



**Wednesday, September 25, 2024
Board of Trustees Regular Meeting - 7:00pm**

EDUCATING EVERY CHILD FOR SUCCESS

**REDWOOD CITY SCHOOL DISTRICT
750 Bradford Street
Redwood City, CA 94063**

For anyone who would like to access the Regular Board Meeting virtually, please join the RCSD School Board using the Zoom link below:

**TELECONFERENCE MEETING
<https://rcsdk8-net.zoom.us/j/84201051072>**

Phone one-tap: US: +16694449171,,84201051072# or +16699006833,,84201051072#

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Webinar ID: 842 0105 1072

If you are joining the meeting via Zoom and require Spanish interpretation please call: 978-990-5137 and press 8377041# for the password.

Si se une a la reunión a través de Zoom y necesita interpretación al español, llame por teléfono al: 978-990-5137 y presione 8377041# para la contraseña.

MESSAGE FOR VIRTUAL ATTENDEES

The Board invites the public to join the open session portion of the meeting and offer public comment via Zoom. Additionally, the meeting will be recorded and staff will be available to receive real-time comments via the links below. Comments received during the open session of the meeting will be shared publicly during the meeting:

**ENGLISH
<https://forms.gle/MrVJRAU55Lt1pNpv5>**

**SPANISH
<https://forms.gle/2fcnjTkbwwaFacHs5>**

If you are joining the meeting in person and require Spanish interpretation, please request a transmitter located in the back of the room.

Si asiste a la reunión en persona y necesita interpretación al español, solicite un transmisor situado al fondo de la sala.

The virtual meeting will be recorded and the video will be posted within 24 hours after the conclusion of the meeting.

If you need special assistance or a modification due to a disability (including auxiliary aids or

services) to participate in this meeting, please contact Evelyn Campos at ecampos@rcsdk8.net at least 48 hours in advance of the meeting and we will make our best efforts to accommodate.

MESSAGE FOR IN-PERSON ATTENDEES

TRANSLATIONS: Spanish translation of the meeting shall be provided to anyone who so desires. Please advise the secretary seated next to the Superintendent at the dais.

SPEAKING AT BOARD MEETINGS: The public is encouraged to speak to the Board on issues of concern whether or not the issue(s) is/are on the agenda. To address the Board, please complete a Speakers Card (available at the entrance) and give it to the secretary. If you wish to speak to the Board on a subject listed on the Agenda, you will be called to the podium at the time that item is being considered by the Board. If the item is not on the agenda, you will be called to the podium during Oral Communication. Public comments are limited to 3 minutes per person per topic unless otherwise noted.

CHANGES OR ADDITIONS TO THE AGENDA: Consent Items are voted on simultaneously with one motion and are not debated or discussed by the Board. The action indicated on each item is deemed to have been considered in full and action will be taken as worded in the item. If a Board Member or the Superintendent so requests, any item can be moved in order or removed entirely from the Agenda. If you want to discuss an item, please let us know with a Speakers Card before we change the Agenda, so we can keep it out of Consent Items.

ELECTRONIC DEVICES: Please turn the sound off on all cell phones, pagers and other electronic devices, to avoid disrupting these proceedings.

ONLINE BOARD PACKETS: As of March 2011 we no longer produce printed board packets. Any member of the public may access board documents at: <https://go.boarddocs.com/ca/redwood/Board.nsf/Public>. If you would like to follow along during the meeting and you are inside the board room, you may utilize our Wi-Fi network: rcsdguest (no password required).

1. Call to Order - 1 min

Subject	1.1 Roll Call
Meeting	Sep 25, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	1. Call to Order - 1 min
Access	Public
Type	Procedural

2. Welcome - 1 min

Subject	2.1 Welcome by the School Board President, Janet Lawson
Meeting	Sep 25, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	2. Welcome - 1 min
Access	Public
Type	Procedural

3. Changes to the Agenda - 1 min

Subject	3.1 Additions, Deletions, or Modifications to the Agenda
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Meeting	Sep 25, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	3. Changes to the Agenda - 1 min
Access	Public
Type	Discussion

4. Approval of Agenda - 1 min

Subject	4.1 Approval of Agenda
Meeting	Sep 25, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	4. Approval of Agenda - 1 min
Access	Public
Type	Action
Recommended Action	Motion to approve the agenda as submitted or amended.

