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**Derry Township School District
Board of Directors Meeting
June 10, 2024
Board of Directors Room 7:00 p.m.
Summary Minutes - XXII**

1. OPENING ITEMS

1.a. Call to Order

Minutes

The meeting was called to order by Ms. Drew at 7:00 p.m. The meeting was conducted both in-person and virtually.

1.b. Roll Call

Minutes

Members in Attendance: Robert Bennett, Joshua Cysyk, Lindsay Drew, Stewart McCarver, Jennifer Renz, Michael Rizzo, Honesta Romberger, Tracey Royo, and Ericka Schmidt

Members Absent: None

Non-Voting members in Attendance: Michele Agee and Stacy Winslow

Solicitor: Jeff Ouellet

Staff/Public in Attendance In-Person: Phil Ayala, Anthony Colestock, John Eck, Sarah Harmer, Sheryl Pursel, Jason Reifsnyder, and Aaron Shuman

Staff/Public in Attendance Virtually: Mark Balanda, Lisa Balanda, Jordan Beilhart, Megan Bell, Tracy Brown, Jena Funck, Anna Gawel, Cindy Jackson, Melissa Kaminski, Jennifer McCall-Hosenfeld, and Angie Shipper

1.c. Flag Salute

1.d. Approval of Board of Directors Agenda

Approval of the Derry Township School District Board of Directors Agenda.

Minutes

Following a motion by Dr. Cysyk and a second by Mrs. Renz, the board agenda for this evening's meeting was approved.

Vote Results

Yea:	9	Joshua Cysyk, Robert Bennett, Lindsay Drew, Stewart McCarver, Jennifer Renz, Michael Rizzo, Honesta Romberger, Tracey Royo, Ericka Schmidt
Nay:	0	
Abstain:	0	
Not Cast:	0	

2. INFORMATIONAL AND PROPOSALS

2.a. Presentation - Crabtree, Rohrbaugh, & Associates

Minutes

Anthony Colestock of Crabtree, Rohrbaugh, & Associates gave an update on recent activities for continuing the process of moving forward with the elementary school project.

2.b. Final Budget Discussion

Minutes

Mrs. Pursel shared the details of the Final Budget.

2.c. President Communications

Minutes

Ms. Drew announced the Board met in Executive Session prior to tonight's meeting to discuss the following:

- Matters of Personnel
- Contracts

2.d. Recognition of Citizens (Agenda Items)

This is an opportunity for residents and taxpayers to address the Board on matters related to the agenda. Citizens wishing to speak may do so either in person or electronically. If in person, a registration form, that may be found on the sign-in table, should be completed and submitted to the Board Secretary, Mrs. Agee. When your name is announced, come to the microphone. If you are participating online, you must have registered individually with your full name and address, to be recognized, and you may raise your virtual hand for recognition. For all speakers, once you are recognized, it is only necessary that you identify yourself by providing your full name.

This is a reminder that public comment is not a forum for personal attacks, antagonistic behavior, or harassment. Please be advised that you are accountable for any legal ramifications and liability that results from statements that misrepresent the truth, defame individuals, or disclose personal information that is not of public concern.

To provide other residents with an opportunity to speak, each speaker during the public comment portion is limited to five (5) minutes of speaking time once recognized and limited to one opportunity to address the Board during each of the public comment periods. If

necessary, the Board may set a maximum time for the public comment portion of any meeting.

Minutes

There were no citizens requesting recognition by the board.

2.e. Community Correspondence Report

Minutes

Ms. Harmer reported that there was a total of 7 submissions during the month of May.

2.f. Standing Committee Meeting Report

Minutes

Mr. Rizzo gave a report on the Finance Meeting that met prior to this evening's meeting and discussed the following:

- the Finance meeting included the budget details that Mrs. Pursel shared in her presentation
- review of the 22-23 audit by Matt Wildason with Boyer and Ritter
 - there were not out of compliant situations
 - there was a correction of funds from the tax association
 - a corrective action with the untimely fund closing due to staffing in the business department, normal closing is November to January

Mrs. Romberger gave a report on the Communications Meeting that met prior to this evening's meeting and discussed the following:

- Mrs. Romberger was approved and accepted as chair of the committee
- Intern Emma Burke - successful year and future plans
- Food Services website to be included on the district website
- continuing with the Digital Newsletter - direct to your inbox instead of link
- next meeting - September 23 at 4:00 p.m.

2.g. Anticipated Agenda Items for the Next Board of Directors Meeting

The following items will be on the Agenda for the next Public Board of Directors Meeting:

- Approval of June 10, 2024, Board of Directors Summary Minutes
- Staff Development/Conferences - Kim West APSI
- Physician of Record
- June 30, 2024, Year End Transfers and Commitments of Fund Balance
- Depositories for the 2024-2025 School Year
- Highmark
- Stop Loss
- 2022-2023 Audit Report
- Policy Revisions - 30 Day Approval

- Pennsylvania Western University Internship Agreement

3. UNFINISHED BUSINESS

4. CONSENT AGENDA ITEMS

The consent agenda contains routinely adopted items and items that normally do not require public deliberations on the part of the Board. A Board Member may pull items which will then be discussed and voted on separately.

Minutes

Following a motion by Mrs. Renz and a second by Dr. McCarver, the Consent Agenda items were approved.

Vote Results

Yea: 9 Joshua Csyk, Robert Bennett, Lindsay Drew, Stewart McCarver, Jennifer Renz, Michael Rizzo, Honesta Romberger, Tracey Royo, Ericka Schmidt
Nay: 0
Abstain: 0
Not Cast: 0

4.a. Approval of Summary Board of Directors Meeting Minutes

4.b. Requests for the Use of School Facilities

The Administration recommends the approval of the following Requests for the Use of School Facilities.:

Group: Hershey Little League - Summer Slam

Date/Time: June 14, 2024 5:00 p.m. - 10:00 p.m.

June 15, 16, 22, & 29, 2024 8:00 a.m. - 10:00 p.m.

June 23, & 30, 2024 8:00 a.m. - 8:00 p.m.

Requested Facility: North and South Fields

*South field unavailable June 16, 23, & 30, 2024 3:00 p.m. - 9:00 p.m.

Event: Games

Fee: None

Group: Hershey Youth Field Hockey

Date/Time: Monday-Thursday, August 26-October 27, 2024 5:30 p.m. - 7:30 p.m.

Requested Facility: Middle School Lower Field B

*NOTE - September 4, 19, 26, & October 8, 15, 21, 2024

Field Only Available at 6:30 p.m.
Event: Field Hockey Practice
Fee: None

Group: Joy of Sports - Senior Men's Basketball
Date/Time: June 2, 2024-December 19, 2024 5:30 p.m. - 7:00 p.m.
 Tuesdays & Thursdays - Sharing gym w/YMCA day camp through
 August 15, 2024
 Half of gym (w/divider during HYBA season)
Requested Facility: Elementary Gym
Event: Pick-up Basketball Games
Fee: None

Group: Leader Center for Active Life
Date/Time: Tuesdays & Fridays, July 2-December 27, 2024 9:00 a.m. - 12:00 p.m.
Requested Facility: Granada Gym
Event: Pickleball
Fee: None

4.c. Approval of Textbook

The Administration recommends the approval of the following textbook for use in the 2024-2025 school year:

<i>Middle School</i>	
<i>Curricular Area:</i>	Spanish 7
<i>Subject/Course:</i>	Middle School Spanish
<i>Grade Level(s):</i>	7
<i>Title:</i>	Las Mariposas Vienen de Vista, Level 1
<i>Publisher:</i>	Teacher's Discovery
<i>Author:</i>	Rachel Emery
<i>Copyright:</i>	none listed

The textbooks were reviewed and approved at the May 6, 2024, Curriculum Council meeting. The funding for the recommendation is included in the 2024-2025 Curriculum Budget.

4.d. Approval of Textbook

The Administration recommends the approval of the following textbook for use in the 2024-2025 school year:

<i>Middle School</i>	
<i>Curricular Area:</i>	Spanish 8
<i>Subject/Course:</i>	Middle School Spanish
<i>Grade Level(s):</i>	8
<i>Title:</i>	El Jersey
<i>Publisher:</i>	Puentes
<i>Author:</i>	Jennifer Degenhardt
<i>Copyright:</i>	2017

The textbooks were reviewed and approved at the May 6, 2024, Curriculum Council meeting. The funding for the recommendation is included in the 2024-2025 Curriculum Budget.

4.e. Approval of Textbook

The Administration recommends the approval of the following textbook for use in the 2024-2025 school year:

<i>Middle School</i>	
<i>Curricular Area:</i>	Spanish 7
<i>Subject/Course:</i>	Middle School Spanish
<i>Grade Level(s):</i>	7
<i>Title:</i>	La mochila
<i>Publisher:</i>	Puentes
<i>Author:</i>	Jennifer Degenhardt
<i>Copyright:</i>	2019

The textbooks were reviewed and approved at the May 6, 2024, Curriculum Council meeting. The funding for the recommendation is included in the 2024-2025 Curriculum Budget.

4.f. Announcement of Staff Development Conferences

<i>Staff Member:</i>	Nathan Beamer
<i>Conference:</i>	PLC at Work
<i>Location:</i>	St. Luis, MO
<i>Dates:</i>	June 11 - 13, 2024

Staff Member:	Diana Cole
Conference:	PLC at Work
Location:	St. Luis, MO
Dates:	June 11 - 13, 2024
Staff Member:	Jason Pedersen
Conference:	PLC at Work
Location:	St. Luis, MO
Dates:	June 10 - 13, 2024
Staff Member:	Kathleen Weaver
Conference:	PLC at Work
Location:	St. Luis, MO
Dates:	June 10 - 13, 2024

4.g. Acadience Learning Online

The Administration recommends the approval of the Acadience Learning Online Agreement for grades K-5 as a screener to help identify students who are experiencing challenges with reading and may need intervention.

4.h. CAIU School-Age Education Services Renewal

The Administration recommends the approval of the CAIU School-Age Education Services Renewal Agreement to secure special education services with the IU for the 2024-25 school year.

4.i. Edmentum

The Administration recommends the approval of the Edmentum Agreement to provide Study Island programs for the high school Keystone literature remediation.

4.j. Finals site

The Administration recommends the approval of the Finals site Agreement which is the platform utilized for the district website and the mass notification system.

4.k. Fortra

The Administration recommends the approval of the Fortra Agreement for network monitoring and mapping software to provide real-time visualization and management of network devices.

4.l. Instructure Subscription

The Administration recommends the approval of the Instructure Subscription is for Canvas LMS, which is a cloud subscription and is the learning management platform used by all teachers and students in grades six through twelve.

4.m. Jamf

The Administration recommends the approval of the Jamf for comprehensive mobile device management specifically designed for schools and businesses that use Apple devices such as iPads, Macs, and iPhones.

4.n. PowerSchool Naviance Renewal

The Administration recommends the approval of the PowerSchool Naviance Renewal. This is a platform for college, career, and life readiness.

4.o. Renaissance Learning - FastBridge Renewal

The Administration recommends the approval of the Renaissance Learning - FastBridge Renewal. This is a research based universal screening and progress monitoring tool for academics with intervention recommendations.

4.p. Renaissance Learning - Star Math Renewal

The Administration recommends the approval of the Renaissance Learning - Star Math Renewal. This is a K-5 diagnostic benchmark and progress monitoring tool to assess proficiency in math and success on the PSSAs.

4.q. School Specialty Renewal

The Administration recommends the approval of the School Specialty Renewal for HALO cloud services at the high school.

4.r. Silktide Renewal

The Administration recommends the approval of the Silktide Renewal. This is an accessible program that sweeps the district website and attached documents to highlight and correct accessibility non-compliance issues, spelling mistakes, and broken links.

4.s. Sports Underwriters Inc.

The Administration recommends the approval of the Sports Underwriters Renewal. This agreement is for the blanket accident insurance provided to families to purchase voluntary student accident coverage.

4.t. Hadfield Elevator

The Administration recommends the retroactive approval of the Hadfield Elevator Agreement for the performance of necessary upgrading to the existing controller with new software.

4.u. KIT Communications

The Administration recommends the retroactive approval of the KIT Communications Agreement for software and support for the elementary school camera updates.

4.v. TherAbilities

The Administration recommends the retroactive approval of the TherAbilities Agreement to provide occupational therapy services to students during the 2024-25 school year.

4.w. Vista School

The Administration recommends the retroactive approval of the Vista School Agreement.

4.x. Vulnerability Solutions Group Agreement

The Administration recommends the retroactive approval of the Vulnerability Solutions Group Agreement for a consultant to conduct a thorough threat and vulnerability assessment of all district buildings and campus to include consultation with school administrators, school personnel, SRO/Police and parents to achieve comprehensive assessments and recommendations.

4.y. Yellow Breeches Education Center Agreement

The Administration recommends the retroactive approval of the Yellow Breeches Education Center Agreement.

4.z. Liability Insurance Renewals

The Administration recommends the Board approve the renewal of the insurance policies for General Liability, Workers' Compensation and Cyber for the period July 1, 2024 through June 30, 2025.

Workers' Compensation (UPMC)	\$324,145
Automobile	\$56,930
Property	\$203,139
General Liability Including Crime	\$29,153
Boiler Premium	\$14,468
Educators Legal Liability	\$40,423
Umbrella	\$35,879
Cyber Liability	\$16,884

5. NEW BUSINESS

5.a. Approval of Standing Committee Meeting Dates - 2024-2025

The Administration recommends the approval of the 2024-2025 Standing Committee Meeting Dates.

Minutes

Following a motion by Mrs. Renz and a second by Dr. Cysyk, the Standing Committee Meeting dates for 2024-2025 were approved.

Vote Results

Yea: 9 Joshua Cysyk, Robert Bennett, Lindsay Drew, Stewart McCarver, Jennifer Renz, Michael Rizzo, Honesta Romberger, Tracey Royo, Ericka Schmidt
Nay: 0
Abstain: 0
Not Cast: 0

5.b. Adoption of Final Budget and Tax Resolution 2024-2025

The Administration recommends the adoption of the Final Budget and Tax Resolution for 2024-2025.

Minutes

Following a motion by Dr. Cysyk and a second by Mrs. Renz, the 2024-2025 Final Budget and Tax Resolution was approved.

Vote Results

Yea: 9 Joshua Cysyk, Robert Bennett, Lindsay Drew, Stewart McCarver, Jennifer Renz, Michael Rizzo, Honesta Romberger, Tracey Royo, Ericka Schmidt
Nay: 0
Abstain: 0
Not Cast: 0

5.c. Homestead and Farmstead Exclusion

The Administration recommends the approval of the Homestead and Farmstead Exclusion.

Minutes

Following a motion by Dr. Cysyk and a second by Mrs. Renz, the Homestead and Farmstead Exclusion was approved.

Vote Results

Yea: 9 Joshua Cysyk, Robert Bennett, Lindsay Drew, Stewart McCarver, Jennifer Renz, Michael Rizzo, Honesta Romberger, Tracey Royo, Ericka Schmidt
Nay: 0
Abstain: 0
Not Cast: 0

5.d. Annual Tax Levy Resolution

The Administration recommends the Board approve the annual tax levy resolution.

Minutes

Following a motion by Mrs. Renz and a second by Dr. Cysyk, the annual tax levy resolution was approved.

Vote Results

Yea: 9 Joshua Cysyk, Robert Bennett, Lindsay Drew, Stewart McCarver, Jennifer Renz,
Michael Rizzo, Honesta Romberger, Tracey Royo, Ericka Schmidt
Nay: 0
Abstain: 0
Not Cast: 0

5.e. Rettew - Stormwater Facilities As Built Plans and Basin Agreement
The Administration recommends the approval of the agreement with RETTEW for professional services in association with the as-built plans and High School basin restoration bid documents for existing stormwater facilities on the school district campus.

Minutes

Following a motion by Mrs. Renz and a second by Mrs. Royo, the Rettew Stormwater As-Built Plans and Basin Agreement was approved.

Vote Results

Yea: 9 Joshua Cysyk, Robert Bennett, Lindsay Drew, Stewart McCarver, Jennifer Renz,
Michael Rizzo, Honesta Romberger, Tracey Royo, Ericka Schmidt
Nay: 0
Abstain: 0
Not Cast: 0

5.f. Personnel - Resignations

The Administration recommends the approval of the following resignations:

Act 93 Staff:

Signore, Michelle

Payroll/Accounts Payable

District-wide

Reason: Personal

Effective: 06/28/2024

Swinton, Theresa

Supervisor for Custodial Staff

District-wide

Reason: Personal

Effective: 06/04/2024 (retroactive)

Professional Staff:

Bruns-Heck, Anna

Kindergarten Teacher

Early Childhood Center

Reason: Personal

Effective: 08/04/2024

Classified Staff:

Gomez, Tanya
Paraprofessional
Early Childhood Center
Reason: Personal
Effective: 06/03/2024 (retroactive)

Macchioni, Mary
Food Service Worker
Middle School
Reason: Personal
Effective: 05/24/2024 (retroactive)

Wagner, Laurel
Administrative Assistant
Buildings and Grounds
Reason: Retirement
Effective: 08/02/2024

Zitko, Christa
Paraprofessional (Self-Contained Classroom)
Middle School
Reason: Retirement
Effective: 06/30/2024

Minutes

Following a motion by Dr. Cysyk and a second by Mrs. Renz, the Personnel Resignations were approved.

Vote Results

Yea: 9 Joshua Cysyk, Robert Bennett, Lindsay Drew, Stewart McCarver, Jennifer Renz,
Michael Rizzo, Honesta Romberger, Tracey Royo, Ericka Schmidt
Nay: 0
Abstain: 0
Not Cast: 0

5.g. Personnel - General

1. The Administration recommends the approval of the following appointments and recognition of the following transfers:

Act 93 Staff:

Bell, Melinda (replacing Tawnjah White)
Assistant Business Manager
District-wide
Act 93, Group 1
Salary: \$98,000 (pro-rated)
Effective: 06/11/2024

Transfer of Act 93 Staff:

DeCicco, Alexandria* (replacing Shauntae Iachini)

From: Assistant Principal (10-month)

Primary Elementary School

Salary: \$86,112.50

To: Assistant Principal

Middle School

Salary: \$107,000

Effective: 07/01/2024

Grudi, Christopher* (new position)

From: Supervisor of Safe and Supportive School

District-wide

To: Director of Safe and Secure Schools

District-wide

Salary: \$96,024.50

Effective: 07/01/2024

Iachini, Shauntae* (new position)

From: Assistant Principal

Middle School

To: Director of Supportive Schools

District-wide

Effective: 07/01/2024

Harmer, Sarah* (new position)

From: Supervisor of Community Relations & Engagement

District-wide

To: Director of Community Relations & Engagement

District-wide

Effective: 07/01/2024

Professional Staff:

Snedeker, Allysa* (replacing Desiree Weyforth)

Spanish Teacher

High School

Temporary Professional

Bachelors, Step 3

Salary: \$61,360.77

Effective: 06/03/2024 (retroactive)

Transfer of Classified Staff:

Boe, Sarah* (replacing Kenneth Cray)

From: Custodian (2nd shift)

District-wide
To: Custodian (2nd shift)
High School
Full-time, 8.0 hours per day
Salary: \$19.09 per hour
Effective: 05/28/2024 (retroactive)

Brooks, Andre* (new position)
From: Paraprofessional
Early Childhood Center
Level A, 5.75 hours per day
Salary: \$18.82 per hour
To: Custodian (2nd shift)
Middle School
Full-time, 8.0 hours per day
Salary: \$19.09 per hour
Effective: 06/03/2024 (retroactive)

Cray, Kenneth* (replacing Jalil Osborne)
From: Custodian (2nd shift)
High School
To: Custodian (2nd shift)
Middle School
Full-time, 8.0 hours per day
Salary: \$21.53 per hour
Effective: 05/28/2024 (retroactive)

McCoy, Rodney*
From: Custodian (2nd Shift)
District-wide
Level D, 5.75 hours per day
Salary: \$19.09 per hour
To: Buildings and Grounds Summer Help
Up to 29 hours per week
Salary: \$14.38 per hour
Effective 06/03/2024 - 08/18/2024 (retroactive)

Soles, Tammy* (replacing Michelle Kunder)
From: Administrative Assistant - Special Education
District-wide
Full-time, 7.5 hours per day
Salary: \$22.73 per hour
To: Curriculum, Instruction and Assessment/Professional
Development Specialist
District-wide
Act 93, Group 2

Salary: \$51,000
Effective: 07/01/2024

***This individual is currently an employee. Certifications are on file.**

2. The Administration gives notice that the following teachers have completed a successful term of three years of employment with a satisfactory evaluation for the District and will receive tenure as a teacher in the Commonwealth of Pennsylvania.

Amar, Abbey
Beatty, Evan
Bell, Amanda
Curcio, Vaughn
Daniels, Rachel
Daubert, Allison
Garner, Caroline
Gillow, Cole
Hershey, Kristina
Miller, Christina
Miller, Jennifer
Miller, Lauren
Sanders, Kristen
Williams, Amanda
Williams, Ashley
Wolosyn, Katelyn

3. The Administration recommends the approval of the following request in accordance with District Policy 339:

Bohn, Alicia*
Kindergarten Teacher
Early Childhood Center
Uncompensated Leave
Effective: 08/19/2024 through the end of the 2024-25 school year

4. The administration recommends the approval of a salary increase in the amount of \$5,000.00 for **Jena Funck**, Elementary Principal, effective July 1, 2024. The salary adjustment reflects the negotiated changes made to 2024-2028 Act 93 Compensation and Benefits Program.

5. The administration recommends the approval of a salary increase in the amount of \$5,000.00 for **Anna Gawel**, Intermediate Elementary Principal, effective July 1, 2024. The salary adjustment reflects the

negotiated changes made to 2024-2028 Act 93 Compensation and Benefits Program.

6. The Administration recommends the approval of a salary increase of \$3,000 for **Krista Dickerson**, Purchasing Assistant, effective July 1, 2024. The salary adjustment is reflecting additional responsibilities to this Act 93 position.

Minutes

Following a motion by Mrs. Renz and a second by Dr. McCarver, the Personnel - General items were approved and transfers were recognized.

Vote Results

Yea: 9 Joshua Cysyk, Robert Bennett, Lindsay Drew, Stewart McCarver, Jennifer Renz,
Michael Rizzo, Honesta Romberger, Tracey Royo, Ericka Schmidt
Nay: 0
Abstain: 0
Not Cast: 0

6. DELEGATE REPORTS

6.a. CAIU

Minutes

The CAIU report is attached to the agenda.

7. SPECIAL REPORTS

7.a. Board Members' Report

Minutes

A report was made by the following board members:

- Mrs. Renz shared that she had the opportunity to attend the Kenbrook trip with the sixth grade students and was very impressed with our staff and had a great time

7.b. Superintendent's Report

Minutes

Dr. Winslow gave a report that included the following:

- summer has started - lots to be done to close out the year and start the new year
- fiscal year runs from July 1 through June 30
- very busy time - bringing in new staff, curriculum work, building and grounds work and state reports to submit to name a few

7.c. Board President's Report

Minutes

Ms. Drew did not have a report to share.

8. RECOGNITION OF CITIZENS

This is an opportunity for residents and taxpayers to address the Board on matters related to the agenda or matters of District Governance not on the agenda. Those who speak are asked to follow the same guidelines outlined at the initial public comment portion of our meeting.

Minutes

There were no citizens requesting recognition by the Board.

9. ADJOURNMENT

Minutes

The meeting was adjourned at 8:12 p.m. following a motion by Dr. Cysyk and seconded by Mrs. Renz.

Vote Results

Yea:	9	Joshua Cysyk, Robert Bennett, Lindsay Drew, Stewart McCarver, Jennifer Renz, Michael Rizzo, Honesta Romberger, Tracey Royo, Ericka Schmidt
Nay:	0	
Abstain:	0	
Not Cast:	0	

Respectfully submitted,



Michele Agee
Secretary to the Board
June 24, 2024



Lindsay K. Drew
Board President

Derry Township School District
Board Meeting
June 10, 2024

Please Sign In AND Print Your Name

Signature

Printed Name

Sample Signature

Sample Name Printed

Signature

Printed Name

John Eck

JOHN ECK

Signature

Printed Name

Signature

Printed Name

Signature

Printed Name

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Virtual Attendance June 10, 2024
Mark Balanda
Lisa Balanda
Jordan Beilhart
Megan Bell
Tracy Brown
Jena Funck
Anna Gawel
Cindy Jackson
Melissa Kaminski
Jennifer McCall-Hosenfeld
Angie Shipper



Crabtree, Rohrbaugh & Associates

DERRY TOWNSHIP SCHOOL DISTRICT

**ARCHITECTURE /
ENGINEERING SERVICES**

June 10, 2024

AGENDA

1 Educational Specs

2 Site Analysis

3 Next Steps



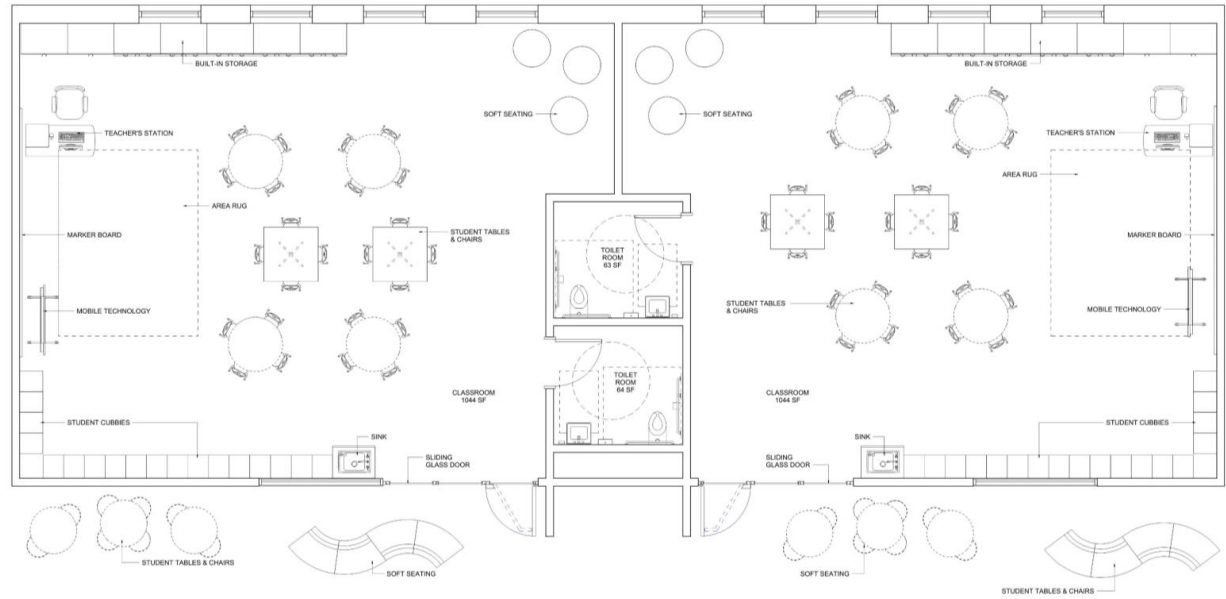
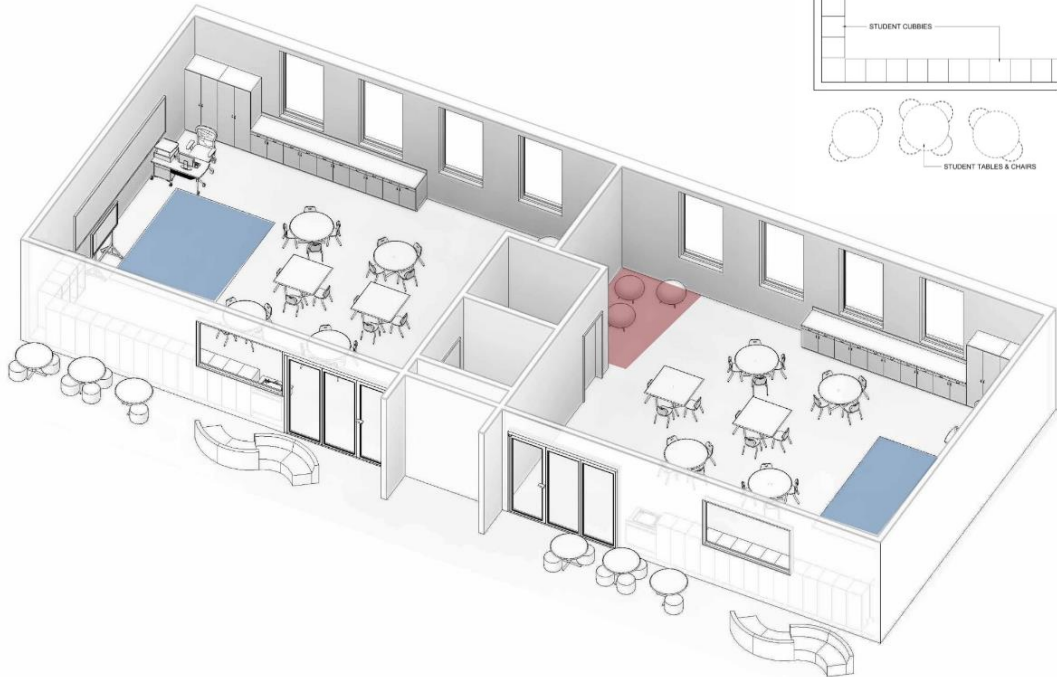
ED SPECS

