SOUTH WASHINGTON COUNTY SCHOOLS
SCHOOL BOARD
7362 East Point Douglas Rd S.
Cottage Grove, MN 55016

ADMINISTRATIVE REPORT

DATE: September 26, 2024

TOPIC: #5.7 - September 12, 2024 School Board Meeting Minutes

PRESENTER: Dayna Pottratz, Executive Assistant to the Superintendent & School Board

REFERENCE TO POLICY/STATUTE: Policy 204

A. PURPOSE OF REPORT

a. Review School Board Meeting Minutes.

B. RECOMMENDATION

a. Approval

C. CONNECTION TO STRATEGIC PRIORITY

a. Operations, Staffing, and Finance

September 12, 2024

1.0 **Call to Order: Roll Call:** Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, September 12, 2024. The meeting was called to order by Chair Katie Schwartz, at 6:00pm at the District Service Center, 7362 East Point Douglas Road South, Cottage Grove, MN 55016. School Board Members present: Ryan Clarke, Melinda Dols, Pat Driscoll, Simi Patnaik, Katie Schwartz, Eric Tessmer and Sharon Van Leer. Superintendent Nielsen was present.

2.0 **Pledge of Allegiance**

3.0 **Approval of Agenda:** It was moved by Melinda Dols, seconded by Sharon Van Leer to approve the agenda. All in favor, none opposed, motion carried.

4.0 **Workshop Items:**

4.1 Community Education Update, presented by Jake Winchell, Director of Community Education. He highlighted programs the Community Education department worked with over the summer.

4.2 Strategic Plan Priorities for 2024-25, presented by Julie Nielsen, Superintendent. Executive Cabinet members shared some of the work and goals for this fiscal year.

5.0 **Information Items:**

5.1 Intra-District Transfer & Open Enrollment, presented by Tyrone Brookins, Assistant Superintendent. There will be an action item on September 26th for approval of the Open Enrollment Parameters.

5.2 Transportation Update presented by Abby Baker, Executive Director of Human Resources & Operations. She shared changes made and how the beginning of the school year has gone so far.

5.3 Financial Update presented by Kris Blackburn, Director of Business Services. She shared information on the preliminary levy for 2025.

6.0 **Reports and Comments:** Superintendent Nielsen shared highlights of the beginning of the school year and noted an increase in enrollment. Simi highlighted the upcoming City of Woodbury Development Tour.

Written reports from Board members:
Pat Driscoll: *I rode the "Schoolie Bus" in the Newport Pioneer Days Parade on Sunday. It was a perfect day for a Parade. The crowd was amazing and it was so fun to see everyone from babies to seniors smiling and enjoying the fun.*

7.0 **Future Meeting Dates**:
September 26, 2024 - School Board Business Meeting (DSC/6:00 p.m.)
October 10, 2024 - School Board Workshop Meeting (DSC/6:00 p.m.)

8.0 **Closed Session** pursuant to MN 13D.05, Subdivision 3a, for the Superintendent's Evaluation. At 7:37pm it was moved by Simi Patnaik and seconded by Ryan Clarke to move to closed session. All in favor, none opposed, motion carried.

At 8:35pm it was moved by Simi Patnaik, seconded by Sharon van Leer to return to open session. All in favor, none opposed, motion carried.

9.0 **Adjournment:** The meeting adjourned at 8:36pm.