

**NORTH CAPE SCHOOL DISTRICT**  
**BOARD OF EDUCATION REGULAR MEETING**  
**11926 W. HWY K**  
**FRANKSVILLE, WI 53126**

**May 20, 2024 5:00 p.m.**

**MINUTES**

**North Cape Library**

1. Call meeting to order. President Dan Hying called meeting to order at 5:01 p.m. School Board Members present: Dan Hying,, Tom Henningfeld, Tom Halter, and RyanMenken. Also present were Dr. Lehnen, Ms. Hansen, Mrs. Holden, Mr. Kandler, Mrs. Lentz, and Mrs. Thomas.
2. Approval of minutes from April 24, 2024 School Board Meeting.- motion by Ryan Menken and seconded by Tom Henningfeld.
3. Good News - . Mrs Lentz and Mrs Thomas present to give the good news to the school board. Thank you to Mr. Scott Gunderson, who funded the bus portion of the 4th and 7th grade trip to Poynette, WI for the Midwest Outdoor Heritage Education Expo. The students had a great time and were able to see many animals face to face as well as learn about different programs that would assist them in their outdoor skills and hobbies. Our second Art show, which took place during the Spring Concert was great. Thank you to Mrs. Nielsen for getting it all together for our students and their families. In 3rd grade literacy, the students have been writing their own fairy tales and then turning them into books using Canva. They have also been working on their “who would win” unit, which is based on researching two different animals. Spring testing has finished up, and 3rd grade worked toward having a glow day. Each student had three goals and they worked really hard to accomplish them. 6th grade “Shark Tank” was wonderful. So much work up until the presentation and even learning during. Thank you Mrs. Bauer for getting this all set up. In Literacy, the Fantasy book club has gone farther than any other class and is having rich discussions, while Writers workshop is making graphic novels. Students are taking a narrative from the beginning of the year and now making it a graphic novel. The 5k class is doing research projects and making an “all about” book, as well as constructing an animal to make a zoo in the cafeteria. On May 30th, they have invited their parents, as well as the school to their exhibit. 8th grade graduation is approaching. Working on memory books right now. Very focused on writing the essays and getting everything ready for their graduation ceremony.
4. Superintendent Report:
  - a. June 4 - 8th Grade Graduation - 7 pm; June 6 - Last day Cookout put it on your calendars and come out!
  - b. Summer School - Mrs. Harris and Mrs. Peter will be running it. Not just summer playground, but will focus on small groups, math, reading and phonics. Right now, it is by invitation only, with the possibility of opening it up to additional students.
  - c. Good Luck and Best Wishes to Mr. Drahos, Ms. Nielsen, and Ms. Vos. who are retiring and moving. Our staff had a luncheon this past week. Students made a joke book for Mr Drahos. Mrs. Nielsen hopes to come back to the cookout.
  - d. May 20th - New Website-Mrs Menken and Ms. Kate Brown got it up and running. The website looks great.

## 5. Treasurer's Report:

- a. Review of Financials (Revenue, Expenditure, Balance Sheet) Halter

Motion to approve as posed by Tom Henningfeld, Second by Tom Halter. No discussion.  
All in favor. Motion carries.

- b. Approval of payroll and disbursement checks Halter

Motion to approve as posted made by Tom Halter, second by Ryan Menken. No discussion.  
All in favor. Motion carries.

## 6. Old Business

- a. Facilities Update - Harvey Kandler - Summer schedule and maintenance projects. Scrub and re wax floors. Clean from top to bottom. Gym bleacher maintenance. Basketball hoops. Glue the gym floor? Some places need to be redone. Seams are coming up. Look into replacing? Look at Greendale floor? Stu's flooring. Find out where new schools are having their floors done. Concrete lifting at the entrance. Cut out the blacktop? Replace? Cement? Have to correct grade. Stage wall adjusted. Paint some interior of the building. Crack filling. Asphalt Contractors will come out and look. Replacing roof tops of library, etc? Issues with pressure switch on the HVAC units. Gym fan unit replacement? Have All Pro come out to look at it. Would adding AC prolong the life of a new floor? Replacing doors on wellhouse. Ordering new. Dr Lehnen and Mr Kandler checked on the garbage situation. It is stacked everywhere. Old furniture, etc. Spoke with tenant. Did not get resolved. What next step should be? Scoreboard outlet changed? Bad padding in console. No issues at the last game.
- b. Digital Maps Complete-Meeting with law enforcement, fire and rescue on Friday to go over the maps. Tina, Harvey and Katie have worked hard on this. Fully grant funded. A very good improvement for the school.

## 7. New Business

- a. Discuss 2024-2025 compensation for Teachers, Support Staff and Administration. Tom met with Tina and John about compensation. Tina and John are running proposed ideas to address the gap in salaries from the average teacher salary, especially at the lower end of salaries with the least amount of years of experience. CPI is 4.12%. Board goal is to attract and retain high quality teachers. Tina does a wonderful job on spreadsheets to make sure we are equitable and fair. Will present in June in closed session. Overall budget planning for 24-25 school year; Membership is stable. Revenue side for OE is in great shape. We have not been a declining membership district for three years. Mr. Hying commented: Tina is doing a great job with the numbers and all of her work into making sure things balance. Melissa is doing a great job in getting the information together. Friendly.
- b. Art Teacher .4 FTE Process 1 applicant came in. 2nd applicant will be called also. Went to .4 from .5. Is there a possibility of making it a 1.0 with other duties as assigned? Motion and approval to increase to a 1.0 teacher contract. .5 dedicated to art, .5 sub. First by Tom Halter and second by Ryan Menken. All in favor Motion carries.

- c. Motion and Approval of Contract for Mrs. Karen Podbielski, Reading Specialist for the 2024-2025 School Year. We had 8 that were brought in for interviews. Karen comes with 26 years of experience as a reading and literacy teacher and coach. Highly certified and credentialed. Dually certified with special education also. Jessica Harris and Ashley Lentz were on the interview panel also, Karen had great references. Motion made to approve by Ryan Menken, second by Tom Halter. No discussion. All in favor. Motion carries. .
- d. Renewal of Property, Liability, Work Comp Insurance - R&R Insurance Board increased square footage rate last year. Property damage insurance has gone up 18% deductible increased to 25000, the increase would be less. 1,871 increase for all insurances. \$27917 for 18% \$26000 for all policies last year. If we increase deductible on property only, that would be a \$98 increase over last year. The risk of having a higher deductible does not justify the reduction in cost.

9. Motion to Adjourn 6:27 p.m.by Tom Halter, second by Tom Henningfeld. No discussion, all in favor. Motion carries.