

STAFFORD TOWNSHIP BOARD OF EDUCATION  
Manahawkin, NJ 08050

PUBLIC AGENDA

**BUSINESS MEETING**

PLACE: Stafford Township Arts Center (STAC)

DATE: September 23, 2024

TIME: 7:00 p.m.

**CALL TO ORDER**

The Stafford Township Board of Education is called to order in compliance with the Open Public Meeting Act Law - 1975 Chapter 231 (P.L. 1975-231C). This meeting was advertised in the Atlantic City Press. Notice has been posted in the office of the Stafford Township Clerk, all school buildings and on the district website. A mechanical device is being used to video record this meeting.

**ROLL CALL**

Brian Fenlon	Member
Gregory Gioe	Member
Robert Morello	Member
Matthew Regulski	Member
Christopher Smith	Member
Bonnie Strouse	Member
Joseph Washco	Member
Kevin Cooney	Vice President
Tammy Wagner	President

**ALSO PRESENT**

George J. Chidiac	Superintendent
Lourdes LaGuardia	Business Administrator/Board of Education Secretary
Martin J. Buckley, Esq.	Board of Education Attorney

**FLAG SALUTE**

**A. RECOGNITION/PRESENTATIONS**

~New Staff Member Welcome/Recognition

~McKinley Staff Recognition

~SSDS Presentation (January 1, 2024 – June 30, 2024) –  
Richard Meyer and Kristin Ducker

~NJDOE HIB Report Card Grades Presentation (September 1, 2023 – June 30,  
2024) – Kristin Ducker

**B. SUPERINTENDENT’S EDUCATIONAL REPORT - Attachment**

**C. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)**

\*NOTE: If a board member was absent (listed below), they are to abstain from the vote on that item/meeting.

To approve the minutes of the following meeting(s):

1. August 12, 2024 Board Retreat – No Absences
2. August 12, 2024 Business Meeting – No Absences
3. August 12, 2024 Closed Session – No Absences

Roll Call Vote:

	Yes	No	Ab		Yes	No	Ab
Brian Fenlon	___	___	___	Bonnie Strouse	___	___	___
Gregory Gioe	___	___	___	Joseph Washco	___	___	___
Robert Morello	___	___	___	Kevin Cooney	___	___	___
Matthew Regulski	___	___	___	Tammy Wagner	___	___	___
Christopher Smith	___	___	___				

**D. COMMUNICATION FROM THE PUBLIC (AGENDA ITEMS ONLY)**

School boards are required to set aside a portion of every meeting for public comments. School boards use the public comment period as an opportunity to listen to community concerns - not to debate issues or enter into a question-and-answer session. School boards are not required to respond to questions but may choose to respond to public comments by seeking additional information or delegating authority to the superintendent or a designee to investigate an issue brought forth during public comment.

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Please feel free to speak to the Board during the public session. Pursuant to Board Policy 0167, comments and discussion will be limited to one three (3) minute period per individual unless requested by the chairperson to continue on a point of clarification.

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Your anticipated courtesy to the members of the public and the Board is appreciated.

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**E. CORRESPONDENCE TO AND FROM THE BOARD**

**F. BOARD BUSINESS**

1. There were no incidents of harassment, intimidation, and bullying.
2. To approve the attached District Nursing Plan for the 2024-2025 school year with standing orders by Dr. Schmoll.

Roll Call Vote:

	Yes	No	Ab		Yes	No	Ab
Brian Fenlon	___	___	___	Bonnie Strouse	___	___	___
Gregory Gioe	___	___	___	Joseph Washco	___	___	___
Robert Morello	___	___	___	Kevin Cooney	___	___	___
Matthew Regulski	___	___	___	Tammy Wagner	___	___	___
Christopher Smith	___	___	___				

**NEW BUSINESS**

**G. FINANCE/INSURANCE/TRANSPORTATION**

The Committee of the Whole has reviewed the following action items, has consulted with the superintendent, school business administrator/board secretary and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the 2024-2025 board/district goals. In addition, we further certify that we have reviewed the attached bill list and are satisfied that curriculum related expenditures are directly related to the results of assessment data and that professional development expenditures are directly related to professional development plans.

