

THE OAKLAND PUBLIC SCHOOLS

Office of the Superintendent
and
Secretary of the Board

BOARD OF EDUCATION
Special Meeting
Virtual
3:30 PM

MEMBERS OF THE BOARD

Ms. Cooper
Mr. Gaffney
Mr. Mazzilli
Mr. Scerbo
Ms. Shelkin

Dr. Gina M. Coffaro, Superintendent of Schools
Ms. Annette Wells, Business Administrator/Board Secretary

Regular Monthly Meetings on the Third Tuesday of each month at 7:00 PM

Next Regular Monthly Meeting:
March 29, 2022
Administration Office

MEETING CALLED TO ORDER

PRESIDING OFFICER: _____

DATE: _____

TIME: _____

FLAG SALUTE

STATEMENT ON OPEN PUBLIC MEETINGS AND POLICY CONCERNING PERSONNEL

PRESIDING OFFICER:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Oakland Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on March 10, 2022 in the Municipal Building, the Board Offices, all school offices and copies sent to newspapers serving Oakland: The Record. The Board reserves the right to limit public discussion of personnel items, so as to preserve individual privacy.

The Board appreciates the concerns and comments expressed by the public and will take them into consideration. However, please remain advised that, neither the Board nor the administration may comment on or respond to public inquiries or statements regarding any internal personnel matters involving a District employee.

Please be further advised that there is no privilege or qualified privilege with regard to any statements that you make before the Board of Education. Furthermore, in addition to their respective rights to privacy, employees of this school district retain all rights regarding defamation and slander according the laws of New Jersey.

Persons wishing to speak must, upon being recognized, rise, sign in, and state their names and addresses. Each speaker shall be limited to two minutes. A speaker who has not finished in the allotted time will be directed by the presiding officer to summarize quickly and relinquish the floor within 30 seconds.

ROLL CALL

	<u>Present</u>	<u>Absent</u>	<u>Time of Arrival After Meeting Called to Order</u>
Ms. Cooper	_____	_____	_____
Mr. Gaffney	_____	_____	_____
Mr. Mazzilli	_____	_____	_____
Mr. Scerbo	_____	_____	_____
Ms. Shelkin	_____	_____	_____

Also Present: Dr. Gina M. Coffaro, Superintendent of Schools
Ms. Annette Wells, Business Administrator

and approximately ____ members of the public.

Proposed 2021/2022 School District Budget

Public Hearing – Budget
Annual School Election

Tuesday, March 29, 2022
Tuesday, April 19, 2022

6:30 PM
2:00 – 8:00 PM

I. FINANCE**Mr. Scerbo
Board Liaison**

- A. Resolved that the Oakland Board of Education adopt the following tentative School District Budget for the 2022-2023 School Year for submission to the voters and hereby authorizes the School Business Administrator to submit the proposed budget and required supporting documentation to the Bergen County Superintendent of Schools for approval:

	<u>Budget</u>	<u>Local Tax Levy</u>
Total General Fund	\$36,014,439	\$31,732,377
Total Special Revenue Fund	\$ 1,252,008	-0-
Total Debt Service Fund	\$ 106,335	\$ 69,980
Totals	\$37,372,782	\$31,802,357

Note: As stated, this is the Tentative Budget figure, which may increase, decrease, or remain unchanged between the date of this resolution and the Board's Public Hearing.

Be it further resolved that \$1,125,500 will be withdrawn from the District's Capital Reserve for bathroom renovations at Valley Middle School and the renovation of locker rooms at Heights Elementary School and

Be it further resolved that a withdrawal will be made from the Maintenance Reserve in the amount of \$572,600 for office and cafeteria renovations at Dogwood Hill Elementary, fire alarm upgrades at Heights Elementary, replace steam room floor at Valley Middle School , floor refinishing and building entry upgrades in all four district schools,

- B. Resolved that there should be raised for General Fund School District Tax Levy \$31,732,377, for the ensuing FY 2022-2023 School Year.

Motion: _____
(Discussion)

Second: _____

Roll Call Vote: (A) (B)

Ms. Cooper	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Gaffney	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Mazzilli	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Scerbo	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Ms. Shelkin	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____

I. FINANCE (continued)**Mr. Scerbo
Board Liaison**

- C. WHEREAS, the Oakland School District Board of Education recognizes school staff and Board members will incur travel expenses/conference expenditures related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the Oakland Board of Education appropriated \$57,182 for travel in the general fund during the 2021-22 school year and has spent \$1,510 as of March 8, 2022,

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves general fund travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$73,111 for all staff and Board members.

- D. Approve the purchase of 253 Acer Chromebooks from SHI in the amount of \$84,582.96 (including a 2-year warranty extension).
- E. Approve the purchase of 50 MacBook Air Computers from Apple Store in the amount of \$45,900.00 (including 3-Year AppleCare).