5. Oral Communication

Subject	5.1 If you have public comment related to a Regular Board Meeting item, please post it on the links available under Public Content prior to the Regular Board Meeting or immediately upon the meeting opening.
Meeting	Sep 25, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	5. Oral Communication
Access	Public
Type	Information

Public Comment Links:

English:

<https://forms.gle/MrVJRAU55Lt1pNpv5>

Spanish:

<https://forms.gle/2fcnjTkbwwaFacHs5>

6. School/Community Reports

Subject	6.1 Mental Health Report
Meeting	Sep 25, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	6. School/Community Reports
Access	Public
Type	Information

Rationale: Mental health resources have been available across all RCSD sites in the past three years since schools have returned to full-time in-person learning. Data collection regarding the delivery of mental health services is ongoing to highlight the needs of the students and to ensure that resources are allocated equitably. This presentation includes data from the following three areas: counseling services, counseling surveys (student, teacher, and parent), and program updates. In addition to this data, Dr. Kristin Geiser (The John W. Gardner Center) and Dr. Apurva Bhatt (Center for Youth Mental Health and Wellbeing) will highlight the district's partnerships with Stanford on the continued development and delivery of mental health services across our sites.

Financial Impact: No financial impact to the School District at this time.

Submission for Approval

Prepared by: Ana Paula Garay, Lead Mental Health Counselor

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[Counseling Report SY '23-24.pdf \(4,472 KB\)](#)

7. Discussion Items - 10 min

Subject	7.1 Discussion of Year End Assessment Results for the 2023-2024 School Year
Meeting	Sep 25, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	7. Discussion Items - 10 min
Access	Public
Type	Discussion

Rationale: The Board will receive the year-end California Assessment of Student Performance and Progress (CAASPP) data for the 2023-2024 school year. The presentation will cover three years of CAASPP performance data, including results for English Language Arts and Mathematics for students in grades 3-8. The data will be broken down by student subgroups and will also include cohort performance data.

Financial Impact: None

Submission for Approval

Prepared by: Anna Herrera, Assistant Superintendent of Ed. Services; and Jenny Tran, Coordinator of Data and Assessment

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[RCSD 23-24 Year End Assessment Results.pdf \(1,296 KB\)](#)

Subject	7.2 Update on the Process for Appointing a New Trustee for Area III
Meeting	Sep 25, 2024 - Board of Trustees Regular Meeting - 7:00pm

Category	7. Discussion Items - 10 min
Access	Public
Type	Discussion

Rationale: We are progressing with the process for your appointment of a new Trustee for Area III, a necessary step to ensure governance continuity and representation for the community. The Area III seat on the Board of Trustees will be vacated this winter, and you must appoint a qualified individual to fill the seat.

Background:

This fall, three seats on the RCSD Board of Trustees are up for election: Trustee Areas I, III, and IV. While Trustee Mike Wells is running for re-election in Area IV and Jennifer Ng Kwing King is running for Trustee Area I, no candidate filed paperwork for Trustee Area III when the filing period ended. As a result, you are required to appoint a new Trustee to ensure ongoing representation and support for RCSD schools and students.

Application Process Update:

The application period for the Area III Trustee seat opened on August 30 and will close on September 30. To date, we have received a total of 12 applications. After verifying residency within Area III, 9 applicants qualify for consideration.

