



Fagen Friedman & Fulfrost LLP

Facility Advisory (7/11) Committee Orientation



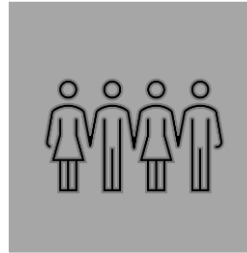
**Vallejo City Unified School District
September 25, 2024**

Overview

- 7-11 Committee Orientation
- Introduction to the Ralph M. Brown Act, conflicts of interest, Public Records Act and Robert's Rules of Order
- Introduction to the Properties and District Goals
- Discuss additional logistics



What is a 7/11 Committee?



Representative
cross-section of the
community

At least 7 but no
more than 11
members



Involve community in
decisions regarding
use of property



The Process

The 7-11 Committee

Duties:



Review pertinent information to determine amount of surplus space



Provide for a public hearing for community input



Develop recommendations

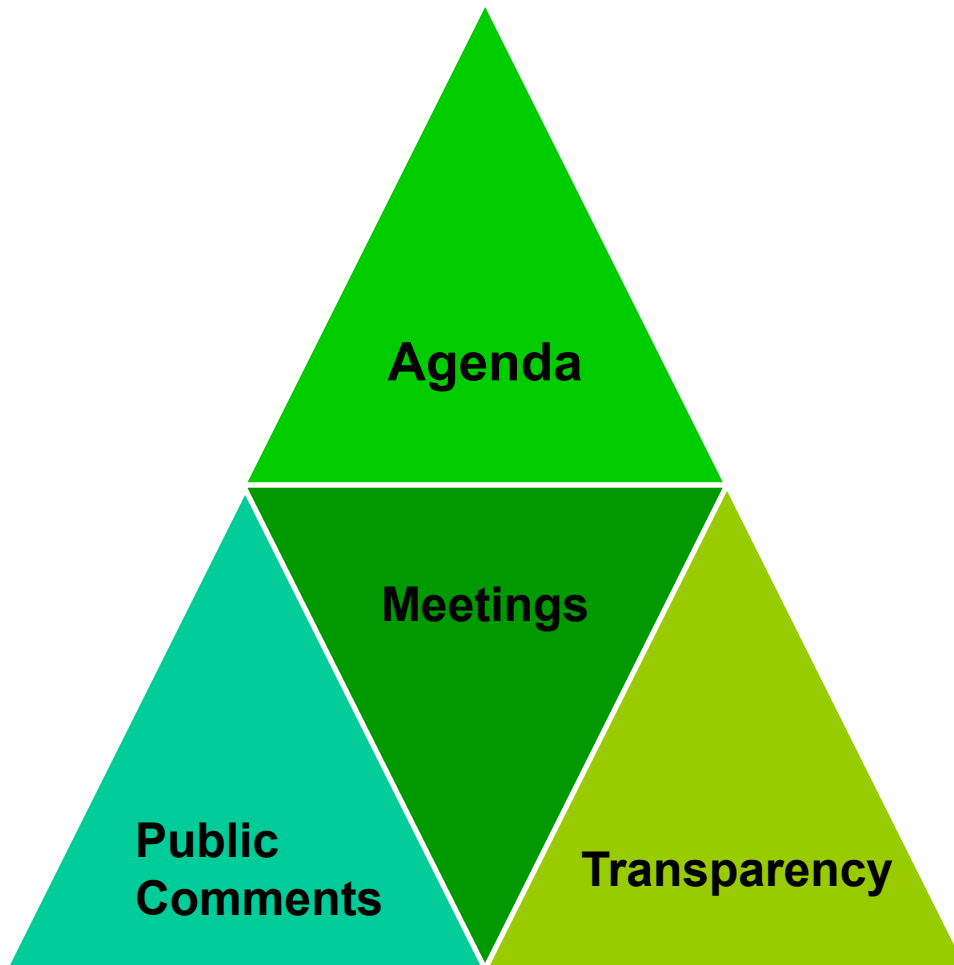
❖ Goal:

Deliver a report to the board recommending potential closures, consolidations and uses or disposition of the properties.

❖ Purpose:



The Brown Act for 7-11 Committees



- 7/11 Committee is a “legislative body” subject to the Ralph M. Brown Act open meeting laws



What is a Meeting?

