

THE OAKLAND PUBLIC SCHOOLS

Office of the Superintendent
and
Secretary of the Board

BOARD OF EDUCATION
Special Meeting
Valley Middle School
7:00 PM

MEMBERS OF THE BOARD

Ms. Cooper
Mr. Mazzilli
Mr. Scerbo
Ms. Shelkin

Dr. Gina M. Coffaro, Superintendent of Schools
Ms. Annette M. Wells, Business Administrator/Board Secretary

Regular Monthly Meetings on the Third Tuesday of each month at 7:00 PM

Next Regular Monthly Meeting:
To Be Determined
Administration Office

MEETING CALLED TO ORDER

PRESIDING OFFICER: _____

DATE: _____

TIME: _____

FLAG SALUTE

STATEMENT ON OPEN PUBLIC MEETINGS AND POLICY CONCERNING PERSONNEL

PRESIDING OFFICER:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Oakland Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on April 26, 2022 in the Municipal Building, the Board Offices, all school offices and copies sent to newspapers serving Oakland: The Record and The Herald News. The Board reserves the right to limit public discussion of personnel items, so as to preserve individual privacy.

The Board appreciates the concerns and comments expressed by the public and will take them into consideration. However, please remain advised that, neither the Board nor the administration may comment on or respond to public inquiries or statements regarding any internal personnel matters involving a District employee.

Please be further advised that there is no privilege or qualified privilege with regard to any statements that you make before the Board of Education. Furthermore, in addition to their respective rights to privacy, employees of this school district retain all rights regarding defamation and slander according the laws of New Jersey.

Persons wishing to speak must, upon being recognized, rise, sign in, and state their names and addresses. Each speaker shall be limited to two minutes. A speaker who has not finished in the allotted time will be directed by the presiding officer to summarize quickly and relinquish the floor within 30 seconds.

ROLL CALL

	<u>Present</u>	<u>Absent</u>	<u>Time of Arrival After Meeting Called to Order</u>
Ms. Cooper	_____	_____	_____
Mr. Mazzilli	_____	_____	_____
Mr. Scerbo	_____	_____	_____
Ms. Shelkin	_____	_____	_____
_____	_____	_____	_____

Also Present: Dr. Gina M. Coffaro, Superintendent of Schools
Ms. Annette Wells, Business Administrator

and approximately ____ members of the public.

Report of the Superintendent of Schools

I. MINUTES

- A. Approve the minutes of the Special Meeting of March 17, 2022.
- B. Approve the minutes of the Work Session of March 29, 2022.
- C. Approve the minutes of the Special/Regular Monthly Meeting of March 29, 2022.

Motion: _____
(Discussion)

Second: _____

Roll Call Vote: (A) (B) (C)

Ms. Cooper	_____	_____	_____	_____	_____	_____
Mr. Mazzilli	_____	_____	_____	_____	_____	_____
Mr. Scerbo	_____	_____	_____	_____	_____	_____
Ms. Shelkin	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

II. BUILDINGS AND GROUNDS**Board Liaison**

- A. Approve the safety drill report for the month of March.
- B. The Oakland Board of Education approves the submission of Heights Elementary School Locker Room to SGI Space by LAN Associates to the State of New Jersey, Department of Education. The Board will not be seeking an SDA Grant for this project as part of the submission. This project was included in the 2019 Long Range Facilities Plan list of projects to be completed, and therefore, the Long Range Facilities Plan does not need to be revised.
- C. The Oakland Board of Education approves the submission of Valley Middle School Bathroom Renovations by LAN Associates to the State of New Jersey, Department of Education. The Board will not be seeking an SDA Grant for this project as part of the submission. This project was included in the 2019 Long Range Facilities Plan list of projects to be completed, and therefore, the Long Range Facilities Plan does not need to be revised.
- D. The Oakland Board of Education approves the submission of Heights Elementary School HVAC Upgrades by LAN Associates to the State of New Jersey, Department of Education. The Board will not be seeking an SDA Grant for this project as part of the submission. This project was included in the 2019 Long Range Facilities Plan list of projects to be completed, and therefore, the Long Range Facilities Plan does not need to be revised.