1. To approve for payment of September 2024 bills list totaling \$1,417,017.69 as attached. (G-1)

Fund 10 - \$1,160,184.18  
Fund 20 - \$236,910.64  
Fund 30 - \$0  
Fund 40 - \$0  
Fund 60 - \$2,412.60  
Fund 61 - \$12,194.07  
Fund 62 - \$5,316.20

\*Note - \$589,369.83 of the amounts listed were made as EFT payments. (G-1a)

\*To approve for payment of August 2024 additional bills list totaling \$1,298,829.15 as attached. (G-1b)

Fund 10 - \$1,099,147.17  
Fund 20 - \$197,630.10  
Fund 30 - \$0  
Fund 40 - \$0  
Fund 60 - \$-136.10  
Fund 61 - \$897.09  
Fund 62 - \$1,154.79

\*Note - \$22,661.19 of the amounts listed were made as EFT payments. (G-1c)

2. To approve for payment of payroll
  - a. dated August 15, 2024 totaling \$475,242.67
  - b. dated August 29, 2024 totaling \$354,515.27
3. To accept the Treasurer's Report for the month of July 2024.
4. To accept the Secretary's Report for the month of July 2024.
5. Certification of Overexpenditures:

Pursuant to N.J.A.C. 6A:23-2.11(c)3, I, Lourdes LaGuardia, Board of Education Secretary, certify that as of July 2024 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

\_\_\_\_\_  
Board of Education Secretary

\_\_\_\_\_  
Date

Board Resolution:

Through the adoption of this resolution, we, the Stafford Township Board of Education, pursuant to N.J.A.C. 6A:23-2.11(c)4, certify that as of July 2024 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the business administrator and other appropriate district officials, that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. To approve the attached line item transfers for July 2024.
7. To authorize the Business Administrator to make payment of post-Board meeting bills for the month of September 2024 and to execute mid-cycle contracts such as utilities and out-of-district contracts. Specifics of these transactions, if any, will be provided for ratification at the next regular scheduled board meeting.
8. To approve the attached list of donations.
9. To approve the in-district tuition contract with Barnegat Township Board of Education for student #25621 in the amount of \$32,519 for the MD program for the 2024-2025 school year, commencing September 5, 2024.
10. To approve Dr. Ashley Amico with Snyder Eye Group as a vision consultant to the Child Study Team for the 2024-2025 school year, commencing September 6, 2024 for a fee of \$184 for the service and report.

11. To approve the attached contract with Preferred Home Health Care & Nursing Services in the amount of RN \$67/hr and LPN \$62/hr and Substitute District RN \$67/hr as needed for the 2024-2025 school year, commencing September 6, 2024.
12. To approve the attached agreement between Stafford Township Board of Education and Monmouth-Ocean Educational Services Commission for the 2024-2025 school year, commencing September 23, 2024 to assist with CST services.
13. To approve the income of \$65,000 received from the Shared Service Agreement between Eagleswood Township Board of Education and Stafford Township Board of Education to be allocated to offset salaries of the Stafford Township School District.
14. To approve the attached Shared Service Jointure Transportation Contract with Eagleswood Board of Education for a homeless student residing in Galloway Township for the 2024-2025 school year at a cost of \$231 per diem.
15. To approve the attached Agreement from Propio for Language Translating Services at rates as per the attached Rate Sheet for the 2024-2025 school year. (Year 2 of 3)
16. To approve to write off \$1,856.71 of unpaid accounts receivable funds from the Food Service Program for the 2023-2024 school year.
17. To approve the attached contract with Brett DiNovi & Associates as a consultant to the Child Study Team for the 2024-2025 school year for Clinical Associates at a rate of \$57.50/hr, Behavior Support at a rate of \$75.00/hr, and Behavior Consultants at a rate of \$135.00/hr.
18. To approve the attached proposal from Spiezle Architectural Group of Trenton, NJ to provide architectural services for the HVAC System Upgrade Project and Roof Replacement at Ocean Acres Elementary School at a cost of \$52,000 Lump Sum Fee for Design, Documentation and Bidding Support Fees and \$13,000 Lump Sum Fee for Construction Administration and Close Out Fees; additional daily site visits would be charged at a rate of \$1075 and/or \$2,150 if Spiezle and a consulting engineer were on site on the same day. A lump sum reimbursable cost of \$150 would be charged for digital bidding. This proposal is with relation to the recently approved ROD grant applications,

