TEWKSBURY TOWNSHIP SCHOOL DISTRICT
173 Old Turnpike Road
Califon, New Jersey 07830
Phone: 908-439-2010 Fax: 908-439-2655

REGULAR BOARD MEETING AGENDA
September 24, 2024

7:00 PM REGULAR BOARD MEETING - Open to Public
Old Turnpike School Library

If members of the public wish to attend the meeting virtually, meetings are streamed Live over Youtube via the following link: https://www.youtube.com/live/pNfsxy4OZOI

During public comment, public participants are invited to address the Board with questions or comments.

District Goals

1. To create a learning environment that promotes creative and independent thinking with a focus on academic excellence and the arts; that is also adaptable to each student.
2. To create a financial framework so that the school district is fiscally responsible while supporting learning environments.
3. To create a welcoming and supportive learning environment to foster a lifelong love of learning for all students; This includes a robust connection to their school and wider community.

Board Goals

1. To support a learning environment that promotes creative and independent thinking with a focus on academic excellence and the arts; that is also adaptable to each student.
2. To create a financial framework so that the school district is fiscally responsible while supporting learning environments.
3. To encourage a welcoming and supportive learning environment to foster a lifelong love of learning for all students; This includes robust connection to their school and wider community.

I. CALL TO ORDER Time:_____

II. SUNSHINE ANNOUNCEMENT

Welcome to a meeting of the Tewksbury Township Board of Education. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News and the Hunterdon Democrat and notice of the meeting has been posted on the Tewksbury Township School District website. www.tewksburyschools.org.

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

Ms. Carrino	Mr. Charniga	Ms. Fleming	Mrs. Jardinella	Mrs. Munoz
Mrs. Niang	Dr. Simon	Mrs. Wygera	Ms. Stein	Dr. Shouffler Ms. Goguen

V. OPPORTUNITY FOR PUBLIC COMMENT

During this portion of the meeting, the in-person public participants are invited to address the Board with questions or comments on actionable agenda items only.

The public is requested to sign the register provided for this purpose and to state their name, address, and direct their comments to the Board President. While all comments will be considered and a response will be forthcoming if and when appropriate, the Board will not respond to the speakers at the time of their appearance.

The public comment period will be a maximum of thirty minutes in length unless there are unusual circumstances. Those appearing will be allocated three minutes to speak and no one will be permitted to speak twice until all those wishing to speak have had a turn. Civility and mutual respect is expected. Speakers should be courteous to Board members, District employees, students, and other members of the public.

Motion to close public comments _____ 2nd_____

All in Favor:
Roll Call:
Ms. Carrino____Mr. Charniga____Ms. Fleming____Mrs. Jardinella____Mrs. Munoz____Mrs. Niang____Dr. Simon____
Mrs. Wygera____Ms. Stein____

VI. PRESENTATION

VII. CORRESPONDENCE

- Thank you note to the Board

VIII. SUPERINTENDENT'S REPORT

- HIB Report
- Enrollment Reports
- Emergency/Fire Drill Reports

School	Tewksbury Elementary School	
Month/Year	Sept. 2024	Sept. 2024
Date	9/5/2024 9:00 AM	9/12/24 2:19 PM

Drill Description	**Fire Drill**	**Drill**
Duration/ Time of Drill	**5 minutes**	**5 minutes**
Weather Conditions	**Sunny and warm**	**Sunny and warm**
Conductor of Drill	**L. Moore**	**L. Moore with Officers AJ, Ralph, Edwardo**
Notification Method	**N/A**	**Loudspeaker**

School	**Old Turnpike School**	
Month/Year	**August 2024**	**Sept. 2024**
Date	**8/29/2024 9:16 AM**	**9/10/24 10:29 AM**
Drill Description	**Hold, take attendance**	**Fire Drill**
Duration/ Time of Drill	**5 minutes**	**5 minutes**
Weather Conditions	**rainy**	**sunny**
Conductor of Drill	**D. Krowl, M. Verderamo, M. Mitchell**	**D. Krowl, M. Mitchell , D. Bracuti**
Notification Method	**PA system**	**walkies**

IX. MINUTES

Motion to approve the following minutes:

- August 14, 2024 Board Retreat
- August 21, 2024 Regular Board Meeting
- August 21, 2024 Executive Session

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Charniga____Ms. Fleming____Mrs. Jardinella____Mrs. Munoz____Mrs. Niang____Dr. Simon____
Mrs. Wygera____Ms. Stein____

X. COMMITTEE REPORTS

A. Curriculum

Discussion

- Field Trips

Motion to approve the following:

1. Approve the list of field trips for the 2024-2025 school year:

Grade	Destination	Date (month/year)	Approximate Cost per Student (cost of attendance not paid by district)	Staff Member(s) Coordinating the Trip
2	Doyle's Farm	October	$25	Strange
7	Rachel's Legacy (Clinton Twp MS)	October	0	Gould

2. Approve the HIB Grade Reports for Tewksbury Elementary School and Old Turnpike School for school year 2023-2024.

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Charniga____Ms. Fleming____Mrs. Jardinella____Mrs. Munoz____Mrs. Niang____Dr. Simon____
Mrs. Wygera____Ms. Stein____

B. Policy
Discussion

C. Finance
Discussion
- Demographic Study

Motion to approve the following:

1. Approval of Bills

   BE IT RESOLVED that the Board approve the attached lists of district bills for payment as presented by the School Business Administrator for the period August 22, 2024 through September 24, 2024 for a total amount of $1,144,510.38.

2. Acceptance and Approval of Board Secretary's Report for the month of August, 2024.

3. BE IT RESOLVED that upon review of the Board Secretary's Reports for the month of August, 2024 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board of Education further certifies, based on the Board Secretary's certification, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

4. Acceptance and Approval of Treasurer's Report for the month of August, 2024.

5. BE IT RESOLVED that upon review of the Treasurer's Report for the month of August, 2024 in consultation with appropriate district officials, the Board of Education certifies that no fund had

been over expended in violation of NJAC 6A:23A-16:10(b); and the Board Secretary further certifies, based on the Board Treasurer's Report, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

The Board Secretary certifies, pursuant to NJAC 6A:23A-16:10(c)(3), that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

6. Approve the attached list of transfers.

7. Approve the following workshop/travel requests for the 2024-2025 school year.

Workshops/Travel Requests

Staff Member	Date	Registration	Other Expenses*	Event/Destination
Karen Morrow	11/26/24	$115.00	Mileage = $13.16	Fundamentals of Intervention Planning & Process Monitoring - Morris Union Jointure Commission, New Providence, NJ
Jaime Levy	11/26/24	$115.00	Mileage = $6.35	Fundamentals of Intervention Planning & Process Monitoring - Morris Union Jointure Commission, New Providence, NJ
Daniela DiGiovannni	11/22/24	$219.00	Mileage = $43.62	Math Practices in Action - The Association of Math Teachers of New Jersey, Brookdale Community College, Lincroft, NJ
Susan Moyer	10/14/24	$90.00	-0-	An Introduction to Gestalt Language Processing - Warren County Speech, Language and Hearing Association, Hackettstown, NJ
Tracy Barnes	10/30/24	$295.00	-0-	Practical Strategies to Incorporate Specially Designed Instruction into Your Co-Teaching - Bureau of Education & Research, Virtual
Nicola Hall	10/30/24	$295.00	-0-	Practical Strategies to Incorporate Specially Designed Instruction into Your Co-Teaching - Bureau of Education & Research, Virtual
Elisabetta DeVita	10/30/24	$295.00	-0-	Practical Strategies to Incorporate Specially Designed Instruction into Your Co-Teaching - Bureau of Education & Research, Virtual
Erin Buttgereit	10/30/24	$295.00	-0-	Practical Strategies to Incorporate Specially Designed Instruction into Your Co-Teaching - Bureau of Education & Research, Virtual
Jill Pecora	10/17/24 & 10/18/24	$265.00	Mileage = $72.38	Art Educators of New Jersey Annual Professional Conference, Princeton, NJ
Aimee Emge	12/5/24	$45.00	Mileage = $43.24	Successful Small Groups - Hands on Phonics - William Paterson University, Wayne, NJ
Mike Wooby	10/21/24 & 10/22/24	$249.00	Mileage = $22.75	New Jersey Association for Health, Physical Education, Recreation & Dance Lake Conference 2024, Blairstown, NJ
Heather Olla	10/15/24 & 10/16/24	$215.00	Mileage = $35.25	NJ Science Convention, Princeton, NJ
Yahna Fiscarelli	10/15/24 & 10/16/24	$215.00	Mileage = $17.20	NJ Science Convention, Princeton, NJ
Heather Goguen (revised)	10/21/24 - 10/25/24	$550.00	Mileage = $124.08 Tolls/Parking/Taxis = $100.00 Lodging = $444.00 Meals = $265.50	New Jersey School Boards Association Workshop 2024, Atlantic City, NJ

Jennifer Shouffler (revised)	10/23/24- 10/24/24	$550.00	Mileage = $124.55 Tolls/Parking/Taxis = $100.00 Lodging = $153.23 Meals = $88.50	New Jersey School Boards Association Workshop 2024, Atlantic City, NJ
Andrea Stein (revised)	10/21/24 - 10/24/24	$550.00	Mileage = $124.55 Tolls/Parking/Taxis = $100.00 Lodging = $460.74 Meals = $203.50	New Jersey School Boards Association Workshop 2024, Atlantic City, NJ
Nancy Morogiello	10/14/24	$40.00	-0-	Diving into Type 1 Diabetes and Management at School - Morristown Medical Center, Morristown, NJ

*Mileage will be reimbursed according to board policy.

