



WHAT IS NAP?

The Neighborhood Assistance Program (NAP), established by Indiana Code 6-3.1-9, offers tax credits annually for distribution by not-for-profit organizations. Organizations use NAP tax credits as an incentive to help them leverage additional contributions from individuals for programs and services benefiting economically disadvantaged neighborhoods. For the 2024-25 year, Wayne Township Education Foundation (WTEF) is an eligible organization to distribute these credits to donors.

HOW DO THE CREDITS WORK?

Individuals and Donor Advised Funds are eligible to make a contribution to a NAP agency (ie. WTEF). When they do, they will receive a tax credit on their Indiana taxes worth 50% of their contribution. **(\$1,000 donation receives \$500 Indiana tax credit.)**

WTEF ELIGIBLE DONORS

- A. The minimum eligible donation allowed for WTEF is \$500 for a \$250 tax credit and the maximum eligible donation allowed is \$4,000 for a \$2,000 tax credit. These totals are for cumulative gifts received between July 1 and March 31. It is WTEF's goal to distribute all of these credits by December 31, 2024. However, if that doesn't happen, note that these credits will correspond with the calendar year in which they are given – so if you donate entirely in 2024, it will be a 2024 credit, but if split between both calendar years, it will be split as given.
- B. NAP credits are awarded, first-come, first-served, while credits last, and upon receipt of the required Donor Contribution Form. The donations are reported by the nonprofit organization to the Indiana Housing and Community Development Authority (IHCDA), which manages the NAP program. IHCDA then reports donor information to the Indiana Department of Revenue (IDOR) which provides the credit for the donor's state tax liability. NAP Tax Credits must be claimed in the year that the donation was made.
- C. The accepted donations may only be used to support district, school, and teacher grants. (Including application grants, DonorsChoose.org grants, HOSTS, district DEI professional development, Science Summer Safari, and Teachers' Treasures memberships.)
- D. As long as donations are for grant areas noted in (C), these also may be made as tribute/memorial donations.

WHAT ARE ELIGIBLE CONTRIBUTIONS? Cash, Credit Card, Check, United Way Designated Contributions, Donor Advised Funds Donations*, or Contributions from IRA's made out to WTEF or Wayne Township Education Foundation.

DIRECTIONS FOR DONORS

- 1.) Make a donation in any of the eligible contribution formats. [Donate a minimum of \\$500 by credit card here.](#)
- 2.) Complete a [Donor Contribution Form](#) for WTEF's records and keep a copy for your own records. Scan and email this to Julie.Mecum@wayne.k12.in.us or mail the form to WTEF, 1155 S. High School Rd, Indianapolis, IN 46241.
- 3.) If the credit is for the Donor's personal taxes, then the donation must be in their name and come from their personal account. **
- 4.) Claim the donation on Schedule 6 using code 828. No form is required to submit.
- 5.) If IDOR rejects your credit, contact WTEF to confirm what was reported to IHCDA. Most credit rejections are the result of an incorrectly reported SSN or donation amount, or a donor being left off the donor report completely.

*For donations from Donor Advised Funds, contact WTEF to learn more.

**Donations from families or couples: If a couple files a joint tax return, then only the name and information of the head of household should be reported on the Donor Contribution Form. If a couple files separately, only one person may claim the tax credit, so only their information should be provided on the Donor Contribution Form. If a couple makes a single contribution, files separately, and wishes to divide their credits, then each individual should complete a Donor Contribution Form, with the donation divided appropriately between them.