Educational Specifications

FACULTY FEEDBACK



K – 2nd Grade

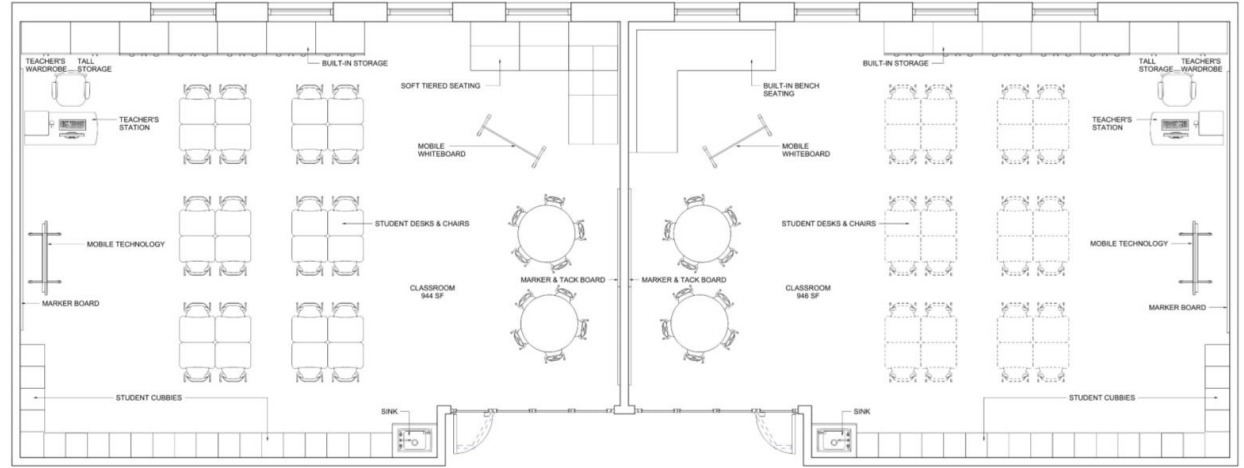


Cave - Individual



Watering Hole – Small Group

3rd – 5th Grade

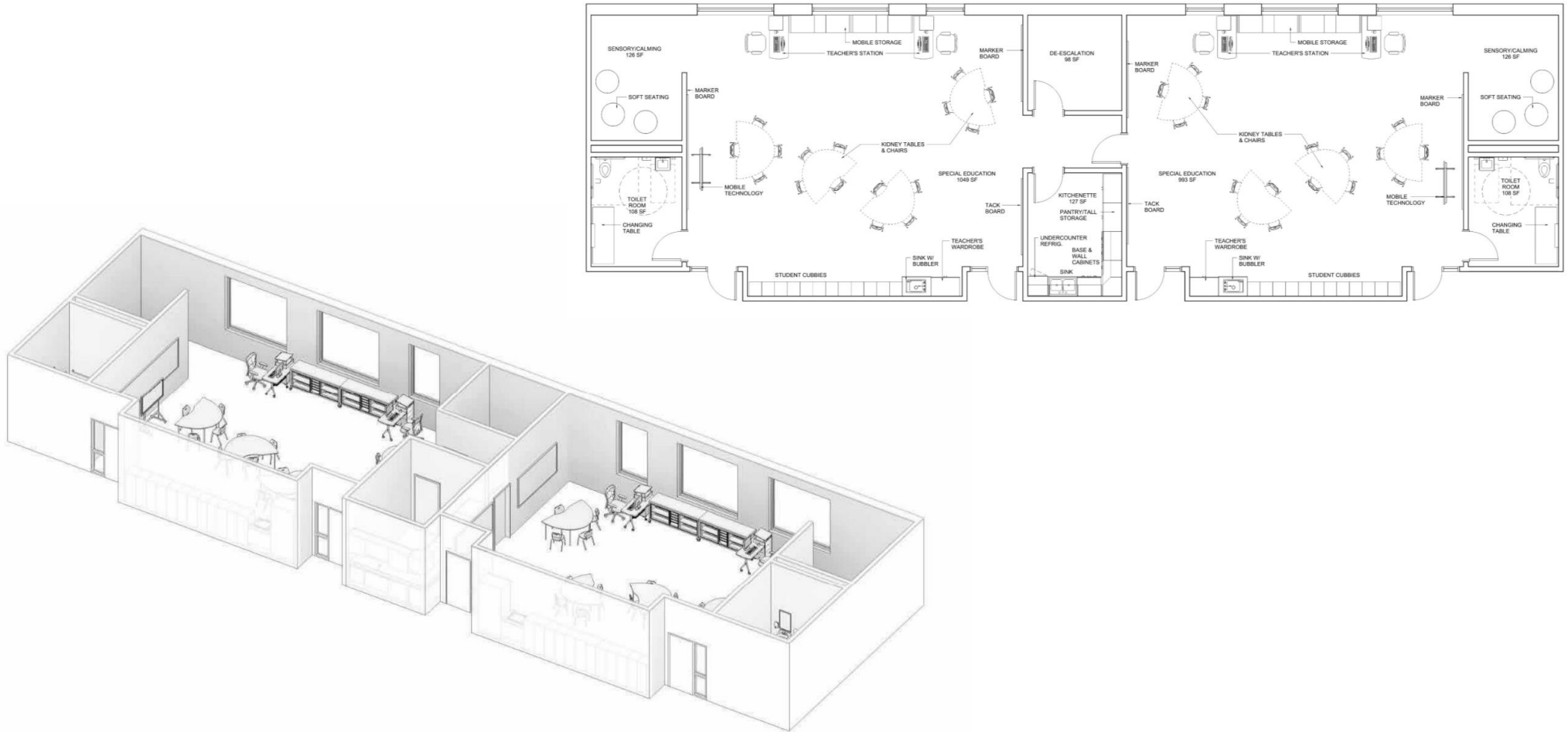


Cave - Individual

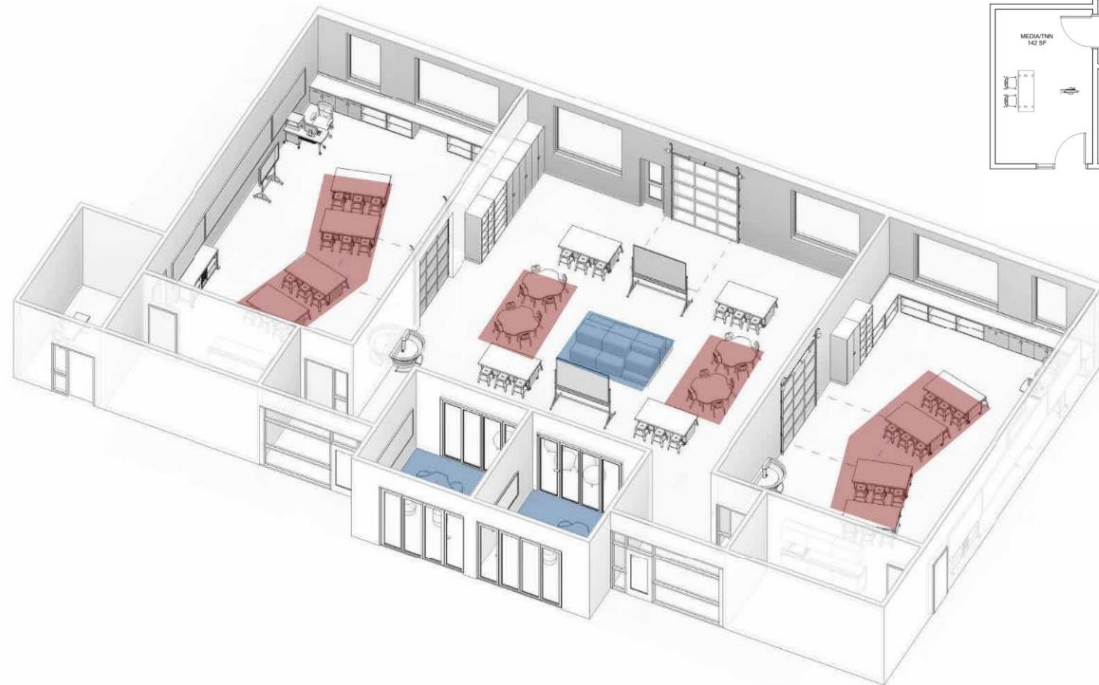
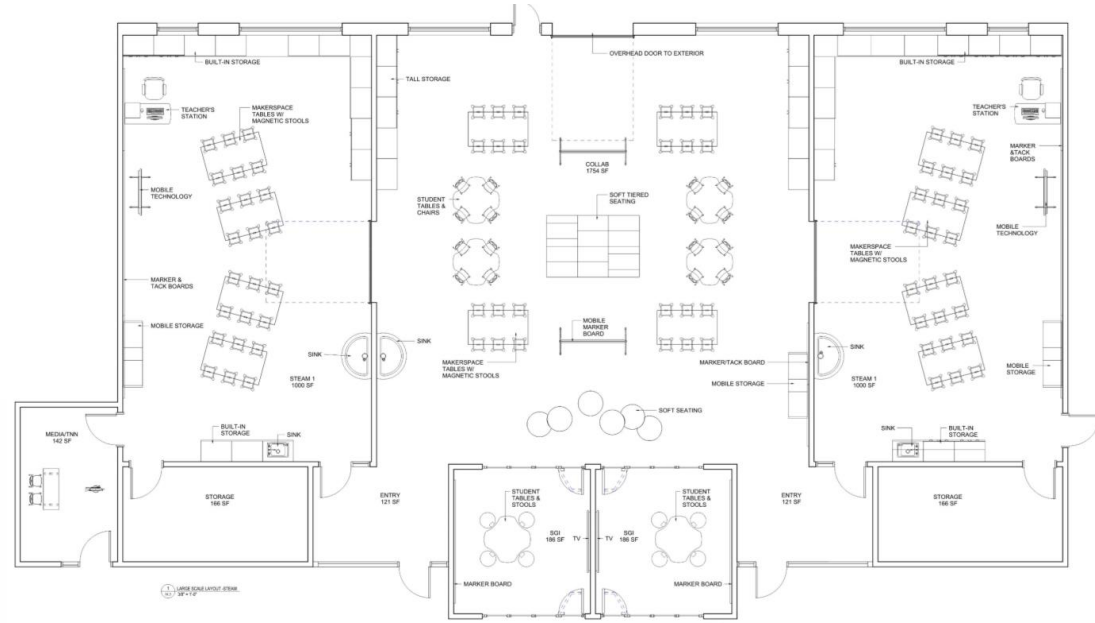


Watering Hole – Small Group

Special Education



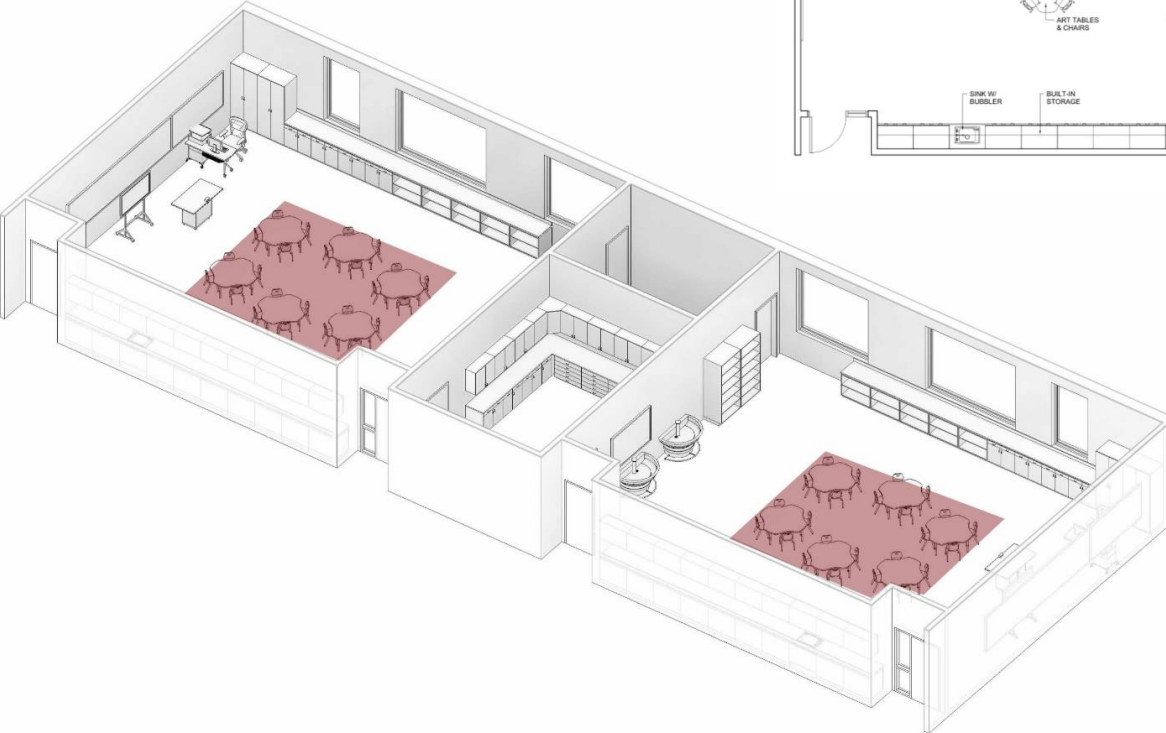
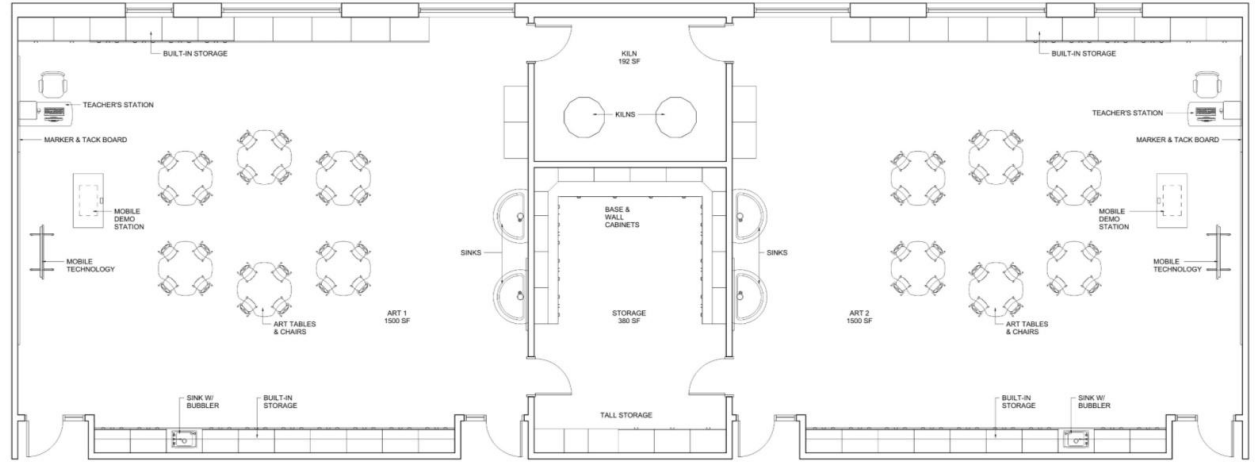
STEAM



Cave - Individual

Watering Hole – Small Group

Art

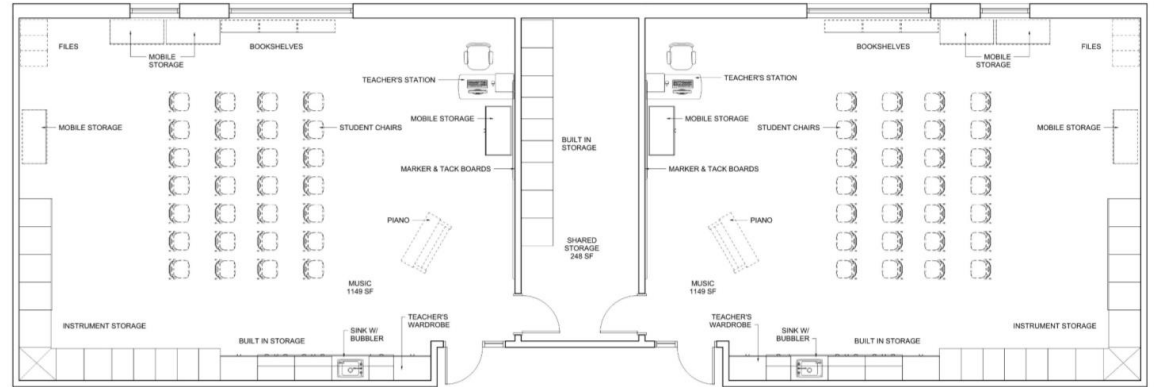
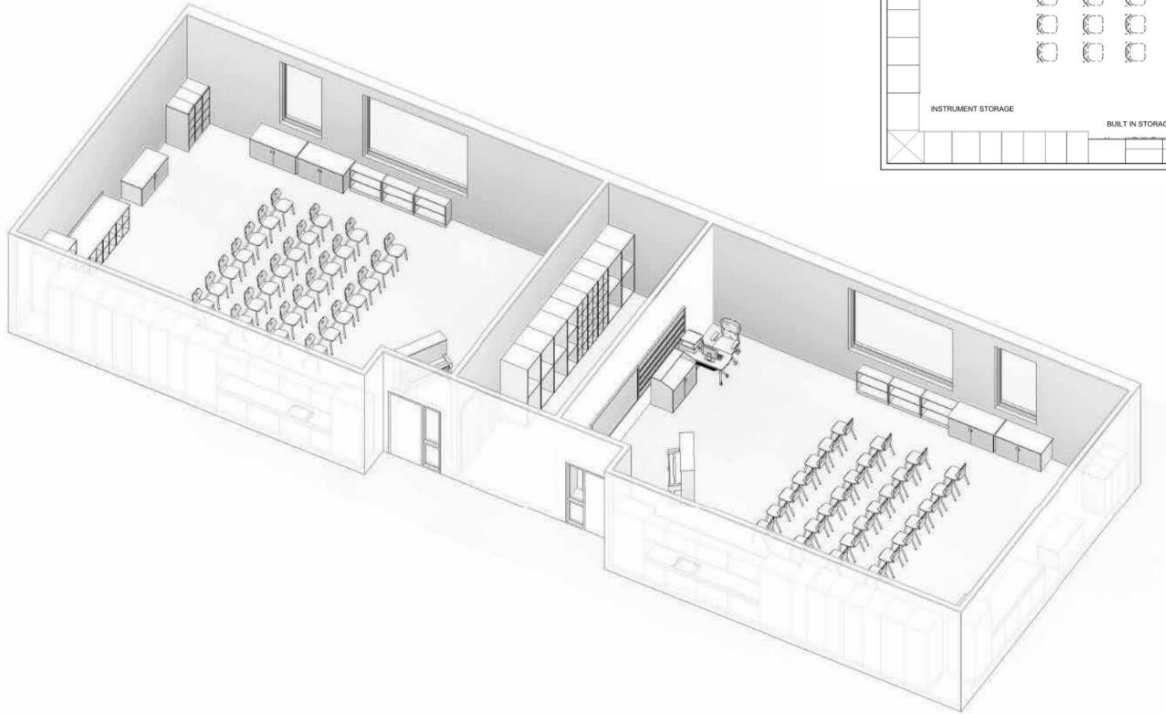


Cave - Individual

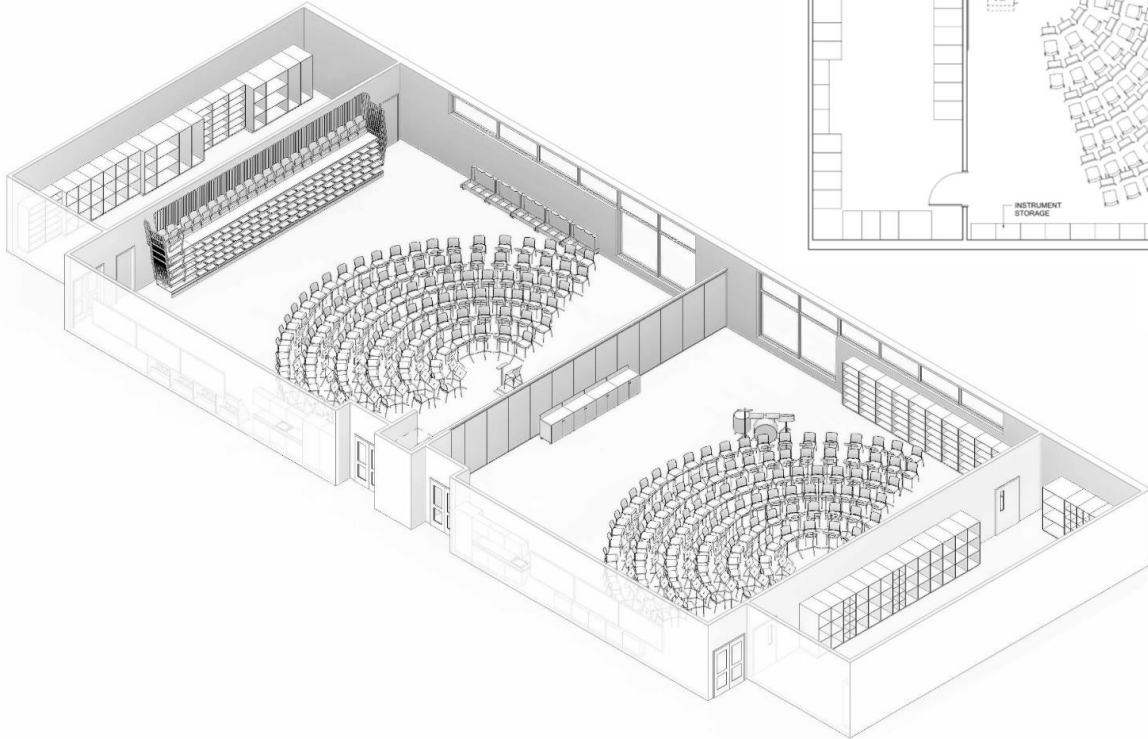
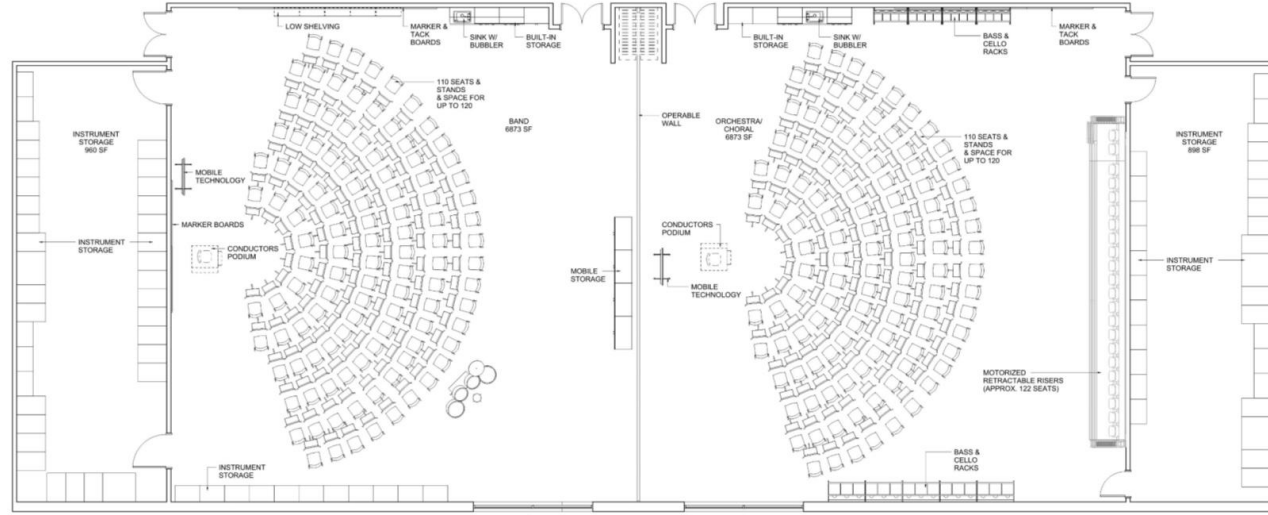


Watering Hole – Small Group

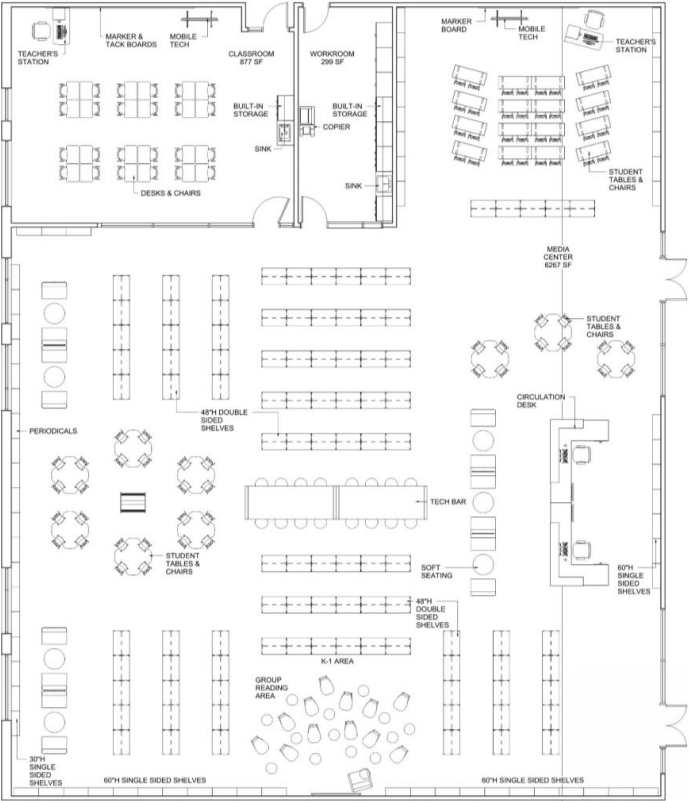
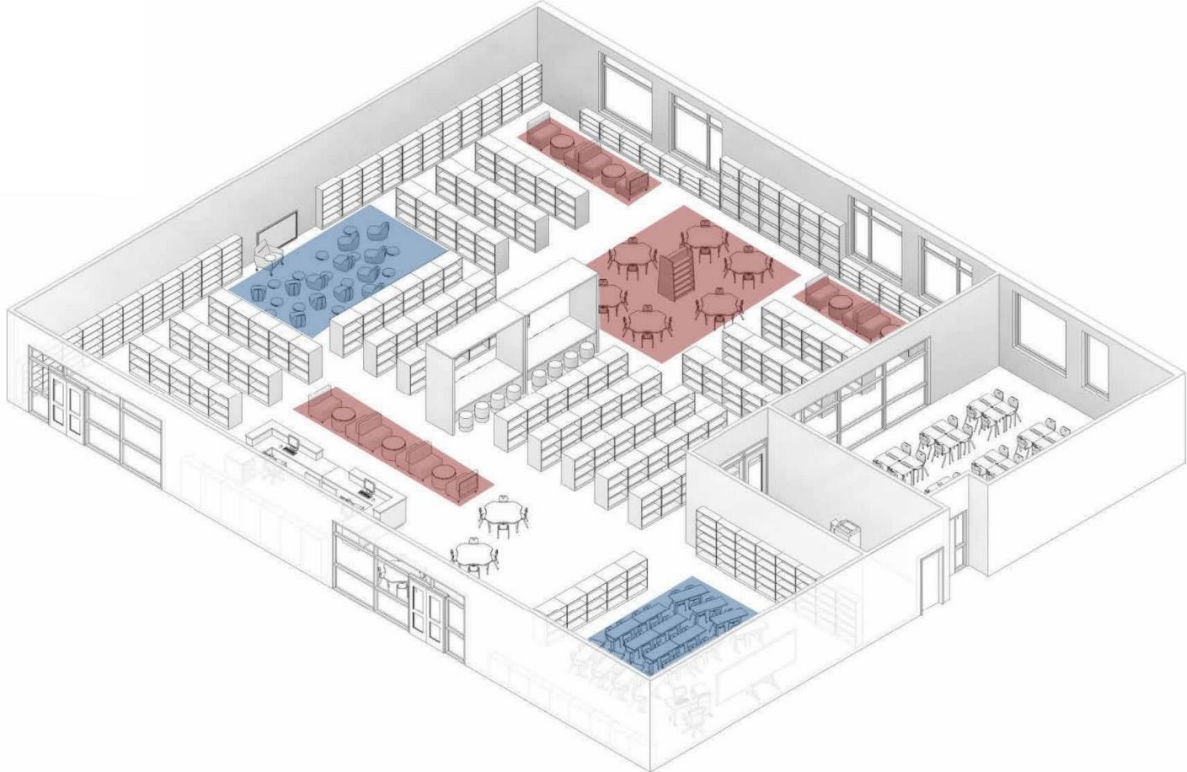
Music