Motion: _____

Second: _____

*(Discussion)***Roll Call Vote:****(A) (B) (C) (D)**

Ms. Cooper	_____	_____	_____	_____	_____	_____
Mr. Mazzilli	_____	_____	_____	_____	_____	_____
Mr. Scerbo	_____	_____	_____	_____	_____	_____
Ms. Shelkin	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

III. PERSONNEL**Board Liaison**

- A. Approve Toni Marinella on tenure track as a VMS science teacher at a pro-rated salary of \$58,851 (Step 0/MA) starting April 18, 2022. Ms. Marinella has been a leave replacement since January for Ms. Tilli who has resigned her position with the District. All employment obligations have been completed.
- B. Approve Ms. Jessica Gretkowski as a part time (0.6) teacher in the preschool class at a pro-rated salary of \$55,296 (Step 0/BA) effective April 25, 2022. (Ms. Gretkowski is replacing Ms. Austria.)
- C. Approve Ms. Laura McNamara as a part time classroom aide at Dogwood Hill. Ms. McNamara will be filling the position left by Ms. Pelish. Start date May 2, 2022. All employment obligations have been completed.
- D. Approve Mr. Jake O'Brien as a full time 1:1 student aide at Manito for the remainder of the year starting May 16, 2022. This appointment is contingent upon satisfactory completion of all employment obligations.
- E. Approve Grace O'Brien as a full time resource center/preschool aide at Heights for the remainder of the year starting May 16, 2022. This appointment is contingent upon satisfactory completion of all employment obligations.
- F. Approve the termination of employee #15299 as per the attached resolution.
- G. Accept the resignation of Ms. Jessica Gilbert effective July 1, 2022.
- H. Accept the resignation of Ms. Kathryn Austria, effective April 25, 2022.
- I. Approve the request from Sue Vail for a Board Leave (unpaid, no benefits) for the 2022-23 school year.
- J. Approve the request from Heather Asip for Board Leave starting September 1, 2022 through May 23, 2023 (unpaid, no benefits).

Motion: _____
(Discussion)

Second: _____

Roll Call Vote:

	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
Ms. Cooper	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Mazzilli	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Scerbo	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Ms. Shelkin	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____

III. PERSONNEL (continued)**Board Liaison**

- K. Acknowledge the employees' days without pay as listed below:

Name	School	Dates
C. Knubel	Dogwood	Mar 25, Mar 30(0.5), Apr. 5 (0.5), 6, 7 (0.5), 8(0.5) 18, 19, 20, 21 (0.5), 28 (0.5), 29
M Richter	VMS	Apr 4
J. Finnan	District	Apr 21 (0.5)
S Guller	VMS	Apr 19
L. VandeWeert	Dogwood	Jun 13-17
J Gilbert	Manito	April 19-22
N. Ivelja	Dogwood	Mar 25, Apr 20, 21
L. Silverstein	Manito	May 5, 6, 9
M. Sabia	Manito	April 25
K Kesenheimer	Manito	April 26
J. Leogrande	Heights	June 10

- L. Approve the appointment of the following daily substitute personnel, including teachers, nurses, teacher aides, playground/cafeteria aides, secretaries, vehicle drivers, technology aides and custodians for the 2021/2022 school year, subject to New Jersey Department of Education Criminal History Review (NJSA 18A:6-7.2) and Chemical Screening, if newly employed by the District, as per the attached list.
- M. Approve the Shared Services Agreement between the Oakland Board of Education and the Bergen County Technical Schools Board of Education for the following services of the 2022/2023 school year:
- | | |
|--------------------|----------|
| Level 1 Technician | \$79,000 |
|--------------------|----------|
- N. Approve the attached list of track and field officials at the per game rate for the 2021-2022 school year, upon submission of an approved voucher, as follows:
- | | | |
|-----------------|------------------|-----------|
| \$98 (starter) | \$88 (official) | 2 schools |
| \$113 (starter) | \$103 (official) | 3 schools |
- O. Accept the resignation of Mr. Nicholas Malischak, effective June 30, 2022.

Motion: _____ Second: _____
(Discussion)

Roll Call Vote: (K) (L) (M) (N) (O)

Ms. Cooper	_____	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Mazzilli	_____	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Scerbo	_____	_____	_____	_____	_____	_____	_____	_____	_____
Ms. Shelkin	_____	_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____	_____	_____

IV. REGULAR EDUCATION**Board Liaison**

- A. Approve the HIB Report for the period of March 30, 2022 through May 3, 2022 follows:

Number of HIB Investigations - 1 -
 Number of Affirmed HIB Incidents - 4 -

- B. Approve the home instruction of one middle school student effective April 7, 2022.
- C. Approve the following track and field schedule for the 2021-2022 school year:

Date	Time	Host School	Location	Opponent 1	Opponent 2
4/20	4:00 PM	Franklin Lakes	Ramapo HS	Wyckoff	Oakland
4/29	4:00 PM	Ramsey	Ramsey HS	Oakland	HHK
5/5	4:00 PM	Westwood	Westwood HS	Oakland	USR
5/11	4:00 PM	Oakland	Ramapo HS	Hillsdale	Park Ridge
5/16	4:00 PM	Oakland	Indian Hills HS	USR	HHK
5/24	4:00 PM	Park Ridge	Park Ridge	Championships	
6/2	4:00 PM	Ridgewood	Ridgewood	David Marsh Invitational	

Motion: _____
 (Discussion)

Second: _____

Roll Call Vote: (A) (B) (C)

Ms. Cooper	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Mazzilli	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Scerbo	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Ms. Shelkin	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____

V. SPECIAL EDUCATION**Board Liaison**

- A. Approve the Joint Purchasing Agreement with Region V Council for Special Education to provide direct services, evaluations and other educational services on an as needed basis for the period July 1, 2022 to June 30, 2023.
- B. Approve the renewal of the Contract with Bergen County Special Services to continue to provide home instruction services for one student, resident school Heights Elementary School, academic services to be provided from April 4, 2022 to June 24, 2022, two days per week, two hours per day for a maximum of four hours per week.
- C. Approve the 2021/2022 school year out-of-district placement for one student, resident school Heights Elementary School, to attend Sage Alliance: Sage Day Lower and Middle School, from April 25, 2022 to June 17, 2022.
- D. Approve the 2021/2022 school year out-of-district placement for one student, resident school Heights Elementary School, to attend the REALM Program at Peter Cooper Elementary School in Ringwood, New Jersey, from April 25, 2022 to June 21, 2022.
- E. Approve the 2021/2022 school year out-of-district placement for one student, resident school Heights Elementary School, to attend the REALM Program at Peter Cooper Elementary School in Ringwood, New Jersey, start date no later than May 9, 2022 to June 21, 2022.
- F. Approve the signed Agreement between the District and Michael K. Serey, PT, MPT, to provide Physical Therapy Services, including student evaluation, consultation and treatment, for the 2021/2022 school year.
- G. Approve Summer Learning Academy Program
Social Skills Program Grade 6
July 5, 2022 to July 21, 2022

Motion: _____
(Discussion)

Second: _____

Roll Call Vote:

	(A)	(B)	(C)	(D)	(E)	(F)	(G)
Ms. Cooper	_____	_____	_____	_____	_____	_____	_____
Mr. Mazzilli	_____	_____	_____	_____	_____	_____	_____
Mr. Scerbo	_____	_____	_____	_____	_____	_____	_____
Ms. Shelkin	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____

VI. FINANCE**Board Liaison**

- A. Approve the March 2022 certified gross (net & agency) payroll in the amount of \$1,821,852.64.
- B. Approve the Board Secretary's certification to the Oakland Board of Education that, as of March 31, 2022 no line item account has encumbrances and expenditures, which, in total, exceed the line item appropriation in violation of NJAC 6A:23A-16.10(c)3; and further,
- Approve the Oakland Board of Education's certification that, after a review of the Board Secretary's and Board Treasurer's monthly financial reports and the advice of District officials, there is no reason to doubt that any major account or fund has been over-expended in violation of NJAC 6A:23A-16.10(c)4.
- C. Approve the payment of the attached list of bills in the total amount of \$4,367,472.24, which in proper legal form and subject to audit, provided funds are available in their respective accounts.
- D. Approve the school year 2021/2022 Budget appropriation transfers for the month of March 2022.
- E. Approve the Board Secretary's Financial Report for the month of March 2022.
- F. Approve the Treasurer of School Monies Report for the month of March 2022.
- G. Approve staff participation in professional conferences/workshops outside the District, as per the attached.
- H. Approve Change Order #1 for \$1,800 with D&L Paving Contractors Inc. to remove frame and grate from existing inlet and reconstruct top two courses of inlet.