- The Brown Act applies to “meetings” of a legislative body
- All meetings of a legislative body are public, and official business must be transacted at a public meeting
 - Exception: Closed Session
- Majority of members gather at the same time and place to hear, discuss or deliberate upon any item within the subject matter jurisdiction of the legislative body



Serial Meetings Prohibited!

- Serial Meetings: Communications outside formal meetings, each of which involve less than a quorum, but collectively encompass a majority.
- Communications of any kind ***cannot*** be used by a majority of members to discuss, deliberate or take action on any item of business that is within the subject matter jurisdiction of the Committee.



The Meeting Agenda

- Goal: facilitate public awareness and access to the Committee's business
- Requirements for Regular Meeting:
 - Must be posted 72 hours in advance
 - Must include time and place of meeting
 - Must identify the business being discussed or transacted
 - Must be posted in location accessible to public



Public Participation and Comment

■ Regular Meetings:

- Subject to reasonable regulations, the public must be allowed to speak on any subject on the agenda (open or closed session) or within the subject matter jurisdiction of the legislative body.



Public Records

- Documents distributed to the Committee less than 72 hours prior to an open public meeting shall be made available for public inspection when distributed to the Committee
- List on the agenda the location of where item can be viewed or can post on website
- All public documents subject to disclosure through the PRA



Robert's Rules of Order

- Designed to provide structure and order to legislative bodies' public meetings.
- Addresses, among other topics:
 - Quorum
 - Voting
 - Rights to make a motion



**Government
Code 1090**

**Conflicts
of
Interest**

**Other
personal
biases**

**Political
Reform
Act**



Political Reform Act – Economic Conflicts of Interest

- Underlying Principle: Public officials should not benefit financially from their position
 - May not participate in, or attempt to influence, a decision if your economic interests could be affected by the decision
 - Does not matter if decision hurts you economically – still cannot participate



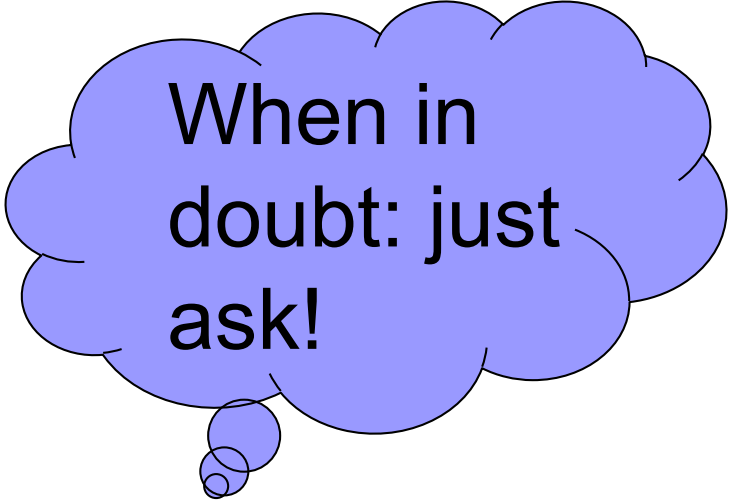
Section 1090 – Contractual Conflicts

- A public official may not have a financial interest in any contract made in his or her official capacity or by the committee of which he or she is a member.



Personal Bias and Conflicts Questions

- In support of the Committee's goal of transparency, members should seek to avoid biases or potential conflicts.
- Most conflicts are unintentional and can be avoided with precautions.



When in doubt: just ask!



