



SPECIAL EDUCATION COMMUNITY ADVISORY COMMITTEE

September 25, 2024

Public Participation Guidelines

Community Advisory Committee meetings are held in person in the Boardroom at the San Juan Unified School District office, 3738 Walnut Ave, Carmichael, CA 95608. Public comment may be offered in person during the committee meeting or in advance via email. The business to be considered at this board meeting is on the agenda above.

How to Submit Public Comment

In Advance - Submit via email to vanessa.vazquez@sanjuan.edu. Comments submitted before 5 p.m. on the meeting day will be shared with committee members. Public comments are subject to a 2-minute limit of approximately 300 words for written comments submitted via e-mail.

In Person - Public "comment cards" are available at the sign-in table. In order to provide a public comment, you will need to complete a comment card on the agenda item you wish to speak on. The comment card needs to be submitted to staff. When the CAC Chair calls for public comment on an item during the meeting, those who have completed a card for that topic will be called upon to speak. You will be provided with up to two minutes to comment. Those who require translation or other assistance will be provided with additional time.

For translation or accessibility assistance, contact the Special Education office at least 48 hours prior to the meeting. Call: 916-971-7525 Department Contacts available at: www.sanjuan.edu/SpecialEd

Community Advisory Committee Agenda

September 25, 2024 @ 6 p.m.

SPED Staff Meet & Greet with Pizza 5:30-6:00

Community Advisory Committee Agenda

September 25, 2024 @ 6 p.m.

- A. Call to Order Ryan Digman, CAC Chair
- B. CAC Welcome Ryan Digman, CAC Chair
- C. Member Roll Call & Member/Staff Introductions Ryan Digman, CAC Chair
- D. Board Remarks Board Remarks Ben Avey, School Board Member & CAC Liaison
- E. Visitor Comments Ryan Digman, CAC Chair

All comments are subject to a 2-minute limit of approximately 300 words for written comments submitted via e-mail. This time is for general public comment (NOT related to agenda items)

F. CAC & SPED 2024/2025 Goal and Priority Setting (D)

(a) Review of 2 & Priority Setting 2024 CAC Board Report & Recommendations,
Ryan Digman CAC Chair

(A) = Action Item (D) = Discussion Item (R) = Report



SPECIAL EDUCATION COMMUNITY ADVISORY COMMITTEE

September 25, 2024

(b) 2024/2025 SPED Goal Setting and Priority Discussion, SPED Directors

1. CAC/SPED Goals and Priorities will be voted on at our October 30, 2024 Meeting

Visitor Comment

Member Discussion

G. Staff Report – Department Updates (R)

Amy Slavensky, Interim Deputy Superintendent

Rebecca Foster, SPED Director 2

Sandra Butorac, SPED Director 1

1. SELPA Update
2. Announcements
3. Upcoming SPED Family Engagement Opportunities etc.

Visitor Comment

Member Discussion

E. Committee Business:

1. Approval of Minutes, May 29, 2024 (A), Ryan Digman CAC Chair
2. CAC Officer Call for 2024/2025 Office Nominations (A), Ryan Digman CAC Chair
 1. Chair
 2. Vice Chair
 3. Membership Chair
 4. Engagement Officer

(B) Elections to be held on October 30, 2024

3. Subcommittee Formation (A), Ryan Digman CAC Chair
 1. IEP Workgroup 2.0 Committee (A)
 2. You Light the Way 2025 (A)
 - (A) Date Scheduled
 3. Legislative Day of Action (A)



SPECIAL EDUCATION COMMUNITY ADVISORY COMMITTEE

September 25, 2024

4. Community Outreach/ Family Engagement Support (A)

(a). DOR/SCDD Connection/Representative

(b) Trainings and Family Engagement Opportunities

5. SPAC Representative (A)

Visitor Comment

Member Discussion

F. Events of Interest (D)

An opportunity for committee members or staff to share information on upcoming events that may be of interest to the committee or special education community.

G. Future Agenda Items (D)

Community Advisory Committee
Meeting Minutes

A. Call to Order

CAC Chairperson, Ryan Digman and Kaylin Boyce, CAC Member, called the meeting to order at 6:04 pm.

B. Member Roll Call

Members present: Ryan Digman, Kaylin Boyce, Lisa Sotelo, Kimber Rive, Heather Taylor, Tina Cooper, Nicole Harrigan, David Martasian, Emily Getz, Daniel Hicks

Members absent: Luc Taylor, Lacey Martinez, Azadeh Turki, Katherine Morash, Olivia O'Neil, Veronica Guzman, Heather Harper

Staff Liaisons present: Dominic Covello, Amy Slavensky

Board Member Liaison present: Ben Avey

C. Board Remarks

Ben Avey, School Board Member and CAC Liaison, gave thanks to the parents and students who attended the School Board meeting. Mr. Avey shared that the Strategic Plan was adopted at the 5/28/2024 School Board meeting and the next item on the Board's agenda is the dress code.

