening, if newly employed by the District, as per the attached list.

Motion: \_\_\_\_\_  
(Discussion)

Second: \_\_\_\_\_

**Roll Call Vote:**      **(P)   (Q)   (R)   (S)   (T)   (U)   (V)   (W)   (X)**

Ms. Cooper	_____	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Gaffney	_____	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Mazzilli	_____	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Scerbo	_____	_____	_____	_____	_____	_____	_____	_____	_____
Ms. Shelkin	_____	_____	_____	_____	_____	_____	_____	_____	_____

**III. PERSONNEL (continued)****Mr. Mazzilli  
Board Liaison**

- Y. Approve Ms. Barbara Verga as the School Nurse for the After School Title 1 Program for the 2021-2022 school year at an hourly salary of \$75.00 (to be paid with Title 1 funds).
- Z. Approve the appointment of Ms. Lauren Larcara, Leave Replacement Kindergarten Teacher at Manito School, at a pro-rated annual salary of \$58,851 (Step MA/0), beginning on or about February 28, 2022 through on or about June 10, 2022. Ms. Larcara will overlap three days as a daily substitute with Ms. Burns who she will be covering for. This appointment is contingent upon satisfactory completion of all employment obligations.
- AA. Approve the appointment of Ms. Jennifer Paradiso as District Technology Coordinator, effective January 2, 2022 at an annual stipend of \$2,694.

Motion: \_\_\_\_\_  
(Discussion)

Second: \_\_\_\_\_

**Roll Call Vote:****(Y) (Z) (AA)**

Ms. Cooper	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Gaffney	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Mazzilli	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Scerbo	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Ms. Shelkin	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____

**IV. REGULAR EDUCATION****Ms. Cooper  
Board Liaison**

- A. Approve the HIB Report for the period of November 17, 2021 through December 14, 2021 follows:

Number of HIB Investigations	- 0 -
Number of Affirmed HIB Incidents	- 0 -

- B. Approve the home instruction for one elementary student (#503486) beginning December 2, 2021 (duration to be determined).
- C. Approve the home instruction for one middle school student (#504081) beginning December 2, 2021 until out of district placement is established.
- D. Approve the following scores for the 2020/2021 School Self-Assessment under the Anti-Bullying Bill of Right Act:

Valley Middle – 74	Dogwood Hill – 73
Heights – 72	Manito – 73

- E. Approve the following job descriptions:

- District Coordinator of Technology
- Supervisor of Instruction and Special Programs

Motion: \_\_\_\_\_  
(Discussion)

Second: \_\_\_\_\_

**Roll Call Vote:**

	(A)	(B)	(C)	(D)	(E)
Ms. Cooper	_____	_____	_____	_____	_____
Mr. Gaffney	_____	_____	_____	_____	_____
Mr. Mazzilli	_____	_____	_____	_____	_____
Mr. Scerbo	_____	_____	_____	_____	_____
Ms. Shelkin	_____	_____	_____	_____	_____

**V. SPECIAL EDUCATION****Mr. Gaffney  
Board Liaison**

- A. Approve the signed contract between the District and Dr. Eric Rozenblat, BCBA/ Parent Trainer for the 2021-2022 school year.
- B. Approve Ms. Holly Weinstock as a Speech/Language Therapist for one student, resident school Valley Middle School, for one hour per week at the rate of \$100.00 per hour, from December 1, 2021 until February 1, 2022.
- C. Approve the amended Agreement and Fee Schedule with Above and Beyond for a BCBA at \$155.00 per hour and a Registered Behavior Technician at \$85.00 per hour for the period October 18, 2021 through November 30, 2021, for one student, resident school Manito Elementary.
- D. Approve the Client Agreement with Above and Beyond Learning Group for continuation of behavior consultative services from December 1, 2021 through January 31, 2022 for one student, resident school Manito Elementary.
- E. Approve the Client Agreement with Above and Beyond Learning Group for parent training services from December 1, 2021 through June 30, 2022 for one family, resident school Manito Elementary.
- F. Amend the rate of pay for Dr. Norman Ladov, Psychiatrist, for the 2021-2022 school year to \$800.00 per session.

