



**SANTA BARBARA COUNTY EDUCATION OFFICE  
PERSONNEL COMMISSION**

4400 Cathedral Oaks Road  
P.O. Box 6307  
Santa Barbara, CA 93160-6307

**REGULAR MEETING**  
September 26, 2024 – 12:30 p.m.

**AGENDA**

If you need special assistance to participate in the meeting or need this agenda provided in an accessible alternative format, please contact the Human Resources office to help us comply with the Americans with Disabilities Act. Notification at least 48 hours prior to the meeting will assist the Director, Human Resources in making suitable arrangements.

Persons wishing to address the Personnel Commission may complete a “Request to Address Personnel Commission” form, available at the meeting room entrance, and present it to a member of the Human Resources Department staff prior to the end of the public comment period. Members of the public will also have the opportunity to address the Personnel Commission in real time, without making a request in advance. Alternatively, public comments may be submitted in writing. During the time for public comment specified on the agenda, the Commission will acknowledge requests to speak on agenda items as well as topics not on the agenda, but within the subject matter jurisdiction of the Commission. The total amount of time for public comment will be 15 minutes, and no individual speaker may speak for more than five minutes. Speakers who need more time may submit written comments.

**GENERAL FUNCTIONS**

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Changes to the Agenda**
- 5. Introduction of Staff and Guests**
- 6. Public Comment**
- 7. Approval of Minutes of Regular Meeting Held August 22, 2024  
(Attachment)**

MOVED:

SECONDED:

VOTE:

**8. Communications**

**9. Informational Items**

**a. Media Releases/Editorials**

Available for review from the County Superintendent of Schools.

**b. Legislative Updates**

Available for review from the Director, Human Resources.

**REGULAR BUSINESS**

**10. Informational Items**

**a. List of New Positions**

(Attachment)

**b. Classified Personnel Report dated October 10, 2024**

(Attachment)

**c. Position Announcements**

(Attachments)

i. Food Service Worker (Dual – Santa Maria)

ii. Communications Specialist (Dual – Santa Barbara)

iii. Administrative Assistant (Dual – Santa Barbara)

iv. Office Assistant (Promotional – Santa Maria)

**11. Action Items****a. Ratification of Eligibility Lists**  
(Attachments)

- i. Development Associate (Dual – Santa Barbara)
- ii. Paraeducator (Open Continuous – North)
- iii. Paraeducator (Open Continuous – South)
- iv. Program Associate (Dual – Santa Barbara)
- v. School Occupational Therapist (Open Continuous – South)
- vi. Vocational Assistant (Dual – Santa Maria)
- vii. Communications Specialist (Dual – Santa Barbara)

MOVED:

SECONDED:

VOTE:

**b. Classification of Positions — None****c. Job Descriptions — None****UNFINISHED BUSINESS****12. Discussion of Open Continuous Eligibility Lists** (deferred from August meeting)**NEW BUSINESS****13. Public Hearing — time certain 1:00 p.m.**

A public hearing will be conducted in accordance with State Board of Education requirements for consideration of SBCEO's waiver request for Educational Interpreter, American Sign Language. This allows members of the public the opportunity to testify on the waiver proposal.

**14. Organization of the Personnel Commission**

Commissioner Pickavet's current term will expire on December 1, 2024. The appointee to this seat on the Commission is appointed by the County Board of Education, and Commissioner Pickavet has stated that he is willing to serve another term if reappointed. In accordance with Education Code 45246, a public

hearing will be held at the October 12 County Board of Education meeting on the appointment of Commissioner Pickavet to another term.

## **REPORTS**

### **15. PERSONNEL COMMISSIONER REPORTS**

### **16. DIRECTOR, HUMAN RESOURCES REPORT**

### **17. CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION REPORT**

**CLOSED SESSION** — None scheduled

## **ADJOURNMENT**

The next regular meeting will be held on Thursday, October 24, 2024, at 12:30 p.m. The meeting will be held in the Santa Barbara County Education Office Board Room, Santa Maria and will also be available via videoconference at the Santa Barbara County Education Office Board Room, Santa Barbara.