

**Board of Education Regular Meeting
August 19, 2024 6:00 PM
Sharp Middle School
District Training Room
35 Wright Road
Butler, KY 41006**

Attendance Taken at: 5:58 PM

Present Board Members:

Ms. Cheri Griffin--Chairperson

Mrs. Amber Beebe—Vice Chairperson

Mr. Kevin Barnard

Mrs. Laura Schack

Mr. Derek Brown

Emily Best—Student Board Member

Pendleton County Schools Mission

Pendleton County Schools is committed to graduating every student college and/or career ready by empowering staff to deliver high quality instruction and services in a safe and trusting environment.

I. Call to Order

Chairperson Griffin called the meeting to order at 6 pm.

A. Approve Agenda

Order #24-10448 - Motion Passed: Superintendent Buerkley's recommendation to approve the agenda passed with a motion by Mrs. Laura Schack and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes

Motion Carried

B. Pledge of Allegiance

Student Board Representative, Emily Best, led the group in the Pledge of Allegiance.

C. Mission Statement

Student Board Representative, Emily Best, read the Mission Statement.

D. Moment of Silence

E. Great News

F. 2024 Retiree Recognition

II. Communications

A. Audience Comments

B. Board Member Comments

C. Superintendent Report

D. Personnel Actions

Personnel Changes Board Meeting				
August 19, 2024				
Last Name	First Name	Location	Position	Effective Date
Hire				
Arnold	Kellie	SES	Sped Ed Teacher	7/25/2024
Atha	Kristin	DIST	Substitute Teacher	7/29/2024
Blackaby	Alexandra	PHS	Assistant Coach girls soccer	7/31/2024
Brown	Loni	SMS	School Nurse RN	8/5/2024
Cody	Nora	SMS	Instructional Assistant Spec Ed	8/26/2024
Gray	Cooper	PHS	Varsity Assistant Football Coach	7/8/2024
Jones	Jessica	NES	Cook/Baker I	8/5/2024
Kells	Derrick	DIST	Substitute Teacher	7/15/2024
Marimon	Bryan	SMS	Football Assitant Coach	7/11/2024
Marquardt	Kymberleigh	DIST	Substitute Instructional Assistant	7/26/2024
Parker	Annabella	SES	Teacher	7/12/2024
Shuman	Elizabeth	PHS	Teacher Art	7/30/2024
Smith	Amanda	DSS	Aministrative Secretary II	7/5/2024
Smith	Jana	DIST	Substitute Teacher	7/25/2024
Studer	JoEllen	SES	Instructional Assistant Spec Ed	7/30/2024
Sullivan	Amanda	SES	School Secretary - Elementary	7/29/2024
Turner	Jessica	SMS	Cook/Baker I	7/12/2024
Turner	Shelby	NES	Preschool Teacher	7/18/2024
Wolfe	Sarah	PHS	Cook/BakerI	7/12/2024
Resigned				
Fisher	Brianna	SES	Spec Ed Teacher	7/18/2024
Hampton	Shane	PHS	Soccer coach	8/5/2024
McClurg	Brittany	DIST	Substitute School Nurse	7/5/2024
Messmer	Becky	SMS	School Nurse	8/9/20224
Ryan	Brittney	PHS	Art Teacher	7/15/2024
Sebastian	McKenzie	SES	SACC Assistant	7/8/2024
Smith	Amanda	SES	School Secretary - Elementary	7/5/2024
Stewart	Mike	DSS	Substitute Bus Driver	7/5/2024
Wiglesworth	Kara	NES	Cook/Baker	7/24/2024
Willoughby	Alice	DSS	Bus Driver	7/16/2024
Wroblewski	Danielle	DSS	Bus Driver	8/1/2024

III. Written Communications & Reports

- A. Transportation Monthly Trip Report
- B. SBDM Minutes
- C. FRYSC Reports
- D. Public Relations Report
- E. PHS Senior Trip Request--April 2025
- F. Sharp Middle School Curriculum Purchases
- G. Maintenance/Technology Report
- H. Monthly Financial Report

IV. Action Agenda

- A. Set 2024-25 Tax Rate

Order #24-10449 - Motion Passed: Superintendent Buerkley's recommendation to approve the following tax rates be set for the 2024 tax year: Real Property – 61.5 cents Tangible Personal Property – 63.2 cents Motor Vehicle - 55.0 cents Aircraft – 63.2 cents Also, a recommendation that the board add 0.1 cents to the above property rates to recover prior year losses due to exonerations per KRS 134.590 passed with a motion by Mr. Derek Brown and a second by Mrs. Laura Schack.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes
Motion Carried

- B. Sharp Middle School Renovations and Stadium--Change Order #2

Order #24-10450 - Motion Passed: Superintendent Buerkley's recommendation to approve execution of Change Order No. 2 as presented passed with a motion by Mr. Kevin Barnard and a second by Mrs. Amber Beebe.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes
Motion Carried

