



**Mathis Independent School District**

410 E. San Patricio Ave.  
P.O. Box 1179  
Mathis, TX 78368  
(361) 547-3378

ADDENDUM TWO (2) TO  
Request for Proposals (RFP) #2425-01 for Armed Security Guard Services

ISSUED: September 20, 2024

**The following addendum is released to ensure all prospective bidders receive the same information concerning questions incurred during the solicitation of RFP#2425-01 for Armed Security Guard Services.**

*Acknowledge receipt of this addendum in the appropriate space provided on the proposal form. Failure to do so may subject bidder to disqualification. This addendum shall become part of the bidding documents and shall modify them as enumerated below.*

**SUBMITTED QUESTIONS AND ANSWERS**

1. How far in advance will notice be given to the contractor for after school hours (Hours/Day/Week)?

Most major and reoccurring events are scheduled at least 1 month prior. Smaller, campus events are scheduled at least 1 week in advance. However, unexpected events do occur; in these instances, the Security Director will notify the scheduling supervisor on the day of the event.

2. Page 33 and page 34 make reference to Davis Bacon Act when spending federal funds. Does the Service Contract act (SCA) apply to this contract?

No, however all federal and state wage requirements must be met.

3. Is the officer required to stay on-site during the unpaid lunch?

Yes, officers are required to stay on-site during the unpaid lunch period.

4. Who is the current incumbent?

Southern Security

5. When was the current incumbent awarded the contract?

The contract was offered August 10, 2023.

6. Could you please provide us with a copy of the current contract?

An open records request can be submitted to obtain this information.

7. Are there any subcontractors being used for the current contract?

No, subcontractors were not used.



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8. What was the start date of the initial contract?

Contract for School Year 2023-2024 began August 29, 2023.

9. The pricing submitted will it be for one year or do you wish to see pricing for three years?

Pricing submitted will be for one year.

10. Are there any other rates billed separately (such as equipment, vehicles, etc.)

No, there are no other rates billed separately.

11. Are there any significant modifications from the previous contract to the new one? For instance, an increase in hours, a change in guard type (e.g., armed vs unarmed), a need for additional resources?

No, there are no significant modifications from the previous contract.

12. What was the amount spent on this contract last year?

\$176,438.00

13. What is the estimated total number of annual hours for this contract?

122 days x 8 hours a day = 976 hours per site

14. What is the current bill rate for each position?

\$27.00/hour per security guard for regular school

\$29.00/hour per security guard for service provided for after hour events

15. Are there any additional services that may be needed that are not listed in the RFP? For instance, the need for additional sites, seasonal required security, etc.

The contract may be asked to supply services for the district's summer school program, after school events, and seasonal sports.

16. Beyond the state and federal minimum wage, is there a prevailing wage, living wage ordinance, local mandated wage, or contract-specific wage?

There is no contract-specific or local-mandated wage. All wages must be in accordance with federal and state wage laws.

17. Is a Bid Bond or performance bond required? If yes, how much?



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No, a performance or bid bond are not necessary for this RFP.

**18. Was there a liquidation penalty on the previous contract?**

No, there was no liquidation penalty on our previous contract.

**19. What aspects of the security program does the city want to see improvement in under the new contract?**

Mathis ISD does not have any specific areas of improvement with our current security program. All qualifications must be met in accordance with our posted RFP.

**20. Does the city have a preference to retain incumbent employees that are in good standing and meet the hiring criteria of the proposer?**

No, the district will award the contract according to the grading criteria included in the RFP.

**21. What are the minimum training hours required by the city?**

There are no minimum training hours, however each security guard must be a Level 3 Commissioned Guard according to the State of Texas.

**22. Does Mathis ISD require the coverage of Umbrella or Excess Liability of \$5,000,000.00 each occurrence/aggregate?**

Yes, this coverage is required.

Vanessa M. Casas  
Chief Financial Officer

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Company Name

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Signature of Authorized Representative

\_\_\_\_\_  
Printed Name & Title of Company Representative

\_\_\_\_\_  
Date