Orchestra, Band & Chorus



Media Center



-  Cave - Individual
-  Watering Hole – Small Group





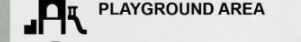

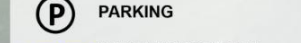
SITE ANALYSIS

Guiding Principles for Design

ZONING INFORMATION

- ZONE: HERSHEY MIXED USE
- HEIGHT LIMITATION: 50 FEET

LEGEND


PLAYGROUND AREA PLAYGROUND AREA
 PARKING

P PARKING

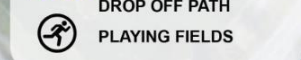
BUS DROP OFF PATH

BUS DROP OFF PATH

ELEMENTARY PARENT

**ELEMENTARY PARENT
DROP OFF PATH**

**ECC PARENT
DROP OFF PATH**



**GATE ACCESS
FOR BUSES ONLY**

EMPLOYEE PARKING — IN BUS AREA CAUSES CIRCULATION ISSUES

- COMBINED CAR STACKING FOR ES & ECC PARENT PICK UP

**HERSHEY
ELEMENTARY
SCHOOL**



10' GRADE CHANGE

ECC

GATE ACCESS FOR BUSES ONLY

— NO DEDICATED DROP
OFF LANE. DROP OFF
BACKS UP INTO ECC
TRAFFIC

- TRAFFIC CONTROL
NECESSARY IN THIS
AREA

ELEMENTARY
SCHOOL

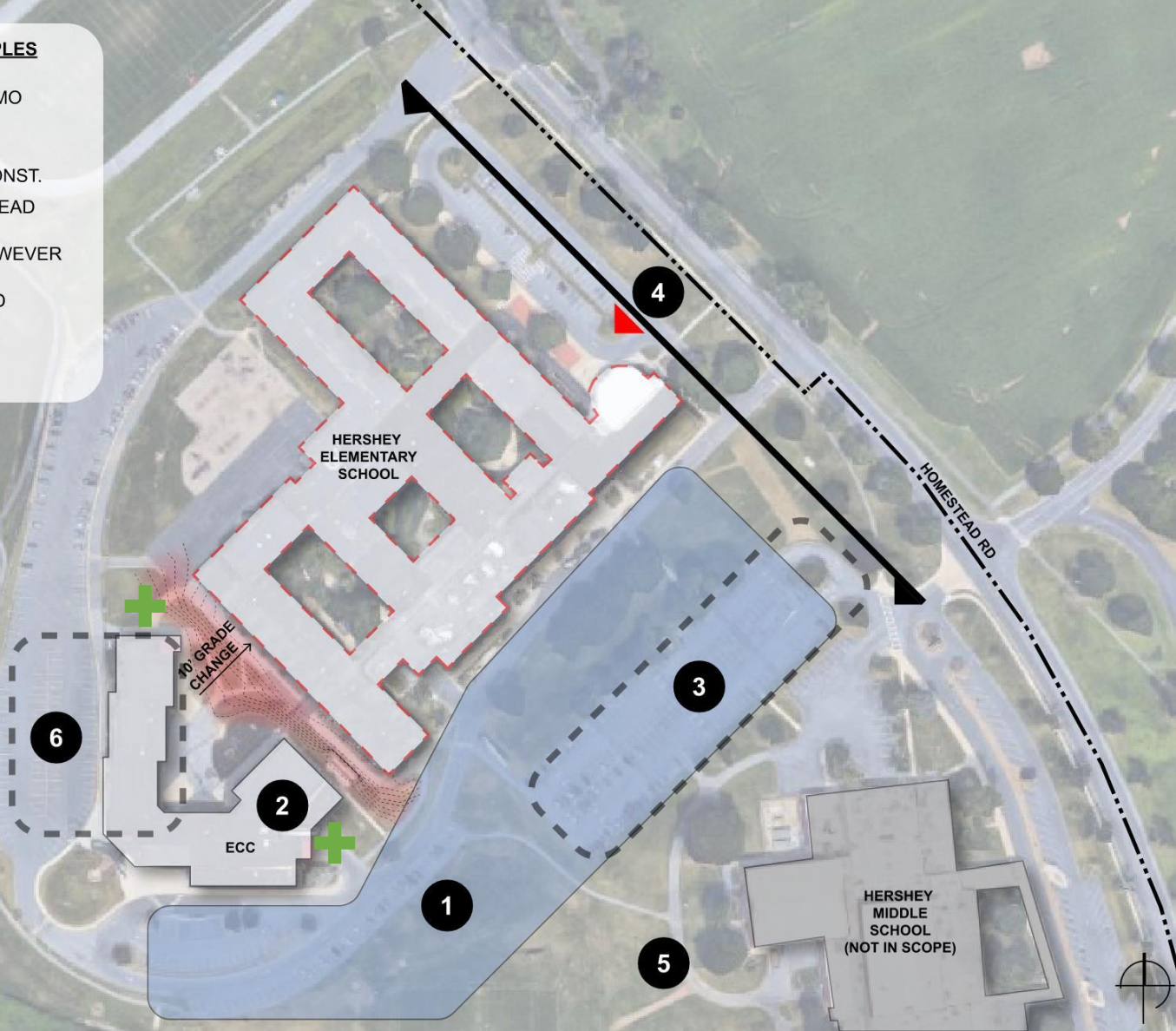
HOMESTEAD RD

BUILDING / SITE GUIDING PRINCIPLES

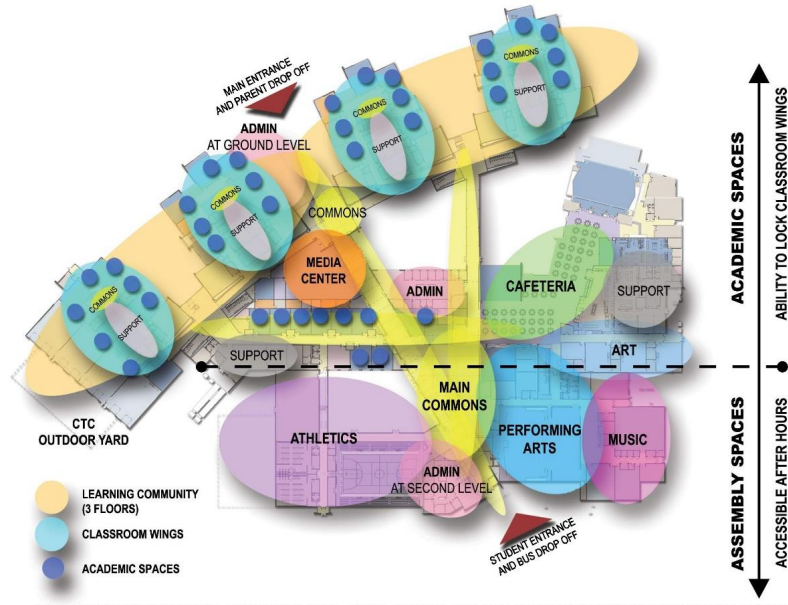
- 1 CONSTRUCTION PHASING - BUILD CLASSROOM WING PRIOR TO ES DEMO
- 2 ECC TO REMAIN
- 3 ADJACENT PARKING BELOW ELEM SCHOOL AREA CAN BE USED FOR CONST.
- 4 FRONT ENTRANCE TO FACE HOMESTEAD ROAD
- 5 ADJACENT FIELDS CAN BE USED HOWEVER REPLACED
- 6 D.A.O. INTEGRATED WITH DEDICATED ENTRANCE/PARKING
- 7 AVOID BASEBALL / SOFTBALL FIELDS

DESIGN GOALS

- IMPROVED PARKING/VEHICULAR CIRCULATION
- FRONT ENTRY FACING MAIN ROAD - CLARITY OF MAIN ENTRANCE SAFETY/SECURITY NEW FACE OF SCHOOL
- ECC & NEW ADDITION TO BE ORGANIZED AS COMPREHENSIVE SCHOOL
- 3 STORY CLASSROOM WINGS FOR EDUCATIONAL ORGANIZATION
- NOT A SUM OF MANY PARTS - A HOLISTIC VISION AND IDEA FOR THE BUILDING



CONCEPTUAL DESIGN & SCHEMATIC DESIGN



PROGRAMMING AND ORGANIZATION OF THE 2,400 STUDENT SCHOOL INCLUDED CREATING 4 DISTINCT 3 STORY CLASSROOMS WINGS THAT WERE CONNECTED TO SHARED CORE PROGRAM AND PUBLIC SPACE. IN ACCOMMODATING 2,400 STUDENTS, TRAVEL PATHS WERE DISCUSSED AND DESIGNED TO BE AS DIRECT AS POSSIBLE TO MINIMIZE TRAVEL TIME BETWEEN CLASSES THAT IN THE PREVIOUS PREDOMINANTLY ONE STORY BUILDINGS SOMETIMES LED TO 7-10 MINUTE WALKS AFFECTING THE AMOUNT OF EDUCATIONAL TIME DURING THE SCHOOL DAY.

MAIN HIGHLIGHTS:

SEPARATION OF ASSEMBLY AND ACADEMIC SPACES

MAIN COMMONS IS CENTRALLY LOCATED AS AN **ORGANIZING ELEMENT** BETWEEN THE ASSEMBLY AND ACADEMIC SPACES

ADMINISTRATION OFFICES ADJACENT **BOTH MAIN ENTRANCES TO MONITOR VISITOR ACCESS**

HIGHER ROOF PROFILE AT ASSEMBLY SPACES TO PROMOTE GATHERING OF STUDENTS

CLEARLY IDENTIFIABLE MAIN ENTRANCE WITH DIRECT ACCESS TO MAIN COMMONS

ALL ACADEMIC SPACES SHALL HAVE **NATURAL DAYLIGHT** AND VIEWS TO THE EXTERIOR

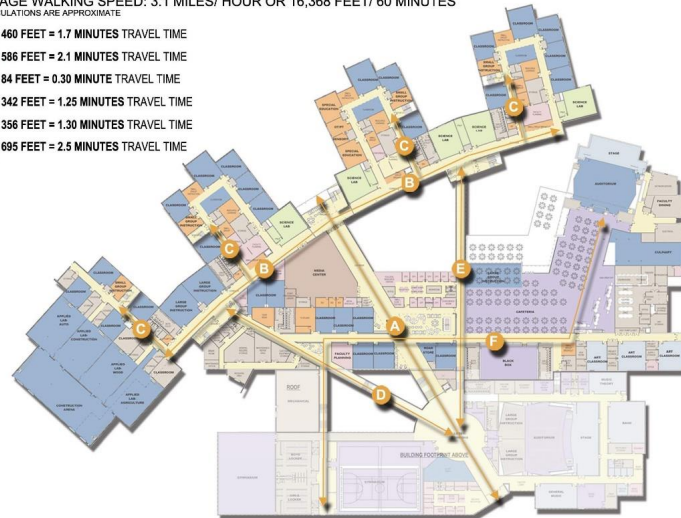
SEPARATE ACCESS TO EACH LEARNING COMMUNITY FROM THE MAIN CORRIDOR

STACKED CLASSROOM WING CONSTRUCTION FOR COST EFFICIENCY

CLEARLY DEFINED BUILDING CIRCULATION

AVERAGE WALKING SPEED: 3.1 MILES/ HOUR OR 16,368 FEET/ 60 MINUTES
ALL CALCULATIONS ARE APPROXIMATE

- A 460 FEET = 1.7 MINUTES TRAVEL TIME
- B 586 FEET = 2.1 MINUTES TRAVEL TIME
- C 84 FEET = 0.30 MINUTE TRAVEL TIME
- D 342 FEET = 1.25 MINUTES TRAVEL TIME
- E 356 FEET = 1.30 MINUTES TRAVEL TIME
- F 695 FEET = 2.5 MINUTES TRAVEL TIME





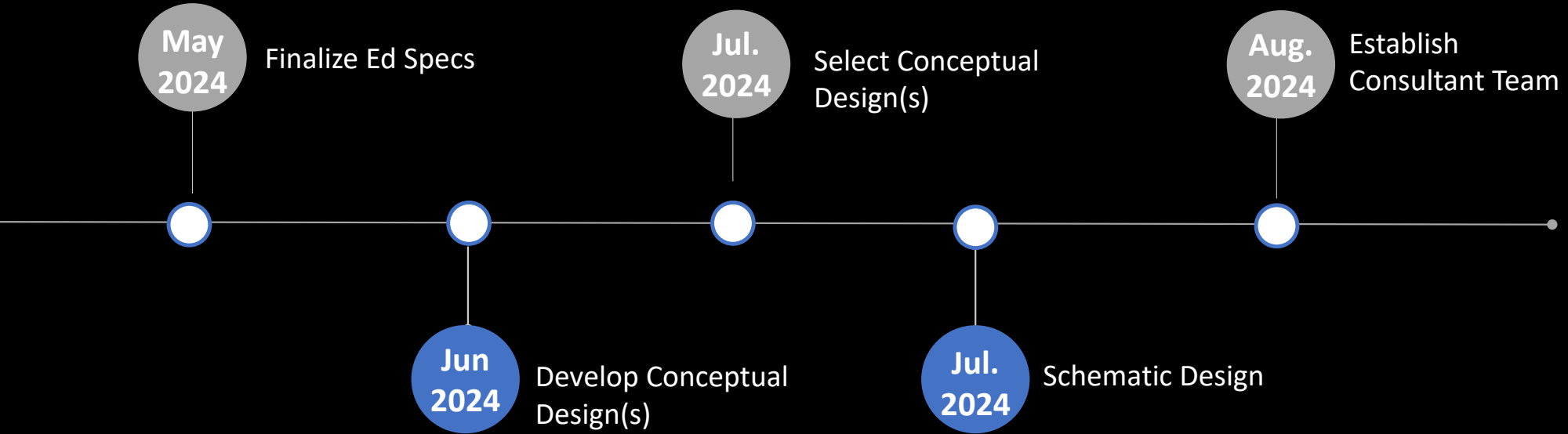
NEXT STEPS

Upcoming Milestones

PROJECT COST ESTIMATE TIMELINE – SD PHASE

- Step #1 Completion of Site Survey by Civil Engineer - **Complete**
- Step #2 Develop Conceptual Option(s)
Review with Administration and Board to confirm building organization meets District's Vision – **On-going**
- Step #3 Develop preferred Concept to Schematic Design
Prepare Total Project Cost Estimate with input from Fidevia
- Step #3a IF NEEDED – Reconciliation of Educational Program to District Budget
- Step #4 Present Schematic Design and Total Project Cost Estimate to School Board of Directors
- Step #5 Community Meeting – Schematic Design Update

NEXT STEPS



Questions?



Crabtree, Rohrbaugh & Associates
www.cra-architects.com

OUTLINE OF TOTAL PROJECT COST ESTIMATE

1. CONSTRUCTION COST ESTIMATE

- General Construction
- HVAC Construction
- Plumbing Construction
- Electrical Construction

CONSTRUCTION COST ESTIMATE SUBTOTAL

2. SOFT COST ESTIMATE

- Construction Contingency
- Regulatory Agency Reviews & Permits
- Testing & Inspections
- Design Professional Fees
- Financing
- Furniture, Furnishings & Equipment

TOTAL PROJECT COST ESTIMATE



Derry Township School District
Hershey, Pennsylvania

Textbook Recommendation and Adoption

Curricular Area Middle School Spanish	Subject/Course Spanish 7
Grade Level(s) 7th	Copyright Date none listed
Recommended Title: <i>Las Mariposas Vienen de Visita, Level 1</i>	
Author: Rachel Emery	Publisher Teacher's Discovery
<p>Reasons for selection: (Include relationship to written curriculum, level of difficulty, up-to-date content, available related/supporting materials, other books considered. Please include a description of online resources that are included or licenses that will be purchased with the text. Please include number of licenses needed and the length of access before renewal. Continue on other side if necessary and attach any supporting information.)</p> <p>Relationship to Curriculum: A significant part of 6th grade and New Entrant Spanish courses deal with high-frequency verb structures and continue to recycle them in stories. High-frequency vocabulary is the core of <u>all</u> of our Spanish Language courses. We plan to use this book to review the high-frequency vocabulary and to teach about Day of the Dead during late October. We feel that it would be too soon to use the story in 6th grade or New Entrant Spanish.</p> <p>Difficulty: Novice Low to Mid on ACTFL Proficiency Scale</p> <p>Other books considered: Paco, el pingüino perdido, Llama en Lima, Capibara con Botas, Laritza, Cinco Pesos, La Chica Nueva, Secretos de Familia, La Vida es Complicada, Olivia y los Monos</p> <p>Literary Themes: Celebrations, Hope</p> <p>Summary: María Elena & her grandmother, who live in Michoacán, México, prepare for Día de los Muertos as they wait for the monarch butterflies. The butterflies migrate from Canada & the US, flying south and arriving in time for Day of the Dead.</p> <p>Vocabulary/ Structures: Cognates; Super 7 Verbs (es, está, tiene, le gusta, hay, va, quiere); High-frequency present tense verb structures including: Juega, grita, vive, necesita, trabaja, compra, pone, ve, viene.</p> <p>Culture: Day of the Dead</p>	
Cost per book vs. number of books needed: \$30/ set of 10 x 8 sets	Cost: \$240

Selection Personnel	Sherry Nesbitt	Jalene Maldonado-Torres
	Lorena Brown	
Program Leader Sherry Nesbitt	<i>[Signature]</i>	Date 3/26/24
Principal <i>[Signature]</i>		Date 3/26/24
Assistant Superintendent: <i>[Signature]</i>		Date 5-7-24
Approved Superintendent <i>[Signature]</i>	Date 6/10/24	Board Approval Date

SUPERINTENDENT

APR 02 2024

DERRY TOWNSHIP
SCHOOL DISTRICT



Derry Township School District
Hershey, Pennsylvania

Textbook Recommendation and Adoption

Curricular Area	Middle School Spanish	Subject/Course	Spanish 7
Grade Level(s)	7th grade	Copyright Date	2019
Recommended Title: La mochila			
Author: Jennifer Degenhardt		Publisher Puentes	
<p>Reasons for selection: (Include relationship to written curriculum, level of difficulty, up-to-date content, available related/supporting materials, other books considered. Please include a description of online resources that are included or licenses that will be purchased with the text. Please include number of licenses needed and the length of access before renewal. Continue on other side if necessary and attach any supporting information.)</p> <p>Relationship to Curriculum: High-frequency vocabulary is the core of <u>all</u> of our Spanish Language courses. This story is a compelling way to review high frequency verbs and bridge to a unit on educational opportunities</p> <p>Difficulty: Novice Mid on ACTFL Proficiency Scale</p> <p>Other books considered: Paco, el pingüino perdido, Llama en Lima, Capibara con Botas, Laritza, Cinco Pesos, La Chica Nueva, Secretos de Familia, La Vida es Complicada, Olivia y los Monos</p> <p>Literary Themes: Doing the right thing even when it's hard, Gratitude</p> <p>Summary: Oscar finally receives his permanent resident/green card after many years of living and working with his cousins in Kansas. With his hard-earned money, he travels out of state to purchase a new vehicle at a great price. Along the way, he loses something extremely important. Michelle and Marcos hope to bring their family to live with them in New Mexico but need money to hire a good lawyer and finish paperwork. Michelle stumbles upon something that could change their lives. These strangers' lives intertwine in San Antonio, Texas.</p> <p>Vocabulary/ Structures: Super 7 Verbs (es, está, tiene, le gusta, hay, va, quiere); High-frequency present tense verb structures; Two-verb constructions</p> <p>Culture: Immigration, family, Spanish-speaking people in the US (Colombian, Mexican)</p>			
Cost per book vs. number of books needed: \$8.50 x 120 (30/ class set x 4 teachers)		Cost: \$1020	

Selection Personnel	Sherry Nesbitt	Jalene Maldonado-Torres
	Lorena Brown	
Program Leader Sherry Nesbitt	<i>[Signature]</i>	Date 3/26/24
Principal <i>[Signature]</i>		Date 3/26/24
Assistant Superintendent: <i>[Signature]</i>		Date 5-7-24

[Signature]
Stacy R. Clever

6/10/24 Board approved
6/10/24

APR 02 2024

JERRY TOWNSHIP
SCHOOL DISTRICTDerry Township School District
Hershey, Pennsylvania**Textbook Recommendation and Adoption**

Curricular Area	Middle School Spanish	Subject/Course	Spanish 8
Grade Level(s)	8th	Copyright Date	2017
Recommended Title: El Jersey			
Author: Jennifer Degenhardt		Publisher Puentes	
<p>Reasons for selection: (Include relationship to written curriculum, level of difficulty, up-to-date content, available related/supporting materials, other books considered. Please include a description of online resources that are included or licenses that will be purchased with the text. Please include number of licenses needed and the length of access before renewal. Continue on other side if necessary and attach any supporting information.)</p> <p>Relationship to Curriculum: High-frequency vocabulary is the core of <u>all</u> of our Spanish Language courses. This story is a compelling way to review high frequency verbs and to lead into a larger unit dealing with sports and athletes who have faced obstacles.</p> <p>Difficulty: Novice Mid to High on ACTFL Proficiency Scale</p> <p>Other books considered: Paco, el pingüino perdido, Llama en Lima, Capibara con Botas, Laritza, Cinco Pesos, La Chica Nueva, Secretos de Familia, La Vida es Complicada, Olivia y los Monos</p> <p>Literary Themes: Friendship, compassion, economic differences</p> <p>Summary: Matias' family is middle class Guatemalan/ American. He's an active little boy who is obsessed with soccer, and he always looks the part by wearing his favorite team jerseys. His mom donates his favorite Messi jersey. Brayan loves soccer, too. He wants nothing more than a #10 Lionel Messi jersey, but those are hard to find where he lives on Lake Atitlán in Guatemala. The love of the game and a simple jersey unite two boys from two very different places.</p> <p>Vocabulary/ Structures: Sports-related vocabulary, basic clothing vocabulary; Super 7 Verbs (es, está, tiene, le gusta, hay, va, quiere); High-frequency present tense verbs; Two-verb constructions</p> <p>Culture: fútbol, Guatemala, Indigenous groups</p>			
Cost per book vs. number of books needed: \$8.50 x 120 (30/ class set x 4 teachers)		Cost: \$1020	

Selection Personnel	Sherry Nesbitt	Jalene Maldonado-Torres
	Lorena Brown	
Program Leader Sherry Nesbitt	<i>Sherry Nesbitt</i>	Date 8/26/24
Principal <i>Enrique</i>		Date 3/24/27
Assistant Superintendent: <i>Allen</i>		Date 5-7-27
Approved Superintendent <i>Stacy L. Kuster</i>	Date 6/10/24	Board Approval Date

Customer Name: Derry Township School District

Customer Purchase Order No.: _____

Use Agreement No.: _____

The school, school district, or other educational agency identified above (“Customer”) may use the Acadience Learning Inc. (“ALI”) Acadience Learning Online (“Service”) as set forth below in this Use Agreement (“Agreement”).

1. **Subscription to the Service.** Customer has issued the Customer Purchase Order No. identified above (“Initial Purchase Order”) for the use of the Service. This Agreement constitutes Customer’s subscription to use, and grants to Customer the right to use, the Service for the number of the Service student licenses, and for the period or term, specified in the Initial Purchase Order and in any subsequent purchase orders expressly made subject to this Agreement by reference to the Use Agreement No. set forth above (“Subsequent Purchase Orders”). The term of this Agreement (“Term”) commences on the beginning of the first academic or school year, or other relevant period, set forth in the Initial Purchase Order and will expire at the end of the latest academic or school year (or other relevant period) set forth in the Initial Purchase Order and any Subsequent Purchase Orders, unless earlier terminated as provided in this Agreement.

2. **Scope.** During the Term:

(a) Customer may enter into the Service data relating to students, Acadience assessments, and other assessment or educational data (“Customer Data”). If Customer is an existing customer of ALI’s Acadience Data Management system (“ADM”), ALI will, at Customer’s request, transfer Customer Data from ADM to the Service. All Customer Data is the property of Customer, is controlled by Customer, and will be accessible to Customer during the Term (including for purposes of deletion and modification pursuant to Section 4 below) and during the Export Period (as provided in Section 8 below). Customer Data is available to ALI only for the purposes described in Section 3 of this Agreement, and in no event will ALI (i) use Customer Data to target advertising to students; (ii) use Customer Data to amass a profile of a student, except as necessary to provide the Service to Customer; (iii) sell, rent, or trade Customer Data for commercial purposes except as permitted by state and federal law; or (iv) otherwise release or disclose Customer Data except as described in this Agreement.

(b) In connection with the use of the Service, Customer may be allowed to download from the Service and photocopy certain student assessment materials (“Student Materials”). Customer’s right to download, photocopy and use the Student Materials is for the limited purpose of facilitating Customer’s use of the Service pursuant to the Initial Purchase Order or Subsequent Purchase Orders during the Term and is not intended to and does not place the Student Materials in the public domain. Customer may download from the Service, make photocopies of, and use the Student Materials solely for the administration of the assessments described in, and for the number of student licenses purchased pursuant to, the Initial Purchase Order and any Subsequent Purchase Orders. No Student Materials may be sold, licensed or further distributed by Customer or used by Customer for any purpose other than use of the Service pursuant to the Initial Purchase Order or Subsequent Purchase Orders during the Term. In addition, Customer may use the Student Materials only without alteration or modification (including, without limitation, without removing logos or acknowledgments for contributions to the Student Materials). Any use of the Student Materials other than as described in this paragraph is strictly prohibited.

3. **Purposes.** The purposes of this Agreement are (a) to provide Customer access to and use of the Service for the number of student licenses during the Term as provided above in Sections 1 and 2; (b) to provide ALI with access to and use of Customer Data as necessary to provide the Service to Customer; and (c) to allow ALI, during the Term and following termination of this Agreement, to access, analyze, and otherwise use Research Data (as that term is defined below in this Section 3) for “Research Use” (as that term is also defined below in this Section 3) but only in compliance with the provisions of the Family Educational Rights and Privacy Act (“FERPA”) and the regulations promulgated thereunder in 34 CFR Part 99. As used in this Agreement, “Research Data” includes Customer Data from which ALI has removed all “personally identifiable information” as defined in 34 CFR § 99.3 (“PII”), thereby creating “de-identified” Research Data that may be used for Research Use consistent with the provisions of 34 CFR § 99.31(b). For clarity, as used in this Agreement, “Customer Data” does not include “Research Data”. During the Term, and following expiration of the Term or earlier termination of this Agreement, ALI may use Research Data for or in connection with research, development, and related purposes, including but not limited to publishing technical reports and articles, conducting training, and engaging in further research and development activities (collectively, “Research Use”).

4. **Customer Correction or Deletion of Data.** Customer may correct or delete any factually inaccurate Customer Data (including Customer Data containing PII) at any time during the Term using the correction and deletion tools available to Customer through the

Service. An individual student (or parent or guardian of a student) seeking review of Customer Data (including Customer Data containing PII) pertaining to such student must submit its request to Customer, and, if such a student (or parent or guardian of a student) contacts ALI directly, he or she will be referred to Customer. During the Term Customer may also request that ALI delete all Customer Data containing “personally identifiable information” as that term is defined in 34 CFR § 99.3 (“PII”), and, unless a court order, subpoena, or similar legal or administrative proceeding requires otherwise, ALI will honor that request as soon as is reasonably practicable. Customer acknowledges and agrees that in the event that any Customer Data is altered or deleted as provided in this Section 4, the usefulness and functionality of the Service may be reduced and any reduction in functionality or usefulness that results from the deletion of Customer Data, at Customer’s request, shall under no circumstances constitute a breach of this Agreement.

5. Security and Protection of Student Data.

(a) ALI will protect the confidentiality of Customer Data entered into the Service as required of ALI by the applicable State and Federal laws governing student privacy. Without limiting the generality of the foregoing, ALI will adhere to the following security procedures: (i) Customer Data will be stored in one or more password-protected servers located in the United States; (ii) ALI will provide Customer with one or more Service accounts and associated passwords that are distinct from the accounts for other users of the Service and that allow Customer’s personnel to access Customer Data through the Service; (iii) internet transfers of Customer Data between Customer and the Service will occur only through encrypted protocols; (iv) data will be encrypted while at rest; (v) all ALI staff with access to Customer Data containing PII will undergo background checks and receive training in data security and confidentiality; and (vi) backup copies of Customer Data will be encrypted and stored onsite and/or offsite in secure locations in the United States and, unless otherwise required by a court order, subpoena, or similar legal or administrative proceeding or ALI’s document retention policy, will be destroyed upon the earliest of (A) ALI receiving a request from Customer to delete such Customer Data; (B) shortly following the expiration of the Export Period (as provided below in Section 8); or (C) ALI performing a scheduled deletion of backups.

(b) During its use of the Service, Customer will use the Service in accordance with applicable specifications and documentation provided or made available to Customer by ALI, which may be periodically updated by ALI (“Documentation”), and will comply with all applicable laws and industry standards and practices concerning privacy, data protection, confidentiality and information security, including: (i) appropriate administrative, technical, and physical safeguards and other security measures designed to ensure the security and confidentiality of all PII and other sensitive information; (ii) a security design intended to prevent any compromise of its own information systems, computer networks or data files by unauthorized users, viruses, or malicious computer programs which could in turn be propagated to third parties; and (iii) appropriate internal practices including, but not limited to, encryption of data in transit or at rest; permitting only authorized users access to systems and applications; and requiring users to safeguard passwords and other information used to access the Service. Customer further agrees to maintain adequate training and education programs to ensure that its employees and any others acting on its behalf are aware of and adhere to Customer’s privacy, data protection, confidentiality and information security practices.

(c) Customer represents and warrants that Customer has obtained all necessary permissions to disclose the Customer Data to ALI. Customer will be bound by any terms of use, privacy statements, and other agreements regarding the use of the Service between Customer and ALI (collectively, “Ancillary Agreements”). Customer (including any of Customer’s employees, contractors or other agents) may not and will not: (i) assign, license, sublicense, transfer, pledge, or otherwise transfer all or any of Customer’s rights under this Agreement; (ii) access the source code for or reverse assemble, reverse compile, reverse engineer, cross compile or otherwise adopt, translate or modify the Service; (iii) enter data into the Service for more than the number of students for which current student licenses are purchased by Customer under the Initial Purchase Order or Subsequent Purchase Orders.

(d) Sometimes, at the direction of a teacher or administrator, students under the age of thirteen may enter multiple choice answers or other standardized assessment responses directly into the Service (instead of relaying assessment responses to a teacher or administrator to enter the responses into the Service). The Service’s collection of those responses may qualify as collecting “personal information” from a child, as that concept is described in the Children’s Online Privacy Protection Act of 1998 (“COPPA”). In general, COPPA prohibits website operators like ALI from collecting, using or disclosing personal information from a child without first notifying, and obtaining consent from, the child’s parent. However, COPPA allows schools to act as intermediaries between operators and parents in the notice and consent process, provided that the operator gives the school notice of the operator’s collection, use and disclosure practices. Where the Customer has authorized the Service to collect personal information from children, Customer agrees that ALI may presume, as COPPA allows ALI to presume, that the Customer’s authorization is based on the school having obtained parents’ consent. If the Customer informs ALI that a parent has not consented to the Service’s collection of his or her child’s personal information, ALI will not collect personal information from that child.

6. Re-disclosure of Customer Data Containing PII. ALI will only re-disclose Customer Data containing PII: (a) at the request of Customer; (b) as required by a court order, subpoena, or similar legal or administrative proceeding; or (c) for other purposes described in ALI’s most current privacy statement applicable to the Service, or as otherwise permitted by both federal law and the law of

Customer's state. To request that ALI re-disclose Customer Data containing PII pursuant to this Section 6, Customer must fill out a Data-Sharing Addendum (an "Addendum") that specifically names recipients that Customer desires ALI to re-disclose Customer Data to on behalf of Customer ("Authorized Recipients"). In completing and submitting an Addendum to ALI, Customer acknowledges, affirms, and certifies that all Authorized Recipients named by Customer have a legitimate interest in the Customer Data under 34 CFR § 99.31, as briefly described by Customer in the Addendum, and that disclosure to such Authorized Recipient meets the disclosure requirements of 34 CFR § 99.31. ALI will re-disclose Customer Data to Authorized Recipients on behalf of Customer through the Service access or as otherwise requested by Customer and agreed to by ALI, in its sole discretion.

7. **Security Breach Notifications.** If either party discovers that there has been an unauthorized release, disclosure, or acquisition of Customer Data or unauthorized access to the Service (a "Security Breach"), the party discovering the Security Breach will inform the other party in writing within twenty-four (24) hours of discovering the Security Breach. The parties will investigate the causes and consequences of the Security Breach and will attempt to minimize the risk of any further unauthorized releases, disclosures, or acquisitions. Each party agrees to provide reasonable and expeditious assistance to the other party in investigating a Security Breach. If Customer elects to or is required by law any governmental agencies or individuals whose data was or may have been involved in the Security Breach, Customer will be solely responsible for making such notifications.