School:	Ocean Acres Elementary School
Project Description:	HVAC System Upgrade
DOE Project Number:	5020-065-23-R502
SDA Project Number:	5020-065-23-G5SZ
Grant Number:	G5-6897
Total Project Cost:	\$836,550
Grant Amount:	\$334,620

School: Ocean Acres Elementary School

Project Description: Roof Replacement  
 DOE Project Number: 5020-065-23-R501  
 SDA Project Number: 5020-065-23-G5SY  
 Grant Number: G5-6896  
 Total Project Cost: \$474,760  
 Grant Amount: \$189,904

Roll Call Vote:

	Yes	No	Ab		Yes	No	Ab
Brian Fenlon	___	___	___	Bonnie Strouse	___	___	___
Gregory Gioe	___	___	___	Joseph Washco	___	___	___
Robert Morello	___	___	___	Kevin Cooney	___	___	___
Matthew Regulski	___	___	___	Tammy Wagner	___	___	___
Christopher Smith	___	___	___				

**H. BUILDINGS/GROUNDS/CAFETERIA**

The Buildings/Grounds/Cafeteria Committee has reviewed the following action items, has consulted with the school business administrator/board secretary and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the 2024-2025 board/district goals.

**NO ACTION ITEMS**

Roll Call Vote:

	Yes	No	Ab		Yes	No	Ab
Brian Fenlon	___	___	___	Bonnie Strouse	___	___	___
Gregory Gioe	___	___	___	Joseph Washco	___	___	___
Robert Morello	___	___	___	Kevin Cooney	___	___	___
Matthew Regulski	___	___	___	Tammy Wagner	___	___	___
Christopher Smith	___	___	___				

**I. CURRICULUM/INSTRUCTION/TECHNOLOGY**

The Committee of the Whole has reviewed the following action items, has consulted with the superintendent and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the 2024-2025 board/district goals. In addition, we further certify that we have reviewed the attached professional development request list and are satisfied that each professional development event is directly related to the employee’s duties, each event is fiscally prudent (consistent with N.J.S.A. 18A:11-12), that teaching staff requests are aligned to the New Jersey Student Learning Standards, and that administrator requests are aligned to the Professional Standards for School Leaders.

1. To approve the professional development requests shown on the attached listing.
2. To approve the attached REVISED list of police presence for the 2024-2025 school year.
3. To approve the attached list of technology equipment for removal from the Stafford Township School District’s inventory and properly disposed of, recycled or sold on GoveDeals.org.
4. To approve and adopt the new 2023 NJSLS Mathematics standards for the Stafford Township School District curriculum for Grades K-6 in Mathematics, beginning September 2024.
5. To approve and adopt the new 2023 NJSLS English Language Arts (ELA) standards for the Stafford Township School District curriculum for Grades K-6 in English Language Arts (Reading and Writing), beginning September 2024.

Roll Call Vote:

	Yes	No	Ab		Yes	No	Ab
Brian Fenlon	___	___	___	Bonnie Strouse	___	___	___
Gregory Gioe	___	___	___	Joseph Washco	___	___	___
Robert Morello	___	___	___	Kevin Cooney	___	___	___
Matthew Regulski	___	___	___	Tammy Wagner	___	___	___
Christopher Smith	___	___	___				



## **J. PERSONNEL**

The following Personnel items were discussed:

Chairperson of the Personnel Committee – Tammy Wagner

Report: The superintendent recommends the board approve/ratify the appointment of the following named individuals who constitute a careful selection and screening of applicants, in accordance with the board/district hiring policies/procedures, and are hereby recommended for an employment contract contingent upon the successful completion of their accredited degree program, New Jersey Department of Education certification requirements, Federal NCLB Highly qualified Teacher requirements, a criminal history clearance and the successful completion of a medical examination as required by the board of education. These initial assignments/appointments may be changed as district needs develop unless otherwise stipulated. The Personnel/Policy Committee has reviewed the following action items, has consulted with the superintendent and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the 2024-2025 board/district goals.