Property Data and Introduction of District Goals

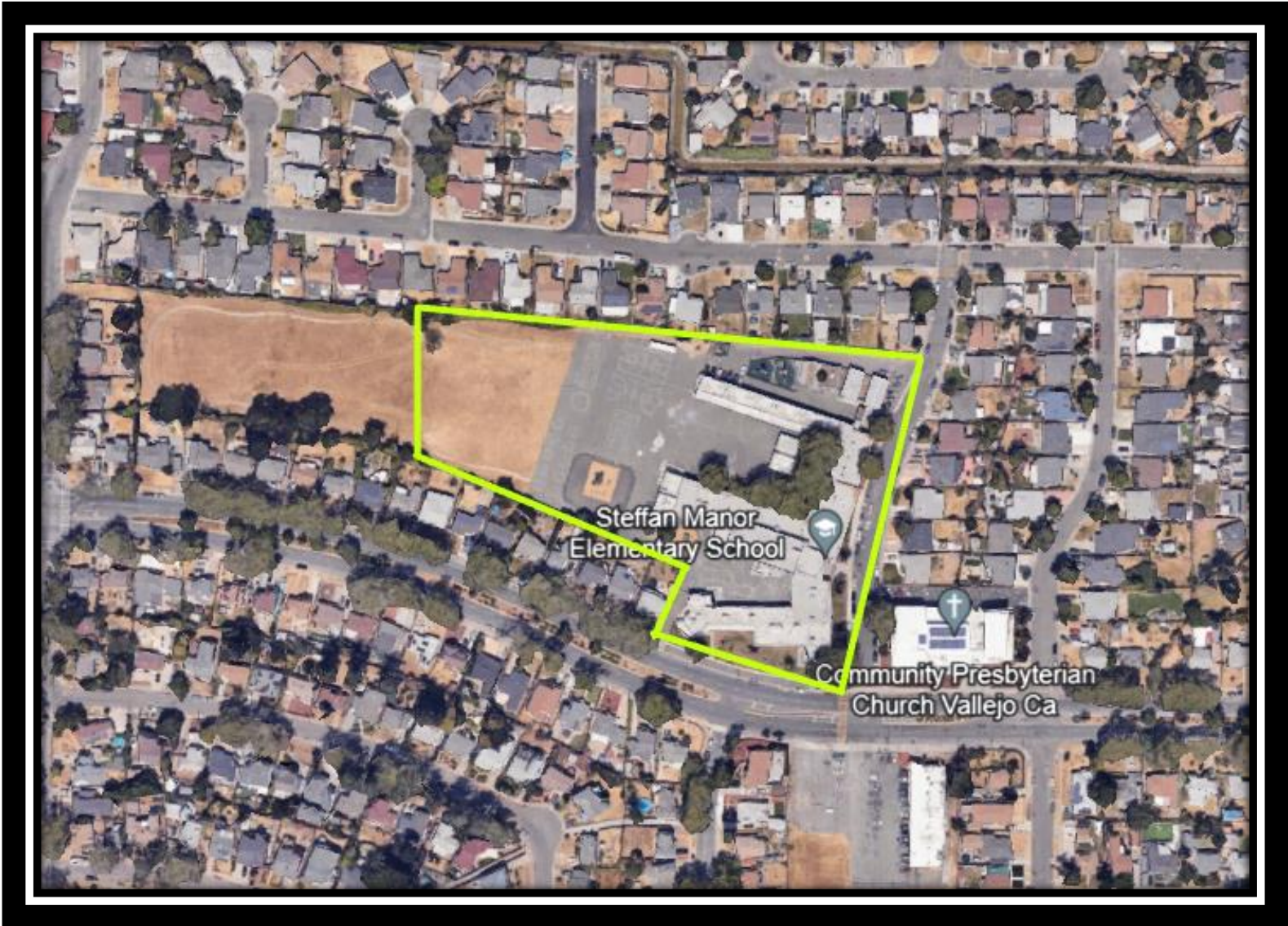
**By Mitchell Romao
Assistant Superintendent, Operations**