8. **Termination; Effect of Termination.** This Agreement will terminate on the earlier of the expiration of the Term or as otherwise described in this Section 8. Either party may terminate this Agreement upon thirty days' written notice to the other party if the other party is in material breach of the other party's obligations under this Agreement, the Initial Purchase Order or Subsequent Purchase Orders, or any Ancillary Agreement (and, for this purpose, a material breach includes, but is not limited to, failure to make a payment as and when required); provided, that the party in breach shall be given thirty (30) days to cure the breach. However, ALI may terminate this Agreement immediately upon written notice to Customer (without a cure period) if Customer is in breach of Section 2(b) or Section 5(c) above, or if ALI reasonably believes that Customer has misappropriated or materially damaged or jeopardized the Service or ALI's Intellectual Property Rights (as defined below in Section 9) in the Service or the Student Materials. Upon expiration of the Term or earlier termination of this Agreement, Customer will immediately cease using the Service except that, for a period of one hundred twenty (120) days following the expiration of the Term or earlier termination of this Agreement, Customer may export its Customer Data ("Export Period") by using the export tools available to Customer through the Service. During the Export Period, Customer will continue to be bound by the terms and conditions set forth herein regarding access to and use of the Service. Upon expiration of the Export Period: (a) Customer will not enter Customer Data into the Service, produce or export any reports or data sets from the Service, or otherwise access or use the Service; (b) ALI will delete all Customer Data that contains PII from its live and backup servers as soon as is reasonably practicable; and (c) ALI may use Research Data following expiration of the Term or earlier termination of this Agreement, as provided above in Section 3. The provisions of Sections 3, 8, 9, 10, and 11 will survive the expiration or termination of this Agreement.

9. **Intellectual Property.** ALI owns and retains all right, title, and interest in and to the Service, the Student Materials, and all Intellectual Property Rights (as defined below in this Section 9) embodied therein and related thereto, and nothing in this Agreement shall be interpreted or construed to transfer any right, title, or interest in or to the Service, the Student Materials, or the Intellectual Property Rights in the Service or the Student Materials, to Customer other than to use the Service and the Student Materials as expressly provided in this Agreement. As used in this Agreement, the phrase "Intellectual Property Rights" means all intellectual and industrial property rights recognized in any jurisdiction, including copyrights and moral rights, trade secrets, patent rights, mask work rights, rights in inventions, trademarks, trade names and service marks (including applications for, and registrations, extensions, renewals, and re-issuances of, the foregoing).

10. **Limited Warranty and Exclusions.** ALI represents and warrants to Customer that the Service, when properly used and operated, will conform in all material respects to ALI's Documentation. As ALI's sole obligation, and Customer's exclusive remedy, in the event of any breach of the foregoing warranty, ALI shall make reasonable efforts to repair or replace the Service so that it conforms as warranted. The limited warranty set forth in this Section 10 shall not apply in the event that a nonconformity results from (a) a modification to the Service not approved by ALI, (b) Customer's misuse of or damage to the Service, (c) third party supplied software or equipment that has not been certified by ALI as compatible with the Service, (d) upgrades or updates to third-party supplied software or equipment not certified by ALI as compatible with the Service, or (e) Customer's failure to meet its obligations under Section 7.

EXCEPT FOR CLAIMS ARISING FROM OR RELATING TO A SECURITY BREACH, THE REMEDIES SET FORTH IN THIS SECTION SHALL BE THE CUSTOMER'S SOLE AND EXCLUSIVE REMEDY AND ALI'S ENTIRE LIABILITY FOR ANY BREACH OF THE LIMITED WARRANTY SET FORTH IN THIS SECTION. CUSTOMER AGREES THAT THE FOREGOING LIMITED WARRANTY IS IN LIEU OF ALL OTHER WARRANTIES OF ALI, AND ALI DISCLAIMS ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION ANY IMPLIED WARRANTY OF MERCHANTABILITY, FITNESS OR ADEQUACY FOR ANY PARTICULAR PURPOSE OR USE, THAT THE OPERATION OF THE SERVICE WILL BE ERROR-FREE, OR THAT THE CUSTOMER DATA WILL BE FREE FROM CORRUPTION OR LOSS.

WITHOUT LIMITING THE GENERALITY OF THE FOREGOING, ALI MAKES NO WARRANTY REGARDING THE RELIABILITY OR ACCURACY OF INFORMATION AND DATA GENERATED BY CUSTOMER'S USE OF THE SERVICE, NOR REGARDING THE USABILITY OR CONVERTIBILITY OF ANY OF CUSTOMER'S EXISTING DATA. NO ACTION AGAINST ALI FOR BREACH OF THIS LIMITED WARRANTY MAY BE COMMENCED MORE THAN 120 DAYS FOLLOWING THE TERMINATION OF THIS AGREEMENT.

11. **Limitation of Liability.** IN NO EVENT WILL ALI BE LIABLE OR RESPONSIBLE TO CUSTOMER OR ANY OTHER PARTY OR PERSON FOR ANY TYPE OF INCIDENTAL, PUNITIVE, INDIRECT OR CONSEQUENTIAL DAMAGES, INCLUDING WITHOUT LIMITATION LOST REVENUE, LOST PROFITS, REPLACEMENT COSTS, LOSS OF TECHNOLOGY, RIGHTS OR SERVICES, LOSS OF DATA, OR INTERRUPTION OR LOSS OF USE OF THE SERVICE, EVEN IF ADVISED IN ADVANCE OF THE POSSIBILITY OF SUCH DAMAGES, WHETHER ARISING UNDER THEORY OF CONTRACT, TORT, BREACH OF DUTY, STRICT LIABILITY OR OTHERWISE. EXCEPT FOR CLAIMS ARISING FROM OR RELATING TO A SECURITY BREACH, ALI'S CUMULATIVE LIABILITY FOR ANY CLAIMS OR DAMAGES RELATING TO THIS AGREEMENT AND THE SERVICE WILL NOT EXCEED THE AMOUNTS ACTUALLY PAID BY CUSTOMER AS PROVIDED IN THE INITIAL PURCHASE ORDER OR SUBSEQUENT PURCHASE ORDERS WITHIN ONE YEAR IMMEDIATELY PRECEDING THE CUSTOMER'S WRITTEN NOTICE TO ALI OF SUCH CLAIM OR DAMAGES.

12. **Partial Invalidity; Conflicting Terms.** If any portion of this Agreement is deemed illegal, invalid or unenforceable in any respect under any law of any jurisdiction, neither the legality, validity or enforceability of the remaining provisions nor the legality, validity or enforceability of such provision under the law of any other jurisdiction will in any way be affected or impaired. In the event that a term or condition set forth the Initial Purchase Order or any Subsequent Purchase Orders conflicts with a term or condition contained in this Agreement, the provisions of this Agreement will control unless ALI agrees in writing that the conflicting provision in the Initial Purchase Order or the Subsequent Purchase Orders controls.

ACCEPTED and AGREED to by ALI effective as of May 4, 2021, by:

/s/ Roland Good

Roland H. Good III, Ph.D., President
Acadience Learning Inc.
<https://acadiencelearning.org/>

phone: 541-431-6931
fax: 866-211-1450
e-mail: info@acadiencelearning.org

AGREED to by the undersigned Customer on June 10, 2024,
(Month and Day) (Year)

CUSTOMER AGENCY:

Lindsay K. Drew
Lindsay K. Drew (Jun 13, 2024 14:15 EDT)

(Signature of Representative Executing Use Agreement)

Lindsay K. Drew

(Print Name of Representative Executing Use Agreement)

Board President

(Title of Representative)

Derry Township School District

(Print name of Customer School District, Private School, or Multi-School Agency)

30 E. Granada Avenue

(Mailing Address)

Hershey

(City)

PA

(State or Province)

17033

(Zip or Postal Code)

United States

(Country)

717-534-2501

(Phone)

tlandry@hershey.k12.pa.us

(E-Mail Address)

(Agency NCES ID, if applicable)

CUSTOMER ACCOUNT MANAGER - The person listed below is the Customer Account Manager who will receive the initial username and password needed to log in and will have full administrative access to the account:

Traci Landry		Director of Professional Learning and Innovation
(Name)	(Title)	
Derry Township School District		
(Agency)		
PO BOX 989		
(Mailing Address)		
HERSHEY	PA	17033
(City)	(State or Province)	(Zip or Postal Code)
UNITED STATES		
(Country)		
717-534-2501	tlandry@hershey.k12.pa.us	
(Phone)	(E-Mail Address)	
(Staff ID)		

Important: Rostering Method

It is important in the account setup process to identify the method of rostering that the district will use to load staff, class, and student records into ALO. Please indicate your preferred method below. If you do not indicate a rostering method (or do not provide complete information), Acadience will set the account to manual rostering. You can change methods at any time.

- ☒ **Clever Integration:** If your district uses Clever, Acadience can link Clever to ALO for automatic synching. If you choose Clever, your district is responsible for understanding how to successfully set Clever sharing rules to share staff in a way that matches your ALO needs (including sharing special staff like administrators and instructional coaches). Please indicate the contact information for your Clever administrator.
Name: TRACI LANDRY
Email address: tlandry@hershey.k12.pa.us
- ☐ **SFTP Imports:** An efficient way to submit large amounts of information is through CSV files sent via Secure File Transfer. If you choose this option, your district will be responsible for creating the files, having (and understanding how to use) an SFTP program to transmit the files, and using error logs within ALO to troubleshoot and fix errors. Please indicate the staff member that will submit files for the district:
Name:
Email address:
- ☐ **Manual Rostering:** If your district has a smaller amount of data to enter, you may consider manually entering the information into the ALO system. If you choose this method, your district will be responsible for manually entering and maintaining data in your ALO account.
- ☐ **Undetermined:** If you are not currently certain of the type of rostering your district will prefer, Acadience will set your account to 'Manual Rostering', and you can change it at a later time.







ALO Use Agreement and Rostering

Final Audit Report

2024-06-13

Created:	2024-06-13
By:	Acadience Learning (info@acadiencelearning.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAArCi-wMaXbh1QO7fH5bzkZ5wMz_tzqM63

"ALO Use Agreement and Rostering" History

-  Web Form created by Acadience Learning (info@acadiencelearning.org)
2023-09-11 - 7:20:16 PM GMT
-  Web Form filled in by Lindsay K. Drew (ldrew@hershey.k12.pa.us)
2024-06-13 - 6:15:10 PM GMT
-  Email verification link emailed to Lindsay K. Drew (ldrew@hershey.k12.pa.us)
2024-06-13 - 6:15:12 PM GMT
-  Email viewed by Lindsay K. Drew (ldrew@hershey.k12.pa.us)
2024-06-13 - 6:22:51 PM GMT
-  E-signature verified by Lindsay K. Drew (ldrew@hershey.k12.pa.us)
2024-06-13 - 6:22:51 PM GMT
-  Agreement completed.
2024-06-13 - 6:22:51 PM GMT



AGREEMENT FOR SCHOOL-AGE EDUCATION SERVICES

This Agreement for School-Age Education Services (hereinafter “Agreement”) is made this 1st, day of July, 2024, by and between the **Capital Area Intermediate Unit** (hereinafter “CAIU”), a Pennsylvania Intermediate Unit organized and operating under the Public School Code of 1949, 24 P.S. § 1-101 *et seq.*, with its principal place of business at 55 Miller Street, Enola, PA 17025, and **Derry Township School District** (hereinafter “Client”), a School District with its principal place of business at PO Box 898, Hershey, PA 17033-0898.

1. Scope of Work.

- 1.1 CAIU agrees to provide and perform school-age education services as described on the Initial Service Agreement Summary. A copy of the Initial Service Agreement Summary is attached to and incorporated into this Agreement as Exhibit “A”.
- 1.2 The services described in Section 1.1 above include all labor, products, and/or tools the CAIU requires to provide and perform the services, unless otherwise specifically stated as excluded or to be provided/performed by Client or a third party. These initial services shall be referenced collectively throughout this Agreement as the “Services.”

2. Responsibilities of the Parties.

- 2.1 Both parties agree to act in good faith in fulfillment of this Agreement. Neither party shall attempt to hinder or otherwise prevent the other party from fulfilling their duties as outlined herein.
- 2.2 CAIU shall:
 - Perform the Services as described in Section 1.1 and Exhibit “A”.
 - When providing services to an exceptional student under the Individuals with Disabilities Education Act (“IDEA”), all data and progress on goals as proscribed, and in the manner established in the student’s IEP (Individualized Education Program) will be provided to the Client. All data and progress on goals, as proscribed and established by the student’s IEP, may be recorded directly into the Client’s Student Information System. Unless otherwise indicated by and within the student’s IEP, progress on goals will be conducted no less than once per quarter.

- Provide quarterly report cards to Client.
- For non-exceptional students receiving services, the CAIU will collaborate with the Client on any child find concerns and proceed as agreed between the parties.
- Provide Client timely and accurate billing for all services performed and costs due under this Agreement.
- Assist by providing information within its possession that Client may need for any audit.

2.3 Client shall:

- Maintain LEA (Local Educational Agency) rights and responsibilities for the students' educational programming.
- Provide the CAIU with requested education documents in a timely manner.
- Cooperate with reasonable requests from CAIU for information, documents or in facilitating communications with relevant stakeholders, as may be necessary to allow CAIU to provide the Services.
- Remit timely and accurate payment to CAIU for services rendered.
- Assist by providing information within its possession that CAIU may need for any audit.
- Collaborate with the CAIU on any child find concerns and proceed as agreed between the parties.

3. **Cost.**

3.1 The Services. In consideration for the Services to be provided under this Agreement, Client agrees to pay and CAIU agrees to accept, \$657,071.13 (Six hundred fifty seven thousand seventy one dollars and thirteen cents) in fulfillment of this Agreement. Additional cost terms, if any, shall be addressed in this Section 3 or through the issuance of an Adjusted Service Agreement(s) as agreed to by both parties, consistent with Section 4 of this Agreement.

3.2 Per Diem Services. In addition to the Services, CAIU may provide Client services on a per diem basis, as listed below (the "Per Diem Services"). Per Diem Services will be billed to Client on a when and as used basis, consistent with the invoicing and payment terms set forth in Paragraph 6 of this Agreement. Client agrees that CAIU will not issue an Adjusted Service Agreement upon Client incurring charges for Per Diem Services. Programs billed per diem are as follows:

Capital Area Mental Health Program – billed at \$415 per day

Center Point Day program at Diakon – billed at \$199 per day

Diagnostic – billed at \$537 per day

Future Ready Work Immersion – billed at \$120 per day

4. Adjusted Service Agreements.

4.1 Any changes, additions, or deletions to the Initial Services Agreement shall be considered an adjustment, with the exception of Per Diem Services (each an “Adjusted Service Agreement”). Any Adjusted Service Agreement must be made in writing and acknowledged by an authorized Client representative, as described in the Regional Special Education Strategic Plan.

4.2 Any and all Adjusted Service Agreements shall be incorporated into and made part of this Agreement.

5. Annual Reconciliation. At the conclusion of the fiscal year, each service rate shall be reconciled to account for excess revenue or revenue shortages based on overall enrollment and usage rates during the contract term. Reconciled service rates shall be applied to each adjusted contract, and the Clients will receive a reconciled contract statement accompanied by an invoice if its usage requires additional payment or a check if its usage requires a reimbursement based on the reconciled rate in order to close the contract and the fiscal year. Client hereby agrees to accept the CAIU’s reconciliation model as the final determination of cost and shall not contest or otherwise object to the CAIU’s reconciliation process or calculation; therefore, Client shall pay any invoice for underpayment or accept reimbursement of any overpayment processed by CAIU under its reconciliation model.

6. Invoicing and Payment. The CAIU shall invoice Client in July, September, November, January, March, and June for costs incurred to provide the Services and the Per Diem Services. All invoices are due within 45 days of the date of the invoice. Both the Client and CAIU recognize and agree that CAIU will suffer financial hardship to its cash flow in the event payments are received late; therefore, CAIU reserves the right to impose a two percent (2%) late fee for every 30 days past the 45 days that payment is late. Additional Invoicing and Payment terms, if any, shall be addressed in Exhibit “A” or in a subsequent Adjusted Service Agreement(s) as agreed to by both parties.

7. Term. This Agreement shall commence July 1, 2024, and shall terminate effective June 30, 2025.

8. Notice.

6.1 All notice to, contact with, or any provision of information relevant or pertaining to this Agreement shall be directed to the CAIU as follows:

Contact Name: Andrew E. McCrea, Ph.D., Director of Student Services

Address: CAIU, 55 Miller Street, Enola, PA 17025

Phone: 717-732-8400 x8313

Fax: 717-732-8425

Email: amccrea@caiu.org

6.2 All notice to, contact with, or any provision of information relevant or pertaining to this Agreement shall be directed to the Client as follows:

Client Contact

Name: Ms. Kirsten Scheurich, Director of Special Education

Address: PO Box 898, Hershey, PA 17033-0898

Phone: 717-534-2501 x3235

Fax: 717-533-4357

Email: kscheurich@hershey.k12.pa.us

9. Mutual Indemnification.

9.1 Both parties are local agencies entitled to governmental immunity pursuant to the Political Subdivision Tort Claims Act (Act). As such, neither party shall be held responsible or otherwise liable for actions or inactions unless such acts are specifically enumerated under the Act. Based on the foregoing, each party agrees to protect, indemnify, and hold harmless the other party and its agents, employees, directors, officers, affiliates, consultants, and/or contractors from and against any and all damages, injuries (including bodily injury, dismemberment, and/or death), claims, liabilities, and costs (including reasonable attorneys' fees), which arise from or may be suffered or incurred in whole or in part as a result of the acts or omissions of the indemnifying party, its agents, employees, directors, officers, affiliates, consultants, and/or contractors, and whether arising under this Agreement. Notwithstanding the foregoing, nothing in this Agreement shall be deemed a direct or indirect waiver of, or limitation to, any sovereign governmental or official immunity, in any

respect applicable to CAIU or Client or impose liability, directly or indirectly, on CAIU or Client from which it would otherwise be immune under applicable law.

- 9.2 Any indemnification obligations shall be provided from the indemnifying party to the indemnified party provided that the indemnified party (a) notifies the indemnifying party in writing promptly after learning of a claim; (b) turns over to the indemnifying party primary responsibility and control with respect to such claim; and (c) fully cooperates with the indemnifying party in the defense thereof.
- 9.3 The indemnifying party may not accept or agree to any liability, obligation or responsibility of the indemnified party as part of any settlement, defense or otherwise without the prior written permission of the indemnified party, which permission the indemnified party may grant or refuse in its sole discretion. After the indemnifying party acknowledges and assumes in writing the defense or settlement of the indemnification, the indemnified party shall have the right to participate in such defense or settlement through its own counsel at its sole expense.
- 9.4 Client acknowledges that it is the responsible Local Educational Agency (LEA) under applicable law, including, without limitation, under the Pennsylvania Public School Code of 1949, as amended, 24 P.S. § 1-101 *et seq.*, the Individuals with Disabilities Education Act, and Section 504 of the Rehabilitation Act. Client's designation as the LEA shall not change regardless of the nature, scope and extent of the Services provided by CAIU, except upon operation of applicable law.
- 9.5 The indemnification provisions of this Section shall survive the termination of this Agreement.

10. Insurance Coverage.

- 10.1 The CAIU affirms it carries Workers' Compensation, General Liability, and Errors and Omissions insurance at amounts recognized as customary in the ordinary scope of business. Upon written request, the CAIU shall provide Client with a copy of its certificate of insurance, but under no circumstances, shall CAIU name Client as an additional insured.
- 10.2 The Client shall carry insurance coverage at amounts recognized as customary in the ordinary scope of business, including, but not limited to, Workers' Compensation, General Liability,

Errors and Omissions, and the like, throughout the entire term this Agreement. Under no circumstances shall CAIU be responsible for any liability incurred by Client as a result of Client not carrying said insurance.

11. Limitation of Relationships. The relationship of the parties is that of independent entities contracting with each other for the express and limited purposes described in this Agreement. Nothing contained in this Agreement shall be construed to create the relationship of employer and employee between CAIU and Client. CAIU and Client assert that they are not in a joint venture or partnership with each other, nor do the parties intend to operate as a joint venture or partnership. Further, under no circumstances will employees of one party be deemed to be joint employees of the other party.

12. Confidentiality.

12.1 Under this Agreement, the parties may have access (verbally or in writing) to information that is confidential in nature. Such information may include, but not be limited to student information and data; work product, facts or statistics, ideas, materials, business plans, technical information, methodologies, or any other shared data.

12.2 CAIU and Client agree not to use or disclose such confidential information for any purpose other than in fulfillment of this Agreement, and/or as required by activities described herein, and then, such use or disclosure will only be made to the designated employees and/or consultants of CAIU and Client that have a legitimate educational interest in such confidential information. Additionally, both parties acknowledge and agree that they are bound by the Family Education Rights and Privacy Act of 1974 (FERPA) and the business associate and subcontractor privacy rules of the Health Insurance Portability and Accountability Act of 1996 as amended (HIPAA), and all other applicable State and federal laws.

12.3 The parties recognize and agree that this Section 12 and its subsections shall not apply with respect to any information that is required to be disclosed by applicable law or pursuant to a lawfully issued subpoena.

12.4 The provisions of Section 12.2 shall survive termination or expiration of the Agreement.

13. Audit. All service and billing records of the Client are subject to audit at any time by auditors performing annual fiscal or program audits, as required by the federal government, and/or the Pennsylvania Department of Education, and/or the CAIU as required by a third party.

14. Severance; Full Force and Effect.

14.1 If any provision of this Agreement is found to be invalid, illegal, or unenforceable, that provision shall be null and void, and all other provisions shall remain in full force and effect.

14.2 In the event a term of this Agreement is not strictly enforced, such non-enforcement shall not be interpreted as acquiescence nor shall it be seen as precedent setting and enforcement of the term at any time in the future shall be binding and not subject to dispute.

15. Governing Law and Venue.

15.1 This Agreement shall be governed by and construed in accordance with the laws of the Commonwealth of Pennsylvania, without regard to the provisions concerning conflict of laws.

15.2 Client hereby irrevocably consents to and agrees that jurisdiction and venue for all disputes arising under this Agreement shall lie exclusively with the state and federal courts for Cumberland County, Pennsylvania and the Middle District of Pennsylvania.

16. Non-Discrimination. The Client and CAIU agree to treat all persons in a non-discriminatory manner, in keeping with applicable state and federal laws, including, without limitation, Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, the Americans with Disabilities Act, and the Pennsylvania Human Relations Act. No person shall be discriminated against by the Provider because of race, color, religious creed, ancestry, national origin, sex, age, sexual orientation, or handicap.

17. Compliance with Law and Policy. During the term of this Agreement, both parties hereto shall comply with all applicable federal, state, and local laws and regulations, including the Pennsylvania School Code, Individual with Disabilities Education Act (IDEA), Section 504 of the Rehabilitation Act and applicable Board Policy of either party.

18. Clearances, Certifications, and Licenses.

18.1 The CAIU agrees to comply with the Pennsylvania Public School Code, the regulations of the Pennsylvania State Board of Education, and the guidance of the Pennsylvania Department of Education (PDE) and any other rules and/or regulations regarding the hiring and administration of personnel. All CAIU staff members and independent consultants who may be assigned to perform Services under this Agreement have all met applicable standards

regarding hiring and the completion of background certifications, including, without limitation, Act 34, Act 151, and Act 114 background certifications and TB/physical exams as required by applicable law. Upon written request by the Client, the CAIU will provide a copy of all background certifications *to its employee(s) and consultants* who are providing services to the Client and the employee or consultant will present them to the Client; the CAIU shall not forward background certifications directly to the Client.

18.2 Upon request, the CAIU will provide copies of updated professional certification(s) and/or licenses for all professionals working with the Client's students. The CAIU will provide Services that conform to the standards of practice, within the applicable specialty, as approved by the applicable Commonwealth of Pennsylvania Occupational Board.

19. **Termination.** Unless otherwise agreed upon by both parties in writing, this agreement is not subject to termination prior to the term date listed herein.

20. **Headings.** The headings of this Agreement are for convenience of reference only and do not affect the meaning or interpretation of this Agreement.

21. **Rules of Construction.** No provision of this Agreement shall be construed against a party simply because that party drafted the provision.

22. **Entire Agreement and Modification.**

22.1 This Agreement constitutes the entire contract between the parties regarding the Services and supersedes any previous oral and/or written representations, negotiations, and/or understandings between the parties. Notwithstanding, this Agreement may be executed in multiple counterparts. Each such counterpart shall be an original and all together shall constitute but one and the same Agreement.

23. **Additional Terms and Conditions Specific to this Agreement.**

The CAIU and Client have mutually established business practices as detailed in the Regional Special Education Strategic Plan, which is incorporated by reference into this Agreement as if set forth in its entirety. The CAIU assures that the CAIU is not currently under suspension or debarment by the Commonwealth, any other state, or the federal government.

By signing below, each person represents he/she has the authority to execute this Agreement on behalf of his/her respective party and freely enters into this Agreement with the intent to be bound hereby as of the date first set forth above.


CAPITAL AREA INTERMEDIATE UNIT

Authorized Signature

Printed Name

Title

DERRY TOWNSHIP SCHOOL DISTRICT



Authorized Signature

Lindsay K. Drew

Printed Name

President, School Board

Title

Rev. 4/4/23



Date: 04/04/2024
Order Number: Q-599172
Revision: 1
Order Form Expiration Date: 09/11/2024

ORDER FORM

Orders Under \$25,000.00 may pay by Credit Card:
Call 214.294.9901 or e-mail creditcardprocessing@edmentum.com

<http://www.edmentum.com/standardterms> and the documents it references) form the entire agreement between you and us ("Agreement"). You acknowledge that any terms and conditions in your purchase order or any other documents you provide that enhance our obligations or restrictions or contradict the Agreement do not have force and effect.

Purchase Order

You acknowledge that this Agreement is non-cancellable and you will submit a purchase order for the full amount of this Order Form. Your order will not be scheduled for delivery until you have submitted a purchase order referencing and conforming to this Order Form.

Acceptance

This offer will expire on the Order Form Expiration Date noted above unless we earlier withdraw or extend the offer in writing.

I represent that I have read the terms and conditions included in this Agreement, that I am authorized to accept this offer and the Agreement's terms and conditions on behalf of the customer identified above and that I do accept this offer on behalf of the customer who agrees to adhere to the Agreement's terms and conditions. To the extent that either parties process does not require that I execute this Order Form, I accept, acknowledge and agree to the terms and conditions identified in and referenced in this Agreement as signified by my receipt, use or access of the products and/or services identified.

Invoice Contact Information – Please Provide Your Finance Dept Contact Information

First Name:

Last Name:

Email Address:

Customer Signature

Name (Printed or Typed) Lindsay K. Drew

Title President, School Board

Date June 10, 2024

Edmentum | P.O. Box 776725 | Chicago, IL 60677-6725 | www.edmentum.com



edmentum





Date: 04/04/2024
Order Number: Q-599172
Revision: 1
Order Form Expiration Date: 09/11/2024

ORDER FORM

Orders Under \$25,000.00 may pay by Credit Card:
Call 214.294.9901 or e-mail creditcardprocessing@edmentum.com

Customer and Billing Address

Customer No.: 104319
Customer Name: Hershey High School
Billing Address: PO Box 898
Hershey, PA 17033-0898

Products and Services

Hershey High School

Products	Qty	License Start Date	License End Date	License Term (Months)
Study Island: ELA Library - Program License	25	09/12/2024	09/11/2025	12
Study Island Benchmark Assessments: ELA Library - Program License	25	09/12/2024	09/11/2025	12

Hershey High School Subtotal: \$193.75

Total US Funds: \$193.75

This Order shall have an effective date ("Effective Date") which is the earlier of (a) the date we accept your signed Order Form or (b) the earliest of the License Start Dates applicable to the products listed above

To the extent the products listed above include "EdOptions Academy" and "ALVS" enrollment products, they are governed by the terms and conditions listed in Appendix A. For all other products, unless otherwise specified in the products table of this Order Form above, the Start Date for your software subscription license(s) will be the date on which we have accepted your order and have issued log-in credentials. In the case of a purchase for multiple successive subscription licenses, the Start Date for each successive subscription will be the day immediately following the License Term expiration of the preceding license subscription.

Taxes

Prices shown above do not include any state and local taxes that may apply. Any such taxes are the responsibility of the Customer and will appear on the final invoice. If the contracting entity is exempt from sales tax, please send the applicable tax exemption certificate to orders@edmentum.com or attach the certificate to this order form in the Signature section.

Invoicing and Payment Terms

The full amount of Your Order will be invoiced when accepted by Us. Payment is due 15 days after invoice date.

Terms and Conditions

For the purposes of this Order Form, "you" and "your" refer to Customer, and "we", "us" and "our" refer to Edmentum Inc. and affiliates. This Order Form and any documents it incorporates (including the Standard Purchase and License Terms located at

Edmentum | P.O. Box 776725 | Chicago, IL 60677-6725 | www.edmentum.com





Invoice

Invoice #: INV066514
Date: 7/1/2024
Payment Terms: Upon receipt
Due Date: 7/1/2024
PO#:

Bill To

Derry Township School District
Po Box 898
Hershey PA 17033-0898
United States

Ship To

Derry Township School District
Po Box 898
Hershey PA 17033-0898
United States

Description	Coverage Start Date	Coverage End Date	Qty	Amount
Core Communications Platform - Blackboard WCM Conversion	7/1/2024	6/30/2025	1	Included
Weglot Pro (5 languages, 200K words)	7/1/2024	6/30/2025	1	Included
Reliable mass notification system for sending messages via voice, text, email, push notification, website announcement, website alert, and social media.	7/1/2024	6/30/2025	1	Included
Premier Mass Notifications Maintenance	7/1/2024	6/30/2025	1	Included
Composer with Hosting	7/1/2024	6/30/2025	1	Included
Subtotal				\$12,246.00
Tax Total				\$329.76
Total				\$12,575.76
Amount Paid				\$0.00
Amount Due				\$12,575.76

Please make all checks payable to Active Internet Technologies, LLC.

Remittance Address:

Active Internet
Technologies
PO Box 783838
Philadelphia, PA
19178-3838

For Courier Deposits (Fed Ex, UPS, etc.):

Active Internet Technologies LLC
Attn: Lockbox 783838
Wells Fargo Bank
MAC Y1372-045
2005 Market Street, 5th Floor
Philadelphia, PA 19103-7042

Wire/ACH Instructions:

Bank: Wells Fargo Bank NA
Bank Add: PO Box 63020, San Francisco, CA 94163
ABA: 121000248 / SWIFT ID: WFBUS6S
Account Name: Active Internet Technologies LLC
Account Number: 4095186292

800-592-2469 Ext.1008

accounting@finalsite.com

We appreciate your confidence in us and our products. Please visit us online at www.finalsite.com

*Board approved June 10, 2024
Michelle Ager, Board Secretary*



Dear Valued Customer,

We're happy to announce that we've rebranded and implemented a corporate name change! Meet Fortra, the new face of HelpSystems.