1. To approve the attached list of substitutes for the 2024-2025 school year.
2. To approve the change of assignment for the attached list of personnel for the 2024-2025 school year.
3. To approve the transfers for the attached list of personnel for the 2024-2025 school year.
4. To approve the following retirement:
  - a. Giacinto D'Agostino, Teacher, effective November 1, 2024 – REVISED
5. To approve the following resignations:
  - a. Jeannine Rowley, Cafeteria Playground Aide, effective August 15, 2024
  - b. Maureen DiGiacomo, Teacher Aide, effective August 19, 2024
  - c. Lisa Maguire, Cafeteria Playground Aide, effective August 14, 2024
  - d. Maria Ybarra, Behavior Technician, effective August 13, 2024
  - e. Stacy Simpson, Teacher Aide, effective August 22, 2024
  - f. Michelle Banyasz, Teacher, effective September 30, 2024
  - g. Debra Klunk, Teacher Aide, effective September 23, 2024
6. To approve the following leaves:
  - a. Employee ID #6335, unpaid leave of absence, beginning June 7, 2024 and returning June 10, 2024 AND beginning June 27, 2024 and returning June 28, 2024
  - b. Employee ID #6624, unpaid leave of absence, beginning October 21, 2024 and returning October 28, 2024

- c. Employee ID #4428, unpaid family leave FMLA, beginning September 17, 2024 and returning November 4, 2024
  - d. Employee ID #6236, unpaid family leave FMLA, beginning September 30, 2024 and returning December 16, 2024
  - e. Employee ID #6063, unpaid family leave FMLA, beginning September 3, 2024 and returning October 10, 2024
  - f. Employee ID #6441, unpaid family leave FMLA, beginning November 22, 2024 and returning March 3, 2025
  - g. Employee ID #6334, unpaid family leave FMLA, REVISED, beginning September 17, 2024 and returning December 16, 2024
  - h. Employee ID #6334, contractual child rearing leave, REVISED, beginning December 16, 2024 and returning January 15, 2025
  - i. Employee ID #6566, unpaid family leave FMLA, beginning October 14, 2024 and returning January 27, 2025
  - j. Employee ID #6547, unpaid family leave FMLA, beginning February 3, 2025 and returning May 5, 2025
  - k. Employee ID #6547, unpaid contractual child rearing leave, beginning May 5, 2025 and returning May 19, 2025
7. To approve the attached list of staff for the Extended Day Program for the 2024-2025 school year.
  8. To approve to move Frederick Soper to Step 2 on the Bus Driver Guide, beginning September 1, 2024.
  9. To approve to move Lauren Verrier to Step 3 on the Bus Driver Guide, beginning September 1, 2024.
  10. To approve the attached list of additional personnel for Extra-Curricular and Enrichment Programs for the 2024-2025 school year.
  11. To approve the attached list of student fieldwork placements for the 2024-2025 school year.
  12. To approve the attached teachers to provide evening child care during Special Education meetings for the 2024-2025 school year.
  13. To approve the attached affiliation agreement between Keuka College and Stafford Township School District, beginning September 2024
  14. To approve Erika Pasqualicchio as Cafeteria Playground Aide, Intermediate School, beginning September 1, 2024 and ending June 30, 2025, Step 1, of the Stafford Township Board of Education/STEA Agreement.