Motion: \_\_\_\_\_  
(Discussion)

Second: \_\_\_\_\_

**Roll Call Vote:**

	<b>(A)</b>	<b>(B)</b>	<b>(C)</b>	<b>(D)</b>	<b>(E)</b>	<b>(F)</b>
Ms. Cooper	_____	_____	_____	_____	_____	_____
Mr. Gaffney	_____	_____	_____	_____	_____	_____
Mr. Mazzilli	_____	_____	_____	_____	_____	_____
Mr. Scerbo	_____	_____	_____	_____	_____	_____
Ms. Shelkin	_____	_____	_____	_____	_____	_____

**VI. FINANCE****Mr. Scerbo  
Board Liaison**

- A. Approve the November 2021 certified gross (net & agency) payroll in the amount of \$1,822,405.60.
- B. Approve the Board Secretary's certification to the Oakland Board of Education that, as of November 2021 no line item account has encumbrances and expenditures, which, in total, exceed the line item appropriation in violation of NJAC 6A:23A-16.10(c)3; and further,
- Approve the Oakland Board of Education's certification that, after a review of the Board Secretary's and Board Treasurer's monthly financial reports and the advice of District officials, there is no reason to doubt that any major account or fund has been over-expended in violation of NJAC 6A:23A-16.10(c)4.
- C. Approve the payment of the list of bills with the run date of December 15, 2021, which in proper legal form and subject to audit, provided funds are available in their respective accounts.
- D. Approve the school year 2021/2022 Budget appropriation transfers for the month of November 2021.
- E. Approve the Board Secretary's Financial Report for the month of November 2021.
- F. Approve the Treasurer of School Monies Report for the month of November 2021.
- G. Approve staff participation in professional conferences/workshops outside the District, as per the attached.
- H. Approve the withdrawal of \$203,923 from undesignated fund balance to fund the whole generator project at the Dogwood Hill Elementary School.

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

*(Discussion)***Roll Call Vote:****(A) (B) (C) (D) (E) (F) (G) (H)**

Ms. Cooper	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Gaffney	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Mazzilli	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Scerbo	_____	_____	_____	_____	_____	_____	_____	_____
Ms. Shelkin	_____	_____	_____	_____	_____	_____	_____	_____

VII. **TRANSPORTATION**

**Mr. Gaffney**  
**Board Liaison**

Motion: \_\_\_\_\_  
(Discussion)

Second: \_\_\_\_\_

**Roll Call Vote:**        **(A)**

Ms. Cooper	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Gaffney	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Mazzilli	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Scerbo	_____	_____	_____	_____	_____	_____	_____	_____
Ms. Shelkin	_____	_____	_____	_____	_____	_____	_____	_____

VIII. **POLICY**

**Ms. Cooper**  
**Board Liaison**

Motion: \_\_\_\_\_  
(Discussion)

Second: \_\_\_\_\_

**Roll Call Vote:**

**(A) (B) (C)**

Ms. Cooper	_____	_____	_____	_____	_____	_____
Mr. Gaffney	_____	_____	_____	_____	_____	_____
Mr. Mazzilli	_____	_____	_____	_____	_____	_____
Mr. Scerbo	_____	_____	_____	_____	_____	_____
Ms. Shelkin	_____	_____	_____	_____	_____	_____

**IX. AUDIENCE PARTICIPATION**



**X. EXECUTIVE SESSION (If Requested)**

WHEREAS, The Board of Education must discuss subjects concerning personnel matters, legal issues, and/or contract negotiations concerning the District, and

WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in a public meeting; and

WHEREAS, the aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in closed executive session pursuant to P.L. 1975, Chapter 231, it is therefore

RESOLVED, that the aforesaid subjects shall be discussed in a closed executive session by this Board and administrative staff at the conclusion of the public segment of this meeting and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exist.

Estimated Time in  
Executive Session \_\_\_\_\_

Topics: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

**Roll Call Vote:**

Ms. Cooper \_\_\_\_\_  
Mr. Gaffney \_\_\_\_\_  
Mr. Mazzilli \_\_\_\_\_  
Mr. Scerbo \_\_\_\_\_  
Ms. Shelkin \_\_\_\_\_

Time Entered Executive Session: \_\_\_\_\_

**RETURN TO OPEN SESSION:**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Time Returned to Open Session: \_\_\_\_\_

**ADJOURNMENT:**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Time of Adjournment: \_\_\_\_\_

**Attachments**

<b>Minutes:</b>	Special Meeting – 11/10/21 Work Session – 11/16/21 Regular Monthly Meeting – 11/16/21 Special meeting – 11/22/21
<b>Buildings &amp; Grounds:</b>	Safety Drills Resolution: Bollard Installation
<b>Personnel:</b>	Substitutes
<b>Regular Education:</b>	Job Descriptions: <ul style="list-style-type: none"><li>• District Coordinator of Technology</li><li>• Supervisor of Instruction and Special Programs</li></ul> Enrollment
<b>Special Education:</b>	
<b>Finance:</b>	Conferences/Workshops
<b>Transportation:</b>	
<b>Policy:</b>	