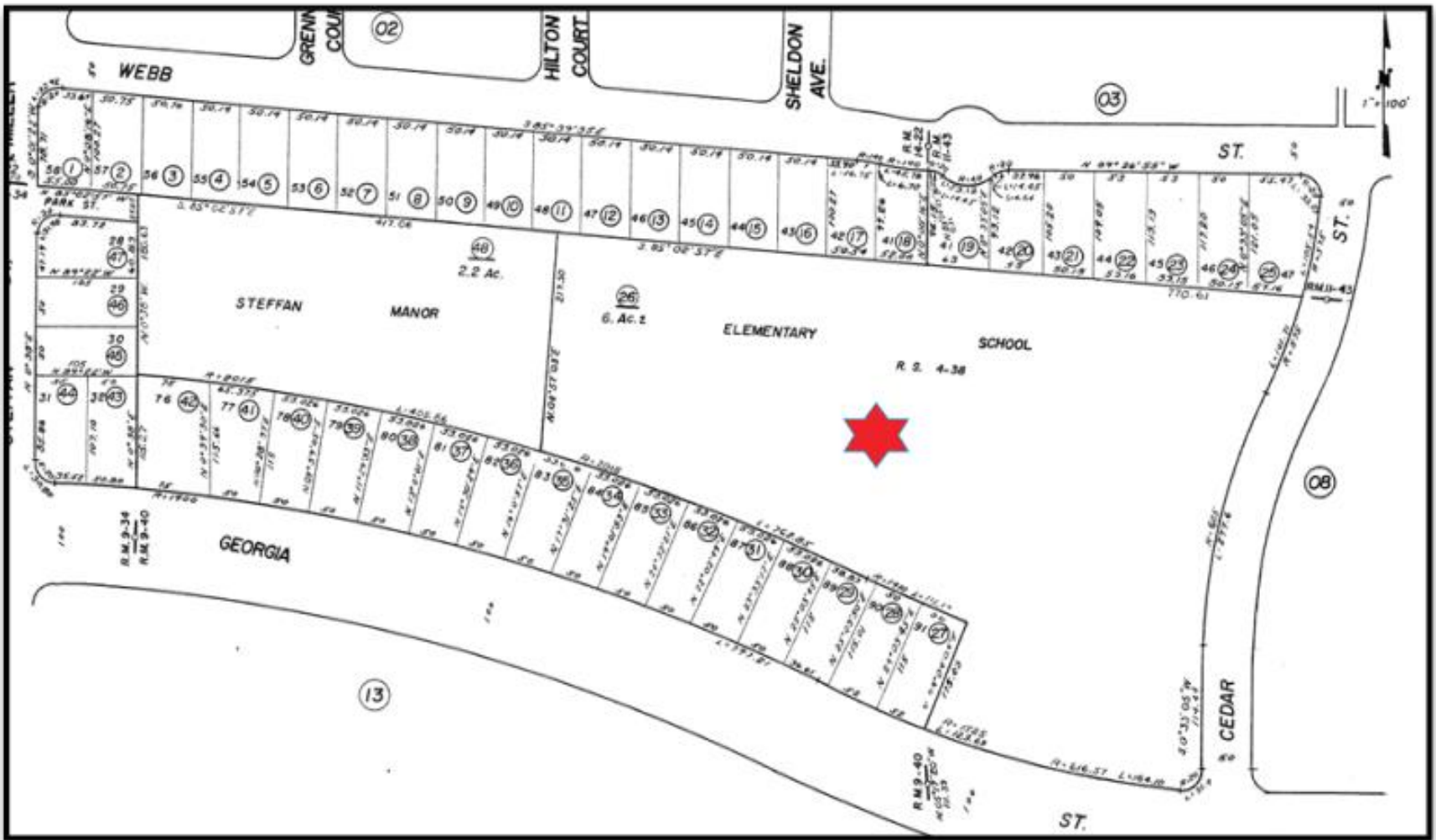


Stefan Manor Elementary School

- 815 Cedar St.,
Vallejo, CA 94591
- APN: 007-107-0260
- 2 Parcels: 2.2 acres
and 6-total 8.2