15. To approve Debralynn Navantieri as Cafeteria Playground Aide, Intermediate School, beginning September 1, 2024 and ending June 30, 2025, Step 2, of the Stafford Township Board of Education/STEA Agreement.
16. To approve Eva Haines-Mueller as Cafeteria Playground Aide, Ocean Acres Elementary School, beginning September 1, 2024 and ending June 30, 2025, Step 1, of the Stafford Township Board of Education/STEA Agreement. This is a replacement position.
17. To approve Maria Guertin as Cafeteria Playground Aide, Ocean Acres Elementary School, beginning September 1, 2024 and ending June 30, 2025, Step 1, of the Stafford Township Board of Education/STEA Agreement.
18. To approve Mary Ann Doorly as Cafeteria Playground Aide, Ocean Acres Elementary School, beginning September 1, 2024 and ending June 30, 2025, Step 2, of the Stafford Township Board of Education/STEA Agreement.
19. To approve Anne Keymer as Bus Attendant, beginning September 1, 2024 and ending June 30, 2025, Step 2, of the Stafford Township Board of Education/STEA Agreement. This is a replacement position.
20. To approve Timothy Guertin as Bus Driver, beginning September 1, 2024 and ending June 30, 2025, Step 1, of the Stafford Township Board of Education/STEA Agreement.
21. To approve Kristy Bryant as Part Time Hourly Teacher Aide, MD Class, Ronald L. Meinders Primary Learning Center, beginning September 1, 2024 and ending June 30, 2025, Step 1, of the Stafford Township Board of Education/STEA Agreement. This is a replacement position.
22. To approve Claire Fitzsimmons as Part Time Hourly Teacher Aide, Resource, Ocean Acres Elementary School, beginning September 1, 2024 and ending June 30, 2025, Step 3, +BA, of the Stafford Township Board of Education/STEA Agreement.
23. To approve Kimberly Fiore as Part Time Hourly Teacher Aide, Preschool, Oxycocus Elementary School, beginning September 1, 2024 and ending June 30, 2025, Step 1, +30 College Credits, of the Stafford Township Board of Education/STEA Agreement. This is a replacement position.
24. To approve Hannah Olsen as Part Time Hourly Teacher Aide, MD Class, Ocean Acres Elementary School, beginning September 1, 2024 and ending June 30, 2025, Step 2, of the Stafford Township Board of Education/STEA Agreement.

25. To approve Yvette Blanchard as Part Time Hourly Teacher Aide, Resource, Intermediate School, beginning September 1, 2024 and ending June 30, 2025, Step 1, of the Stafford Township Board of Education/STEA Agreement. This is a new position due to an IEP.
26. To approve Heather Bernstein as Part Time Hourly Teacher Aide, MD Class, Ocean Acres Elementary School, beginning September 1, 2024 and ending June 30, 2025, Step 4, of the Stafford Township Board of Education/STEA Agreement.
27. To approve Nina DeFilippo as Part Time Hourly Teacher Aide, MD Class, McKinley Avenue Elementary School, beginning September 16, 2024 and ending June 30, 2025, Step 1, pro-rated, of the Stafford Township Board of Education/STEA Agreement. This is a new position due to an IEP.
28. To approve Allison Zuhl as Part Time Hourly Teacher Aide, MD Class, Ocean Acres Elementary School, beginning October 1, 2024 and ending June 30, 2025, Step 2, pro-rated, of the Stafford Township Board of Education/STEA Agreement. This is a replacement position.
29. To approve Dawn Kopcho as Part Time Hourly Teacher Aide, MD Class, Intermediate School, beginning September 16, 2024 and ending June 30, 2025, Step 1, +BA, pro-rated, of the Stafford Township Board of Education/STEA Agreement. This is a new position due to an IEP.
30. To approve Kelley Flynn as Elementary School Teacher, LLD Class, Intermediate School, beginning September 1, 2024 and ending June 30, 2025, Step 8, of the Stafford Township Board of Education/STEA Agreement. This is a non-tenured track leave replacement position.
31. To approve Rachel Goodman as Elementary School Teacher, Resource, Intermediate School, beginning September 1, 2024 and ending March 31, 2025. Step 6, pro-rated, of the Stafford Township Board of Education/STEA Agreement. This is a non-tenured track leave replacement position.
32. To approve Austin Pounds as Part Time Health and Physical Education Teacher, PENDING CERTIFICATION, Grades 5&6, Intermediate School, beginning September 1, 2024 and ending June 30, 2025, Step 4, of the Stafford Township Board of Education/STEA Agreement.
33. To approve Catherine Canaley as Elementary School Teacher, Preschool, Ocean Acres Elementary School, beginning April 16, 2025 and ending May 30, 2028, Step 4, pro-rated, of the Stafford Township Board of Education/STEA Agreement. This is a non-tenured track leave replacement position.

