

## PERRIS UNION HIGH SCHOOL DISTRICT

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Board Approved: April 13, 2022

Revised: August 21, 2024

Salary Schedule: 20; Row: 19

Perris Union High School District provides equal opportunity in employment without regard to race, religion, color, national origin, ancestry, physical handicap, medical condition, sexual orientation, marital status, age and gender in accordance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendment of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and Perris Union High School District policy. A physical examination and drug screen may be required of all finalists before employment.

### **JOB TITLE: POOL MAINTENANCE WORKER**

**JOB PURPOSE STATEMENT:** The Pool Maintenance Worker is a specialized tradesperson who performs a variety of maintenance, repair and logistics support over operation and maintenance of district swimming complexes, other pools, and associated spectator/grounds areas.

### **JOB FUNCTIONS:**

- Makes routine and emergency repairs and adjustments to school aquatics buildings and facilities. Cuts, threads, and assembles, and lays piping. Makes minor installation of hardware for swimming complexes.
- Coordinates with coaches and other staff to learn about special events. Sets up calendars that specify the nature of the event or activity and type of support needed. Trains and advises coaches, volunteers, and officials in use of pool equipment, electronic scoring and timing devices.
- Performs routine maintenance of filters, pumps, heaters, and other mechanical equipment related to operation of swimming pool according to established schedules. Controls operation of circulating pumps.
- Makes routine plumbing and fixture repairs, referring major system needs to the supervisor. Cleans and repairs drains, sometimes requiring the need to dive and perform underwater maintenance.
- Washes, scrubs, and disinfects pool areas. Cleans and polishes metal work such as pool door panels, hand railings, tile, diving boards, starting blocks, and other accessories. Maintains cleanliness of pool areas including pool decks, diving tower, chlorine and mechanical room, storage room, locker rooms, pool office, restrooms, and surrounding areas.
- Maintains and makes repairs to equipment used in the course of work. Sets up, maintains and repairs electronic scoring and timing devices.
- Operates a variety of equipment including water chemistry test kits, pool vacuum, testing and calibration equipment (both automatic and manual) and a variety of hand and power tools; back wash system according to established procedures.
- Tests swimming pool water on a regular schedule for chlorine and pH count. Adds chemicals or adjusts chlorine supply to bring water to predetermined standards of purity and alkalinity. Disconnects empty chlorine cylinders and connects full cylinders.

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- Brushes and vacuums pool keeping debris, bacterial growth, and marks off of floor and walls. Uses appropriate equipment and scrubbing gear in the removal of algae from pool surfaces according to established procedures and guidelines.
- Maintains daily pool records as required by the Health Department. Reports safety and fire hazards.
- Prepares pool for special events including raising and lowering water level, raising diving boards, stringing lane lines, and installing other special equipment. Oversees and provides assistance and advice for special events.
- Ensures that the pool environments are safe for general use. If situations arise that may impair events and activities or otherwise pose safety risks, notifies others (e.g., supervisor, principal, athletic director, etc.) and suggests alternatives or recommends cancellation or rescheduling.
- Initiates requisitions for supplies, tools, chemicals, and other materials needed to maintain the pools.
- Secures the pool environment by checking and locking doors, windows, and gates. May perform some grounds maintenance to enhance beautification of the pool grounds.
- Performs other job related duties as assigned to support the overall objective of the position.

**KNOWLEDGE AND ABILITIES:**

**Knowledge of:**

- Common methods, tools, and equipment used in large municipal pool maintenance and in general maintenance work; systems and methods used to control chemicals in pool water, cleaning and filtering pool water, heating pool water and all related equipment used in swimming pool operation and tools and equipment used in general building maintenance work
- The practices and procedures associated with maintenance, operation and upkeep of swimming pools and pool complexes
- Swimming pool water chemistry and the procedures and methods for testing
- Pool cleaning techniques including disinfecting and algae control and removal
- Basic understanding of facility maintenance, common plumbing repair techniques, and safety precautions.
- Working knowledge of Federal, State and local laws, codes and regulations relating to pool maintenance, operation, and safety
- Sufficient writing skills to document maintenance activity. Ability to keep complex technical reports/ records to a standard acceptable to regulatory agencies
- Sufficient math skills to compute portions and weights

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Ability to:

- Ability to communicate and work productively and cooperatively with diverse groups within and outside the school, and exercise patience when dealing with internal and external customers in a manner that reflects positively on the organization
- Ability to independently perform all of the essential duties of the position
- Ability to interpret and explain District swimming pool policies, procedures, rules and regulations to other staff, students, and other users.
- Ability to maintain pool chemistry and conditions in compliance with regulations and policies
- Ability to perform duties with a focus on safety
- Ability to plan and prioritize work in order to meet demanding schedules for use of facilities

PHYSICAL ABILITIES:

- Ability to swim and ability to use underwater breathing apparatus if needed to perform work.
- Ability to perform work of an active nature
- Ability to stand and walk for sustained periods of time, walk up to 400 yards, and safely manipulate (lift, carry, move) heavy weights of up to 65 pounds on a regular basis. Requires the ability to push, pull, and guide materials over 75 pounds
- Ability to climb, stoop, kneel, and crouch on a regular basis
- Requires sufficient hand-eye coordination, hand and finger dexterity including ability to grasp, and visual acuity to operate specialized equipment and read technical (including blueprints) and safety information
- Auditory ability to hear machinery sounds and alarms.
- Requires near and far visual acuity to read printed materials, moving objects, and observe work-in-progress.
- Speaking ability to carry on ordinary conversations.
- Ability to work in varying temperature and humidity conditions.
- Visual ability to read handwritten/typed documents and instructions
- Able to conduct verbal conversation in English
- Able to hear normal range verbal conversation (approximately 60 decibels)
- Able to sustain strenuous manual labor up to 8 hours

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- Able to exhibit a full range of motion for shoulder, elbow, back, hip, and knee
- Able to use respirators, for personal protection, up to 8 hours per day
- Able to work at various elevated heights and in restricted spaces in a safe and effective manner
- Able to demonstrate manual dexterity necessary to perform fine maintenance procedures and operate both manual and power hand tools in a safe and effective manner

**JOB QUALIFICATIONS:**

**Education:**

- High School Diploma or General Education Diploma

**Experience:**

- Specialized training in pool maintenance, and one year increasingly responsible experience in swimming pool maintenance, operations, scheduling, and training

**Licenses, Certifications, Bonding, and/or Testing:**

- Certified Pool Operator's License (*ability to gain certification within 6 months of employment*)
- Valid California Driver's License (*insurability*)
- Physical Examination Clearance
- TB Clearance
- Drug/Alcohol Clearance
- Criminal Justice Fingerprint Clearance