Motion: _____
(Discussion)

Second: _____

Roll Call Vote: (C) (D) (E)

Ms. Cooper	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Gaffney	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Mazzilli	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Scerbo	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Ms. Shelkin	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____

I. FINANCE (continued)**Mr. Scerbo
Board Liaison**

- F. WHEREAS, the Board of Education is submitting an application to the New Jersey Department of Education for approval of the following capital improvement project:

New Emergency Generator at the Dogwood Hill Elementary School

WHEREAS, this project is included in the Long Range Facility Plan list of capital projects to be completed, and

NOW, THEREFORE BE IT RESOLVED that the Board of Education approves submitting this project to the New Jersey Department of Education

- G. Accept the Comprehensive Annual Financial Report, Auditors Management Report and Audit Synopsis for Fiscal Year 2021.
- H. Accept the Corrective Action Plan (CAP) for the Fiscal Year Ended June 30, 2021.

Motion: _____
(Discussion)

Second: _____

Roll Call Vote:**(F) (G) (H)**

Ms. Cooper	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Gaffney	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Mazzilli	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Scerbo	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Ms. Shelkin	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____

I. FINANCE (continued)**Mr. Scerbo
Board Liaison**

- I. The Oakland Board of Education solicited and received bids on March 9, 2022 for student transportation services. Three bidders responded as follows:

	<u>First Student</u>		<u>Trans-Ed, Inc.</u>		<u>Durham School Services</u>	
<u>Double Route</u>						
<u>Route</u>	<u>Cost</u>	<u>Adj Cost</u>	<u>Cost</u>	<u>Adj Cost</u>	<u>Cost</u>	<u>Adj Cost</u>
VMS1	\$225.00	\$1.00	\$292.50	\$2.00	\$241.88	\$0.01
D1	<u>\$225.00</u>	\$1.00	<u>\$292.50</u>	\$2.00	<u>\$241.88</u>	\$0.01
Tier 1	\$450.00		\$585.00		\$483.76	
VMS2	\$225.00	\$1.00	\$292.50	\$2.00	\$244.75	\$0.01
M1	<u>\$225.00</u>	\$1.00	<u>\$292.50</u>	\$2.00	<u>\$244.75</u>	\$0.01
Tier 2	\$450.00		\$585.00		\$489.50	
VMS3	\$225.00	\$1.00	\$292.50	\$2.00	\$243.25	\$0.01
H1	<u>\$225.00</u>	\$1.00	<u>\$292.50</u>	\$2.00	<u>\$243.25</u>	\$0.01
Tier 3	\$450.00		\$585.00		\$486.50	
VMS7	\$225.00	\$1.00	\$292.50	\$2.00	\$239.88	\$0.01
H3	<u>\$225.00</u>	\$1.00	<u>\$292.50</u>	\$2.00	<u>\$239.88</u>	\$0.01
Tier 4	\$450.00		\$585.00		\$479.76	
Total Per Diem	\$1,800.00		\$2,340.00		\$1,939.52	
Bulk Bid	0% deduction		0% deduction		0% deduction	
<u>Single Route</u>						
VMS5	\$325.00	\$1.00	\$450.00	\$2.00	\$242.44	\$0.01
Total All Routes	\$2,125.00		\$2,790.00		\$2,181.96	

Approve a contract with First Student, Inc. for four tiered routes and one single route for the 2022-2023 school year at the per diem rate of \$2,125.00.

Motion: _____ Second: _____
(Discussion)

Roll Call Vote:**(I)**

Ms. Cooper	_____	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Gaffney	_____	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Mazzilli	_____	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Scerbo	_____	_____	_____	_____	_____	_____	_____	_____	_____
Ms. Shelkin	_____	_____	_____	_____	_____	_____	_____	_____	_____

II. BUILDINGS AND GROUNDS**Mr. Mazzilli
Board Liaison**

- A. The Oakland Board of Education approves the submission of Heights Elementary School HVAC Upgrades by LAN Associates to the State of New Jersey, Department of Education. The Board will not be seeking an SDA Grant for this project as part of the submission. This project was included in the 2019 Long Range Facilities Plan list of projects to be completed, and therefore, the Long Range Facilities Plan does not need to be revised.

Motion: _____

Second: _____

*(Discussion)***Roll Call Vote: (A)**

Ms. Cooper	_____	_____	_____	_____	_____	_____
Mr. Gaffney	_____	_____	_____	_____	_____	_____
Mr. Mazzilli	_____	_____	_____	_____	_____	_____
Mr. Scerbo	_____	_____	_____	_____	_____	_____
Ms. Shelkin	_____	_____	_____	_____	_____	_____

III. AUDIENCE PARTICIPATION

IV. EXECUTIVE SESSION (If Requested)

WHEREAS, The Board of Education must discuss subjects concerning personnel matters, legal issues, and/or contract negotiations concerning the District, and

WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in a public meeting; and

WHEREAS, the aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in closed executive session pursuant to P.L. 1975, Chapter 231, it is therefore

RESOLVED, that the aforesaid subjects shall be discussed in a closed executive session by this Board and administrative staff at the conclusion of the public segment of this meeting and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exist.

Estimated Time in
Executive Session _____

Topics: _____

Motion: _____ Second: _____

Roll Call Vote:

Ms. Cooper _____
Mr. Gaffney _____
Mr. Mazzilli _____
Mr. Scerbo _____
Ms. Shelkin _____

Time Entered Executive Session: _____

RETURN TO OPEN SESSION:

Motion: _____ Second: _____

Time Returned to Open Session: _____

ADJOURNMENT:

Motion: _____ Second: _____

Time of Adjournment: _____