

Applying for financial aid

2025-2026 Academic Year



We partner with School and Student Services (SSS) in our financial aid process. To begin your financial aid application, you will complete the SSS financial aid application (also referred to as the Parents' Financial Statement or PFS) and submit the required documents indicated below within the SSS Family Portal.

The SSS application is a comprehensive application that will take some time to complete, so please allow enough time before the deadline. You'll need your most recent tax return before beginning the application. We also recommend reviewing SSS resources to help families with the financial aid process. They are found at <http://www.solutionsbysss.com/parents>.

We will communicate our financial aid decision to you. To make our decision, we use the information from the SSS application as a starting point and consider our school policies, practices, and available budget.



How to complete your SSS Financial Aid Application online

- Beginning October 1, 2024, go to the Family Portal at <https://sssandtadsfa.my.site.com/familyportal>.
- Create your Family Portal account with your email address and a password. If you applied for financial aid last year, log into the Family Portal as a Returning Family using your same email address and password.
- Complete your application for the 2025-2026 Academic Year. You can log out at any time and return later to finish it.
- When all application sections are complete, the Submit & Pay button activates. Follow prompts to the payment screen. The \$60 fee is nonrefundable. Once your application is submitted, it cannot be withdrawn from the SSS system.
- After you pay for and submit your application, the next steps will require you to upload required documents by their deadlines as part of your application process.



How to submit your required documents online

- Prepare your document files for uploading. Make sure the documents are on your computer and each specific form is saved as a separate file. Examples: a) 1 PDF file for the 1040 with all schedules and worksheets included, b) each W2 saved as its own file. Remove any security or password protection from your files.
- Return to your Family Portal account and confirm you are on the Academic Year 2025-26 Dashboard.
- Click the "My Documents" tab/ "Manage Documents" link on the dashboard to find your documents. Then, use the Upload button for the required document type you are adding. Follow prompts to locate, select, and confirm the file to upload.
- Click the Submit button to complete your upload. Repeat this process until all required documents are submitted.



Key information about our school for the 2025-26 SSS Financial Aid Application

Our school's full name: **Providence High School** Our partner code: **5184**

Contact information for our financial aid office: **Vickie Bagwell, Financial Assistance Coordinator 747 474-0112 or Vickie.Bagwell@providencehigh.org**

Deadline for completing the PFS: **February 1, 2025** Due date for submitting additional documents (see below): **February 1, 2025**

Documents we require you to submit with your PFS:

___ **2024 W2 Form** ___ **2024** 1040 with all schedules and worksheets* ___ **2023** 1040 (if **2024** is not yet available)

___ **Schedule C** ___ **1099 Form** Other: **Providence High School Application for Financial Aid**

*Self-Employed Parents: Include all related business forms with your 1040 file (i.e., Schedule C, Schedule E, 1120, 1065, and K-1)

[Need help with your PFS or required documents?](#)

Contact Family Support at (800) 344-8328 or sssandtadsfa@communitybrands.com.



Providence High School

Financial Assistance FAQ's

Will I qualify for financial assistance?

PHS recognizes that each family's situation is unique. Every family situation is reviewed carefully, and an individual decision is made based on all available information. It is difficult to offer general guidelines by which you can determine your own eligibility.

What factors are considered when awarding financial assistance?

All of PHS's awards are based on demonstrated need. Although family income level is an important consideration, many other factors enter into the decision making process including number of children in the family, number of children attending schools which charge tuition, other family dependents, unusual circumstances, extraordinary expenses, etc.

What if I am separated or divorced?

It is the school's policy to require both parents to complete a separate PFS. While recognizing that divorce can create challenging situations, it is expected that both parents share the responsibility of providing for their child's education. It is the responsibility of the custodial parent to ask the non-custodial parent to furnish a separate PFS form along with their tax returns and W-2's.

Do I need to reapply for financial assistance each year?

Yes. Applications for aid must be submitted for each school year and are evaluated based on the information at that time.

Will my application for financial assistance affect my child's chances for admission?

No. Admissions decisions are made without regard to a family's financial circumstances.

If financial assistance is awarded, are there any additional requirements that must be met?

Yes, students are expected to maintain a 2.0 GPA and remain in acceptable behavioral standing. Parents must maintain a current tuition and fee account.

Who reviews the applications for financial assistance? Who makes the final decisions? Is the process confidential?

Applications for financial assistance are reviewed by the Financial Assistance Committee. The committee maintains strict confidentiality over the financial assistance files. Teachers and/or students are not informed of financial assistance decisions. **Parents are expected to keep their financial assistance awards confidential and not discuss them with other families or teachers.**

Notice of Nondiscriminatory Policy

Mindful of our mission to be expressions of God's healing love, Providence High School admits and serves students of any race, color, gender, gender expression, religion, sexual orientation, and national or ethnic origin with all the rights, privileges, programs, and activities generally accorded or made available to students at the school.

Providence High School (#5184)
APPLICATION FOR FINANCIAL AID
2025 – 2026 School Year



Grade in 2025 - 2026 _____

Student Last Name First Name Middle Name Date of Birth

Parent/Legal Guardian Name

Parent/Legal Guardian Name

Home Address City St/Zip

Parent Telephone Parent Cell Phone Parent email

Ethnicity*

- African American Latino/Hispanic Asian American Native American
- Middle Eastern American Multiracial Caucasian Pacific Islander

Special Circumstances:

Please describe any other information or special circumstances the Financial Assistance Committee should consider.

List any financial assistance, merit awards, scholarships, or funds already committed to your daughter/son for the year for which this application is being filed

Has the Parent/Legal Guardian/Grandparent been determined to be benefits eligible at any Providence St. Joseph Health & Services Location? If so, please provide the employee's name, id#, and facility

If you have other daughters/sons attending PHS, please list them below

Name _____ Student ID _____

Name _____ Student ID _____

ALL FINANCIAL ASSISTANCE APPLICANTS MUST READ AND SIGN THE FOLLOWING:

I hereby certify that to the best of my knowledge all information furnished in this application is correct and complete. I agree:

1. To notify the Financial Assistance Office in writing and within 15 days of any change in financial circumstances that involves or will involve the receipt of \$5,000 or more income than projected in the Parents' Financial Statement whether from employment or any other source.
2. To provide, if requested, any other official documentation necessary to verify the information provided in this application or the Parents' Financial Statement.

Parent/Legal Guardian Signature

Date

*Ethnicity information is for statistical purposes only and has no bearing in the financial assistance award process.

Important: In addition to this form, a Parents' Financial Statement (PFS) must also be completed in order to be considered for financial assistance. The Parents' Financial Statement (PFS) can be found by going online to <https://sssandtadsfa.my.site.com/familyportal> and look for the PFS online.

UPLOAD THIS FORM TO SSS

**Your 2024 federal tax return, including all applicable schedules, and your 2024 W2 and all Forms 1099/1099R must be uploaded with your PFS to the SSS website.
(2023 is acceptable until 2024 is completed)**