The candidates are:

1. Spencer Brooks, a Mandarin Immersion parent at Orion Alternative Elementary School
2. Jazmin Dalton, a Henry Ford Elementary School parent
3. Matthew Dupree, a Mandarin Immersion parent at Orion Alternative Elementary School
4. Laurie Gross, a teacher for Ravenswood City School District. Ms. Gross does not have children attending RCSD.
5. David Li, a Policy Fellow for the Alameda County Office of Education. Mr. Li does not have children attending RCSD.
6. Laura McNabb Whitman, an Adelante Selby Spanish Immersion School parent
7. Aravind Somanchi, a Roosevelt Elementary School and Kennedy Middle School parent
8. Luis Velasquez, a Mandarin Immersion parent at Orion Alternative Elementary School
9. Tina Yim, a Mandarin Immersion parent at Orion Alternative Elementary School

We have communicated with the three applicants who do not meet the residency requirement.

As staff prepares for the interviews you will hold on October 9, we need for you to come to a consensus on the interview format. For your convenience, we have prepared two different models, which follow below:

Option A: Each candidate will deliver a 10-minute presentation, followed by an opportunity for clarifying questions from any Trustee. This format allows candidates to articulate their vision and qualifications while providing the Board with a chance to probe specific areas of interest. The allotted time for the presentation and follow-up questions will be 30 minutes per candidate.

Option B: Each candidate will participate in a 30-minute interview. During this time, each Trustee will ask one question from a set of developed questions prepared by the subcommittee, which is made up of Trustees Márquez and Weekly. This format ensures equal time for each candidate and allows for a structured and consistent evaluation process.

The public nature of the interview process will maintain transparency and inclusivity, allowing the community to observe and assess the selection of their future representative.

Next Steps:

Following the interviews, the Board will discuss and decide on the appointment to fill the Trustee Area III vacancy. Your vote will take place that evening on October 9.

This process aligns with Education Code 5326 and 5328, which mandates appointments when no candidate files for a vacant trustee position, preventing the need for a costly special election.

Financial Impact: None.

Submission for Approval
Prepared by: John R. Baker, Ed.D., Superintendent
Approved by: John R. Baker, Ed.D., Superintendent

8. Consent Items - 1 min

Subject **8.1 Approval of Consent Items**

Meeting Sep 25, 2024 - Board of Trustees Regular Meeting - 7:00pm

Category 8. Consent Items - 1 min

Access Public

Type Action

Recommended Action Motion to approve the Consent Items 8.2 through 8.8.

Subject **8.2 Approval of the September 11 Board Meeting Minutes**

Meeting Sep 25, 2024 - Board of Trustees Regular Meeting - 7:00pm

Category 8. Consent Items - 1 min

Access Public

Type Action (Consent)

Recommended Action It is the Administration's recommendation that the School Board approve the September 11 Minutes for the Regular Board meeting, as submitted.

Rationale: The board minutes have been reviewed by the Clerk, the Superintendent, and Administration.

Financial Impact: None.

Submission for Approval
Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent
Approved by: John R. Baker, Ed.D., Superintendent

File Attachments
[2024.09.11 Minutes DRAFT - Regular.pdf \(104 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject **8.3 Approval of Addendum to Garfield Community School's 2024-25 Measure U Application**

Meeting	Sep 25, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	8. Consent Items - 1 min
Access	Public
Type	Action
Recommended Action	It is the Administration's recommendation that the School Board read and approve Garfield's Addendum to their 2024-25 Measure U Application.

Rationale: For Measure U, Garfield Community School was given an allotment for 2024-2025 of \$105,598 and a carryover from 2023-24 of \$175,001 for a total of \$280,599. Garfield's Site Council met on September 4th to discuss and approve the Measure U addendum.

The following are amendments proposed for Measure U for Garfield Community School for the 2024-25 school year:

- Correct the funding amounts for the PE+ Program, adding \$500 to the expected total so it is \$26,500.
- Rectify the funding for the CAP tutoring program. Because of the success of the program, the hours were increased, and the carry-over funds are being used to pay for the incurred cost of the services that exceed the approved amount for a total of \$107,987.
- Extend the budget for Field trips to cover the cost of transportation, scholarships, entrance fees, and teacher stipends for extended day field trips up to \$46,112. This permits more students to be able to participate in these specialized programs.
- Fully fund the site allocation of \$25,000 for the community school coordinator position.
- Enhance our social-emotional skills and support by allocating \$25,000 to support the PBIS program needs.
- Fund tech repairs up to \$10,000 so that equipment that can be used with repairs can be processed and put back in use.
- Fund new technology up to \$40,000, specifically updating technology for staff.