How This Impacts You

Please note that this name change does not impact your contract or service delivery in any manner. Other than certain invoicing and payment adjustments as provided below, contacts and communications with us concerning your services will remain the same.

We are also changing our bank accounts for payment. To help your accounts payable team with this transition, we have included the relevant details below regarding the new payment process and contact points.

New Payment Details

The account for payment has changed to the following:

ACH or WIRE: ACH Routing #: 124001545 (UT) Wire Routing #: 021000021 Account #: 895537857 SWIFT ID: CHASUS33 Bank: J.P.Morgan City & State: New York, New York	SEND CHECKS TO: Domestic (US) Checks Only: Fortra, LLC P.O. Box 735324 Chicago, IL 60673-5324
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Updated W-9:

<https://community.fortra.com/forms/W9.pdf>

Supplier Setup

If you need us to complete a supplier setup form as part of this change, please send the form to collections@fortra.com. The team will return the completed form to you as soon as possible.

Remittance Advice

Going forward, you can send all remittance advices to accountsreceivable@fortra.com.

Contact for Questions

If you have questions about invoice details, payments, or processes, please direct them to our Customer Operations Team at collections@fortra.com.

Thank you,

The Fortra Finance Team

About Fortra

Fortra is a cybersecurity company like no other. We're creating a simpler, stronger future for our customers. Our trusted experts and portfolio of integrated, scalable solutions bring balance and control to organizations around the world. We're the positive changemakers and your relentless ally to provide peace of mind through every step of your cybersecurity journey.



-DO NOT PAY - QUOTE

Fortra, LLC
11095 Viking Drive, Suite 100
Eden Prairie, MN 55344
United States

Tax ID: 30-0290533
Phone: +1 952-933-0609
www.fortra.com

Date: 3-Apr-24	Account: Derry Township School District (00032338)	Quote #: Q-0000389242	Net Terms: 30 Days	Expiration Date: 3-Jul-24
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Shipping Info

Name: Philip Ayala
Company: Derry Township School District
Address: 30 E Granada Avenue
PO Box 898
Hershey
Pennsylvania 17033
United States
Phone: 717 534 2501
Email: payala@hershey.k12.pa.us

Billing Info

Name: Philip Ayala
Company: Derry Township School District
Address: 30 E Granada Avenue
PO Box 898
Hershey
Pennsylvania 17033
Phone: 717 534 2501
Email: payala@hershey.k12.pa.us

Description				Amount
Hardware ID: M-AC:87:A3:34:5E:03 System Type:				
Renewal Maintenance				
<u>Product</u>	<u>Qty</u>	<u>Start Date</u>	<u>End Date</u>	
InterMapper Server - 500 Devices <i>NOTE: Includes Qty 100 RemoteAccess Pooled</i>	1	1-Jul-24	30-Jun-25	1,068.28
Subtotal				1,068.28
Tax				Calculation pending
Total				1,068.28
				Currency: USD

This Quote is subject to the terms and conditions set forth in the: [Software License Agreement](#)

This quote, including all related pricing, EXPIRES on 3-Jul-24

Contact: Debby Stelter	Phone: +1 (641) 428-0414	Email: debby.stelter@fortra.com
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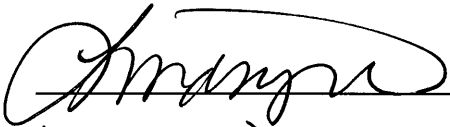
Page 2 of 2
Board approved June 10, 2024 Michelle Agee, Board Secretary

PURCHASE ORDER INFORMATION	TAX INFORMATION
Is a Purchase Order required for the purchase or payment of the products on this order form?	Check here if your company is exempt from US state sales tax : _____
Please Enter (Yes or No): _____	<i>Please email all US state sales tax exemption certifications to ar@instructure.com</i>
If yes, please enter PO Number: _____	

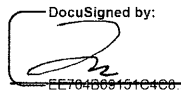
Customer purchasing documentation, such as Purchase Orders, shall only be used as proof of acceptance of the Order Form referenced therein, and the associated Master Terms and Conditions. Any terms and conditions included in any such Customer purchasing documentation are hereby expressly disclaimed by Instructure, shall be void and of no effect, and shall in all cases be superseded by the applicable Master Terms and Conditions.

By executing this Order Form, each party agrees to be legally bound by this Order Form.

Derry Township Sd

Signature:	
Name:	Lindsay K. Drew
Title:	President, School Board
Date:	June 10, 2024

Instructure, Inc.

Signature:	
Name:	Austin Holden
Title:	Manager, Deal Desk
Date:	05/06/2024



314 West Beaver Rd.
Suite 200
Pittsburgh, PA 15237
Phone: 412.333.2057

Canvas LMS Cloud Subscription

Order Form For Delivery To: Hershey, Pa

Address: 30 East Granada Ave
City: Hershey
State/Province: Pennsylvania
Zip/Postal Code: 17033
Country: United States

Order Information
Billing Frequency: Annual Upfront
Payment Terms: Net 30

Billing Contact

Name: _____
Email: _____
Phone: _____

Primary Contact

Name: Lindsay Drew
Email: ldrew@hershey.k12.pa.us
Phone: +1 717 533 2057

Billing Frequency Term:
Non-Recurring items will be invoiced upon signing. Recurring items will be invoiced 30 days prior to the annual start date.

Year 1

Description	Start Date	End Date	Metric	Qty	Price	Amount
Canvas LMS Cloud Subscription	2024-07-01	2025-06-30	User	2,600	USD 6.44	USD 16,744.00
Recurring Sub-Total						USD 16,744.00
Year 1 Total						USD 16,744.00

Year 2

Description	Start Date	End Date	Metric	Qty	Price	Amount
Canvas LMS Cloud Subscription	2025-07-01	2026-06-30	User	2,600	USD 6.76	USD 17,576.00
Recurring Sub-Total						USD 17,576.00
Year 2 Total						USD 17,576.00
						Grand Total: USD 34,320.00

Deliverable	Description	Expiration	Qty
Canvas LMS Cloud Subscription	Canvas LMS - K-12 Subscription (by user)	N/A	2,600

The items above must be completed during the time period beginning on the later of the Effective Date or the initial Start Date specified in this Order Form and ending pursuant to the time frame set forth in the Expiration column above.

Metrics and Descriptions:

User: User Metric reflects the maximum number of individuals authorized by the Customer to access and/or use the Service and Customer has paid for such access and/or use.

In the event Customer enables access to the Service to more Users over a given contract year than are allocated to such contract year as set forth above, then Instructure reserves the right, in its sole discretion, to invoice the Customer for such additional number of Users. In addition, the User fees set forth above are based on the assumption that Customer's Users will use the Service commensurate with the average usage patterns of users across Instructure's user base in the aggregate (such average usage being referred to herein as "Typical Use") and do not account for usage of the Service by Customer's Users beyond such Typical Use. To the extent the Users' usage of the Service, in the aggregate, exceeds the Typical Use at any given time, Instructure reserves the right, in its sole discretion, to increase the fees by an amount proportional to such excess usage. In the event Instructure increases the fees pursuant to this paragraph, Instructure shall send an invoice to Customer for the applicable increase along with documentation evidencing the additional usage of or additional Users who have access to the Service giving rise to such fee increase. Any invoice sent pursuant to the foregoing shall be due and payable within 30 days of receipt.

Product	Description
Canvas LMS Cloud Subscription	Storage included in the annual subscription fee is (i) Unlimited files and database storage, and (ii) 500 MB per (FTE/User/Enrollment/Seat) multimedia storage. Additional multimedia storage can be purchased for USD \$1.00 per 1GB per year.

Duration: The Services provided under this Order Form shall begin on the first year Start Date set forth above and continue through the last year End Date set forth above, provided, however, that Instructure may provide certain implementation related Services prior to the first year Start Date at its sole discretion.

Miscellaneous: Instructure's support terms are available as follows:

Canvas & Catalog: <https://www.instructure.com/canvas/support-terms>

Portfolium: <https://portfolium.com/support-terms>

MasteryConnect: <https://www.masteryconnect.com/support/>

As part of our commitment to provide the most innovative and trusted products in the industry, at times we must increase our renewal rates to cover additional expenses associated with advancing our products. If you have concerns with any increases, please reach out to your account representative.

In the event that Customer fails to execute this Order Form prior to the Start Date listed above, all fees shall become due payable upon Customer's receipt of an invoice.

Terms and Conditions

This Order Form shall be governed by the Master Terms and Conditions which can be found here:

<https://www.instructure.com/policies/master-terms-and-conditions>

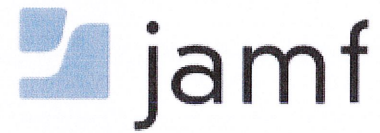
In the event of any conflict between this Master Terms and Conditions and any addendum thereto and this Order Form, the provisions of this Order Form shall control.

The parties agreement with regards to Instructure's processing of personal data or personally identifiable information can be found at: <https://www.instructure.com/policies/data-processing>

Auto Renewal Terms

Recurring items on this Order Form (other than any 3rd Party Products) shall automatically renew for succeeding terms of 12 month duration at an annual price increase of 5% unless either party gives the other party 60 days' written notice of its intent not to renew prior to the expiration of the then-current term.

Quote # Q-879942
 Created Date 4/16/2024
 Expiration Date 7/10/2024



Prepared By	Grayson Bolstad	Account Name	Derry Township School District
Quote Contact	Grayson Bolstad		
Owner Email	grayson.bolstad@jamf.com		
Phone	+16126387520		
Bill To Name	Derry Township School District	Ship To Name	Derry Township School District
Bill To	30 C Granada Ave PO BOX 898 PO BOX 898 Hershey, PA 17033 United States	Ship To	30 C Granada Ave PO BOX 898 PO BOX 898 Hershey, PA 17033 United States

Manufacturer SKU	Product	Quantity	MSRP	Discount	Total Price	Line Item Description
J-CONN-EDU-T1-C-R	Jamf Connect EDU 1-9999 (Cloud) - Renewal	10.00	USD 5.00		USD 50.00	Jamf Connect, a Mac authentication and account management solution Valid from (2024-04-19 - 2025-04-18)
J-CONN-EDU-T1-C-R	Jamf Connect EDU 1-9999 (Cloud) - Renewal	10.00	USD 1.01		USD 10.10	Jamf Connect, a Mac authentication and account management solution Valid from (2025-04-19 - 2025-07-01)
2002020200	EDU-RC Jamf Pro iOS - 100-9999	3,965.00	USD 9.00	22.22%	USD 27,755.00	Jamf Cloud seat of Jamf Pro for iOS Valid from (2024-07-02 - 2025-07-01)
2002020100	EDU-RC Jamf Pro macOS - 100-9999	600.00	USD 18.00	22.22%	USD 8,400.00	Jamf Cloud seat of Jamf Pro for macOS Valid from (2024-07-02 - 2025-07-01)
2002020300	EDU-RC Jamf Pro tvOS - 100-9999	150.00	USD 9.00	22.22%	USD 1,050.00	Jamf Cloud seat of Jamf Pro for tvOS Valid from (2024-07-02 - 2025-07-01)
2002020200	EDU-RC Jamf Pro iOS - 100-9999	123.00	USD 9.00	22.22%	USD 861.00	Jamf Cloud seat of Jamf Pro for iOS Valid from (2024-07-02 - 2025-07-01)
2002020200	EDU-RC Jamf Pro iOS - 100-9999	112.00	USD 9.00	22.22%	USD 784.00	Jamf Cloud seat of Jamf Pro for iOS Valid from (2024-07-02 - 2025-07-01)
7768328-EDU-1	Jamf Protect EDU Renewal	600.00	USD 12.00	58.33%	USD 3,000.00	Renewal of Jamf Protect, an endpoint protection for the enterprise Valid from (2024-07-02 - 2025-07-01)
J-CONN-EDU-T1-C-R	Jamf Connect EDU 1-9999 (Cloud) - Renewal	600.00	USD 5.00		USD 3,000.00	Jamf Connect, a Mac authentication and account management solution Valid from (2024-07-02 - 2025-07-01)

Quote # Q-879942
Created Date 4/16/2024
Expiration Date 7/10/2024



Total Price USD 44,910.10

Terms & Conditions

Sales Tax	This price quote does not include applicable sales tax. The appropriate tax for your location will be added to your invoice. If your purchase qualifies for a tax-exempt status, please send us a copy of your Tax-Exempt Certificate. If no certificate is received at the time of order, JAMF Software, LLC ("Jamf") will charge the appropriate sales tax for your location.	License Agreement	Jamf's standard Software License and Services Agreement or other applicable license agreement between the Ship-to Name entity/Customer and Jamf (either, the "License Agreement") and this Quote govern Customer's licensing of Jamf Software and Jamf's provision of Services indicated in this Quote. If there is a conflict between any terms on Customer's purchase order, schedule or other ordering document and the License Agreement, the License Agreement will control.
Submit POs To	Purchasing@jamf.com - Fax: 612-332-9054	Onboarding	Onboarding services must be scheduled and completed within 12 months of purchase. Specifications can be found on Jamf's website.
Requirements	The following information must be provided before an order can be fulfilled: PO #, Quote #, complete Bill To address, Billing contact email address, complete Ship To address, Ship To contact email address, date, product description, currency, line items, quantity and payment terms as shown on the Jamf Quote, total purchase amount, and a copy of a tax exemption certificate (if applicable). Kindly submit POs to JAMF Software, LLC at the Corporate Address listed below. Should you have any queries or require further clarification, contact your Jamf contact.	Payment Terms	Net 30
Corporate Address	Jamf 100 S Washington Ave #1100 Minneapolis, MN 55401 USA		

Board approved June 10, 2024
Michelle Ager, Board Secretary



Remit Email: lubna.kulkarni@powerschool.com
 Quote Date: 10-APR-2024
 Quote #: Q-842293-1

Sales Quote - This is Not An Invoice

Prepared By: Lubna Kulkarni
 Customer Name: Hershey High School
 Contract Term: 12 Months
 Start Date: 4-JUL-2024
 End Date: 3-JUL-2025
 Billing Frequency: Annually

Customer Contact: Brendan Hensel
 Title: School Counselor
 Address: PO Box 898 Homestead Road
 City: Hershey
 State/Province: Pennsylvania
 Zip Code: 17033-0898
 Phone #:

Product Description	Quantity	Unit	Unit Price	Extended Price
Initial Term 4-JUL-2024 - 3-JUL-2025				
License and Subscription Fees				
Naviance Core	Hershey High School	1,281.00	Students	USD 7,391.37
Naviance Core: Assessment	Hershey High School	1,281.00	Students	USD 0.00

License and Subscription Totals: **USD 7,391.37**

Quote Total

Initial Term	4-JUL-2024 - 3-JUL-2025
Amount To Be Invoiced	USD 7,391.37

Fees charged in subsequent periods after the duration of this quote will be subject to an annual uplift. On-Going PowerSchool Subscription/Maintenance and Support Fees are invoiced at the then current rates and enrollment per existing terms of the executed agreement between the parties. Any applicable state sales tax has not been added to this quote. Subscription Start and expiration Dates shall be as set forth above, which may be delayed based upon the date that PowerSchool receives your purchase order. If this quote includes promotional pricing, such promotional pricing may not be valid for the entire duration of this quote.

All invoices shall be paid before or on the due date set forth on invoice. All purchase orders must contain the exact quote number stated within. Customer agrees that purchase orders are for administrative purposes only and do not impact the terms or conditions reflected in this quote and the applicable agreement. Any credit provided by PowerSchool is nonrefundable and must be used within 12 months of issuance. Unused credits will be expired after 12 months.

This renewal quote will continue to be subject to and incorporate the terms and conditions of the main services agreement executed between PowerSchool and Customer that is in effect at the time of this quote, or if no such agreement is in effect, then the terms and conditions found at https://www.powerschool.com/MSA_Mar2024/, as may be amended.

By either (i) executing this quote or (ii) accessing the services described herein, Customer agrees that the subscription for such services will continue for succeeding subscription periods on the same terms and conditions as set forth herein (subject to a standard annual price uplift) unless Customer provides PowerSchool with a written notice of its intent not to renew at least sixty (60) days prior to the end of the current subscription period.

THE PARTIES BELOW ACKNOWLEDGE THAT THEY HAVE READ THE AGREEMENT, UNDERSTAND IT AND AGREE TO BE BOUND BY ITS TERMS.

POWERSCHOOL GROUP LLC

Signature:



Printed Name: Eric Shander

Title: Chief Financial Officer

Date: 7-DEC-2023

PO Number: _____

Derry Township School District, Hershey High School

Signature:



Printed Name: Lindsay K. Drew

Job Title: President, School Board

Date: June 10, 2024

Renaissance

2911 Peach Street, Wisconsin Rapids, WI 54494-1905
Phone: (800) 338-4204 | Fax: (877) 280-7642
Federal I.D. 39-1559474
www.renaissance.com

Quote
3110472

Derry Township School District - 25680

PO Box 898

Hershey, PA 17033-0898

Contact: Jason Pedersen - (717) 534-2501

Email: jpetersen@hershey.k12.pa.us

Reference ID: 676864

Quote Summary

School Count: 1

Renaissance Products & Services Total	\$2,544.90
Applied Discounts	\$(525.30)
Shipping and Processing	\$0.00
Sales Tax	\$0.00
Grand Total	USD \$2,019.60

This quote includes: FastBridge.

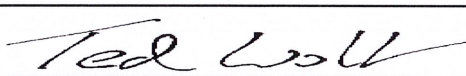
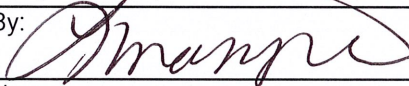
By signing below, Customer:

- acknowledges that the Person signing this Quote is authorized to do so;
- agrees that this Quote, any other quotes issued to Customer during the Subscription Period and Customer and its Authorized Users access to and use of the Products and Services are subject to the Renaissance Terms of Service and License located at <https://doc.renlearn.com/KMNet/R62416.pdf> which are incorporated herein by reference;
- acknowledges receipt of the Notice of Renaissance's Practices Relating to Children's Online Privacy <https://docs.renaissance.com/R63870> directed to you as the school official responsible for authorizing the use of the Renaissance Products and Services in the educational context.

To accept this offer and place an order, please sign and return this Quote.

Renaissance will issue an invoice for this Quote on the earlier of (a) the date You specify below or (b) the day before Your Subscription Period starts (Invoice Date). If You require a purchase order, You agree to provide one to Renaissance at least 15 days before the Invoice Date. You also agree to pay the invoice within 30 days of the Invoice Date.

Please check here if your organization requires a purchase order prior to invoicing: []

Renaissance Learning, Inc.	Derry Township School District - 25680
	By: 
Name: Ted Wolf	Name: Lindsay K. Drew
Title: VP - Corporate Controller	Title: President, School Board
Date: 4/12/2024	Date: June 10, 2024
	Invoice Date:

Email: electronicorders@renaissance.com

If your billing address is different from the address at the top of this Quote, please add that billing address below.

Bill To:

If changes are necessary, or additional information is required, please contact your account executive Chris Sullivan at (817)210-6176, Thank You.

2911 Peach Street, Wisconsin Rapids, WI 54494-1905
Phone: (800) 338-4204 | Fax: (877) 280-7642
Federal I.D. 39-1559474
www.renaissance.com

All quotes and orders are subject to availability of merchandise. This Quote is valid for 60 days from the date under Renaissance's signature. Professional development expires one year from purchase date. Alterations to this quote will not be honored without Renaissance approval. Please note: Any pricing or discount indicated is subject to change with alterations to the quote. Tax has been estimated and is subject to change without notice. Unless you provide Renaissance with a valid and correct tax exemption certificate applicable to your purchase of product and the product ship-to location, you are responsible for sales and other taxes associated with this order.

United States government and agency transactions into Arizona: The Tax or AZ-TPT item(s) listed on this quote and subsequent invoice(s) is a charge to recover the cost of the Arizona Transaction Privilege Tax ('TPT'). The incidence of the TPT is on Renaissance Learning for the privilege of conducting business in the State of Arizona. Since the tax is not directly imposed on the United States, the constitutional immunity of the United States does not apply.

Hawaii residents only: Orders shipped to Hawaii residents will be subject to the 4.166% (4.712% O'ahu Is.) Hawaii General Excise tax. United States government and agency transactions into Hawaii: The Tax or General Excise Tax item(s) listed on this quote and subsequent invoice(s) is a charge to recover the cost of the Hawaii General Excise Tax. The incidence of the General Excise Tax is on Renaissance Learning for the privilege of conducting business in the State of Hawaii. Since the tax is not directly imposed on the United States, the constitutional immunity of the United States does not apply.

New Mexico residents only: Orders shipped to New Mexico residents will be subject to the 5.125% (Location Code: 88-888) Gross Receipts tax. United States government and agency transactions into New Mexico: The Tax or Gross Receipts Tax item(s) listed on this quote and subsequent invoice(s) is a charge to recover the cost of the New Mexico Gross Receipts Tax. The incidence of the Gross Receipts Tax is on Renaissance Learning for the privilege of conducting business in the State of New Mexico. Since the tax is not directly imposed on the United States, the constitutional immunity of the United States does not apply. Starting July 1, 2021 New Mexico requires sellers to collect tax on the state and local rate. This varies depending on the city and county.

Students can become their most amazing selves — only when teachers truly shine. Renaissance amplifies teachers' effectiveness in the classroom — transforming data into actionable insights to improve learning outcomes. Remember, we're here to ensure your successful implementation. Please allow 30-90 days for installation and set-up.

Quote Details					
Derry Township School District - 25680					
Products & Services	Subscription Period	Quantity	Unit Price	Discount	Total
Applications					
FastBridge Subscription	07/01/2024 - 06/30/2025	255	\$9.98	\$(525.30)	\$2,019.60
Professional Services					
Foundations Professional Learning Package (included with purchase)		1	\$0.00	\$0.00	\$0.00
Derry Township School District Total				\$(525.30)	\$2,019.60

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Renaissance

2911 Peach Street, Wisconsin Rapids, WI 54494-1905
Phone: (800) 338-4204 | Fax: (877) 280-7642
Federal I.D. 39-1559474
www.renaissance.com

Subscription Renewal

Derry Township School District - 25680

PO Box 898

Hershey, PA 17033-0898

Contact: Traci Landry - (717) 534-2501

Email: tlandry@hershey.k12.pa.us

Quote #: RPRNQ2990894

Reference ID: 677337

Subscription Ends:

8/31/2024

Quote Summary

School Count: 3

Renaissance Products & Services Total	\$9,530.00
Shipping and Processing	\$0.00
Sales Tax	\$0.00
Grand Total	USD \$9,530.00

This quote includes: Renaissance Star Math.



By signing below, Customer:

- acknowledges that the Person signing this Quote is authorized to do so;
- agrees that this Quote, any other quotes issued to Customer during the Subscription Period and Customer and its Authorized Users access to and use of the Products and Services are subject to the Renaissance Terms of Service and License located at <https://doc.renlearn.com/KMNet/R62416.pdf> which are incorporated herein by reference;
- acknowledges receipt of the Notice of Renaissance's Practices Relating to Children's Online Privacy <https://docs.renaissance.com/R63870> directed to you as the school official responsible for authorizing the use of the Renaissance Products and Services in the educational context; and,
- consents on behalf of parents/legal guardians to the collection, use, and disclosure of the personal information of children under the age of 13 with respect to use of the Renaissance Products and Services, as described in Renaissance's Children's Online Privacy Notice <https://docs.renaissance.com/R63871>

To accept this offer and place an order, please sign and return this Quote.

Renaissance will issue an invoice for this Quote on the earlier of (a) the date You specify below or (b) the day before Your Subscription Period starts (Invoice Date). If You require a purchase order, You agree to provide one to Renaissance at least 15 days before the Invoice Date. You also agree to pay the invoice within 30 days of the Invoice Date.

Please check here if your organization requires a purchase order prior to invoicing: []

Renaissance Learning, Inc.	Derry Township School District - 25680
	By: 
Name: Ted Wolf	Name: Lindsay K. Drew
Title: VP - Corporate Controller	Title: President, School Board
Date: 11/10/2023	Date: June 10, 2024
	Invoice Date:

Email: electronicorders@renaissance.com

If your billing address is different from the address at the top of this Quote, please add that billing address below.

Bill To:

If changes are necessary, or additional information is required, please contact your account executive at (800) 338-4204, Thank You.

Renaissance

2911 Peach Street, Wisconsin Rapids, WI 54494-1905
Phone: (800) 338-4204 | Fax: (877) 280-7642
Federal I.D. 39-1559474
www.renaissance.com

Subscription Renewal

Quote #: RPRNQ2990894

All quotes and orders are subject to availability of merchandise. This Quote is valid for 60 days from the date under Renaissance's signature. Professional development expires one year from purchase date. Alterations to this quote will not be honored without Renaissance approval. Please note: Any pricing or discount indicated is subject to change with alterations to the quote. Tax has been estimated and is subject to change without notice. Unless you provide Renaissance with a valid and correct tax exemption certificate applicable to your purchase of product and the product ship-to location, you are responsible for sales and other taxes associated with this order.

United States government and agency transactions into Arizona: The Tax or AZ-TPT item(s) listed on this quote and subsequent invoice(s) is a charge to recover the cost of the Arizona Transaction Privilege Tax ('TPT'). The incidence of the TPT is on Renaissance Learning for the privilege of conducting business in the State of Arizona. Since the tax is not directly imposed on the United States, the constitutional immunity of the United States does not apply.

Hawaii residents only: Orders shipped to Hawaii residents will be subject to the 4.166% (4.712% O'ahu Is.) Hawaii General Excise tax. United States government and agency transactions into Hawaii: The Tax or General Excise Tax item(s) listed on this quote and subsequent invoice(s) is a charge to recover the cost of the Hawaii General Excise Tax. The incidence of the General Excise Tax is on Renaissance Learning for the privilege of conducting business in the State of Hawaii. Since the tax is not directly imposed on the United States, the constitutional immunity of the United States does not apply.

New Mexico residents only: Orders shipped to New Mexico residents will be subject to the 5.125% (Location Code: 88-888) Gross Receipts tax. United States government and agency transactions into New Mexico: The Tax or Gross Receipts Tax item(s) listed on this quote and subsequent invoice(s) is a charge to recover the cost of the New Mexico Gross Receipts Tax. The incidence of the Gross Receipts Tax is on Renaissance Learning for the privilege of conducting business in the State of New Mexico. Since the tax is not directly imposed on the United States, the constitutional immunity of the United States does not apply. Starting July 1, 2021 New Mexico requires sellers to collect tax on the state and local rate. This varies depending on the city and county.

Students can become their most amazing selves — only when teachers truly shine. Renaissance amplifies teachers' effectiveness in the classroom — transforming data into actionable insights to improve learning outcomes. Remember, we're here to ensure your successful implementation. Please allow 30-90 days for installation and set-up.

2911 Peach Street, Wisconsin Rapids, WI 54494-1905
Phone: (800) 338-4204 | Fax: (877) 280-7642
Federal I.D. 39-1559474
www.renaissance.com

Quote #: RPRNQ2990894

Quote Details

Hershey Early Childhood Center - 2102758

Products & Services	Subscription Period	Quantity	Unit Price	Total
Applications				
Star Math Subscription	09/01/2024 - 08/31/2025	300	\$5.20	\$1,560.00
Platform Services				
Annual All Product Renaissance Platform	09/01/2024 - 08/31/2025	1	\$750.00	\$750.00
Professional Services				
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00
Hershey Early Childhood Center Total			USD \$2,310.00	

Hershey Intermediate School - 2437717

Products & Services	Subscription Period	Quantity	Unit Price	Total
Applications				
Star Math Subscription	09/01/2024 - 08/31/2025	550	\$5.20	\$2,860.00
Platform Services				
Annual All Product Renaissance Platform	09/01/2024 - 08/31/2025	1	\$750.00	\$750.00
Professional Services				
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00
Hershey Intermediate School Total			USD \$3,610.00	

Hershey Primary Elementary School - 25682

Products & Services	Subscription Period	Quantity	Unit Price	Total
Applications				
Star Math Subscription	09/01/2024 - 08/31/2025	550	\$5.20	\$2,860.00
Platform Services				
Annual All Product Renaissance Platform	09/01/2024 - 08/31/2025	1	\$750.00	\$750.00
Professional Services				
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00
Hershey Primary Elementary School Total			USD \$3,610.00	

Renaissance

2911 Peach Street, Wisconsin Rapids, WI 54494-1905
Phone: (800) 338-4204 | Fax: (877) 280-7642
Federal I.D. 39-1559474
www.renaissance.com

Subscription Renewal

Quote #: RPRNQ2990894

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SSL Quote Number: Q-463163 Status: Approved Quote Name: Currency: USD Created Date: 04-30-2024 Expiration Date: 06-29-2024 Customer Number: 262784 Requestor Name: Phil Ayala payala@hershey.k12.pa.us 7175312244 Lift Gate Truck Required: <input type="checkbox"/> Inside Delivery: <input type="checkbox"/> Customer Program: AEPA
--

To place an order using this quote,
 contact:
 Phone 888-388-3224
 Email orders@schoolspecialty.com




Sales Rep Name: Susan Secor Sales Rep Email: susan.secor@schoolspecialty.com Sales Rep Phone: (920) 243-5365
Bill To: DERRY TOWNSHIP SCHOOL DISTRICT PO BOX 898 HERSHEY, PA 17033-0898 Ship To: DERRY TOWNSHIP SCHOOL DISTRICT 30C E GRANADA AVE HERSHEY, PA 17033-1459
Notes:

Quantity	SSL Item	Customer Item #	Pack Size	Item Description	List Price	Your Price	Extended Price
10	2088666		Each	AIR SAFETY - HALO CLOUD SERVICE RENEWAL PLAN 1 YEAR SERVICE PLAN AFTER A HALO MONITOR IS PURCHASED	\$407.95	\$150.00	\$1,500.00

Subtotal	\$1,500.00
Estimated Taxes	\$0.00
Shipping & Handling	\$0.00
Total	\$1,500.00

Accept this quote by sending back your purchase order number or signing it electronically. For orders over \$5,000.00, please submit a hard copy of your Purchase Order.

Prices subject to change until all finish selections have been completed. Order will not be placed until all finish options are selected.