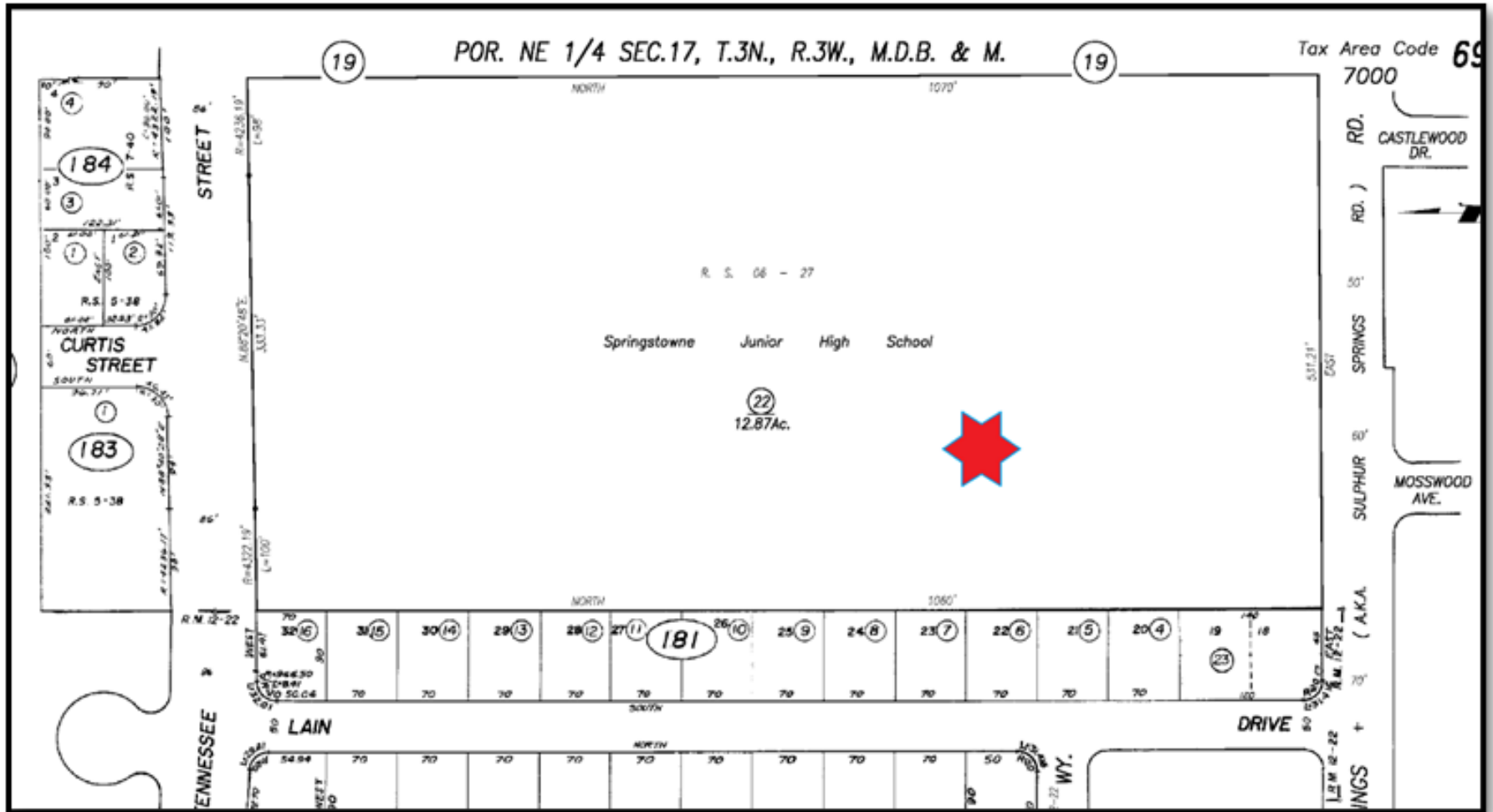


Vallejo Charter School

- 2833 Tennessee St.,
Vallejo, CA 94591
- APN: 006-918-1220
- 12.87 acres





