

**NORTH CAPE SCHOOL DISTRICT**  
**BOARD OF EDUCATION REGULAR MEETING**  
**11926 W. HWY K**  
**FRANKSVILLE, WI 53126**

**June 17, 2024 5:00 p.m.**

**MINUTES**

**North Cape Conference Room**

1. Call meeting to order. President Dan Hying called the meeting to order at 5:03 p.m. Board members present were: Dan Hying, Tom Henningfeld, Tom Halter and Keith Jacobson. Also present were Dr. Lehnen, Ms. Hansen and Mrs. Holden.
2. Approval of minutes from May 20, 2024 School Board Meeting. Motion to approve as posted by Tom Henningfeld and second by Tom Halter. All in favor. No discussion. Motion carries.
3. Treasurer's Report:
  - a. Review of Financials (Revenue, Expenditure, Balance Sheet) Halter  
Motion to approve as posted by Tom Halter and second by Keith Jacobson. All in favor. No discussion. Motion carries
  - b. Approval of payroll and disbursement checks Halter  
Motion to approve as posted by Keith Jacobson and second by Tom Henningfeld. All in favor. No discussion. Motion carries
4. Old Business
  - a. Facilities Update
    1. Motion and Approval of Asphalt Contractors Quote. Tom Halter-We got a bid from Asphalt Contractors for the crack filling and repair of the northwest end of the parking lot. After trenching, we will fill with stone and run new drain tile to the existing tile. The holding tank is in good shape. Re Blacktop around the drain. Kurk recommendation is to pull out the 4 squares and redo. Keeping the expansion joint, but epoxy the crack. Will need a new fence around the manhole. Will be getting the quote to us. Motion to approve as posted by Tom Henningfeld and second by Keith Jacobson. All in favor. No discussion. Motion carries
    2. Discussion of Rekeying external doors. This is the final phase of what we have done security wise. We can not get additional keys at this time. Shift command needs an additional key. Discussion of who has keys. John will follow up with Harvey.
    3. Washer and Dryer - Where are we at? Tom Halter looked at the space. Replace water heater to the outside of the maintenance room, and put in behind the kitchen. Bill Ritzman suggested two separate units and a stacking kit. We are limited on space, so then he suggested a single unit that would wash and dry.

110 unit and uses a heat pump. No gas, no venting. \$1250 for washer and dryer \$2350 for single unit, installed. Would raise the cost a lot to go commercial. Getting a quote for the water heater and the resulting electrical work. Harvey and Tom Halter will go to Ritzmans to look at the unit. Dan Hying said to move forward. Water heater needs to be replaced regardless. Tom Halter motion to replace water heater and purchase unit. Keith Jacobson second. No discussion. All in favor. Motion carries.

4. Well Doors? Any update? Tom told contractor no rush. He will take care of it this summer. The well meter stopped working. Tom Henningfeld will take a look at it.
5. Gym Floor? Harvey called Stu's and Pro-Star Flooring - Burlington used them. One of them is coming out on Wednesday. Harvey will do seam work this summer.
6. Concrete-Colt's Construction - getting another quote John Kurt - Quote? Getting a quote from Kurk's.
7. Cameras?-won't know about the grant until September - BayCom gave us a quote. JL the cameras need to be improved. Started looking at this last year. We have to improve the NVR to have better cameras. Grant submitted today to possibly capture some dollars for this project. Software is changing also. Cameras are invaluable. Had a demonstration last summer. This has not been a fast process. Will it work with existing ethernet? Adding cameras. If we get this grant, it would cover 75%. Current NVR is not working well. Taking 3 to 4 minutes to upload. The playground camera is also top priority. We have maximized the full potential of the cameras and the NVR. Talked about going to cloud based, but that is an entirely new system. We would need to run two systems to have wireless cameras.

## 5. New Business

- a. Motion and approval of modifying contract for Julie Curci, who will teach full time at North Cape for Art and Spanish. She was previously a shared employee with Washington Caldwell. Motion to approve as posted by Tom Halter and second by Tom Henningfeld. All in favor. No discussion. Motion carries
- b. Motion and approval of resignations from Tina Thomas, Holly Brown and Kayla Kettinger. Motion to approve as posted by Tom Halter and Keith Jacobson second. All in favor. No discussion. Motion carries
- c. Motion and Approval for Kelsey Kemper, 2nd Grade Teacher Position. JL stated Kelsey had high recommendations; 4.0 from LaCrosse with outstanding references. Motion to approve as posted by Keith Jacobson and Tom Henningfeld second. All in favor. No discussion. Motion carries

6. Motion to Adjourn to Closed Session under State Statute 19.85(1) (c) for discussion on employment, promotion, compensation or performance evaluation data of any specific public employee. Motion to approve as posted by Tom Halter and second by Tom Henningfeld. All in favor. No discussion. Motion carries

7. Motion to Return to Open Session made by Henningfeld and Jacobson - Continued discussion of 2024-2025 Compensation for: Teachers, Support Staff, and Administration. Motion and approval of compensation for 24-25 if no more discussion is needed for each group of employees. Motion to approve as recommended by Administration referencing each document, Teachers, Support Staff, and Administration; Motion by Tom Halter and second by Tom Henningfeld. All in favor. No discussion. Motion carries

8. Motion to Adjourn. Motion made by Tom Henningfeld and second by Keith Jacobson at 6:50 p.m. All in favor, no discussion. Meeting adjourned.