

# PACKER PROCESS



P

## PREPARE FOR LEARNING

- Make sure your book is out, and you're ready to read! 😊
- Only have appropriate technology/handouts out when needed.

A

## ASK FOR HELP

- Email me (mmarlatt@west-fargo.k12.nd.us) when you have questions outside of class.
- Come to my WIN!

C

## COLLABORATE WITH OTHERS

- The smartest person in the room is the room!
- Make sure to listen and learn from your peers as well as give insight to the conversations, so we can all learn and grow!

K

## KEEP TRACK OF ASSIGNMENTS & DEADLINES

- Use the calendar feature in Schoology to ensure you know the due dates for your upcoming assignments! Utilize your planner to make sure you are prepared.

E

## ENTER AND EXIT THE CLASSROOM APPROPRIATELY

- We begin class by reading. Be ready to go with your book out! 😊
- Listen to final instructions before preparing to gather materials for your exit.
- Stay in your seat until the bell rings.

R

## RESPECT SCHOOL & CLASSROOM RULES

- Look at the "It's Lit" Expectations and Class Rules posters.
- What do we need to add to ensure a safe and respectful environment?

S

## SUBMIT WORK

- Paper copies are submitted to the respective drawer at the front.
- Electronic copies are submitted on Schoology.
- Email me and your parent/guardian if you are submitting an assignment late.