

Park Ridge Public Schools

Office of the Superintendent

M E M O

To: New Staff Members
From: Robert M. Gamper, Ed.D., Superintendent
Re: Physicals

Please be advised that the Park Ridge Board of Education requires the attached Physical Form be completed by a potential staff member and physician as a condition of employment.

You may have your personal physician complete the examination, including the Mantoux Test, and the Board of Education will reimburse you up to \$55. If you would like to have the School Physician complete the employment physical, they will bill the Board directly and send you a copy. Please note that the physical form confines itself to a background history and a check of the heart and lungs to rule out communicable diseases and severe heart and lung disorders that interfere with the performance of duties. If you request anything other than the basic employment physical, please be aware that you will be responsible for payment. The Board does not require or reimburse for additional tests.

The School Physician: Cooper Hewitt Health / Holy Name Physicians

Contact Information: Jaclyn Wyman, Practice Coordinator
Cooper Hewitt Health | Holy Name Physicians
354 Old Hook Rd Suite 203
Westwood, NJ 07675
Phone – 551-310-9030 Fax – 551-310-9031
Email - jwyman@holyname.org

We appreciate you having this form completed as soon as possible and returned along with your other application documents to our HR Department.

If you have any questions concerning the above, please contact this office as follows:

Julianne Huettinger
Administrative Assistant to the Superintendent
201-573-6000 ext 1101
juliannehuettinger@parkridge.k12.nj.us

RMG/jh