Signature: 

Name: Lindsay K. Drew

Date: June 10, 2024

Purchase Order Number:

Shipping Instructions:
Pack Slip Notes:



Standard Renewal

Created: 2024-05-03

Prepared for

Organization: Derry Township School District

Name: Sarah Karpel

Prepared by

Organization: Silktide

Name: Ayu Shek

Job Title: Customer Success Manager

Module	Description	Included?
Content	Test spelling, broken links, readability, prohibited content, and inventory.	Yes
Accessibility	Test WCAG 2.0, 2.1 and 2.2 compliance.	Yes
Marketing	Measure search ranking, on-page optimization, and backlinks.	Yes
User Experience	Find design, technical, and speed issues that can damage your brand.	Yes
Analytics	Understand user activity without compromising privacy.	No
Privacy	Test GDPR compliance.	Yes

Feature	Description	Limits
Webpages	Maximum number of webpages tested at any one time.	5000
Documents	Maximum number of PDFs tested at any one time.	2,500
Manual accessibility audit	Ensure your website meets the highest accessibility standards with a manual audit by our in-house experts.	
Search keywords	Maximum search engine keywords monitored at any one time.	100
Authentications	Test websites protected by a username and password.	0
User Flows	Automatically test a simulated journey that a user takes, such as a multi-step form.	0
Uptime monitors	Number of webpages which are tested every 5 minutes to ensure they are online.	5
Heatmaps	Click, scroll and frustration maps to understand your users' experience on your websites.	Unlimited
Ask AI credits	Spend less time deciphering problems and more time getting things done. Credits are for use throughout the year.	1,000

Standard	Description
Account Manager	Your dedicated contact at Silktide, who's available for email support, billing inquiries, renewals, and check-ins.
Annual strategic reviews	We'll take a look at the past 12 months and set specific actions and goals to help you keep improving.
Unlimited self-service support	Silktide Academy (our e-learning center for your whole team) Help Center (step-by-step guides and FAQs) Chat & email support (24/5)

Could you benefit from more?

Upgrading your Service Level with Silktide will help you take your website governance to the next level. Just speak to your Account Manager if you're interested in upgrading.

Premier	
Customer Success Manager (CSM)	Your dedicated CSM will regularly be in your account to track progress, proactively identify areas for attention, and be there every step of the way when you need them.
Assisted account management	Silktide will assist you in making changes to your account, whether that's adding a large number of websites, helping set up policies, building a dashboard to give you visibility over your progress, and more!
Quarterly strategic reviews	Quarterly progress update against your goals. Address any pain points, the obstacles impeding your progress, and the steps needed for continued success.
Live training	Live training on Zoom, bespoke to your needs. We can cover full platform training, deep dives or Q&As.
Unlimited self-service support	Silktide Academy, Help Center, Chat & email support are all still available to you.



Order Form

Term start date: July 31st, 2024

Term end date: July 31st, 2025

Description	Annual cost
Silktide Monitor Annual access to Silktide Monitor, including the modules and limits shown previously	\$4,980.05
Total (Ex VAT)	\$4,980.05

Client:	Company Name	Vendor:	Silktide
Name:	Sarah Karpel	Name:	Ayu Shek

Your existing terms and conditions will remain in effect.

Board approved June 10, 2024

Michael Agee, Board Secretary

AXIS INSURANCE COMPANY
(AN ILLINOIS COMPANY)

SSEI Insurance Agency USA
ACCIDENT MEDICAL MASTER INSURANCE APPLICATION

Application is hereby made for a plan of BLANKET ACCIDENT INSURANCE based on the following statements and representations:

Policyholder (full legal name): Derry Township School District
Street Address: PO Box 898
City: Hershey State: PA Zip Code: 17033
Policyholder's E-mail Address: spursel@hershey.k12.pa.us Telephone Number: (717) 531-2243
Grades Included: K-12 Estimated # of Students: 3,250

Policy Number: KAMV168210

VOLUNTARY STUDENT ACCIDENT COVERAGE	
Plan: A	Accident Medical Benefit:
<input type="checkbox"/> Includes Sports Other than Senior High School Football	<input checked="" type="checkbox"/> Primary
<input checked="" type="checkbox"/> Excludes Sports	<input type="checkbox"/> Primary Excess / Maximum Amount: \$
Effective Date: August 22, 2024	Benefit Period: 1 (years)
Termination Date: August 21, 2025	Total Maximum for All Accident Medical Benefits: \$ 1,000,000
Loss of Life Principal Sum: \$5,000	<input checked="" type="checkbox"/> School Time Rate: \$ 22.00
	<input checked="" type="checkbox"/> 24-Hour Rate: \$ 88.00
	<input type="checkbox"/> 24-Hour Wrap Around Rate: \$

Policy Number: KAMB168210

COMPULSORY STUDENT ACCIDENT COVERAGE	
Plan:	Accident Medical Benefit:
<input type="checkbox"/> Includes Sports Other than Senior High School Football	<input type="checkbox"/> Primary
<input type="checkbox"/> All Sports <input type="checkbox"/> Excludes Sports	<input type="checkbox"/> Primary Excess / Maximum Amount: \$
Effective Date:	Benefit Period: (years)
Termination Date:	Total Maximum for All Accident Medical Benefits: \$
Loss of Life Principal Sum: \$5,000	Flat Rate: \$

OPTIONAL COVERAGES	
<input type="checkbox"/> Special Activities Coverage (Plan AA)	<input type="checkbox"/> Felonious Assault and Violent Crime Benefit
<input checked="" type="checkbox"/> Non-Athletic Field Trip Coverage	

MANDATORY INTERSCHOLASTIC SPORTS COVERAGE	
Plan: AA	Accident Medical Benefit Plan:
<input checked="" type="checkbox"/> Senior High School Football	<input checked="" type="checkbox"/> Primary Excess / Maximum Amount: \$ 100.00
<input checked="" type="checkbox"/> Junior High School Football	<input checked="" type="checkbox"/> Expanded Sports Medical Coverage
<input checked="" type="checkbox"/> Band and Cheerleader	Benefit Period: 2 (years)
<input checked="" type="checkbox"/> Senior High School Sports	Total Maximum for All Accident Medical Benefits: \$ 1,000,000
<input checked="" type="checkbox"/> Junior High School Sports	
Effective Date: August 1, 2024	Termination Date: July 31, 2025
Loss of Life Principal Sum: \$15,000	Flat Rate: \$ 7,700.00

AXIS INSURANCE COMPANY
(AN ILLINOIS COMPANY)

Notes:

The terms and conditions of the requested plan of insurance may vary in certain states as required by the laws of those states. The terms of the policy when issued will govern. It is agreed the insurance applied for will not become effective unless a) this application is received and approved by AXIS Insurance Company based on current rules and requirements; b) the policy is accepted by the applicant; and c) the required premium is paid when due.

The applicant represents the information contained in this application is true and correct and forms the basis of the requested insurance.

Please see attached Important Notice for state specific Fraud Warning Statement.


Authorized Signature of the Applicant

Lindsay K. Drew

Printed Name of Applicant's Authorized Representative

June 10, 2024

Date:

<u>Gallagher Benefit Services</u>	
Licensed Broker/Agent Signature	Printed/Typed Name of Agent/Broker
Address: <u>Four Gateway Circle, Suite 805; 444 Liberty Ave</u>	
City: <u>Pittsburgh</u>	State: <u>PA</u>
Zip code: <u>15222</u>	
Telephone Number: _____	Federal I.D. Number: _____
License Number: _____	Date: _____

Regional Sales Manager/Agent Signature	Printed/Typed Name of Regional Sales Manager/Agent
Address: _____	
City: _____	State: _____
Zip code: _____	
Telephone Number: _____	Federal I.D. Number: _____
License Number: _____	Date: _____

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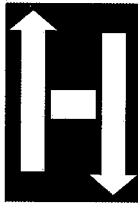
Important Notice

- ❖ ***In General, and specifically for residents of Arkansas, Illinois, Louisiana, Rhode Island and West Virginia:*** Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.
- ❖ ***For Residents of Alabama:*** Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to restitution fines and confinement in prison, or any combination thereof.
- ❖ ***For residents of California:*** For your protection California law requires the following to appear on this form. Any person who knowingly presents false or fraudulent information to obtain or amend insurance coverage or to make a claim for the payment of a loss is guilty of a crime and may be subject to fines and confinement in state prison.
- ❖ ***For residents of Colorado:*** It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance, and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado division of insurance within the department of regulatory agencies.
- ❖ ***For residents of the District of Columbia:*** WARNING: It is a crime to provide false or misleading information to an insurer for the purpose of defrauding the insurer or any other person. Penalties include imprisonment and/or fines. In addition, an insurer may deny insurance benefits if false information materially related to a claim was provided by the applicant.
- ❖ ***For residents of Florida:*** Any person who knowingly and with intent to injure, defraud, or deceive any insurer files a statement of claim or an application containing any false, incomplete, or misleading information is guilty of a felony of the third degree.
- ❖ ***For residents of Kentucky:*** Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance containing any materially false information or conceals, for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime.
- ❖ ***For residents of Maine, Tennessee and Washington:*** It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines and denial of insurance benefits.
- ❖ ***For residents of Maryland:*** Any person who knowingly or willfully presents a false or fraudulent claim for payment of a loss or benefit or who knowingly or willfully presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.
- ❖ ***For residents of New Hampshire:*** Any person who, with a purpose to injure, defraud, or deceive any insurance company, files a statement of claim containing any false, incomplete, or misleading information is subject to prosecution and punishment for insurance fraud, as provided in RSA 638:20.
- ❖ ***For residents of New Jersey:*** Any person who includes any false or misleading information on an application for an insurance policy is subject to criminal and civil penalties.
- ❖ ***For residents of New Mexico:*** ANY PERSON WHO KNOWINGLY PRESENTS A FALSE OR FRAUDULENT CLAIM FOR PAYMENT OF A LOSS OR BENEFIT OR KNOWINGLY PRESENTS FALSE INFORMATION IN AN APPLICATION FOR INSURANCE IS GUILTY OF A CRIME AND MAY BE SUBJECT TO CIVIL FINES AND CRIMINAL PENALTIES.
- ❖ ***For residents of New York:*** Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent

AXIS INSURANCE COMPANY
(AN ILLINOIS COMPANY)

insurance act, which is a crime, and shall also be subject to a civil penalty not to exceed five thousand dollars and the stated value of the claim for each such violation.

- ❖ **For residents of Ohio:** Any person who, with intent to defraud or knowing that he is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement is guilty of insurance fraud.
- ❖ **For residents of Oklahoma:** WARNING: Any person who knowingly, and with intent to injure, defraud or deceive any insurer, makes any claim for the proceeds of an insurance policy containing any false, incomplete or misleading information is guilty of a felony.
- ❖ **For residents of Oregon:** Any person who knowingly and willfully presents a false or fraudulent claim for payment of a loss or benefit or who knowingly or willfully presents false information in an application for insurance may be guilty of a crime and may be subject to fines and confinement in prison.
- ❖ **For residents of Pennsylvania:** Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.
- ❖ **For residents of Texas:** Any person who knowingly presents a false or fraudulent claim for the payment of a loss is guilty of a crime and may be subject to fines and confinement in state prison.
- ❖ **For resident of Virginia:** Any person who with the intent to defraud or knowing that he is facilitating a fraud against an insurer submits an application or files a false or deceptive statement may have violated state law.

**PROPOSAL # Q-71694**

Repair Proposal

Date: 4/ 19 /2024

CUSTOMER**JOB ADDRESS**

Derry Township School District Hershey, PA 17033 Attention: Bixler, Bob Fready, John Phone: 717-327-7990 Email: bbixler@hershey.k12.pa.us ifready@hershey.k12.pa.us	550 Homestead Rd. Hershey, PA 17033 Contract #: HF-0106 Elevator ID #:130106-1
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Hadfield Elevator proposes to furnish the necessary material and labor to perform the following work during regular working hours. This quote is based on all work being performed with our full and uninterrupted use of the elevator.

MODERNIZATION

Hadfield will upgrade the existing controller with a new soft start.

Description	Price each	Quantity	Total
Install New Soft Start	\$3,425.00	1.00	\$3,425.00
Total amount			\$3,425.00

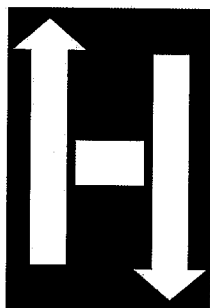
1ST Payment: A fifty percent (50%) deposit is required prior to the scheduling and commencement of proposed labor and material. Work shall not be scheduled until the above noted 1st payment is received.

Submitted by Hadfield Elevator: Bill Jones Project Manager Phone: 717-350-1661 Email: billj@hadfieldelevator.com	Accepted by Customer: Printed Name: <u>Stacy L. Winslow</u> Title: <u>Superintendent</u>
Accepted by Hadfield Elevator Corporation By _____ Date _____	Accepted by Customer: Signature: <u>Stacy L. Winslow</u> Date <u>4/19/24</u>
SUBJECT TO TERMS AND CONDITIONS ATTACHED	

Hadfield Elevator ~ Terms and Conditions.

1. The price stated herein shall be honored for a period of thirty days from date stated herein.
2. It is expressly understood and agreed all prior agreements, written or verbal, regarding the subject matter herein, are void and the acceptance of this Agreement shall constitute the contract for the material and work specified in this Agreement. Any changes to this Agreement must be made in writing and signed by both parties.
3. Unless otherwise agreed it is understood the work shall be performed during regular working hours of regular working days of the elevator trade. If overtime work is mutually agreed upon and performed, the additional price Hadfield Elevator usual rates for such work shall be added to the contract price herein named.
4. Purchaser agrees to pay, as an addition to the price herein quoted, the amount of any tax based upon the transfer, use, ownership or possession of the equipment, imposed by any law enacted after the date of this proposal or imposed upon Purchaser by any existing law.
5. Purchaser agrees to pay, **fifty (50%) percent** of the Agreement amount including any accepted options and/or alternates upon acceptance of this proposal.
6. Hadfield Elevator reserves the right to discontinue work at any time until we have assurance, satisfactory to us, that payments will be made as agreed.
7. Final payment shall become due and payable upon **acceptance** of the work **by purchaser**. Failure to pay any sum due to Hadfield Elevator within thirty (30) days of invoice will be a material breach. A delinquent payment charge calculated at the rate of 1% per month, or if such rate is usurious then at the maximum rate under applicable law, shall be applied to delinquent payments. In the event of default of the payment provisions herein, Purchaser agrees to pay, in addition to any default amount, all attorney fees, collection cost or court cost in connection therewith.
8. The machinery, implements and apparatus furnished hereunder remain Hadfield Elevator personal property and Hadfield Elevator retains title thereto until final payment is made, with right to retake possession of the same at the cost of the Purchaser if default is made in any of the payments, irrespective of the manner of attachment to the realty, the acceptance of notes or the sale, mortgage or lease of the premises.
9. The states requiring notice prior to filing a lien, this notice requirement is hereby complied with.
10. The completion of work or delivery of material specified in this Agreement is subject to delays caused directly or indirectly by embargoes, strikes, lockout, common carriers, and accidents or by any other similar or dissimilar cause beyond Hadfield Elevator control, for which Hadfield Elevator to be held harmless.
11. Should conditions develop beyond Hadfield Elevator control, making the building or premises in which Hadfield Elevator personnel are working dangerous, Hadfield Elevator reserves the right to discontinue work until such dangerous conditions are corrected.
12. Should damage occur to Hadfield Elevator **and not due to the fault of** Hadfield Elevator material or work on the premises, where work is to be or is being performed, by fire, theft, or otherwise, the Purchaser is to compensate Hadfield Elevator Therefore, purchaser shall at all times and at Purchasers own cost, maintain comprehensive bodily injury and property damage insurance (naming Hadfield Elevator as an additional insured), including bodily injury and property damage caused by the ownership, use or operation of the equipment described herein.
13. It is expressly understood, in consideration of Hadfield Elevator performance of the service enumerated at the price stated, that the Purchaser assumes all liability for injury, including death, to any person or persons and for damage to property or loss of use thereof, on account of relating to or resulting from the performance of the work to be done hereunder, and agrees to defend, indemnify and hold harmless Hadfield Elevator, its officers, directors and employees from all damages, claims, suits, expenses and payments on account of or resulting from any such injury, death or damage to property, except **to the extent such damages claims suits, expenses, or payments results** that from the negligence of Hadfield Elevator
14. Neither Hadfield Elevator nor its affiliates, subsidiaries or divisions shall be responsible or liable for any damages, claims, suits, expenses and payments on account of or resulting from any injury, death or damage to property arising or resulting from purchaser's or any third party's (**not under the control of** Hadfield Elevator) misuse, abuse or neglect of the equipment herein named or any other device covered by this contract.

THANK YOU FOR CHOOSING HADFIELD ELEVATOR



DEPOSIT INVOICE
FOR PROPOSAL# Q-71694
Hadfield Elevator

Date: 4/ 19 /2024

BILL TO

Derry Township School District
Hershey, PA 17033
Attention: **Bixler, Bob Fready, John**
Phone: 717-327-7990
Email: bbixler@hershey.k12.pa.us
jfready@hershey.k12.pa.us

JOB ADDRESS

550 Homestead Rd.
Hershey, PA 17033

Contract #: HF-0106
Elevator ID #:130106-1

WORK TO BE PERFORMED:

Description	Price each	Quantity	Total
Install New Soft Start	\$3,425.00	1.00	\$3,425.00
Total amount			\$3,425.00

1st PAYMENT:

(50%) 1ST payment, due before scheduling and commencement of proposed labor and material. Work shall not be scheduled until applicable 1st payment is received.

Price is valid for 30 days from the date of this proposal.

*Make Checks Payable to: **Hadfield Elevator***

Total Cost: \$\$\$3,425.00

50% Deposit Now Due
Total Now Due: \$1,712.50

THANK YOU FOR YOUR BUSINESS!



400 E Main St. Annville, PA 17003
(PH) 717-685-8100 (FX) 717-427-1712
Sales@KIT-Communications.com

Proposal

Derry Township School District

Proposal for:

Philip Ayala

Prepared by:

Lisa Webb

Proposal Date:

4/17/2024

*Valid for 30 days
from proposal date*

Summary

SSA License Renewal Derry Township SD - EX24R1

Proposal #: **54960-EX24R1**



Derry Township School District
Proposal 54960-EX24R1
SSA License Renewal Derry Township SD - EX24R1

400 E Main St. Annville, PA 17003 Sales@KIT-Communications.com Phone: 717-685-8100 Fax: 717-427-1712

Quoted Scope of Work

KIT Communications to provide the following to Derry Township School District:

Exacq SSA Renewals for 1 Yr for MAC Address:

AC-1F-6B-7B-D9-DE

Qty (26) SSA-EVENIP-01 ENTERPRISE software updates per IP camera, per year.

The SSA date would be from 5/9/24 - 5/9/25.

Price:

\$1,256.32

Plus sales tax as applicable

*Financing options available. Please contact your
KIT Communications Estimator or call 717-685-8100.*



Authorization to Proceed

Payment Terms: Net 30

Acceptance of Proposal **54960-EX24R1** – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Total Contract Price:

\$1,256.32

Date of Acceptance: April 24, 2024

Signature Stacy L. Weinstein

For acceptance of this proposal please forward a signed and dated copy of this form to:

Lisa Webb
KIT Communications
Desk: 717-507-1755
Email: Lwebb@kit-communications.com



Derry Township School District
Proposal 54960-EX24R1
SSA License Renewal Derry Township SD - EX24R1

400 E Main St. Annville, PA 17003 Sales@KIT-Communications.com Phone: 717-685-8100 Fax: 717-427-1712

GENERAL CONDITIONS
KIT Network Cabling (the "Contractor")

1. LIMITED WARRANTY.

A. The Contractor warrants that the work shall be free from any defects in workmanship for a period of three hundred and sixty-five (365) days from the Completion Date. If the Customer fails to make payment when due under this Contract, then the warranty set forth in this paragraph will terminate and become null and void. All parts and materials furnished shall bear only the warranty, if any, of the manufacturer. The Contractor does not make any warranties, express or implied, with respect to the parts and materials.

B. THIS WARRANTY IS EXPRESSLY IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING THE WARRANTY OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. NO ORAL AGREEMENT, GUARANTEE, PROMISE, REPRESENTATION OR WARRANTY SHALL BE BINDING. IN NO EVENT WILL THE CONTRACTOR BE LIABLE FOR ANY SPECIAL, INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES EVEN IF THE CONTRACTOR HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES AND EVEN IF THE CONTRACTOR HAS KNOWLEDGE THAT FAILURE TO PERFORM COULD CAUSE CONSEQUENTIAL ECONOMIC LOSSES. IN ANY EVENT CUMULATIVE DAMAGES FOR BREACH OF THIS CONTRACT WILL BE LIMITED TO THE AMOUNT ACTUALLY PAID TO THE CONTRACTOR UNDER THIS CONTRACT. THIS PARAGRAPH SHALL APPLY TO ALL ACTIONS RELATED TO THE GOODS AND SERVICES PROVIDED HEREUNDER, WHETHER BASED ON NEGLIGENCE, TORT, CONTRACT OR OTHER THEORIES. CUSTOMER ACKNOWLEDGES THAT THIS PARAGRAPH ALLOCATES THE RISK OF PRODUCT FAILURE BETWEEN THE CONTRACTOR AND CUSTOMER AND THAT THIS ALLOCATION IS REFLECTED IN THE PRICE PAID. NO ACTION ARISING OUT OF THIS AGREEMENT MAY BE BROUGHT BY CUSTOMER MORE THAN ONE (1) YEAR AFTER THE CAUSE OF ACTION HAS ACCRUED.

2. CHANGES IN THE WORK. All changes in the Work shall be authorized by a written Change Order signed by the Customer. All additional charges resulting from Change Orders shall be paid by the Customer in accord with the standard billing procedure.

3. CUSTOMER'S RESPONSIBILITIES. The Customer shall secure and pay for all necessary approvals, easements, assessments and charges required for the Work. The Customer will furnish all information required regarding the physical characteristics, legal limitations and utility locations for the site of the Work. The Customer is responsible for the security and protection of all completed Work and all equipment and materials which have been delivered to the site. The Customer shall secure and pay for all building permits and for all other permits and governmental fees, licenses and inspections necessary for the proper execution and completion of the Work.

4. INSURANCE. The Contractor shall purchase and maintain (a) worker's compensation insurance, and (b) insurance for claims for damages, other than to the Work itself, because of bodily injury or destruction of tangible property resulting from Contractor's negligence. The Customer shall be responsible for purchasing and maintaining the Customer's own liability insurance and at the Customer's option, may purchase and maintain such insurance as will protect the Customer against claims which may arise from operations under this Contract. The Customer shall purchase and maintain property insurance upon the entire Work at the site at the full insurable value thereof.

5. CONCEALED CONDITIONS. Should concealed conditions encountered in the performance of the Work below the surface of the ground or should concealed or unknown conditions in an existing structure be at variance with the conditions indicated by the Contract, or should unknown physical conditions below the surface of the ground or should concealed or unknown conditions in and existing structure of an unusual nature, differing materially from those ordinarily encountered and generally recognized as inherent in work of the character provided for in this Contract be encountered, the Contract Price Shall be equitably adjusted by Change Order upon claim by either party made within twenty (20) days after the first observance of the conditions. If the Contractor wishes to make a claim for an increase in the Contract Price, he shall give the Customer written notice thereof within twenty (20) days after the occurrence of the event giving rise to such claim. The notice shall be given by the Contractor before proceeding to execute the Work. No such claim shall be valid unless so made. If the Customer and the Contractor cannot agree on the amount of the adjustment in the Contract Price, it shall be determined by arbitration as provided hereafter. Any change in the Contract Price resulting from such claim shall be authorized by Change Order. The Customer shall indemnify the Contractor from any costs or liabilities arising out of damage to concealed utilities if the Customer has failed to inform the Contractor of the location of the concealed utilities.

6. COMMENCEMENT OF THE WORK AND DELAYS IN EXTENSION OF TIME. The contractor shall carry the Work forward expeditiously with adequate forces. If the Contractor is delayed at any time in the progress of the Work by any act or neglect of the Customer or any employee or separate contractor employed by the Customer, or by changes ordered in the Work, or by labor disputes, fire, unusual delay in transportation, adverse weather conditions not reasonably anticipatable, unavoidable casualties, or any causes beyond the Contractor's control, or by delay authorized by the Customer, then the Contractor shall not be responsible for any substantial delay in completion of the Work. Estimates, if any, of Completion Dates set forth in this Contract are estimates only, it being understood that time is not of the essence.

7. FINAL COMPLETION AND FINAL PAYMENT. Upon notice by the Contractor, the Customer will promptly make an inspection of the Work and prepare a list of items, if any, to be completed or corrected. The Contractor shall diligently proceed to complete or correct such items as are required under this Contract. Upon final completion, the Customer will pay the Contractor the final payment of the Contract. The making of a final payment shall constitute a waiver of all claims by the Customer except those arising from: (a) unsettled liens; or (b) faulty or defective work which is subject to the warranty contained in this Contract.

8. ACCESS TO THE SITE OF THE WORK. The Customer shall provide the Contractor with access to the Work area including ingress and egress. It will be the responsibility of the Customer to provide Contractor with adequate access for heavy trucks and construction materials. The Contractor is hereby released from all claims and damages which may occur to any curbs, sidewalks, driveways, shrubs, trees and lawns, it being the responsibility of the Customer to provide the Contractor with adequate access.

9. COST OF COLLECTION – ATTORNEY FEES. In the event that Customer fails to make payment when due, interest at the rate of one and one – half percent (1-1/2%) per month shall be added to all invoices. In the event that Customer defaults under this Agreement by failure to make payment when due, the Customer agrees to indemnify and pay contractor's reasonable attorney fees and costs of collection.

10. MISCELLANEOUS. All of the terms of this Agreement shall be binding upon, and inure to the benefit of, and be enforceable by, the parties hereto and their successors and assigns. This Agreement shall be construed and enforced in accordance with Pennsylvania law. The Customer agrees to submit to the jurisdiction of the Court of Common Pleas in and for Lebanon County and the United States District Court for the Middle District of Pennsylvania as to any matter not covered by the arbitration provisions of paragraph 6 of this Agreement. This Agreement represents the entire understanding of the parties hereto, supersedes all other and prior discussions and agreements between the parties hereto and may not be modified or amended, except by a written document designating specifically the terms and provisions so modified and amended and signed by the parties hereto.

DERRY TOWNSHIP SCHOOL DISTRICT
PURCHASE ORDER STANDARD TERMS AND CONDITIONS

1. **APPLICABILITY.** These terms and conditions of purchase (these "Terms") are incorporated and part of the above, attached, or accompanying purchase order ("Purchase Order"). The Terms are the only terms which govern the purchase of the goods ("Goods") or services ("Services"), or both, by Derry Township School District (the "District") from the seller, vendor, or contractor named on the Purchase Order (the "Contractor"). Notwithstanding anything herein to the contrary, if a written contract signed by both parties is in existence covering the sale of the Goods and/or Services covered hereby (e.g., a Bid Contract), the terms and conditions of said contract shall prevail to the extent they are inconsistent with these Terms.
2. **ACCEPTANCE.** Contractor agrees to the provision of the Goods or Services (or both) as detailed on the Purchase Order and to these Terms (collectively, this "Agreement"). Contractor accepts the offer of the District in the Purchase Order and agrees to the terms and conditions of this Purchase Order by commencing work on the Services or Goods, or shipping the Goods. Any acceptance of this Purchase Order is limited to acceptance of the express terms of this offer contained herein. The District hereby rejects any proposal for additional or altered terms, and any attempt by Contractor to vary in any way any of the terms of this Purchase Order, in Contractor's acceptance or by other means. Such a proposal by Contractor shall not operate as a rejection of the offer contained in this Purchase Order. Upon acceptance of a Purchase Order, shipment of Goods or commencement of a Service, Contractor shall be bound by the provisions of this Purchase Order, unless Contractor expressly objects to such terms in writing prior to shipping Goods or commencing Services.
3. **DELIVERY OF GOODS AND PERFORMANCE OF SERVICES.** Contractor shall deliver the Goods in the quantities and on the date(s) specified in the Purchase Order or as otherwise agreed in writing by the parties (the "Delivery Date"). If no delivery date is specified, Contractor shall deliver the Goods within a commercially reasonable time of Contractor's receipt of the Purchase Order. If Seller fails to deliver the Goods in full on the Delivery Date, the District may terminate this Agreement immediately by providing written notice to Contractor and Contractor shall indemnify the District against any losses, claims, damages, and reasonable expenses and costs directly attributable to Contractor's failure to deliver the Goods on the Delivery Date. Contractor shall provide the Services to the District as described and in accordance with the schedule in the Purchase Order and in accordance with these Terms. Time is of the essence to the delivery of all Goods.
4. **PACKAGING AND SHIPMENT; RISK OF LOSS.** Contractor shall package and ship all Goods in accordance with the District's specification in this Purchase Order (and as provided in Paragraph 3), or if packing and shipping instructions are not specified, in a commercially reasonable manner. The prices of the Goods shall include the costs of shipping and packaging. Risk of loss or damage to the Goods shall pass to the District only after delivery to the destination designated by the District.
5. **INSPECTION.** District shall have the right to inspect the Goods and, within a reasonable time or within 30 days, whichever is greater, reject the Goods if District determines, in its sole discretion, that in any respect the Goods are unsuitable or do not meet the specifications furnished by the District. In addition, if Contractor supplies any defective Goods, District shall have the option of (1) requiring Contractor to promptly correct and replace all defective Goods at Contractor's expense; (2) accepting the defective Goods; or (3) canceling any unshipped portion of the order or any portion of the order relating to the defective Goods at no charge to the District. After notice to Contractor, all such defective Goods shall be held at Contractor's risk. At Contractor's direction, District shall return any defective Goods to Contractor at Contractor's risk and Contractor shall pay all transportation charges. Payment for Goods prior to inspection or exercise of any of District's options shall not constitute acceptance of the Goods and is without prejudice to any and all claims District may have against Contractor.
6. **COMPLIANCE WITH LAW.** Contractor shall comply with all applicable law, including but not limited to FERPA, 20 U.S.C. § 1232g, as applicable, in connection with this contract.
7. **WARANTY.** Contractor expressly warrants: (1) that all Goods furnished under this Purchase Order shall conform exactly to the specifications furnished by the District, or if no specifications are furnished, generally recognized industry standards and specifications; (2) that all Goods shall be merchantable and fit for the particular purposes for which the District intends to use them; and, (3) that all Goods shall be free of defects in material or workmanship. This warranty shall survive delivery and shall not be deemed waived either by reason of District's acceptance of the Goods or by payment for them. Contractor warrants that all Goods shall be new, unless otherwise specified in this Purchase Order.
8. **PAYMENT.** Contractor shall submit to District an invoice for all Goods and Services delivered by Contractor. Invoices shall be submitted in accordance to the District location specified on this Purchase Order. Invoices shall be exclusive of state or local sales, use or gross receipts taxes, and federal excise taxes. The District's Pennsylvania Sales Tax Blanket Exemption Number is 76-22175-5; its Federal Tax ID Number is 23-6003648.
9. **INDEMNIFICATION.** Contractor shall, at its sole cost and expense, indemnify, defend, and hold harmless the District and its Board members, officers, agents, representatives, and employees from and against all claims, demands, suits, costs, penalties, losses and expenses, including attorneys' fees and court costs, in any way arising out of the performance or non-performance of the work required by this contract or from a breach of this Contract, including any such costs arising out of any infringement or violation of any proprietary right, including, but not limited to patent, copyright, trademark, service mark and trade secret. This indemnity, etc., shall include claims, demands, suits, costs, penalties, losses and expenses, including attorneys' fees and court costs, to the extent they directly or indirectly arise or allegedly arise in part from the District's own negligence. Notwithstanding any other provision of this Agreement, nothing in this Agreement shall be deemed a direct or indirect waiver of or limitation to any sovereign or governmental immunity, in any respect, applicable to either party (including, without limitation, under the Pennsylvania Political Subdivision Tort Claims Act), or impose liability, directly or indirectly, on either party from which it would otherwise be immune under applicable law.
10. **INSURANCE REQUIREMENTS.** Contractor shall, at its own expense, procure and maintain the following types and minimum limits of insurance: (1) Workers' Compensation statutory limits; (2) General liability - \$1,000,000 per occurrence combined single limit for bodily injury (including death) and property damage liability; \$500,000 advertising injury; \$1,000,000 general aggregate and \$1,000,000 aggregate for products and completed operations; (3) Automobile liability - \$1,000,000 per occurrence combined single limit for bodily injury (including death) and property damage liability arising from owned, non-owned, and hired vehicles; (4) Warehouse liability - Liability insurance in the amount of \$1,000,000 for the loss of merchandise owned by District, including commodities, while held under the Contractor's control; (5) Products liability - \$1,000,000.
11. **CONFLICT OF INTEREST.** Contractor, for itself and its principals, officers, employees and subcontractors, covenants, represents and warrants that none of them have any public or private interest which conflicts, may conflict or appears to conflict in any manner with its duties under this Agreement. Conflicts include the use of any public authority, office or employment or any confidential information received from any public office or employment for the private pecuniary benefit of the contractor or any of the foregoing. Contractor shall disclose to the District all interests which may constitute a conflict.
12. **TERMINATION FOR CONVENIENCE.** District may terminate this contract for its convenience, on written notice to the Contractor, at any time, without penalty, cost or liability to District. Contractor shall be entitled to payment for any Goods delivered before the effective date of termination, or its actual and reasonable costs incurred in the performance of this Purchase Order up to the date termination takes effect.
13. **NOTICES.** All notices, waivers, consents and approvals shall be in writing and shall be sent to Contractor at the address specified on the face of this Purchase Order and to Derry Township School District, P O Box 898, Hershey, PA 17033.
14. **APPLICABLE LAW; VENUE.** This Purchase Order shall be construed and enforced under the law of the Commonwealth of Pennsylvania and without giving effect to any choice of law or conflict of law provision or rule of Pennsylvania or any other jurisdiction. In the event that the parties cannot amicably resolve any dispute and a party resorts to legal action, the parties must file suit in state or federal court in Dauphin County, Pennsylvania.
15. **ENTIRE AGREEMENT; AMENDMENT.** This Purchase Order contains the entire understanding and agreement of the parties on the subject matter, excepting an existing written agreement signed by the parties (such as a Bid Contract). No conduct, course of dealing or course of performance shall be admissible to supplement, explain, modify or contradict this Purchase Order in any way. No amendment or modification changing this Agreement's scope or terms shall have any force or effect unless it is in writing and signed by both parties.