All of the members in attendance at the September 4, 2024, School Site Council meeting voted to approve the recommendations at the meeting (the Principal abstained as directed). An updated application for Measure U funds is attached for review.

Financial Impact: Please see the attachment for details.

Submission for Approval

Prepared by: Sara Shackel, Principal, Garfield Community School

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[2024-25 Garfield Measure U ADDENDUM.pdf \(521 KB\)](#)

Subject	8.4 Approval of the Agreement between the Redwood City School District and After School Music Academy, LLC for the 2024-2025 School Year
Meeting	Sep 25, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	8. Consent Items - 1 min
Access	Public
Type	Action (Consent)

Recommended Action It is the Administration's recommendation that the School Board approve the agreement between the Redwood City School District and After School Music Academy, LLC for the 2024-2025 School Year.

Goals [5. Expand and strengthen partnerships to increase access to preschool, before and after school summer programs.](#)

Rationale: This agreement is made between the Redwood City School District and After School Music Academy, LLC to provide specialized after school music programs to the extended day learning programs at Adelante Selby, Clifford, Garfield, Hoover, Kennedy, McKinley Institute of Technology, Roosevelt, Taft, Henry Ford, Roy Cloud, Orion, Casa Circulo, PAL at Taft, and Siena Youth Center. The term for this agreement is from September 26, 2024, through June 30, 2025, to reflect and align with the Community Schools Department grants and payment cycles.

Financial Impact: The contract amount is not to exceed \$150,000.

The funding will come directly from the Expanded Learning Opportunities Program Grant (ELOP), without financial impact on RCSD general or concentrated funds. The school district is the fiscal agent for the grant(s).

Submission for Approval

Prepared by: Michelle Griffith, Director of Community Schools and Partnerships, and Enrique Calderon, Expanded Learning Opportunity Program Grant Manager

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[AS Music Academy board 9 25 24.pdf \(4,080 KB\)](#)

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Subject 8.5 Approval of the Agreement between the Redwood City School District and Air Education Inc. for the 2024-2025 School Year

Meeting Sep 25, 2024 - Board of Trustees Regular Meeting - 7:00pm

Category 8. Consent Items - 1 min

Access Public

Type Action

Recommended Action It is the Administration's recommendation that the School Board approve the agreement between the Redwood City School District and Air Education Inc. for the 2024-2025 to support the reading intervention program during the after school program for students in third through sixth-grade students.

Goals [1. Ensure all students are reading at or above grade level by the end of second grade.](#)

Rationale: Air Education Inc. will provide RCSD students with reading tutoring during the after-school programs to support students who are one to three years behind in reading. This program will help the lowest-performing readers who attend the after-school program at Garfield, Taft, Hoover, Roosevelt, and McKinley. The instruction is assessment-

driven and based on the Science of Reading. The program consists of small-group instruction with a 1:4 student-tutor ratio. Certified Air Reading tutors will meet with a small group of students four days a week to target foundational reading skills gaps. The term for this agreement is from October 1st through December 13th.

Program Goals:

- Help support students in reading
- Teaching students reading fundamentals to get them to grade level
- Teach students comprehension strategies

Population it will serve?

- Students who are more than 1-3 grade levels behind in reading from rising 3rd to 8th
- Students who are participating in after-school program

What gains do we expect to see?

- We expect to see gains in students on their foundational reading skills and comprehension skills.

Financial Impact: \$76,000 to be paid out of the LCAP.

