SOUTH WASHINGTON COUNTY SCHOOLS
SCHOOL BOARD
7362 East Point Douglas Rd S.
Cottage Grove, MN 55016

ADMINISTRATIVE REPORT

DATE: September 26, 2024

TOPIC: 5.10 - Extended Field Trips

PRESENTER: Dr. Tyrone Brookins, Kelly Jansen & Kristine Schaefer

REFERENCE TO POLICY/STATUTE: 610

A. PURPOSE OF REPORT

- November 1-2, 2024 - East Ridge High School Girls Hockey
- 39 students and 5 adult supervisors will travel to Circle Pines, MN.
- Travel - Minnesota Coaches Bus Line
- Students will stay at the Hampton Inn & Suites, Lino Lakes, MN.
- Scrimmage
- Supervisor, Andy Roeser

B. RECOMMENDATION

- Approval

C. CONNECTION TO STRATEGIC PRIORITY

- Student Experience

South Washington County Schools
Cottage Grove, MN

610 EXTENDED FIELD TRIP FORM

Staff Member(s) Responsible (Name and phone): Andy Roeser 651-253-3856

School and Program: East Ridge HS - Girls Hockey

Date of Requested Trip: 11/1/2024 - 11/2/2024

1. What group is taking this trip? ER Girls Hockey team, managers, and coache

   Estimated # of Students 39 Adult Supervisors 5

2. Destination: Centennial Ice Arena in Circle Pines, MN

   Date/Time of Departure: 11/1/2024 at 12:00pm

   Date/Time of Return: 11/2/2024 at 10:00pm

3. State purpose and educational value of trip (attach information to form if needed).
   We are participating in a scrimmage fest hosted by Centennial. The purpose is to spend time together and bond as a team following tryouts.

4. Name the manner of travel and the carrier.
   Coach bus from Minnesota Coaches, Inc. in Hastings.

5. State housing arrangements (must include name, address and phone number of hotel).
   Hampton Inn + Suites 579 Apollo Dr. Lino Lakes, MN 55014
   763-746-7999

6. Describe parental involvement in planning – including who, what, where, when and how.
   The ERGH Booster Club has handled arranging bus, hotel, meals and fun activities during this annual trip.

7. List participants (reminder to have participants complete parent/guardian permission form).
   See attached list. There will be 39 students total between JV, Varsity, and managers. Final list will be submitted to Sara on 10/29.

8. Describe the manner of selecting participants.
The participants will be all students selected for the girls hockey team (plus Managers) following tryouts 10/28-10/29.

9. Indicate who will be in charge of supervising the trip.
Andy Roeser - Head Coach

10. State the safety precautions and procedures for emergencies while on the trip.
The scrimmage fest hosts will have athletic trainers present at all game
Booster Club members will be present to assist with calling parents shou
11. Give budget costs, how trip will be funded and estimated cost per student. the need arise.
Full cost is approximately $8,000 ($225/player) paid by the ERGH Booster Club. The club raises money through fundraisers throughout the year

12. State evaluation procedures.
Players are evaluated based on game play and behavior off the ice. This will help coaches determine team placement to start the season.

13. List any proposed precautions, special needs, special concerns, student concerns, - if applicable.
Any special needs will be presented by parents upon submission of their approval form for their student(s).

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Signature of Staff Member Responsible: Andrew M. Roeser

Date field trip request was submitted to Principal: 8/21/2024

Principal/Administrator Signature and Date: 8/26/24 Sara Plud

Approved: X Not Approved: _____

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Assistant Superintendent Signature and Date: Kristin Schaer 8/29/24

Approved: ✓ Not Approved: _____

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School Board Review Date: _____

Approved: _____ Not Approved: _____