



GREENSBURG SALEM SCHOOL DISTRICT

1 ACADEMY HILL PLACE - GREENSBURG, PA 15601-1567

DR. KENNETH BISSELL
Superintendent

KEVIN M. BRINGE
Director of Human Resources/Online Learning
and Title IX Coordinator
724-832-2900

TO: All Staff Members

FROM: Kevin M. Bringe
Director of Human Resources

DATE: August 2, 2024

SUBJECT: Nurse Assistant Vacancy

The following nurse assistant vacancy exists in the District. Questions relative to this vacancy should be directed via email to kevin.bringe@gslions.net. Electronically submitted letters of interest are acceptable.

Individuals interested in the following position should submit a letter of interest to the Human Resources Office.

INDIVIDUALS WHO ARE NOT DISTRICT EMPLOYEES SHOULD SUBMIT AN ENTIRE APPLICATION PACKET, including: letter of interest, resume; GSSD Application; license and CPR certification; Act 34, 151 and 114 clearance forms. A physical and TB test are also required. Additional documents will be required if offered employment such as Act 126 mandatory child abuse training. Please review the [website](#) for the application process.

One (1) Nurse Assistant: 10-month/186-day, permanent position is available for individuals with an **LPN or RN license** at Greensburg Salem Middle School. Hours are 7:30 AM to 3:00 PM. Rate set at \$24.50/hour with single person benefits per the Board policy for Administrative Assistants, Classroom Instructional Aides, and Nurse Assistants.

Individuals assist the Certified School Nurse with addressing the health needs of students and staff; administering medications per doctors' orders; assisting in the mandatory health screenings of students; and with the clerical and administrative assistant duties associated with the school's Health Office—including, but not limited to: maintaining students' health files, managing office resources, photocopying, contacting parents/guardians, answering phones, etc.