



ADMINISTRATIVE REPORT

DATE: September 26, 2024
TOPIC: #5.6 - August 22, 2024 School Board Meeting Minutes
PRESENTER: Dayna Pottratz, Executive Assistant to the Superintendent &
School Board
REFERENCE TO POLICY/STATUTE: Policy 204

A. PURPOSE OF REPORT

- a. Review School Board Meeting Minutes.

B. RECOMMENDATION

- a. Approval

C. CONNECTION TO STRATEGIC PRIORITY

- a. Operations, Staffing, and Finance

August 22, 2024

- 1.0 **Call to Order: Roll Call:** Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, August 22, 2024. The meeting was called to order by Chair Katie Schwartz, at 6:00pm at the District Service Center, 7362 East Point Douglas Road South, Cottage Grove, MN 55016. School Board Members present: Ryan Clarke, Melinda Dols, Pat Driscoll, Simi Patnaik, Katie Schwartz, and Sharon Van Leer. Eric Tessmer was absent. Superintendent Julie Nielsen was present.



2.0 **Pledge of Allegiance**

3.0 **Approval of Agenda:** It was moved by Ryan Clarke, seconded by Melinda Dols. All in favor, none opposed, motion carried.

4.0 **Comments to the Board:** None.

5.0 **Consent Items:** It was moved by Simi Patnaik, seconded by Pat Driscoll to approve the consent agenda items. All in favor, none opposed, motion carried.

5.1 Retirements, Resignations and Terminations

5.2 Leaves of Absence

5.3 New Employees/Change of Status

5.4 Electronic Fund Transfers

5.5 Resolution to Accept Gifts

5.6 July 18, 2024 School Board Meeting Minutes

5.7 August 8, 2024 School Board Meeting Minutes

5.8 Cash Disbursements for July

6.0 **Information Items:**

6.1 Commissioner's Review and Comment on Proposed Financing for the Purchase and Remodeling of Facility/Property for the Transition Program, presented by Kris Blackburn, Director of Business Services. She shared information on the posted report and allowed for public comment. There was no request for public comment.

7.0 **Action Items:**

7.1 Proposed Policy Changes, presented by Julie Nielsen, Superintendent. It was moved by Pat Driscoll, seconded by Simi Patnaik. All in favor, none opposed, motion carried.

7.2 Board Compensation, presented by Katie Schwartz, School Board Chair. It was motioned by Pat Driscoll, seconded by Melinda Dols to approve the increased compensation. Ryan



Clarke, Sharon Van Leer, Pat Driscoll, Melinda Dols, Katie Schwartz voted in favor, Simi Patnaik opposed, motion carried, five in favor, one opposed.

7.3 Settlement & Release of Claims with Commercial Kitchen Services Corp. & Merchants Bonding Company, presented by Abby Baker, Executive Director of Human Resources and Operations. It was moved by Simi Patnaik, seconded by Melinda Dols. A roll call vote was taken. All in favor, none opposed, motion carried.

7.4 Pre-Sale Report and Resolution for Lease-Purchase Agreement and Sale of Certificates of Participation, Series 2024B, presented by Kris Blackburn, Director of Business Services. Jodi Zespaugh from Ehlers shared the details. It was moved by Simi Patnaik, seconded by Melinda Dols. A roll call vote was taken. All in favor, none opposed, motion carried.

7.5 Resolution Terminating a Construction Contract, presented by Tyrone Brookins, Assistant Superintendent. It was moved by Driscoll, seconded by Patnaik. A roll call vote was taken. All in favor, none opposed, motion carried.

7.6 Policy 620, presented by Julie Nielsen, Superintendent. It was moved by Pat Driscoll, seconded by Ryan Clarke to approve the changes for the 2024-25 school year. All in favor, none opposed, motion carried.

8.0 **Superintendent Report:** Ms. Nielsen reported on the positive energy of starting a new school year, highlighting the new teacher academy. She also noted the St. Paul Park parade and upcoming Woodbury Days parade, then shared that all staff are returning next week.

9.0 **Future Meeting Dates:**

September 12, 2024 - School Board Workshop Meeting (DSC/6:00p.m.)

September 26, 2024 - School Board Business Meeting (DSC/6:00p.m.)

10.0 **Adjournment:** The meeting adjourned at 6:32 pm.





SOUTH WASHINGTON COUNTY SCHOOLS
SCHOOL BOARD
7362 East Point Douglas Rd S.
Cottage Grove, MN 55016