OCCUPATIONAL THERAPY AGREEMENT

Derry Township School District (hereby referred to as "School District"), P.O. Box 898, 30 East Granada Avenue, Hershey, PA 17033 and TherAbilities, Inc. (hereby referred to as "TherAbilities"), 4210 Linglestown Road, Harrisburg, PA 17112 hereby agree to the following:

TherAbilities agrees to provide school based occupational therapy services to School District for the school year 2024-2025. The terms of this agreement are for **180 days** of occupational therapy at the rate of **\$540.00** per school day. School District will be notified no later than August 2, 2024 should TherAbilities be unable to retain qualified occupational therapy personnel so that both parties may determine how to proceed. School year occupational therapy services will not continue past **June 13, 2025**. After this time, procedures for summer billing and/or non-routine services go into effect as outlined below.

TherAbilities agrees to furnish qualified and licensed occupational therapy personnel to the School District. The therapy personnel will maintain all clearances required to practice in Pennsylvania schools. TherAbilities will maintain malpractice insurance with minimum limits of \$1,000,000/occurrence and \$3,000,000 aggregate. Documentation of licensure and clearance copies will be made available to School District upon request. TherAbilities will provide occupational therapy personnel to School District who are not employees of the School District and as such are in no way entitled to be covered by terms and conditions of any collective bargaining agreement, other employment agreement, benefits, or coverage under School District worker's and unemployment compensation. Should school district hire its own occupational therapy personnel at any time during the 2024-2025 school year, School District agrees to fulfill this agreement with TherAbilities in full. School district also agrees that it will not attempt to hire any TherAbilities' staff members for at least 18 months after the end of this agreement or any subsequent agreement.

School district personnel agree to coordinate occupational therapy services in accordance with federal and state regulations governing educational services. Occupational therapy services shall be delivered to students in accordance with federal and state regulations governing educational services. The occupational therapy services shall include evaluations, consultation, documentation, and direct student therapeutic services. Student specific equipment shall be the financial responsibility of School District. Team meetings will be attended as the therapy personnel's schedule permits. Attendance at TherAbilities department meetings are included in this agreement. Documentation will be provided to School District for distribution according to district procedures.

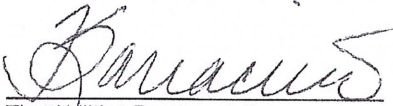
Additional routine occupational therapy service time during the calendar school year can be provided at the mutual consent of both parties, providing that occupational therapy personnel are available to deliver such services. Non-routine occupational therapy may include services for non-public, private, alternate school placements, preschool/transition, home-bound students, high priority cases, and/or representation at mediation or legal proceedings. These non-routine therapy services can be scheduled with the mutual consent of both School District and TherAbilities. Non-routine hours will be billed on a periodic basis at the rate of **\$104.00** per hour, along with any necessary and reasonable travel reimbursement.

The School District agrees to pay TherAbilities a total of **\$97,200.00** for the 180 days of Occupational Therapy Services provided during the school year as outlined in this agreement. Payment will be due in six (6) scheduled installments on or before the dates listed below with a late payment charge of two percent being applied for any delinquent balances outstanding beyond 30 days of the due dates. TherAbilities will refund the School District for any remaining balance from unused services, if any, by June 30, 2025.

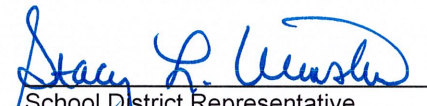
1. September 1, 2024	17%	\$16,524.00
2. November 1, 2024	17%	\$16,524.00
3. January 1, 2025	17%	\$16,524.00
4. March 1, 2025	17%	\$16,524.00
5. May 1, 2025	17%	\$16,524.00
6. June 1, 2025	Balance	\$14,580.00

The terms of this agreement will remain in effect during the 2024-2025 school year. This agreement may be amended by written agreement and mutual consent of both parties. This agreement and all disputes in regards to its interpretation shall be governed by Pennsylvania Law. This is the entire agreement between the parties.

BY SIGNING THIS DOCUMENT, BOTH PARTIES ACKNOWLEDGE THAT THEY HAVE READ, UNDERSTAND, AND AGREE TO THE TERMS OF THIS AGREEMENT:


TherAbilities Representative

Date: April 17, 2024


School District Representative
Date 4/24/24

AGREEMENT

This Agreement made the _____ day of _____, 2024 Derry Township School District (the School District) having an address of 30 East Granada Avenue, Hershey, PA 17033 and YELLOW BREECHES EDUCATIONAL CENTER, INC. having an address of 7 Springview Road, Carlisle, Pennsylvania 17015

WITNESSETH That,

WHEREAS, Contractor, contemporaneously with the execution of this Agreement, agrees to perform the services of this Agreement under the specific terms and conditions as stipulated in Section 1 of this Agreement;

WHEREAS, School District agrees to pay Contractor for services performed as set forth under the terms and conditions in this Agreement; and

NOW, THEREFORE, in consideration of the mutual promises herein set forth, the parties, intending to be legal bound, agree to the following:

1. Contractor Services: Contractor will provide the services of this agreement. These services include:

- Academic Instruction
- Experiential Education Activities
- Service Learning Opportunities
- Adventure Based Activities
- Character Development Training
- Individual and Group Counseling
- Activity Coordination and Supervision
- Transportation to and from all planned activities beyond the scope of the District's regular programming (if desired).

2. Location of Contractor Facility: Contractor facility will be located at 1524 Pine Tree Avenue, Harrisburg, Pennsylvania 17112.

3. School District Commitment: School District agrees to purchase 2 academic placements at a per student rate of \$32,894.00. In addition, the School District agrees to purchase transportation for the identified students to and from the educational facility at a per student cost of \$7,446.00. Therefore, the School District will pay the Contractor the sum of \$80,680.00 for such services in ten (10) monthly installments of \$8,068.00 beginning with a payment on August 15, 2024 and ending with a payment on May 15, 2025.

4. Termination of Agreement: This Agreement shall terminate effective June 30, 2025.

5. Contractor Performance: This Agreement acknowledges that the performance of the services rendered by the Contractor to be as an independent contractor and as such the Contractor shall not be considered an employee of the District for any purpose. The School District further acknowledges that the Contractor shall have the sole authority to control and direct the performance of the details of the work provided under this Agreement. The work, however, is subject to the approval of the School District and shall be subject to the School District's general right of inspection and supervision to secure satisfactory completion. The Emotional Support Planned Course, shall be especially available for inspection and supervision by the School District. Contractor further agrees to comply with all federal, state, and municipal laws, rules and

regulations that are now or may be in the future applicable to the Contractor or the Contractor's business, equipment, and personnel engaged in operations by this Agreement.

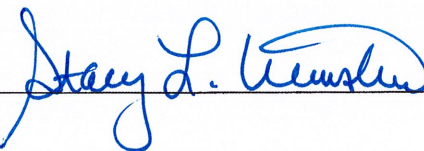
6. Responsibilities of Contractor: Contractor consents to be fully and entirely responsible for all acts and the acts of its agents and employees while engaged in the performance of its duties under this Agreement. Further, Contractor, its successors or assigns, covenant and agree to indemnify and save harmless School District, absolutely and without limit, against all claims, suits or judgments, asserted, made or recovered by any and all persons on account of the acts or omissions of Contractor, contractor's agents or employees, during the performance of the work herein, and to carry liability insurance in the sum of \$1,000,000 single occurrence and \$2,000,000 aggregate in order to assure the ability to meet such indemnification, a copy of which will be given to the district prior to execution of any service to the district. The agreement between School District and Contractor with respect to the subject matter hereunder is contained in this Agreement. No waiver, alteration or modification of the provisions of this Agreement shall be binding unless in writing and signed by a duly authorized representative of the School District, and of the Contractor.

7. Assignment: Any assignment of the Agreement by Contractor without the written consent of the School District shall be void.

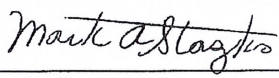
8. Indemnity: Contractor agrees to defend, indemnify and save harmless School District, absolutely and without limit, against all claims, suits or judgments, asserted, made or recovered by any and all persons on account of the acts or omissions of Contractor, Contractor's agents or employees, during the formation and conduct of Contractor's business enterprise, including but not limited to reasonable attorney fees incurred by School District. Additionally, the Contractor agrees to carry Errors and Omissions Insurance in the sum of \$2,000,000 aggregate.

WHEREFORE, the parties set their hands and seals the date and year first above written.

School District

By: 

Yellow Breeches Educational Center, Inc.

By: 
Mark A. Staszko

The Yellow Breeches Educational Center, Inc admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs.

2024-2025 Standing Committee Schedule

August 26, 2024	4:00	General Services	February 10, 2025	4:00	Curriculum Council
	5:00	Finance		5:00	Policy
September 9, 2024	4:00	Curriculum Council	February 24, 2025	4:00	General Services
	5:00	Policy		5:00	Finance
September 23, 2024	4:00	Communications and Community Engagement	March 10, 2025	4:00	Curriculum Council
	5:00	Finance		5:00	OPEN
October 7, 2024	4:00	Curriculum Council	March 24, 2025	4:00	General Services
(1st Monday)	5:00	OPEN		5:00	Finance
October 21, 2024	4:00	General Services	April 14, 2025	4:00	Curriculum Council
(3rd Monday)	5:00	Finance		5:00	OPEN
November 4, 2024	4:00	Curriculum Council	April 28, 2025	4:00	General Services
(1 st Monday)	5:00	Policy		5:00	Finance
November 18, 2024	4:00	General Services	May 12, 2025	4:00	Curriculum Council
(3 rd Monday)	5:00	Finance		5:00	Policy
December 9, 2024	4:00	Curriculum Council	May 27, 2025	4:00	General Services
	5:00	OPEN	TUESDAY	5:00	Finance
January 13, 2025	4:00	Curriculum Council	June 9, 2025	4:00	Curriculum Council
	5:00	OPEN		5:00	OPEN
January 27, 2025	4:00	General Services	June 23, 2025	4:00	OPEN
	5:00	Finance		5:00	Finance

Curriculum: 1st meeting of each month at 4pm

Finance: 2nd meeting of each month at 5pm

Policy: 4 times per year

General Services: 8 times per year

Communications: 1 time per year

OPEN: 7 Spots

DERRY TOWNSHIP SCHOOL DISTRICT

Final Budget for General Fund Approval Resolution


RESOLVED, by the Board of School Directors of Derry Township School District, as follows:

1. The proposed Final Budget of the School District for the 2024-2025 fiscal year on form PDE-2028 as presented to the School Board is adopted as a Final Budget for the School District General Fund in the amount of \$76,897,576.

I certify that the foregoing is a true and correct copy of a resolution adopted by the Board of School Directors at a meeting thereof legally held on June 10, 2024.

Dated: June 10, 2024


Board President


Board Secretary

FINAL GENERAL FUND BUDGET

Fiscal Year 2024-2025

General Fund Budget Approval

Date of Adoption of the General Fund Budget:



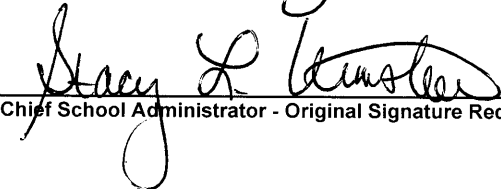
President of the Board - Original Signature Required

June 10, 2024
Date



Secretary of the Board - Original Signature Required

June 10, 2024
Date



Chief School Administrator - Original Signature Required

June 10, 2024
Date

Sheryl J Pursel

Contact Person

(717)531-2243 Extn :
Telephone Extension

spursel@hershey.k12.pa.us

Email Address

**CERTIFICATION OF ESTIMATED ENDING FUND BALANCE
FROM 2024-2025 GENERAL FUND BUDGET**

24 PS 6-688

(10/2010)

SCHOOL DISTRICT : Derry Township SD	COUNTY : Dauphin	AUN : 115221753
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No school district shall approve an increase in real property taxes unless it has adopted a budget that includes an estimated, ending unreserved undesignated fund balance (unassigned) less than the specified percentage of its total budgeted expenditures:

Total Budgeted Expenditures	Fund Balance % Limit (less than)
Less Than or Equal to \$11,999,999	12.0%
Between \$12,000,000 and \$12,999,999	11.5%
Between \$13,000,000 and \$13,999,999	11.0%
Between \$14,000,000 and \$14,999,999	10.5%
Between \$15,000,000 and \$15,999,999	10.0%
Between \$16,000,000 and \$16,999,999	9.5%
Between \$17,000,000 and \$17,999,999	9.0%
Between \$18,000,000 and \$18,999,999	8.5%
Greater Than or Equal to \$19,000,000	8.0%

Did you raise property taxes in SY 2024-2025 (compared to 2023-2024)?

Yes ☒
No


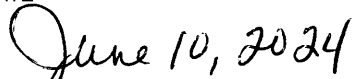
If yes, see information below, taken from the 2024-2025 General Fund Budget.

Total Budgeted Expenditures	\$76897576
Ending Unassigned Fund Balance	\$5562815
Ending Unassigned Fund Balance as a percentage (%) of Total Budgeted Expenditures	7.23%

The Estimated Ending Unassigned Fund Balance is within the allowable limits.

Yes ☒
No

I hereby certify that the above information is accurate and complete.

SIGNATURE OF SUPERINTENDENT 	DATE 
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DUE DATE: AUGUST 15, 2024

**CERTIFICATION OF USE OF PDE-2028
FOR PUBLIC INSPECTION OF 2024-2025 PROPOSED BUDGET**

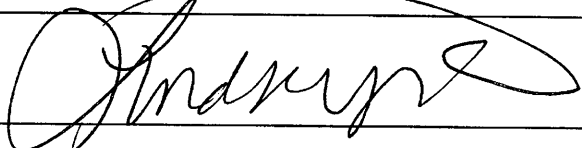
24 PS 6-687(a)(1)

(03/2006)

School District Name : Derry Township SD	County : Dauphin	AUN Number : 115221753
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Section 687(a)(1) of the School Code requires the president of the board of school directors of each school district to certify to the Department of Education that the proposed budget was prepared, presented and will be made available for public inspection using the uniform form prepared and furnished by the Department of Education.

I hereby certify that the above information is accurate and complete.

SIGNATURE OF SCHOOL BOARD PRESIDENT 	DATE <i>May 6, 2024</i>
--	-----------------------------------

DUE DATE: IMMEDIATELY FOLLOWING
ADOPTION OF PROPOSED
FINAL GENERAL FUND BUDGET

2024-2025 Final General Fund Budget

LEA : 115221753 Derry Township SD

Printed 6/5/2024 9:00:56 AM

Validations

Page - 1 of 1

<u>Val Number</u>	<u>Description</u>	<u>Justification</u>
1010	Budget Approval Date is required before submission on Contact Screen and cannot be a future date.	
8080	Ending Fund Balance Entry and Budgetary Reserve: If 0850 Estimated Ending Unassigned Fund Balance is not equal to 0, a justification must be entered below.	These funds will be used for unexpected expenditures or decrease in revenues that may arise during the year.
8150	Ending Fund Balance Entry and Budgetary Reserve: If 0830 Committed Fund Balance is not equal to 0, a justification must be entered below.	These funds are committed for Capital Reseve Elementary School Building Project and Health Benefits.

<u>ITEM</u>	<u>AMOUNTS</u>	
Estimated Beginning Unreserved Fund Balance Available for Appropriation and Reserves Scheduled For Liquidation During The Fiscal Year		
0810 Nonspendable Fund Balance	274,087	
0820 Restricted Fund Balance		
0830 Committed Fund Balance	9,500,000	
0840 Assigned Fund Balance		
0850 Unassigned Fund Balance	5,267,866	
Total Estimated Beginning Unreserved Fund Balance Available for Appropriation and Reserves Scheduled For Liquidation During The Fiscal Year		<u>\$14,767,866</u>
Estimated Revenues And Other Financing Sources		
6000 Revenue from Local Sources	57,000,597	
7000 Revenue from State Sources	16,302,361	
8000 Revenue from Federal Sources	857,047	
9000 Other Financing Sources	2,032,520	
Total Estimated Revenues And Other Financing Sources		<u>\$76,192,525</u>
Total Estimated Fund Balance, Revenues, and Other Financing Sources Available for Appropriation		<u>\$90,960,391</u>

	<u>Amount</u>
REVENUE FROM LOCAL SOURCES	
6111 Current Real Estate Taxes	40,987,153
6112 Interim Real Estate Taxes	100,000
6113 Public Utility Realty Taxes	45,000
6114 Payments in Lieu of Current Taxes - State / Local	1,100,000
6140 Current Act 511 Taxes - Flat Rate Assessments	160,000
6150 Current Act 511 Taxes - Proportional Assessments	11,400,000
6400 Delinquencies on Taxes Levied / Assessed by the LEA	1,225,000
6500 Earnings on Investments	1,000,000
6700 Revenues from LEA Activities	253,000
6800 Revenues from Intermediary Sources / Pass-Through Funds	365,444
6910 Rentals	65,000
6940 Tuition from Patrons	100,000
6960 Services Provided Other Local Governmental Units / LEAs	200,000
REVENUE FROM LOCAL SOURCES	\$57,000,597
REVENUE FROM STATE SOURCES	
7111 Basic Education Funding-Formula	5,673,664
7271 Special Education funds for School-Aged Pupils	1,635,130
7311 Pupil Transportation Subsidy	450,000
7312 Nonpublic and Charter School Pupil Transportation Subsidy	63,000
7320 Rental and Sinking Fund Payments / Building Reimbursement Subsidy	84,051
7330 Health Services (Medical, Dental, Nurse, Act 25)	70,000
7340 State Property Tax Reduction Allocation	1,020,583
7360 Safe Schools	181,624
7505 Ready to Learn Block Grant	225,559
7599 Other State Revenue Not Listed Elsewhere in the 7000 Series	37,500
7810 State Share of Social Security and Medicare Taxes	1,263,263
7820 State Share of Retirement Contributions	5,597,987
REVENUE FROM STATE SOURCES	\$16,302,361
REVENUE FROM FEDERAL SOURCES	
8514 Title I - Improving the Academic Achievement of the Disadvantaged	448,573
8515 Title II - Preparing, Training, and Recruiting High Quality Teachers and Principals	64,432
8517 Title IV - 21st Century Schools	39,742
8810 School-Based Access Medicaid Reimbursement Program (SBAP) Reimbursements (Access)	304,300
REVENUE FROM FEDERAL SOURCES	\$857,047

	<u>Amount</u>
OTHER FINANCING SOURCES	
9390 Permanent Fund Transfers	1,932,520
9400 Sale of or Compensation for Loss of Fixed Assets	100,000
OTHER FINANCING SOURCES	\$2,032,520
TOTAL ESTIMATED REVENUES AND OTHER SOURCES	76,192,525

AUN: 115221753 Derry Township SD

Multi-County Rebalancing Based on Methodology of Section 672.1 of School Code

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Page - 1 of 3

Act 1 Index (current): 5.3%

Calculation Method:

Rate

Approx. Tax Revenue from RE Taxes: \$40,987,153

Amount of Tax Relief for Homestead Exclusions \$1,020,583

Total Approx. Tax Revenue: \$42,007,736

Approx. Tax Levy for Tax Rate Calculation: \$43,188,436

Dauphin

Total

2023-24 Data

a. Assessed Value	\$2,118,413,240	\$2,118,413,240
b. Real Estate Mills	19.9595	

I. 2024-25 Data

c. 2022 STEB Market Value	\$3,216,471,730	\$3,216,471,730
d. Assessed Value	\$2,123,461,000	\$2,123,461,000
e. Assessed Value of New Constr/ Renov	\$0	\$0

2023-24 Calculations

f. 2023-24 Tax Levy	\$42,282,469	\$42,282,469
(a * b)		

2024-25 Calculations

g. Percent of Total Market Value	100.00000%	100.00000%
h. Rebalanced 2023-24 Tax Levy	\$42,282,469	\$42,282,469
(f Total * g)		
i. Base Mills Subject to Index	19.9595	
(h / a * 1000) if no reassessment		
(h / (d-e) * 1000) if reassessment		

Calculation of Tax Rates and Levies Generated

j. Weighted Avg. Collection Percentage	97.20000%	97.20000%
k. Tax Levy Needed	\$43,188,436	\$43,188,436
(Approx. Tax Levy * g)		

I. 2024-25 Real Estate Tax Rate 20.3387

(k / d * 1000)

III. m. Tax Levy Generated by Mills	\$43,188,436	\$43,188,436
(I / 1000 * d)		

n. Tax Levy minus Tax Relief for Homestead Exclusions \$42,167,853

(m - Amount of Tax Relief for Homestead Exclusions)

o. Net Tax Revenue Generated By Mills \$40,987,153

(n * Est. Pct. Collection)

AUN: 115221753 Derry Township SD

Multi-County Rebalancing Based on Methodology of Section 672.1 of School Code

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Act 1 Index (current): 5.3%

Calculation Method:

Approx. Tax Revenue from RE Taxes:	\$40,987,153
Amount of Tax Relief for Homestead Exclusions	<u>\$1,020,583</u>
Total Approx. Tax Revenue:	\$42,007,736
Approx. Tax Levy for Tax Rate Calculation:	\$43,188,436

	Rate		
		Dauphin	Total
Index Maximums			
p. Maximum Mills Based On Index	21.0173		
(i * (1 + Index))			
q. Mills In Excess of Index	0.0000		
(if (l > p), (l - p))			
r. Maximum Tax Levy Based On Index	\$44,629,417		\$44,629,417
IV. (p / 1000 * d)			
s. Millage Rate within Index?	Yes		
(If l > p Then No)			
t. Tax Levy In Excess of Index	\$0		\$0
(if (m > r), (m - r))			
u. Tax Revenue In Excess of Index	\$0		\$0
(t * Est. Pct. Collection)			

Information Related to Property Tax Relief			
V. Assessed Value Exclusion per Homestead	\$9,395.00		
Number of Homestead/Farmstead Properties	5341		5341
Median Assessed Value of Homestead Properties			\$164,100

AUN: 115221753 Derry Township SD

Multi-County Rebalancing Based on Methodology of Section 672.1 of School Code

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Act 1 Index (current): 5.3%

Calculation Method:	Rate
Approx. Tax Revenue from RE Taxes:	\$40,987,153
Amount of Tax Relief for Homestead Exclusions	<u>\$1,020,583</u>
Total Approx. Tax Revenue:	\$42,007,736
Approx. Tax Levy for Tax Rate Calculation:	\$43,188,436
	Dauphin

Total

State Property Tax Reduction Allocation used for: Homestead Exclusions	\$1,020,583	Lowering RE Tax Rate	\$0	\$1,020,583
Prior Year State Property Tax Reduction Allocation used for: Homestead Exclusions	\$0			\$0
Amount of Tax Relief from State/Local Sources				\$1,020,583

CODE									
6111 <u>Current Real Estate Taxes</u>									
<u>County Name</u>	<u>Taxable Assessed Value</u>	<u>Real Estate Mills</u>	<u>Tax Levy Generated by Mills</u>	<u>Amount of Tax Relief for Homestead Exclusions</u>	<u>Tax Levy Minus Homestead Exclusions</u>	<u>Percent Collected</u>	<u>Net Tax Revenue Generated By Mills</u>		
Dauphin	2,123,461,000	20.3387	43,188,436			97.20000%			
Totals:	2,123,461,000		43,188,436	-	1,020,583	=	42,167,853	X	97.20000% = 40,987,153
				<u>Rate</u>	<u>Estimated Revenue</u>				
6120	<u>Current Per Capita Taxes, Section 679</u>			\$0.00	0				
6140	<u>Current Act 511 Taxes – Flat Rate Assessments</u>			<u>Rate</u>	<u>Add'l Rate (if appl.)</u>	<u>Tax Levy</u>	<u>Estimated Revenue</u>		
6141	Current Act 511 Per Capita Taxes			\$0.00	\$0.00	0	0		
6142	Current Act 511 Occupation Taxes – Flat Rate			\$0.00	\$0.00	0	0		
6143	Current Act 511 Local Services Taxes			\$5.00	\$0.00	160,000	160,000		
6144	Current Act 511 Trailer Taxes			\$0.00	\$0.00	0	0		
6145	Current Act 511 Business Privilege Taxes – Flat Rate			\$0.00	\$0.00	0	0		
6146	Current Act 511 Mechanical Device Taxes – Flat Rate			\$0.00	\$0.00	0	0		
6149	Current Act 511 Taxes, Other Flat Rate Assessments			\$0.00	\$0.00	0	0		
Total Current Act 511 Taxes – Flat Rate Assessments						160,000	160,000		
6150	<u>Current Act 511 Taxes – Proportional Assessments</u>			<u>Rate</u>	<u>Add'l Rate (if appl.)</u>	<u>Tax Levy</u>	<u>Estimated Revenue</u>		
6151	Current Act 511 Earned Income Taxes			0.500%	0.000%	6,300,000	6,300,000		
6152	Current Act 511 Occupation Taxes			250.00000	0.000	2,350,000	2,350,000		
6153	Current Act 511 Real Estate Transfer Taxes			0.500%	0.000%	1,100,000	1,100,000		
6154	Current Act 511 Amusement Taxes			0.500%	0.000%	1,650,000	1,650,000		
6155	Current Act 511 Business Privilege Taxes			0.000	0.000	0	0		
6156	Current Act 511 Mechanical Device Taxes – Percentage			0.000%	0.000%	0	0		
6157	Current Act 511 Mercantile Taxes			0.000	0.000	0	0		
6159	Current Act 511 Taxes, Other Proportional Assessments			0	0	0	0		
Total Current Act 511 Taxes – Proportional Assessments						11,400,000	11,400,000		
Total Act 511, Current Taxes							11,560,000		
				Act 511 Tax Limit -->	3,216,471,730	X	12	38,597,661	
					Market Value		Mills	(511 Limit)	

Tax Function	Description	Tax Rate Charged in:		Percent Change in Rate	Less than or equal to Index	Index	Additional Tax Rate Charged in:		Percent Change in Rate	Less than or equal to Index
		2023-24 (Rebalanced)	2024-25				2023-24 (Rebalanced)	2024-25		
6111	<u>Current Real Estate Taxes</u>									
	Dauphin	19.9595	20.3387	1.90%	Yes	5.3%				
	<u>Current Act 511 Taxes – Flat Rate Assessments</u>									
6142	Current Act 511 Occupation Taxes - Flat Rate					5.3%				
6143	Current Act 511 Local Services Taxes	\$5.00	\$5.00	0.00%	Yes	5.3%				
	<u>Current Act 511 Taxes – Proportional Assessments</u>									
6151	Current Act 511 Earned Income Taxes	0.500%	0.500%	0.00%	Yes	5.3%				
6152	Current Act 511 Occupation Taxes	250.0000	250.00000	0.00%	Yes	5.3%				
6153	Current Act 511 Real Estate Transfer Taxes	0.500%	0.500%	0.00%	Yes	5.3%				
6154	Current Act 511 Amusement Taxes	0.500%	0.500%	0.00%	Yes	5.3%				

