

# Tax Forms

## Alabama State Tax Form:

- Single and 0
  - o 0 on Line 1
- Single and 1 or Married Filing Separately
  - o S on Line 2
  - o Any additional dependents go on line 4
- Married claiming both yourself and spouse or Head of Family
  - o M or H on line 3
  - o Any additional dependents go on line 4
- If you want a set additional amount to come out of your paycheck each month you put that on line 5

## Federal Tax Form:

- Step 1C
  - o Check the appropriate box
- Step 2
  - o Only check this box if:
    - You have more than 1 job
    - Are Married filing jointly and your spouse also works
- Step 3
  - o If you are claiming your children you multiply the number of children under 17 you are claiming by \$2,000
  - o If you are claiming you or your spouse multiply the number by \$500
  - o Add the 2 amounts and enter the total on Step 3
    - If you aren't claiming either you will enter 0 on Step 3
- Step 4c
  - o If you want a set additional amount to come out each month of your check enter it here.