Submission for Approval

Prepared by: Anna Herrera, Assistant Superintendent of Ed. Services

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[Air Education Agreement 24.25 board 9.25.24.pdf \(4,389 KB\)](#)

[RCSD Air Reading Tutor Quote.pdf \(89 KB\)](#)

Subject

8.6 Approval of Amendment No. 1 to the Agreement between College Advising Prep (CAP) and the Redwood School District for Increased Tutoring Services for the 2023-24 School Year

Meeting

Sep 25, 2024 - Board of Trustees Regular Meeting - 7:00pm

Category

8. Consent Items - 1 min

Access

Public

Type

Action (Consent)

Recommended Action

It is the Administration's recommendation that the School Board approve amendment no. 1 to the agreement between College Advising Prep (CAP) and the Redwood City School District for the services rendered at Garfield Elementary School during the 2023-2024 school year.

Rationale: This amendment is made between the Redwood City School District and College Advising Prep to extend mentoring and tutoring services originally provided under a previous contract. The original contract covered 100 students for \$46,213.33; this amendment will provide funding for services rendered to an additional 88 students at Garfield Community School, for \$123,786.67. This extension and all additional services listed will be funded by available Title I and Measure U site funds.

The amendment reflects the increased need for tutoring services, as identified by Garfield's Site Administration and Community School Coordinators, and applies to the 2023-2024 school year.

Amendment 01 includes the addition/extension of the following contracted tutoring supports:

- Two additional cohorts of 25-student each and the extension of tutoring services for the initial 25 students served until 6/5/24 at Garfield: \$123,786.67

Financial Impact: The new total cost of the contract for services is \$170,000, which includes a maximum obligation of \$123,786.67 for the first amendment. The \$123,786.67 will be paid out of Title I and Measure U Site Funds.

Submission for Approval

Prepared by: Anna Herrera, Assistant Superintendent of Ed. Services

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[College Advising Prep 2023.24 Amendment 01.pdf \(122 KB\)](#)

[College Advisory Prep Garfield 23.24 Original Contract.pdf \(3,065 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	8.7 Approval of Joint Use Renewal Agreement between the Redwood City School District and Building Kidz Family LLC at the Hawes Community School Site
Meeting	Sep 25, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	8. Consent Items - 1 min
Access	Public
Type	Action (Consent)
Recommended Action	It is the Administration's recommendation that the School Board approve the Joint Use Renewal Agreement between the Redwood City School District and Building Kidz Family LLC at the Hawes Community School Site.

Rationale: On July 15, 2020, the School District approved a Joint Use Agreement with Building Kidz Family LLC to lease approximately 7,281 square feet of classroom space at the former Hawes School. The term for the current agreement ends on June 30, 2025. The renewal will begin on July 1, 2025, and end on June 30, 2030. An additional term of up to five years will be at the option of the parties.

The rental rate will be \$3.50 per monthly square foot through June 30, 2026; thereafter the use rate will escalate annually according to CPI.

Responsibility for routine and deferred maintenance and security of the leased premises will remain with Building Kidz, as will costs of compliance with health orders. Utilities, phone, internet, maintenance of exterior premises or shared areas, and similar costs will be apportioned among all property occupants based on the total building square footage used (23% for Building Kidz). In addition, Building Kidz will pay a fixed fee of \$1,000 per month for shared use of common areas and parking.

Lease income will supplement the District's general fund resources.

Financial Impact: Please refer to the attached Joint Use Agreement.

Submission for Approval

File Attachments

[Building Kidz Renewal Joint Use July 2025.pdf \(1,599 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	8.8 Approval to Purchase a Web-Based CUPCCAA Management Service with PQBids
Meeting	Sep 25, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	8. Consent Items - 1 min
Access	Public
Type	Action (Consent)
Recommended Action	It is the Administration's recommendation that the School Board approve the Director of Facilities to Purchase a 5-Year Contract for a Web-Based Solution for the Prequalification of Prospective Qualified Contractors.