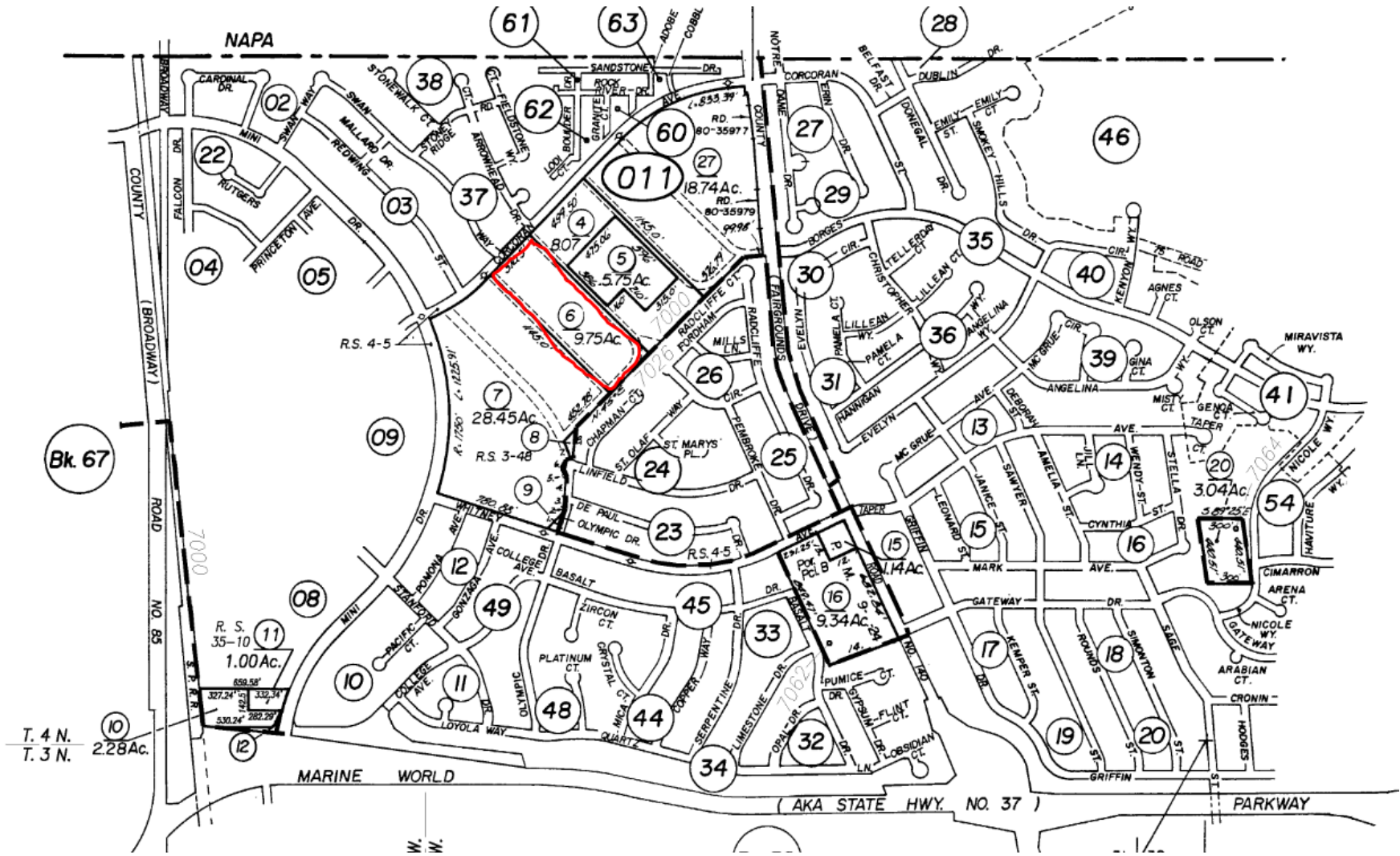


Loma Vista Environmental Science Academy

- 146 Rainier Ave.,
Vallejo, CA 94589
- APN: 006-801-1060