- 34. To approve Candace Connolly as Elementary School Teacher, PSD and Preschool, Oxycocus and Ronald L. Meinders Primary Learning Center, beginning September 16, 2024 and ending June 30, 2025, Step 8, pro-rated, of the Stafford Township Board of Education/STEA Agreement. This is a non-tenured track leave replacement position.
  
- 35. To approve Jacqueline Geardino as Speech Language Specialist, Intermediate School, beginning September 16, 2024 and ending April 15, 2025, Step 4, pro-rated, of the Stafford Township Board of Education/STEA Agreement. This is a non-tenured track leave replacement position.
  
- 36. To approve the Superintendent shared service agreement between the Stafford Township Board of Education and the Eagleswood Township Board of Education, effective October 1, 2024. This shared service was approved by the Executive County Superintendent and the New Jersey Department of Education Acting Commissioner.

***Employee appointments are provisional pending satisfactory completion of the Criminal History Background Check, Pre-employment P.L. 2018,C.5 Disclosure and Physical Exam Requirements required by the State of New Jersey.***

Roll Call Vote:

	Yes	No	Ab		Yes	No	Ab
Brian Fenlon	___	___	___	Bonnie Strouse	___	___	___
Gregory Gioe	___	___	___	Joseph Washco	___	___	___
Robert Morello	___	___	___	Kevin Cooney	___	___	___
Matthew Regulski	___	___	___	Tammy Wagner	___	___	___
Christopher Smith	___	___	___				

**K. POLICY/LEGISLATIVE**

The Committee of the Whole has reviewed the following policies and regulations, has consulted with the board attorney and other appropriate district officials, and hereby certify, pursuant to N.J.S.A. 18A:11-1, that the attached policies and regulations are in compliance with all applicable statutes and administrative code provisions and are consistent with the 2024-2025 board/district goals.

1. To approve the **second reading** of following **revised** policies and regulations:

- 0141 Board Member Number and Term
- 2200 Curriculum Content (M)
- 3160 Physical Examination (M)
- 4160 Physical Examination (M)
- 5337 Service Animals
- 5350 Student Suicide Prevention (M)
- 8420 Emergency and Crisis Situations (M)
- 8467 Firearms and Weapons (M)
- R3160 Physical Examination (M)
- R4160 Physical Examination (M)
- R5200 Attendance (M)
- R8467 Firearms and Weapons (M)

Roll Call Vote:

	Yes	No	Ab		Yes	No	Ab
Brian Fenlon	___	___	___	Bonnie Strouse	___	___	___
Gregory Gioe	___	___	___	Joseph Washco	___	___	___
Robert Morello	___	___	___	Kevin Cooney	___	___	___
Matthew Regulski	___	___	___	Tammy Wagner	___	___	___
Christopher Smith	___	___	___				

**L. ADVANCED PLANNING**

**M. PUBLIC COMMENT**

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## **N. BOARD INFORMATIONAL ITEMS**

## **O. CLOSED SESSION (IF NEEDED)**

Whereas Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting under certain circumstances; and

Whereas, this public body is of the opinion that such circumstances presently exist;

Now, therefore, be it resolved by the Stafford Township Board of Education, County of Ocean, State of New Jersey, as follows:

The public shall be excluded from discussion of and action of the hereinafter specified subject matters.

The general nature of the subject matter to be discussed is as follows:

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It is anticipated at this time that the above-stated subject matters shall be made public at such time as the reasons for non-disclosure no longer exists.

**ADJOURNMENT**

Roll Call Vote:

	Yes	No	Ab		Yes	No	Ab
Brian Fenlon	___	___	___	Bonnie Strouse	___	___	___
Gregory Gioe	___	___	___	Joseph Washco	___	___	___
Robert Morello	___	___	___	Kevin Cooney	___	___	___
Matthew Regulski	___	___	___	Tammy Wagner	___	___	___
Christopher Smith	___	___	___				