Rationale: The Facilities Department requests approval from the School Board to purchase a 5-Year Full Service with PQBids for a Web-Based Solution for the Prequalification of Prospective Qualified Contractors. This contract will provide us with direct access to PQBids, an online pre-qualification platform. PQBids assist districts in efficiently managing vendor pre-qualification applications and verifying vendor financial documents required for public bids in alignment with the California Uniform Public Construction Cost Accounting Act (CUPCCAA).

Some of the key services included are:

- Pre-qualification of contractors using the DIR-approved questionnaire.
- Conducting interviews and evaluations of contractors prior to projects.
- Verification of contractors licenses.
- In-house CPA review of contracts financials for the past two years.
- Confirmation of contractors' DIR Registration.
- Annual approval of qualified contractors.

The PQBids platform will significantly improve our access to a broader pool of qualified contractors, enhancing our ability to work with the most suitable bidder.

Financial Impact: The 5-year contract cost is \$90,000.00, and is paid out of Fund 01.

Submission for Approval

Prepared by: Martin Cervantes, Director of Facilities

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[PQBids Web Based Service.pdf \(99 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert’s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

9. Action Items - 15 min

Subject	9.1 Adoption of Resolution No. 6, Approval of Education Code and Title V Options for Teaching Assignments for the 2024-2025 School Year
Meeting	Sep 25, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	9. Action Items - 15 min
Access	Public
Type	Action
Recommended Action	It is the Administration’s recommendation that the School Board adopt Resolution No. 6, Education Code Options and Title V Options for the following teaching assignments for the 2024-2025 school year. (Must be approved as an action item).

Rationale: Education Code (EC) and Title 5 Regulations (T5) provide local educational agencies (LEAs) with educator assignment options that can be used when an LEA is unable to assign a certificated employee with the appropriate credential. These options, known as Local Assignment Options (LAOs), allow flexibility at the local level and are used solely at the discretion of the LEA. LAOs require the teacher serving on the LAO to give their consent for the assignment and LAOs pertaining to teachers are for general education assignments only and cannot be used for special programs such as Special Education, Career Technical Education, or English Learner Assignments. For LAOs that require governing board authorizations, the placement should be approved by the governing board prior to the start of the assignment. This is because educators placed in classrooms without board approval have not begun serving based on the LAO, and are in fact misassigned. These educators will remain misassigned until the board approval is in place. Misassignments should be corrected within 30 Calendar days. As well, governing board approval is required annually. This is intended to guarantee transparency in assignments, as board agendas are public and accessible to parents and stakeholder groups.

T5 80005(b) expands the authorization for the holder of a California teaching credential to teach subject-matter classes that do not fall within or are not directly related to the broad subject areas listed on their documents.

T5 80020.4 allows the holder of a California teaching credential based on a baccalaureate degree and a teacher preparation program, including student teaching or the equivalent, to serve as a school site, school district, and or county staff developer in grades twelve and below, including preschool, and in classes organized primarily for adults.

Each teacher on the attached list has met the requirement(s) for subject matter competence and possesses the required skills and preparation to teach the proposed assignment. Their flexibility to work outside of their credential authorization allows the district to staff middle schools appropriately as the number of students at a given site fluctuates each year changing the annual site-based credential requirements necessary to deliver appropriate services to students. Because the middle school master schedule needs to accommodate student needs and enrollment numbers, the need for occasional Ed Code waivers applies. This is a yearly approval process and most of the teachers listed have taught these subject matters for many years. Additional requests may be presented to the Board for approval at later dates to accommodate changes in scheduling, elective classes, or new hires who may need an Ed Code Waiver.

The Deputy Superintendent is satisfied that each of the teachers on the list below has adequate knowledge of each subject to be taught.