- 9.75 acres



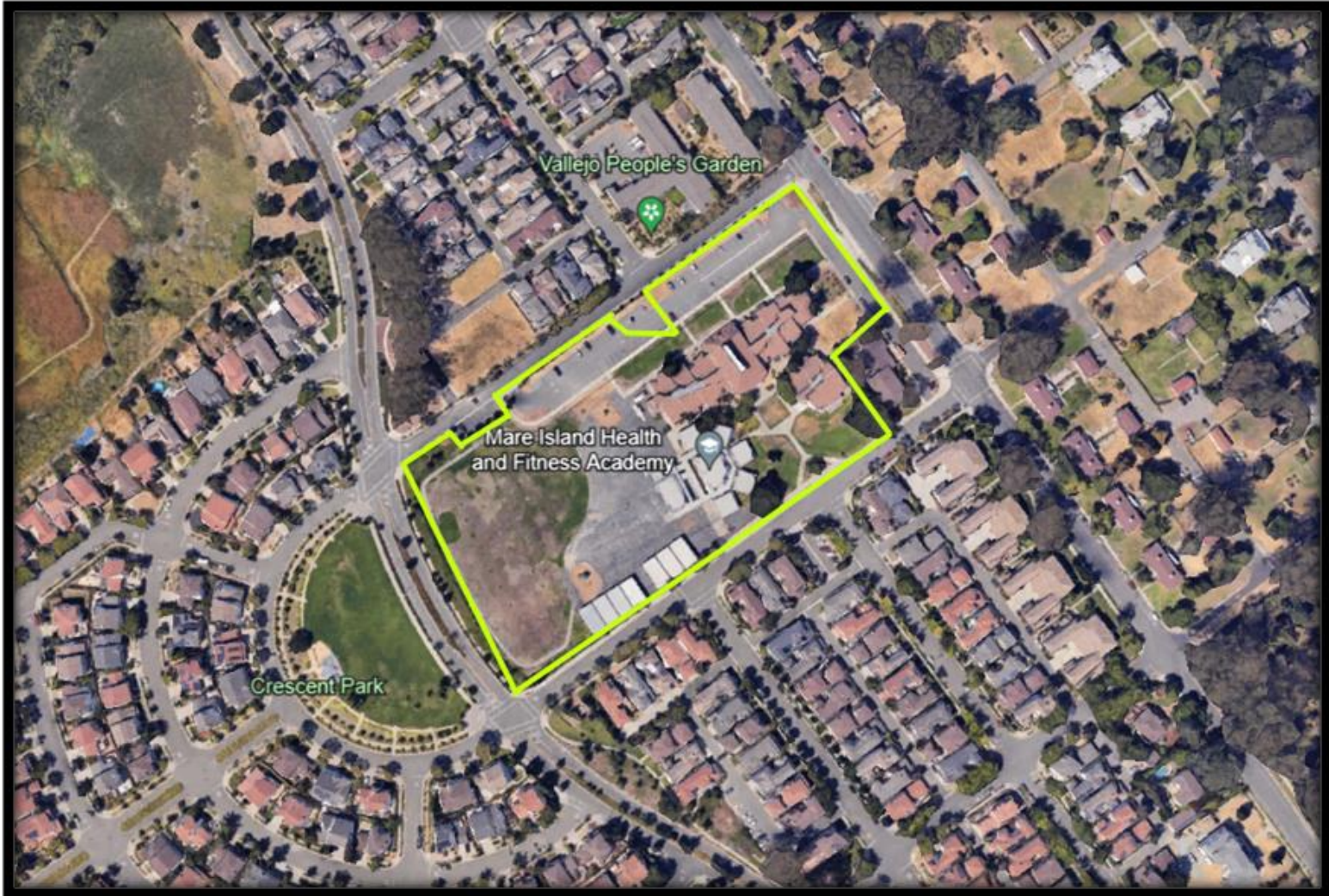


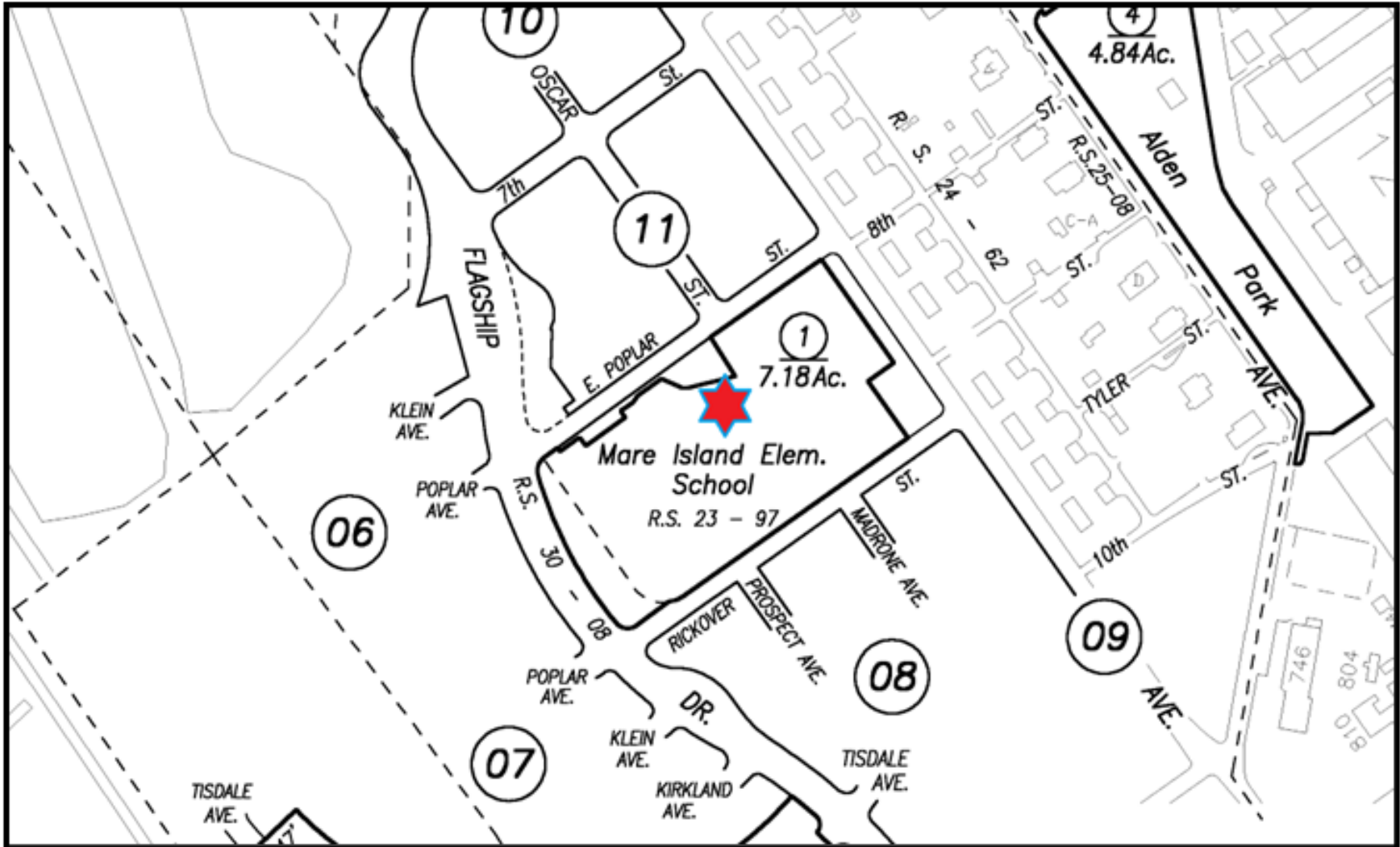


Mare Island Health and Fitness Academy

