

PACKER PROCESS



P

PREPARE FOR LEARNING

- Have your book ready to go right away
- Complete any bellringers
- Arrive with materials: iPad is charged, pencil, book, completed homework

A

ASK FOR HELP

- Email teacher for help outside of class
 - Will be answered during school day
- In class, reach out during work time
- All class info located in Schoology Welcome folder (syllabus, daily slides, etc.)

C

COLLABORATE WITH OTHERS

- Always put forward best intentions
- Stay engaged
- Listen to understand
- Treat all with respect

K

KEEP TRACK OF ASSIGNMENTS & DEADLINES

- Deadlines and important dates are listed in Schoology
- Assignments located in Schoology
- Keep unit work till end of unit
- Communicate w/ teacher if issues meeting deadline

E

ENTER AND EXIT THE CLASSROOM APPROPRIATELY

- Be in / near seat at start / end of class
 - May create an eHall pass during work time, not during instruction
- Tardies: < 20 min.: quietly enter & read;
>20 min., see teacher for expectations unless direct instruction is occurring

R

RESPECT SCHOOL & CLASSROOM RULES

- Leave the space as you found it (or better)*
 - Follow established classroom norms (posted in room)
- Follow all class and school policies (cellphones, food/drink, etc.)

S

SUBMIT WORK

- Submit assignments: paper → Turn-In Tray; digital → appropriate drop box on Schoology
 - Copies of all assignments in Schoology
- Late work: submit until end of unit; drop boxes lock one week from due date but CAN STILL BE MADE UP by attending WIN session prior to end of unit