C. Sharp Middle School Renovations and Stadium--Change Order #3

Order #24-10451 - Motion Passed: Superintendent Buerkley's recommendation to approve the execution of Change Order No. 3 as presented passed with a motion by Mr. Kevin Barnard and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes
Motion Carried

D. Pendleton County High School Greenhouse Repairs – BG-5

Order #24-10452 – Motion Passed: Superintendent Buerkley's recommendation to approve the BG-5 project close-out form for the Pendleton County High School Greenhouse Repairs project passed with a motion by Mr. Derek Brown and a second by Mr. Kevin Barnard.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes
Motion Carried

E. Pendleton County Paving Project---Pay App 2 Riegler Blacktop

Order #24-10453 - Motion Passed: Superintendent Buerkley's recommendation to approve the board approve payment for Payment Application #2 - Riegler Blacktop Inc. as submitted passed with a motion by Mrs. Amber Beebe and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes
Motion Carried

F. SMS Renovations and Stadium: Pay App 10 Morel Corporation

Order #24-10454 - Motion Passed: Superintendent Buerkley's recommendation to approve payment for Payment Application #10 to Morel Construction as submitted passed with a motion by Mr. Kevin Barnard and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes
Motion Carried

G. Board Policy 03.125 and 03.225 Update--2nd Reading

Order #24-10455 - Motion Passed: Superintendent Buerkley's recommendation to approve the second reading of board policy 03.125 and board policy 03.225 passed with a motion by Mr. Kevin Barnard and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes

Motion Carried

H. Donation Acceptance–Harrison Memorial Hospital

Order #24-10456 – Motion Passed: Superintendent Buerkley's recommendation to approve the donation to the Athletic Department passed with a motion by Mr. Derek Brown and a second by Mrs. Amber Beebe.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes
Motion Carried

I. Amended 2024-2025 Substitute Teachers Salary Schedule

Order #24-10457 - Motion Passed: Superintendent Buerkley's recommendation to approve the amended 24-25 Substitute Teachers Salary Schedule as submitted passed with a motion by Mrs. Laura Schack and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes
Motion Carried

J. KEMP Stipend for Mentor Teachers

Order #24-10458 - Motion Passed: Superintendent Buerkley's recommendation to approve a stipend of \$1500 for the year for each mentor who fulfills the requirements outlined in the PCS KEMP Mentorship Program passed with a motion by Mr. Derek Brown and a second by Mrs. Amber Beebe.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes
Motion Carried

K. Revised 2024 Trauma Informed Care Plan

Order #24-10459 - Motion Passed: Superintendent Buerkley's recommendation to approve the PCS Trauma-Informed Care Plan passed with a motion by Mrs. Laura Schack and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes
Motion Carried

L. Adult Price Meals for the School Year 2024-25

Order #24-10460 - Motion Passed: Superintendent Buerkley's recommendation to approve the adjustment of our adult prices for breakfast to \$3.25 and our lunch price to \$5.00 in order to meet the statewide minimum adult meal prices passed with a motion by Mrs. Laura Schack and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes
Motion Carried

M. Food Service Bids

Order #24-10461 – Motion Passed: Superintendent Buerkley's recommendation to approve the food service bids passed with a motion by Mrs. Laura Schack and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes
Motion Carried

N. MOU University of Cumberlands

Order #24-10462 - Motion Passed: Superintendent Buerkley's recommendation to approve the MOU between the University of the Cumberlands and Pendleton County Schools passed with a motion by Mr. Derek Brown and a second by Mrs. Laura Schack.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes
Motion Carried

O. Head Start Full Utilization

Order #24-10463 - Motion Passed: Superintendent Buerkley's recommendation to approve the Head Start Utilization Agreement as presented passed with a motion by Mr. Kevin Barnard and a second by Mrs. Laura Schack.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes
Motion Carried

P. YSA MOU

Order #24-10464 - Motion Passed: Superintendent Buerkley's recommendation to approve the Young Scholars Academy MOU as presented passed with a motion by Mr. Derek Brown and a second by Mrs. Amber Beebe.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes
Motion Carried

V. Consent Agenda

Order #24-10465 - Motion Passed: A recommendation to approve the Consent Agenda passed with a motion by Mrs. Laura Schack and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes
Motion Carried

- A. Board Meeting Minutes
- B. Treasurer's Report
- C. 2024-25 Daily Schedules
- D. Orders of the Treasurer
- E. Leave of Absence Requests

BOARD MEMO

DATE: 8/19//2024
TO: Mr. Buerkley & Board Members
FR: Jennifer K. Pierce
RE: Request for Family Medical Leave

A request for Leave of Absence has been received from the following:

Rebekka Wilbers – SES – Teacher- The request for Family Medical Leave of Absence will begin approximately August 12, 2024 and end approximately January 6, 2025.

I recommend approval by the Board.

Name: Jennifer K. Pierce
 Title: Director of Finance and Human Resources

VI. Adjournment

Order #24-10466 - Motion Passed: A recommendation to approve passed with a motion by Mrs. Laura Schack and a second by Mrs. Amber Beebe.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes
Motion Carried

_____ Board Chairperson

_____ Board Secretary