Name:	Location:	Grade:	Title:	Title 5:
ASTROFF, CORINNE E	DISTRICT OFFICE	K-8	RLC TOSA	T5 80020.4

GRULICH, MEG	DISTRICT OFFICE		PROF DEV COACH: MATH/SCIENCE	T5 80020.4
ISAAC, SOPHIA	CLIFFORD		STUDY HALL	T5 80005 (b)
MINOR, GWEN	NORTH STAR	3-8	INTRODUCTION TO ORNAMENTAL HORTICULTURE	T5 80005 (b)
NGO, FRANCOISE M	DISTRICT OFFICE	K-8	RLC TOSA	T5 80020.4

Financial Impact: None

Submission for Approval

Prepared by: Wendy Kelly, Deputy Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[RESOLUTION NO #6.pdf \(181 KB\)](#)

Subject 9.2 Approval of 2023-24 Unaudited Actuals Financial Statement

Meeting Sep 25, 2024 - Board of Trustees Regular Meeting - 7:00pm

Category 9. Action Items - 15 min

Access Public

Type Action

Recommended Action It is the Administration’s recommendation that the School Board approve the attached 2023-24 Unaudited Actuals Financial Statement for the Redwood City School District and authorize the Chief Business Official to file the same with the San Mateo County Office of Education.

Rationale: Education Code Section 42100(a) states that on or before September 15, the governing board of each school district shall approve, in a format prescribed by the Superintendent of Public Instruction, an annual statement of all receipts and expenditures of the district for the preceding fiscal year and shall file the statement, along with the statement received pursuant to subdivision (b), with the county superintendent of schools. On or before October 15, the county superintendent of schools shall verify the mathematical accuracy of the statements and shall transmit a copy to the Superintendent of Public Instruction.

The Administration recognizes that this recommendation is beyond the timeframe in the Education Code due to unforeseen circumstances. However, the San Mateo County Office of Education has been notified of this delay.

Financial Impact: Please see the attached 2023-24 Unaudited Actuals Report.

Submission for Approval

Prepared by: Rick Edson, Chief Business Official

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[23_24 Unaudited Actuals Book-FINAL.pdf \(98,349 KB\)](#)

Subject	9.3 Adoption of Resolution No. 7, Resolution to Adopt the Gann Limit
Meeting	Sep 25, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	9. Action Items - 15 min
Access	Public
Type	Action
Recommended Action	It is the Administration's recommendation that the School Board adopt Resolution No. 7 to adopt the Gann Limit.

Rationale: In November of 1979, California voters approved Proposition 4, an initiative that added Article XIII B to the California Constitution. This constitutional amendment, known as the Gann Initiative, placed limits on the growth of expenditures for publicly funded programs. This limit on government spending, which became known as Gann Appropriation Limits or simply Gann Limits, applies not only to the State of California but also to cities, counties, and special districts, as well as to school districts and county offices of education (ref. Article XII B of the State Constitution).

By September 30 of each year, Education Code sections 1629 and 42132 specify that county office and district governing boards shall adopt a resolution identifying their estimated appropriations limits for the current year and their actual appropriations limit for the preceding year. The documentation supporting the adoption resolution shall be made available to the public. Submitting a copy of the board resolution adopting your appropriations limit to the CDE is unnecessary. However, if you find your District requires increasing its limitation, Section 7902.1 states that the school district shall notify the Director of Finance.

The easiest way to understand this calculation is to envision the dollar amount of the district's Gann Limit as a box. For example, if your current year Gann Limit is \$50 million, picture a box that can hold \$50 million. First, put local property taxes that count toward the revenue limit and an appropriate portion of the district's interest income into this box. Next, add all of the district's unrestricted state aid into this box. Under state law, the amount of state aid that fills up the box counts toward the district's Gann Limit, while the amount that overflows the box counts toward the state's Gann Limit (ref. Government Code Section 7906). In addition, all state aid for categorical programs always counts toward the state's Gann Limit.

Through this process, as much state aid as possible counts toward school agency Gann Limits. By reducing the amount of state aid that counts toward the state's Gann Limit in this manner, this process helped the state avoid being over its Gann Limit. School agencies must do these calculations to identify how much state aid counts toward the agency's Gann Limit so that the state of California knows how much state aid counts toward its own Gann Limit.

