



MEETING MINUTES

School Governance Council

Date | time 08/13/2024 | 7:00 am | *Location* Room 106

SGC Member Attendance

Andrew Stein, Principal	<input checked="" type="checkbox"/>	Brandy Hogan, Staff Member	<input checked="" type="checkbox"/>
Kelly Morgan, Chair, Teacher	<input checked="" type="checkbox"/>	Cynthia Hodge, Parliamentarian, Parent	<input checked="" type="checkbox"/>
Sarah Fetz, Parent	<input checked="" type="checkbox"/>	Sherman Neal, Parent	<input checked="" type="checkbox"/>
Carrie Halron, Staff Member	<input checked="" type="checkbox"/>	Katelyn Woodcox, Vice Chair, Teacher	<input checked="" type="checkbox"/>
Ji Han, Community Member	<input checked="" type="checkbox"/>	Jun Park, Community Member	<input checked="" type="checkbox"/>

Special Guests: Katie Kinsey, Facilitator, Governance and Flexibility

Agenda Items

1. Action Item: Approve Agenda
2. Action Item: Approve May 21, 2024 Meeting Minutes
3. Action Item: Approve and Appoint Community Members
4. Discussion Item: Member Introductions
5. Action Item: Elect New Officers
6. Action Item: Staff Standing Committees
7. Discussion Item: Confirm Parent/Community Superintendent Advisory Council Representative
8. Informational Item: Principal's Update
9. Informational Item: Website Review
10. Action Item: Meeting Adjournment

Meeting Minutes

Action Items

Motion	Time	By Whom	Second By	Voting Results
Meeting called to order at	7:05 am	Andrew Stein		

Motion to Approve August Meeting Agenda	7:07 am	Katelyn Woodcox	Carrie Halron	Unanimously
Motion to Approve May 21, 2024 meeting minutes with small amendment	7:11am	Katelyn Woodcox	Cynthia Hodge	Unanimously
Motion to Approve and Appoint Community Members	7:13 am	Carrie Halron	Sarah Fetz	Unanimously
Motion to Elect New Officers	7:15 am	Ji Han	Carrie Halron	Unanimously
Motion to Staff Standing Committees	7:20 am	Ji Han	Carrie Halron	Unanimously
Meeting Adjournment	8:07 am	Ji Han	Jun Park	Unanimously

1. Action Item: Approve Agenda
 - Approved
2. Action Item: Approve May 21, 2024 Meeting Minutes with small change to Paragraph 4 to reflect "EIP" instead of "IEP"
 - Approved
3. Action Item: Approve and Appoint Community Members (Ji Han will serve as community member for 1 year, Jun Park will serve as community member for 2 years)
 - Approved
4. Discussion Item: Member Introductions
5. Action Item: Elect New Officers (7:15 am)
 - Chair: Kelly Morgan
 - Vice Chair: Katelyn Woodcox
 - Parliamentarian: Cynthia Hodge
6. Action Item: Staff Standing Committees (7:20 am)
 - Budget and Finance Committee: Jun Park, Katelyn Woodcox, Kelly Morgan, Sherman Neal

- Outreach and Communication: Sarah Fetz, Brandy Hogan, Carrie Halron, Cynthia Hodge, Ji Han
 - Principal Selection (Chair plus 3 members): Kelly Morgan, Ji Han, Katelyn Woodcox, Carrie Halron
7. Discussion Item: Confirm Parent/Community Superintendent Advisory Council Representative (7:25 am)
- Cynthia Hodge volunteers.
8. Informational Item: Determine Meeting Schedule for 2024-2025 School Year
- Meetings will be held in Room 106 at 7:00 am unless otherwise noted. The proposed schedule is:
 - i. September 17
 - ii. October 22 – Open for public comment
 - iii. December 17
 - iv. January 21
 - v. February 19
 - vi. March 18 – open for public comment
 - vii. May 20
9. Informational Item: Principal’s Update
- Potential School Staffing Changes
 - i. Every grade level has the right number of teachers except kindergarten. Currently, we have 5 teachers and only 77 students. In kindergarten, we need 89 students to justify 5 kindergarten classes.
 - ii. We must wait for the official 10th day of school to be completed (August 16) in order to know if we may have to lose our newest hire (2nd grade), and to move one of the kindergarten teachers to second grade. There may be a shift in paraprofessionals, as well. Moves would not occur until after Labor Day. We must wait and see until the next meeting for the official staffing update.
 - Strategic Plan Review
 - i. Principal Andrew Stein shared important information and a broad summary of the strategic plan review. More details will be shared at the September meeting.
 - Calendar of Upcoming School Events
 - i. Principal Andrew Stein highlighted the upcoming curriculum nights in August.
10. Informational Item: Website review
- As a group, we reviewed the Dolvin SGC website for meeting information, contact information for members, and other pertinent documents.
11. Action Item: Meeting Adjournment
- Approved. Meeting concluded at 8:07 am.

- Next Meeting: September 17, 2024. It was discussed that SGC meetings will be on the second or third Tuesday of each month at Room 106 beginning at 7:00 am.

Meeting Norms

Be patient and open-minded | Create an Atmosphere of Fairness and Respect | Work for the Good of
All Students