8. Approve the following events/fundraisers for the 2024-2025 school year.

Name of Event/Fundraiser	**Description**	**Date**	**Advisor**	**Chaperones**	**Hours**	**Rate**
Pie Sale	Grade 8 selling pies for 8th grade fundraiser	November, 2024	Dee Krowl Bonnie Mendralla	0	0	n/a
Trunk or Treat and Haunted Hallway	8th graders sell pizza and host haunted hallway for Trunk or Treat at TES	October, 2024	Dee Krowl Bonnie Mendralla	Dee Krowl Bonnie Mendralla	Up to 3.5 hours Up to 3.5 hours	$40/hour
OTS Food Drive	Collection of canned goods In coordination with the Tewksbury Police Dept., to benefit local food pantries	November, 2024	Dee Krowl Bonnie Mendralla	0	0	n/a
OTS Dance	Dance for grades 5 through 8	October, 2024	Dee Krowl Bonnie Mendralla	Dee Krowl Bonnie Mendralla Amy Allen Rob Lovering Alternate: Cathy Pepe	Up to 4.5 hours Up to 4.5 hours Up to 3.5 hours Up to 3.5 hours	$40/hour $40/hour $40/hour $40/hour
8th Grade Dinner Dance	End of year 8th grade social	June 2025	Dee Krowl Bonnie Mendralla	Dee Krowl Bonnie Mendralla	Up to 5.5 hours Up to 5.5 hours	$40/hour $40/hour

Motion: _____ 2nd _____
Discussion

Roll Call:
Ms. Carrino____Mr. Charniga____Ms. Fleming____Mrs. Jardinella____Mrs. Munoz____Mrs. Niang____Dr. Simon____
Mrs. Wygera____Ms. Stein____

D. Technology
Discussion

E. Facilities
Discussion
- Rod Grant update

F. Transportation
Discussion

Motion to approve the following:

1. Approve the bus routes for the 2024-2025 school year.

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Charniga____Ms. Fleming____Mrs. Jardinella____Mrs. Munoz____Mrs. Niang____Dr. Simon____
Mrs. Wygera____Ms. Stein____

G. Communication
Discussion

H. Other
Discussion

XI. LEGISLATIVE REVIEW
Discussion

XII. OPPORTUNITY FOR PUBLIC COMMENT

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Motion to close public comments _____ 2nd_____

All in Favor:
Roll Call:
Ms. Carrino____Mr. Charniga____Ms. Fleming____Mrs. Jardinella____Mrs. Munoz____Mrs. Niang____Dr. Simon____
Mrs. Wygera____Ms. Stein____

I. Personnel
Discussion

- Substitutes

Motion to approve the following:

1. Approve the following honoraria positions for the 2024-2025 school year.

Name	Position	Stipend
Patty Jennings	Girls Basketball Head Coach	$5,247.00
Tom Lobb	Boys Basketball Head Coach	$5,247.00
Darcy Harp	Spirit Squad Head Coach	$5,247.00

2. At the recommendation of the Superintendent, approve Lori Lopez-Lopez as Supervisor of Special Services, beginning on or about December 2, 2024 through June 30, 2024, at the annual salary of $123,500.00 (pro-rated), pending criminal history review.

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Charniga____Ms. Fleming____Mrs. Jardinella____Mrs. Munoz____Mrs. Niang____Dr. Simon____
Mrs. Wygera____Ms. Stein____

XIII. OLD BUSINESS

XIV. NEW BUSINESS

XV. EXECUTIVE SESSION

Motion _____ 2nd _____ Enter closed session at _____p.m.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:
WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury

that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel and legal matters for approximately thirty minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

Motion _____ 2nd _____ Enter open session at _____p.m.

XVI. ADJOURNMENT

Motion _____ 2nd _____ Time of Adjournment:_____p.m.

All in Favor:
Roll Call:
Ms. Carrino____Mr. Charniga____Ms. Fleming____Mrs. Jardinella____Mrs. Munoz____Mrs. Niang____Dr. Simon____
Mrs. Wygera____Ms. Stein____