Form GANN has been added to the SACS software to assist LEAs in meeting their constitutional and statutory Gann obligations to calculate appropriation limits and appropriations subject to limitation. Districts should submit their completed forms to the County Superintendent of Schools with their officially exported Unaudited Actuals submission.

The attached calculations and documentation of the Gann limits for the 2023-24 fiscal year and the projected Gann Limit for the 2024-25 fiscal year show an increase to the 2023-24 Gann limit of \$374,453.92 and are in accordance with applicable statutory laws.

Financial Impact: There is no financial impact on the district relative to this recommendation.

Submission for Approval

Prepared by: Rick Edson, Chief Business Official

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[23-24 UA GANN Limit.pdf \(73 KB\)](#)

[Gann Limit Resolution 7 24.25.pdf \(24 KB\)](#)

10. Board and Superintendent Reports - 10 min

Subject	10.1 Report from Board Members and Superintendent
Meeting	Sep 25, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	10. Board and Superintendent Reports - 10 min
Access	Public
Type	Reports

Rationale: The School Board and Superintendent Baker will report out on meetings, attended events, upcoming events, school site visits, etc.

Financial Impact: None at this moment.

Submission for Approval

Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

11. Information - 15 min

Subject	11.1 Information on San Mateo County Investment Fund - August 2024
Meeting	Sep 25, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	11. Information - 15 min
Access	Public
Type	Information

Rationale: Education Code Sections 41001 and 41002 generally provide that all money received by or apportioned to a school district shall be paid into the county treasury to be placed to the credit of the proper fund of the district.

Pursuant to California Education Code Section 41015, the District may invest all or part of funds deposited in a Special Reserve Fund or any surplus monies not required for the immediate necessities of the District in any of the investments specified in California Government Code Sections 16430 or 53601. Historically, districts in San Mateo County have been depositing all of their funds into the county treasury. The County Treasurer has made investment decisions for the school districts, which is not a unique practice statewide. School district funds on deposit with the county treasury, along with funds deposited by other agencies, are placed in a County investment pool, and profits and losses realized from these invested funds are shared among the pool participants in proportion to the amount invested.

Financial Impact:

Gross pool earnings for

Month ending August 2024: 3.818%

The current average maturity of the portfolio is 1.84 years, with an average duration of 1.67 years. The portfolio continues to hold no derivative products.

Please click the link below to view the investment report for August 2024:

<https://www.smcgov.org/media/150547/download?inline=>

Please click the link below to view the copies of the Investment Reports and the Compliance Reports:

<https://www.smcgov.org/treasurer/investment-information>

Submission for Approval

Prepared by: Rick Edson, Chief Business Official

Approved by: John R. Baker, Ed.D., Superintendent

12. Correspondence

Subject	12.1 Correspondence
Meeting	Sep 25, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	12. Correspondence
Access	Public
Type	

13. Other Business/Suggested Items For Future Agenda

Subject	13.1 Possible Other Business/Suggested Items for Future Agenda
Meeting	Sep 25, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	13. Other Business/Suggested Items For Future Agenda
Access	Public
Type	Information

Rationale: The attached Schedule of Agenda Items for the 2024-25 School Board meetings has been revised by the administration. This schedule of board agenda items will be routinely updated, as needed.

Financial Impact: None.

Submission for Approval

Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[24-25 Schedule of Board Agenda Items.pdf \(95 KB\)](#)

14. Board Meetings Calendar

Subject	14.1 Changes to the Board Meetings Calendar
Meeting	Sep 25, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	14. Board Meetings Calendar
Access	Public
Type	Information

Rationale: The following School Board Meetings Calendar for the 2024-25 school year (attached hereto) has been revised by the administration. This calendar of school board meetings will be routinely updated, as needed.

Financial Impact: None.

Submission for Approval

Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[24-25 RCSD Board Meeting Calendar.pdf \(46 KB\)](#)

15. Adjournment

Subject	15.1 Adjourn the Meeting
Meeting	Sep 25, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	15. Adjournment
Access	Public
Type	Action
Recommended Action	Motion to adjourn the meeting.