Amy Slavensky, interim Deputy Superintendent, shared appreciation for the CAC and updated the group on changes that are being put in place after hearing feedback from the CAC and other parent and student groups.

- New leadership changes: Sandy Butorac, Director I and Rebecca Foster, Director II/SELPA Director.
- Special Education responsibility shifts from Assistant Superintendent to Deputy Superintendent.
- New position created for a Program Administrator for Ralph Richardson Center.
- Investments in special education: MOU created to support SJTA and the individuals who work with students within special education. Ms. Slavensky shared there are also tentative agreements with SJPEC and CSEA.

D. Visitor Comments

Marsha Hesch, parent of two students, shared appreciation for the CAC and expressed gratitude for the work the CAC has done over the past year.

E. Discovery Club and Bridges After School - Overview of Programs

ECE Program Manager Lisa Teal and Manager, Expanded Learning Opportunities Program Debbie Middleton gave a presentation on what opportunities there are for students before and after school. Both Ms. Teal and Ms. Middleton shared about the application process and what supports are available for students who are in the programs.

- Public Comment (regarding Item E)
Marsha Hesch shared she wishes her children would have been able to participate when they were younger but is happy students now and in the future have more access to these programs. Ms. Hesch suggested that program specialists have information about these expanded learning programs to give to parents in IEP meetings and at their sites.

May 29, 2024

- Member Discussion

Lisa Sotelo shared her experience entering Discovery Club and her daughter's experience, Ms. Sotelo would like to see less barriers between the district administration and the Discovery Club program.

Heather Taylor asked about the application and how teachers will be made aware of the students who are entering the program that are needing additional support. Lisa Teal shared there are questions on the application that asks if the student has a 504, IEP or a health care plan and parents should be making the staff aware so the team can work together to best support the student.

Ryan Digman asked what the differences are in the credentials needed between ECE and the Bridges programs. Ms. Middleton shared that historically Discovery Club programs were developed within the early education program and ECE credentials are required for preschool and younger students whereas the Bridges program is all school age and the requirements are different.

Kimber Rice asked how the programs can better support all students including ILS students and students with various disabilities. Ms. Teal and Ms. Middleton shared that their programs are accessible for all students.

Heather Taylor shared her personal experience of her son Luc in the Bridges program. Ms. Taylor expressed the need for better support in the afterschool program as well as resources for families to navigate how to have their student enrolled in these programs.

- F. Committee Report Summary (R) Ryan Digman, CAC Chair,
Ryan Digman, CAC Chair, shared regarding the CAC Committee Report presented at the May 14th, 2024 Board Meeting. Mr. Digman provided an update on the work of the Community Advisory Committee and presented concerns on behalf of parents and community members of the Special Education program. Mr. Digman shared recommendations with School Board members and audience as well as discussed next steps the committee is taking to address the needs of students with disabilities.

- Public Comment (regarding Item E)
None.
- Member Discussion
None.

G. Committee Business

1. Approval of Minutes, March 20, 2024 (A) and April 24, 2024 (A) Ryan Digman, CAC Chair
It was moved by Kimber Rice, seconded by Heather Taylor, that the minutes of the March 20th meeting be approved. Ayes: all members; Opposed: none
It was moved by Nicole Harrigan. seconded by Daniel Hicks, that the minutes of April 24th be approved. Ayes: all members; Opposed: none
2. Subcommittee Report: You Light the Way (R)
Annual ceremony to honor the outstanding individuals who have made significant contributions to the district's special education programs. (Ryan Digman)
Mr. Digman shared there will be planning for the next You Light The Way Ceremony over the summer.
3. Subcommittee Report: IEP Workgroup (R)
Identify trends, make recommendations and look at best practices, tools and resources to help understand the IEP process. (Heather Taylor)
Ryan Digman shared feedback from the IEP listening session that was used in the School Board



SPECIAL EDUCATION COMMUNITY ADVISORY COMMITTEE

May 29, 2024

Committee report and recommendations were provided to the School Board on how we can improve the IEP process.

4. Subcommittee Report: Community Outreach (R)

Outreach to the community regarding involvement in the Community Advisory Committee

(Lisa Sotelo and Lacey Martinez)

Lisa Sotelo shared that the Department of Rehabilitation would like to partner with the CAC and Special Education to speak about their services and offer additional training and resources for parents and teachers. Kimber Rice shared there has been an ongoing discussion to bring more resources and workshops through the FACE department and Special Education.

5. Subcommittee Report: Legislative Action Day (R)

Annual event to bring regional teams to Sacramento to advocate state legislators for educational priorities.

(Kimber Rice)

No new information regarding Legislative Day.

- Public Comment (regarding Item G)
None.
- Member Discussion
None.

G. Events of Interest (D)

No items were added to events of interest..

H. Future Agenda (D)

No items were added to the future agenda.

I. Adjournment

With there being no further business, meeting was adjourned at 8:15pm.