Motion: _____

Second: _____

*(Discussion)***Roll Call Vote:****(A) (B) (C) (D) (E) (F) (G) (H)**

Ms. Cooper

Mr. Mazzilli

Mr. Scerbo

Ms. Shelkin

VI. FINANCE (continued)**Board Liaison**

- I. Approve the submission of the ESEA Amended application. This amendment is to accept Title III funds for a consortium school district and reallocate funds in Title IIA, Title III and Title I to better suit the district's needs.
- J. Approve the wire transfer to the NJ Department of Labor for NJ Unemployment Compensation of \$14,422.91 for 1st Quarter of 2022.
- K. Approve the use of the following staff members of their personal automobile on the Valley Middle School overnight Frost Valley trip April 20-22, 2022 for Grade 8 students. Such usage is necessary as an emergency onsite vehicle to transport injured or ill students or staff onsite or to a medical facility for lodge inspections, to transport medications and records, to deliver misplaced luggage, and other tasks requiring automobile use. This automobile usage will require Board reimbursement for 204 miles at the State/Board approved rate of \$0.35 per mile, or \$71.40 each:

Mr. Gregg Desiderio

Ms. Stacy Kasper

Ms. Jeannette Boomhower

- L. Acknowledge the use of Mr. Matthew Myones' personal automobile on the Valley Middle School overnight Frost Valley trip April 20-22, 2022 for Grade 8 students. There is no mileage reimbursement necessary.
- M. Approve the use of the following staff members personal automobile on the Valley Middle School overnight Frost Valley trip May 4-6, 2022 for Grade 7 students. Such usage is necessary as an emergency onsite vehicle to transport injured or ill students or staff onsite or to a medical facility for lodge inspections, to transport medications and records, to deliver misplaced luggage, and other tasks requiring automobile use. This automobile usage will require Board reimbursement for 204 miles at the State/Board approved rate of \$0.35 per mile, or \$71.40.

Mr. Gregg Desiderio

Ms. Stacy Kasper

- N. Acknowledge the use of Mr. Lorenzo Deraco's personal automobile on the Valley Middle School overnight Frost Valley trip May 4-6, 2022 for Grade 7 students. There is no mileage reimbursement necessary.

Motion: _____

Second: _____

*(Discussion)***Roll Call Vote:**

	(I)	(J)	(K)	(L)	(M)	(N)				
Ms. Cooper	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Mazzilli	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Scerbo	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Ms. Shelkin	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____

VI. FINANCE (continued)**Board Liaison**

- O. Approve the Memorandum of Agreement (MOA) to form an ARP HCY II Consortium. This consortium will allow us to accept and expend ARP Homeless funds in the amount of \$3,100.

Motion: _____

Second: _____

*(Discussion)***Roll Call Vote: (0)**

Ms. Cooper	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Mazzilli	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Scerbo	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Ms. Shelkin	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____

VII. TRANSPORTATION**Board Liaison**

- A. Approve the field trips for students in the Oakland School District for the 2021/2022 school year, as per the attached.
- B. Approve the emergency bus drills as per the attached.

Motion: _____

(Discussion)

Second: _____

Roll Call Vote: (A) (B)

Ms. Cooper	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Mazzilli	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Scerbo	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Ms. Shelkin	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____

VIII. POLICY

Board Liaison

A.

Motion: _____
(Discussion)

Second: _____

Roll Call Vote: (A)

Ms. Cooper	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Mazzilli	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Mr. Scerbo	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Ms. Shelkin	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____

IX. AUDIENCE PARTICIPATION

X. EXECUTIVE SESSION (If Requested)

WHEREAS, The Board of Education must discuss subjects concerning personnel matters, legal issues, and/or contract negotiations concerning the District, and

WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in a public meeting; and

WHEREAS, the aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in closed executive session pursuant to P.L. 1975, Chapter 231, it is therefore

RESOLVED, that the aforesaid subjects shall be discussed in a closed executive session by this Board and administrative staff at the conclusion of the public segment of this meeting and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exist.

Estimated Time in
Executive Session _____

Topics: _____

Motion: _____ Second: _____

Roll Call Vote:

Ms. Cooper _____
Mr. Mazzilli _____
Mr. Scerbo _____
Ms. Shelkin _____

Time Entered Executive Session: _____

RETURN TO OPEN SESSION:

Motion: _____ Second: _____

Time Returned to Open Session: _____

ADJOURNMENT:

Motion: _____ Second: _____

Time of Adjournment: _____

Attachments

Minutes:	Special Meeting – 3/2/21 Work Session – 3/23/21 Special/Regular Monthly Meeting – 3/23/21
Buildings & Grounds:	Safety Drills
Personnel:	Substitutes Track & Field Officials
Regular Education:	Enrollment
Special Education:	
Finance:	Conferences/Workshops
Transportation:	Field Trips Bus Drills
Policy:	