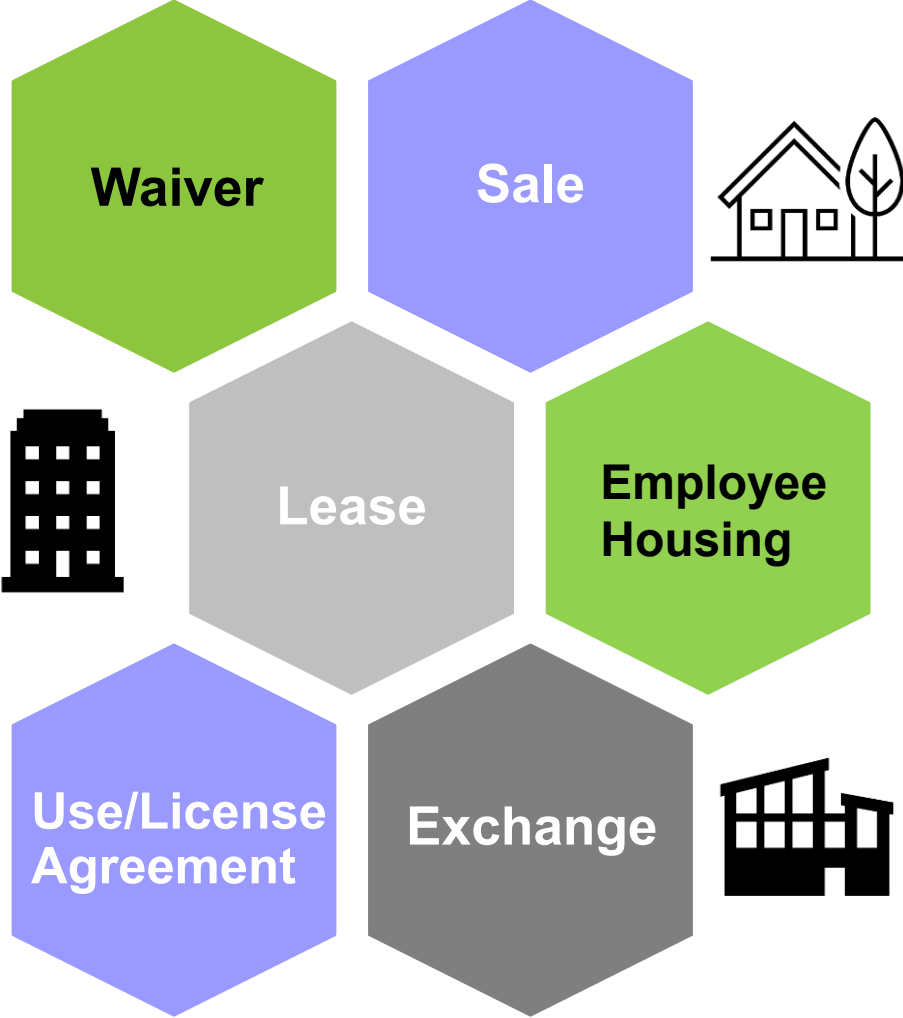
- 400 Rickover St.,
Vallejo, CA 94592
- APN: 0066-03-0010
- 7.18 acres







Options for Disposition



Questions?

