

Phenix City Schools

Schedule of Payroll Activities

2024 - 2025 School Term/Year

PAY PERIODS	PAYROLL INFORMATION (Due Date)	(Due # of DAYS	PAY DATE
June 3 - June 28	July 2, 2024	20	July 31, 2024
July 1 - July 31	August 6, 2024	22	August 30, 2024
August 1 - August 30	September 5, 2024	22	September 30, 2024
September 2 - September 27	October 3, 2024	19	October 31, 2024
September 30 - October 25	October 31, 2024	20	November 29, 2024
October 28 - November 22	December 4, 2024	19	December 31, 2024
November 25 - January 3	January 9, 2025	15	January 31, 2025
January 6 - January 31	February 5, 2025	19	February 28, 2025
February 3 - February 28	March 6, 2025	19	March 31, 2025
March 3 - April 4	April 10, 2025	20	April 30, 2025
April 7 - May 2	May 8, 2025	19	May 30, 2025
May 5 - May 30	June 5, 2025	19	June 30, 2025

Approved by Dr. Janet Sherrod, Superintendent on April 2, 2024