<u>Description</u>		<u>Amount</u>
1000 Instruction		
1100 Regular Programs - Elementary / Secondary		32,432,460
1200 Special Programs - Elementary / Secondary		9,940,315
1300 Vocational Education		1,661,045
1400 Other Instructional Programs - Elementary / Secondary		150,848
1700 Higher Education Programs for Secondary Students		150,000
Total Instruction		\$44,334,668
2000 Support Services		
2100 Support Services - Students		2,284,391
2200 Support Services - Instructional Staff		3,073,841
2300 Support Services - Administration		4,397,260
2400 Support Services - Pupil Health		1,250,634
2500 Support Services - Business		874,854
2600 Operation and Maintenance of Plant Services		6,729,322
2700 Student Transportation Services		3,517,252
2800 Support Services - Central		1,920,814
2900 Other Support Services		52,269
Total Support Services		\$24,100,637
3000 Operation of Non-Instructional Services		
3200 Student Activities		1,785,803
3300 Community Services		13,833
Total Operation of Non-Instructional Services		\$1,799,636
5000 Other Expenditures and Financing Uses		
5200 Interfund Transfers - Out		6,662,635
Total Other Expenditures and Financing Uses		\$6,662,635
Total Estimated Expenditures and Other Financing Uses		\$76,897,576

<u>Description</u>	<u>Amount</u>
1000 Instruction	
1100 <u>Regular Programs - Elementary / Secondary</u>	
100 Personnel Services - Salaries	16,723,407
200 Personnel Services - Employee Benefits	11,903,913
300 Purchased Professional and Technical Services	795,885
400 Purchased Property Services	542,092
500 Other Purchased Services	1,162,589
600 Supplies	1,201,570
700 Property	21,303
800 Other Objects	81,701
Total Regular Programs - Elementary / Secondary	\$32,432,460
1200 <u>Special Programs - Elementary / Secondary</u>	
100 Personnel Services - Salaries	4,145,067
200 Personnel Services - Employee Benefits	2,868,961
300 Purchased Professional and Technical Services	2,129,000
400 Purchased Property Services	249
500 Other Purchased Services	704,400
600 Supplies	90,788
800 Other Objects	1,850
Total Special Programs - Elementary / Secondary	\$9,940,315
1300 <u>Vocational Education</u>	
100 Personnel Services - Salaries	604,208
200 Personnel Services - Employee Benefits	453,561
300 Purchased Professional and Technical Services	800
400 Purchased Property Services	2,400
500 Other Purchased Services	558,159
600 Supplies	36,436
800 Other Objects	5,481
Total Vocational Education	\$1,661,045
1400 <u>Other Instructional Programs - Elementary / Secondary</u>	
100 Personnel Services - Salaries	36,627
200 Personnel Services - Employee Benefits	19,246
300 Purchased Professional and Technical Services	75,000
500 Other Purchased Services	4,000
600 Supplies	12,600
800 Other Objects	3,375
Total Other Instructional Programs - Elementary / Secondary	\$150,848
1700 <u>Higher Education Programs for Secondary Students</u>	
500 Other Purchased Services	150,000
Total Higher Education Programs for Secondary Students	\$150,000
Total Instruction	\$44,334,668
2000 Support Services	
2100 <u>Support Services - Students</u>	
100 Personnel Services - Salaries	1,297,214

<u>Description</u>	<u>Amount</u>
200 Personnel Services - Employee Benefits	926,351
300 Purchased Professional and Technical Services	20,600
500 Other Purchased Services	1,780
600 Supplies	35,381
800 Other Objects	3,065
Total Support Services - Students	\$2,284,391
2200 Support Services - Instructional Staff	
100 Personnel Services - Salaries	1,737,647
200 Personnel Services - Employee Benefits	1,111,266
300 Purchased Professional and Technical Services	100,268
400 Purchased Property Services	1,767
500 Other Purchased Services	20,760
600 Supplies	77,381
800 Other Objects	24,752
Total Support Services - Instructional Staff	\$3,073,841
2300 Support Services - Administration	
100 Personnel Services - Salaries	2,201,908
200 Personnel Services - Employee Benefits	1,587,384
300 Purchased Professional and Technical Services	367,719
400 Purchased Property Services	31,822
500 Other Purchased Services	64,845
600 Supplies	95,888
800 Other Objects	47,694
Total Support Services - Administration	\$4,397,260
2400 Support Services - Pupil Health	
100 Personnel Services - Salaries	669,398
200 Personnel Services - Employee Benefits	458,943
300 Purchased Professional and Technical Services	100,640
400 Purchased Property Services	2,306
600 Supplies	18,272
800 Other Objects	1,075
Total Support Services - Pupil Health	\$1,250,634
2500 Support Services - Business	
100 Personnel Services - Salaries	506,740
200 Personnel Services - Employee Benefits	343,114
600 Supplies	5,000
800 Other Objects	20,000
Total Support Services - Business	\$874,854
2600 Operation and Maintenance of Plant Services	
100 Personnel Services - Salaries	2,206,555
200 Personnel Services - Employee Benefits	1,563,638
300 Purchased Professional and Technical Services	187,625
400 Purchased Property Services	973,024
500 Other Purchased Services	328,539
600 Supplies	1,401,296

2024-2025 Final General Fund Budget

LEA : 115221753 Derry Township SD

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Estimated Expenditures and Other Financing Uses: Detail

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<u>Description</u>	<u>Amount</u>
700 Property	30,996
800 Other Objects	37,649
Total Operation and Maintenance of Plant Services	\$6,729,322
2700 Student Transportation Services	
100 Personnel Services - Salaries	1,395,745
200 Personnel Services - Employee Benefits	1,009,970
300 Purchased Professional and Technical Services	10,411
400 Purchased Property Services	18,800
500 Other Purchased Services	667,878
600 Supplies	268,715
700 Property	140,000
800 Other Objects	5,733
Total Student Transportation Services	\$3,517,252
2800 Support Services - Central	
100 Personnel Services - Salaries	575,766
200 Personnel Services - Employee Benefits	432,108
300 Purchased Professional and Technical Services	127,692
500 Other Purchased Services	188,738
600 Supplies	596,510
Total Support Services - Central	\$1,920,814
2900 Other Support Services	
500 Other Purchased Services	52,269
Total Other Support Services	\$52,269
Total Support Services	\$24,100,637
3000 Operation of Non-Instructional Services	
3200 Student Activities	
100 Personnel Services - Salaries	918,464
200 Personnel Services - Employee Benefits	213,368
300 Purchased Professional and Technical Services	196,407
400 Purchased Property Services	67,000
500 Other Purchased Services	104,116
600 Supplies	186,213
700 Property	57,500
800 Other Objects	42,735
Total Student Activities	\$1,785,803
3300 Community Services	
100 Personnel Services - Salaries	7,727
200 Personnel Services - Employee Benefits	1,106
600 Supplies	5,000
Total Community Services	\$13,833
Total Operation of Non-Instructional Services	\$1,799,636
5000 Other Expenditures and Financing Uses	
5200 Interfund Transfers - Out	

<u>Description</u>		Page - 4 of 4
900 Other Uses of Funds	<u>Amount</u>	
Total Interfund Transfers - Out	6,662,635	
Total Other Expenditures and Financing Uses	\$6,662,635	
TOTAL EXPENDITURES	\$6,662,635	
	\$76,897,576	

Cash and Short-Term Investments

	<u>06/30/2024 Estimate</u>	<u>06/30/2025 Projection</u>
General Fund	16,500,000	15,500,000
Public Purpose (Expendable) Trust Fund		
Other Comptroller-Approved Special Revenue Funds		
Athletic / School-Sponsored Extra Curricular Activities Fund		
Capital Reserve Fund - \$ 690, \$1850		
Capital Reserve Fund - \$ 1431	5,500,000	6,000,000
Other Capital Projects Fund	16,000,000	13,000,000
Debt Service Fund		
Food Service / Cafeteria Operations Fund	500,000	525,000
Child Care Operations Fund		
Other Enterprise Funds		
Internal Service Fund		
Private Purpose Trust Fund		
Investment Trust Fund		
Pension Trust Fund		
Activity Fund	175,000	175,000
Other Agency Fund		
Permanent Fund		
Total Cash and Short-Term Investments	\$38,675,000	\$35,200,000

Long-Term Investments

	<u>06/30/2024 Estimate</u>	<u>06/30/2025 Projection</u>
General Fund		
Public Purpose (Expendable) Trust Fund		
Other Comptroller-Approved Special Revenue Funds		
Athletic / School-Sponsored Extra Curricular Activities Fund		
Capital Reserve Fund - \$ 690, \$1850		
Capital Reserve Fund - \$ 1431		
Other Capital Projects Fund		
Debt Service Fund		
Food Service / Cafeteria Operations Fund		
Child Care Operations Fund		
Other Enterprise Funds		
Internal Service Fund		
Private Purpose Trust Fund		
Investment Trust Fund		
Pension Trust Fund		
Activity Fund		
Other Agency Fund		

Long-Term Investments

Permanent Fund

Total Long-Term Investments

TOTAL CASH AND INVESTMENTS

06/30/2024 Estimate

06/30/2025 Projection

\$38,675,000

\$35,200,000

Long-Term Indebtedness

	<u>06/30/2024 Estimate</u>	<u>06/30/2025 Projection</u>
General Fund		
0510 Bonds Payable	38,357,007	33,594,372
0520 Extended-Term Financing Agreements Payable		
0530 Lease and Other Right-To-Use Obligations	497,531	500,000
0540 Accumulated Compensated Absences	1,441,823	1,450,000
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)	13,007,000	13,500,000
0599 Other Noncurrent Liabilities		
Total General Fund	\$53,303,361	\$49,044,372
Public Purpose (Expendable) Trust Fund		
0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable		
0530 Lease and Other Right-To-Use Obligations		
0540 Accumulated Compensated Absences		
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Noncurrent Liabilities		
Total Public Purpose (Expendable) Trust Fund		
Other Comptroller-Approved Special Revenue Funds		
0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable		
0530 Lease and Other Right-To-Use Obligations		
0540 Accumulated Compensated Absences		
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Noncurrent Liabilities		
Total Other Comptroller-Approved Special Revenue Funds		
Athletic / School-Sponsored Extra Curricular Activities Fund		
0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable		
0530 Lease and Other Right-To-Use Obligations		
0540 Accumulated Compensated Absences		
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Noncurrent Liabilities		
Total Athletic / School-Sponsored Extra Curricular Activities Fund		

Long-Term Indebtedness**06/30/2024 Estimate****06/30/2025 Projection****Capital Reserve Fund - \$ 690, \$1850**

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease and Other Right-To-Use Obligations

- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Capital Reserve Fund - \$ 690, \$1850**Capital Reserve Fund - \$ 1431**

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease and Other Right-To-Use Obligations

- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Capital Reserve Fund - \$ 1431**Other Capital Projects Fund**

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease and Other Right-To-Use Obligations

- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Other Capital Projects Fund**Debt Service Fund**

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease and Other Right-To-Use Obligations

- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Debt Service Fund

Long-Term Indebtedness**06/30/2024 Estimate****06/30/2025 Projection****Food Service / Cafeteria Operations Fund**

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease and Other Right-To-Use Obligations

- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Food Service / Cafeteria Operations Fund**Child Care Operations Fund**

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease and Other Right-To-Use Obligations

- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Child Care Operations Fund**Other Enterprise Funds**

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease and Other Right-To-Use Obligations

- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Other Enterprise Funds**Internal Service Fund**

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease and Other Right-To-Use Obligations

- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Internal Service Fund

Long-Term Indebtedness**06/30/2024 Estimate****06/30/2025 Projection****Private Purpose Trust Fund**

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease and Other Right-To-Use Obligations

- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Private Purpose Trust Fund**Investment Trust Fund**

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease and Other Right-To-Use Obligations

- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Investment Trust Fund**Pension Trust Fund**

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease and Other Right-To-Use Obligations

- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Pension Trust Fund**Activity Fund**

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease and Other Right-To-Use Obligations

- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Activity Fund

Long-Term Indebtedness

06/30/2024 Estimate

06/30/2025 Projection

Other Agency Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease and Other Right-To-Use Obligations

- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Other Agency Fund

Permanent Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease and Other Right-To-Use Obligations

- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Permanent Fund

Total Long-Term Indebtedness

\$53,303,361

\$49,044,372

Short-Term Payables

06/30/2024 Estimate

06/30/2025 Projection

- General Fund
- Public Purpose (Expendable) Trust Fund
- Other Comptroller-Approved Special Revenue Funds
- Athletic / School-Sponsored Extra Curricular Activities Fund
- Capital Reserve Fund - \$ 690, \$1850
- Capital Reserve Fund - \$ 1431
- Other Capital Projects Fund
- Debt Service Fund
- Food Service / Cafeteria Operations Fund
- Child Care Operations Fund
- Other Enterprise Funds
- Internal Service Fund
- Private Purpose Trust Fund
- Investment Trust Fund
- Pension Trust Fund
- Activity Fund
- Other Agency Fund
- Permanent Fund

Total Short-Term Payables

TOTAL INDEBTEDNESS

\$53,303,361

\$49,044,372

Account Description	Amounts
0810 Nonspendable Fund Balance	274,087
0820 Restricted Fund Balance	
0830 Committed Fund Balance	8,500,000
0840 Assigned Fund Balance	
0850 Unassigned Fund Balance	5,562,815
Total Ending Fund Balance - Committed, Assigned, and Unassigned	\$14,062,815

5900 Budgetary Reserve

Total Estimated Ending Committed, Assigned, and Unassigned Fund Balance and Budgetary Reserve	\$14,336,902
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DERRY TOWNSHIP SCHOOL DISTRICT

2024-2025 Homestead and Farmstead Exclusion Resolution

RESOLVED, by the Board of School Directors of Derry Township School District, that homestead and farmstead exclusion real estate tax assessment reductions are authorized for the school year beginning July 1, 2024, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006), as follows:

1. **Aggregate amount available for homestead and farmstead real estate tax reduction.**

The following amounts are available for homestead and farmstead real estate tax reduction for the school year beginning July 1, 2024:

a. **Gambling tax funds.** The Pennsylvania Department of Education (PDE) has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. § 6926.505(b), as a property tax reduction allocation funded by gambling tax funds, the amount of \$1,020,583.

b. **Prior year under-distribution of property tax reduction funds.** Funds are available for property tax reduction as a result of an undistributed amount remaining from property tax reduction funds PDE paid to the School District in the 2023-2024 school year. This amount from the prior year will add to the property tax reduction allocation for this school year the amount of \$0.

c. **Aggregate amount available.** Adding these amounts, the aggregate amount available during the school year for real estate tax reduction is \$1,020,583.

2. **Homestead/farmstead numbers.** Pursuant to Act 50, 54 Pa. C.S. § 8584(i), and Act 1, 53 P.S. § 6926.341(g)(3), the County has provided the School District with a certified report listing approved homesteads and approved farmsteads as follows:

a. **Homestead property number.** The number of approved homesteads within the School District is 5,333.

b. **Farmstead property number.** The number of approved farmsteads within the School District is 8.

c. **Homestead/farmstead combined number.** Adding these numbers, the aggregate number of approved homesteads and approved farmsteads is 5,341.

3. **Real estate tax reduction calculation.** The school board has decided that the homestead exclusion amount and the farmstead exclusion amount shall be equal. Dividing the paragraph 1(c) aggregate amount available during the school year for real estate tax reduction of \$1,020,583 by the paragraph 2(c) aggregate number of approved homesteads and approved farmsteads of 5,341, the maximum real estate tax reduction amount applicable to each approved homestead and to each approved farmstead is \$191.08.

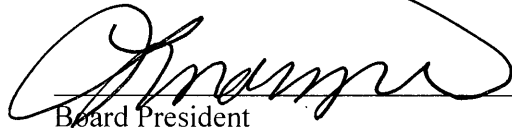
4. **Homestead exclusion calculation.** Dividing the paragraph 3 maximum real estate tax reduction amount of \$191.08 by the School District real estate tax rate of 20.3387 mills, the maximum real estate assessed value reduction to be reflected on tax notices as a homestead exclusion for each approved homestead is \$9,395, and the maximum real estate assessed value reduction to be reflected on tax notices as a farmstead exclusion for each approved farmstead is \$9,395.

5. **Homestead/farmstead exclusion authorization – July 1 tax bills.** The tax notice issued to the owner of each approved homestead within the School District shall reflect a homestead exclusion real estate assessed value reduction equal to the lesser of: (a) the County-established assessed value of the homestead, or (b) the paragraph 4 maximum real estate assessed value reduction of \$9,395. The tax notice issued to the owner of each approved farmstead within the School District shall reflect an additional farmstead exclusion real estate assessed value reduction equal to the lesser of (a) the County-established assessed value of the farmstead, or (b) the paragraph 4 maximum real estate assessed value reduction of \$9,395. For purposes of this Resolution, “approved homestead” and “approved farmstead” shall mean homesteads and farmsteads listed in the report referred to in paragraph 2 above and received by the School District from the County Assessment Office on or before May 1 pursuant to Act 1, 53 P.S. § 6926.341(g)(3), based on homestead/farmstead applications filed with the County Assessment Office on or before March 1. This paragraph 5 will apply to tax notices issued based on the initial tax duplicate used in issuing initial real estate tax notice for the school year, which will be issued on or promptly after July 1, and will not apply to interim real estate tax bills.

I certify that the foregoing is a true and correct copy of a resolution adopted by the Board of School Directors at a meeting thereof legally held on June 10, 2024.

DERRY TOWNSHIP SCHOOL DISTRICT

Dated: June 10, 2024


Board President


Board Secretary

DERRY TOWNSHIP SCHOOL DISTRICT

2024 Annual Tax Levy Resolution

A RESOLUTION AUTHORIZING THE 2024 SCHOOL REAL ESTATE TAX LEVY AND ADOPTION OF AN AMENDED PLAN FOR INSTALLMENT PAYMENT OF REAL ESTATE TAX UNDER THE TAXPAYER RELIEF ACT

RESOLVED, by the Board of School Directors of Derry Township School District, that taxes are levied for school purposes for the school year beginning July 1, 2024, and that an amended plan for the installment payment of real estate tax under the Taxpayer Relief Act, subject to the provisions of the Local Tax Collection Law as follows:

1. **Real estate tax.** Real estate tax of 20.3387 mills (or \$2.03387 per \$100 of assessment) on the assessed value of all real property taxable for school purposes in this School District. (Levied under School Code §§ 672 and 673.)
2. **Interim real estate tax.** Interim real estate tax of 20.3387 mills (or \$2.03387 per \$100 of assessment) on the assessed value of taxable real property, as stated in interim real estate assessment notices, that constitutes construction of a building, an improvement to a building, or other improvement to real property, not otherwise exempt from taxation. The interim real estate tax is part of the real estate tax levy and applies to the assessed value of taxable real property not included in the initial tax duplicate used in issuing initial real estate tax notices for the school year. Tax assessors are directed to inspect and assess all taxable real property in the School District to which any improvement has been made, and to give notice of change in assessed value as required by law. The interim real estate tax applies for that proportionate part of the School District fiscal year remaining after the property was improved. (Levied under School Code § 677.1.)
3. **Utility realty used to generate electricity.** The real estate tax and the interim real estate tax apply to all real property taxable for school purposes, including all property listed in the definition of “utility realty” under § 8101-A(3) of the Public Utility Realty Tax Act, that was classified in such definition as “utility realty” prior to January 1, 2000, and that was removed from such definition effective January 1, 2000, because used in generating electricity. The tax applies to such property to the maximum extent permissible under the Pennsylvania Constitution and the Public Utility Realty Tax Act.
4. **Tax due date/delinquent status.**
 - a. The real estate tax is due and payable on July 1, 2024, and this will be the date of the notice issued to the owner for the real estate other than interim real estate tax. School tax payments must be made in either installments or via a single full payment. Unless installment payment has been elected under the Derry Township School District Real Estate Tax Installment Payment Plan, the real estate tax is delinquent if not paid in full within four (4) months after the date of the tax notice issued to the owner – by October 31, 2024, for tax other than interim real estate tax.
 - b. The interim real estate tax is due and payable on the first day of the month after the month in which any improvement or addition to real property has been made. The interim real estate tax must be paid in full within four (4) months after the date of the tax notice issued to the owner.
5. **Discount and penalty.** All taxpayers are entitled to a discount of two percent (2%) from the amount of the real estate tax or interim real estate tax by making payment of the entire tax

amount within two (2) months after the date of the tax notice – by August 31, 2024, for tax other than interim real estate tax. Unless installment payment has been elected under the Derry Township School District Real Estate Tax Installment Payment Plan, a taxpayer will be charged a penalty of ten percent (10%) of the tax, which penalty will be added to the tax, if the tax is not paid in full within four (4) months after the date of the tax notice – by October 31, 2024, for tax other than interim real estate tax. (Discount and penalty rules established under Local Tax Collection Law, 72 P.S. § 5511.10).

6. **Severability.** The provisions of this resolution are severable and, if any section, clause, sentence, part or provision is determined to be illegal, invalid or unconstitutional, such determination will not affect or impair any of the remaining sections, clauses, sentences, parts or provisions of this resolution. It is declared to be the intent of this school district that this resolution would have been adopted even if any such illegal, invalid or unconstitutional section, clause, sentence, part or provision had not been included in this resolution.

7. **Continuation of other taxes.** The Board has previously imposed other taxes that do not require an annual levy. Without modifying or amending such taxes in any manner, the Board ratifies continuation of the following previously imposed taxes that do not require an annual levy:

a. **Real estate transfer tax.** Real estate transfer tax of 1.0%. (School District receives 0.5%, and municipality receives 0.5%. Levied under the Pennsylvania Real Estate Transfer Tax Act and the Local Tax Enabling Act, Act 511).

b. **Earned income and net profits tax.** Earned income and net profits tax of 1.0%. (School District receives 0.5%, and municipality receives 0.5%).

c. **Occupation.** Occupation flat tax of \$250.00 for residents aged 19 to 65 who are employed and earn over \$12,000.

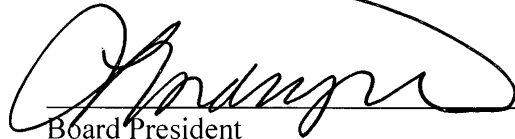
d. **Local Services Tax.** Local Services Tax of \$52 for all persons employed in the Township earning over \$12,000.

e. **Amusement.** Amusement tax of 10% of the price of admission capped at eighty-five cents (\$0.85). (School District receives 0.5%, and municipality receives 0.5%).

I certify that the foregoing is a true and correct copy of a resolution adopted by the Board of School Directors at a meeting thereof legally held on June 10, 2024.

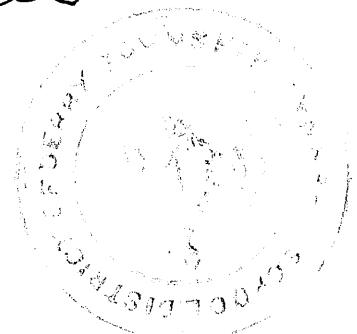
Dated: June 10, 2024

DERRY TOWNSHIP SCHOOL DISTRICT


Board President


Board Secretary

(School District Seal)



All-in!

May 2024
Executive Director's Report

NEWSLETTER



CAIU Board of Directors

Melanie Gurguiolo, *President, Camp Hill*
John Kaschak, *Vice President, Lower Dauphin*
David Barder, *Upper Dauphin*
Richard Bradley, *Mechanicsburg*
Gabrielle Brandt, *West Perry*
Paula Bussard, *Carlisle Area*
Seth Cornman, *Big Spring*
Brenda Cox, *West Shore*
Dr. Joshua Cysyk, *Derry Twp.*
Jackie Hill, *Susquehanna Twp.*
Jaime Johnsen, *Harrisburg*
Phillip Lehman, *Susquenita*
Leslie Marshall, *East Pennsboro Area*
Jason Miller, *Millersburg Area*
Michelle Nestor, *Cumberland Valley*
Patrick Shull, *Newport*
Lauren Silvers, *Central Dauphin*
Gerald Schwille, *Northern York County*
Micheal Wanner, *Steelton-Highspire*

CAIU Executive Team

Dr. Andria Saia
Executive Director

Dr. Kevin Roberts
Assistant Executive Director

Maria Hoover
Director of Educational Services

Dr. Andrew McCrea
Director of Student Services

Daren Moran
Director of Business and Operations

David Martin
Director of Technology Services

Blake Wise
Manager of Human Resources

Our Mission

CAIU provides innovative support and services in partnership with schools, families, and communities to build capacity and model courageous leadership to help them be great. #BeGreat

Our Vision

Recognized as a trusted and influential partner in achieving life-changing outcomes in the Capital Area. #ChangingLives

Inside this issue

- 3 From the Executive Director's Desk: Creating New Possibilities through Innovation
- 4 Pennsylvania Speech-Hearing Association (PSHA) Conference; Early Childhood Education Leaders Summit
- 5 Media & Design Competition
- 6-7 Noteworthy: The Imperative of Continued Professional Development for Leadership in Teaching and Learning
- 8 ThoughtExchange; Situational Awareness Spotlight
- 9 Mission Moments: Champions for Children Bingo; Car Safety Event
- 10 Trainings and Events; Opportunities to Do Good
- 11 New Hires; Compliment Corner



On the Cover: Lynnea Summerscales (teacher) with some of her students.

CAIU's Organizational Goals



Making it easier to do business with us



Improving staff retention, recruitment, and recognition



Fostering a culture of dignity and belonging

Do you have a story about staff or students living our values, being great, or changing lives? Share these successes via email for All-In or social media to communications@caiu.org.

Deadline for June All-In: Friday, May 24

All-in! NEWSLETTER

Executive Director Report
All-In! Newsletter
May 2024
2023-2024, Issue 11
©Capital Area Intermediate Unit



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Phone: 717.732.8400

Please like us on social media!



Creating New Possibilities through Innovation

Not too long ago, I got caught up in a fantastic conversation about Intermediate Units and our ability to innovate. Naturally, it got me thinking... how can adopting our organizational value of innovation benefit each one of us as individuals?

Innovation could be seen as an overused buzzword that has lost its panache. On the other side of the coin, there is no doubt that when organizations innovate successfully, we advance as individuals and as a society from great new products, increased connections, and new opportunities. Innovation is a powerful tool. Organizations that choose to innovate can create new possibilities and I am certain that people can similarly create opportunity for themselves.

What is personal innovation? Author Jeff Baumgartner defines it as “the act of making a change in your life with the aim of making your world a better one. Personal innovation can be on a professional, personal, or family level. It can be relatively commonplace activities like quitting smoking or learning a new language to actions that really change one’s life in a big way.”

How do you innovate yourself? Author Whitney Johnston speaks to acts of “personal disruption” and how you can create change for yourself, personally and professionally. It starts with focusing on leveraging our current strengths and skills, and exposing ourselves to situations where we can “level up” and get creative around the skills we don’t have yet.

Other things you can do to self-innovate:

- **Stay curious:** Be open to new ideas and possibilities, and don’t be afraid to question your own assumptions and those of others.

- **Be willing to take risks:** Deeply rooted in learning is the concept that we learn the most when we are a bit outside our comfort zone. Be willing to try something new.
- **Collaborate and network:** Like the conversation that led to this article, innovation often comes from working with and speaking to others; you never know where the next great idea will come from.
- **Seek out positivity and support:** Nothing that will improve your world will come from a negative place; find the tribe that supports your dreams.
- **Embrace failure:** Failure is a part of learning. It took Edison 1,000 tries before he perfected the light bulb; embrace not succeeding as a step to success.
- **Keep learning:** The one thing innovation requires is continuous learning. If your innovation involves your work, you will want to stay well informed; if it’s personal, stay engaged in whatever information is relevant.

What can you innovate? Nearly anything! You can innovate your thoughts, your habits, your identity, to change nearly anything you want. You can innovate your job skills for a different position that you want. You can innovate your practices and the way you interact with others. No matter what you choose to innovate, use it to make your world a better place. 🍏



Andria L. Saia

Dr. Andria Saia,
Executive Director



CREATING A VIBRANT PROFESSION

PITTSBURGH 2024

CAIU Speech-Language Program Supervisors Jennifer Lyden and Meghan Harvey attended the Pennsylvania Speech-Hearing Association (PSHA) Conference in Pittsburgh on April 11-12. The conference titled, "Creating a Vibrant Profession," was a time to think differently, embrace creativity, and infuse our clinical practice with innovative ideas. Jennifer and Meghan spoke with undergraduate and graduate students as well as student supervisors regarding the benefits and support offered at CAIU. They also attended many sessions presented by those active in the field on new techniques and research in speech-language pathology. The information will be shared with the CAIU Speech-Language Pathologists (SLP) to encourage continued growth for the benefit of the students and families they serve.

Meanwhile at PSHA, CAIU Early Intervention SLP Heidi Haas, shared a poster presentation at the conference on her innovative speech sound disorder model, Speech Sound City. Speech Sound City uses a variety of visual, verbal, and gestural cues to improve speech production. For older children, visual cues such as alphabet letters are used to improve phonemic awareness, or sound/letter association, and to enhance pre-literacy skills. For younger children, picture cues are used to facilitate engagement in the activities and to contribute to ease of learning. 🍏



On April 24, Brittany Ensign and Kate Klopp, CAIU Early Intervention Educational Consultants, participated in a poster session at the Catherine Hershey School's Early Childhood Education Leaders Summit. During the poster session, they were able to share and discuss CAIU Early Intervention program information and resources with state partner organizations and Early Childhood Centers in the area. 🍏

Rooted in
Community,
Connected in
Purpose

Media & Design Competition

The CAIU's 2024 Regional Media and Design Competition recently concluded with a successful blended competition. Projects were due by April 3, with virtual judging occurring April 10-17.

All student participants, advisors, and judges were invited to an in-person showcase hosted at the IU on April 18. At the middle school level, there were 23 projects submitted by 34 students covering four buildings from three LEAs, while at the high school level, there were nine projects submitted by nine students covering three buildings and LEAs.

The judges enjoyed the extra time afforded by virtual judging, while the students enjoyed gathering in the Enola office to see the development of other entrants' projects. All first-place winners advanced to the State competition at Dickinson College on May 21 and 22, 2024. 🍏

First place finishers from middle and high school levels:

3D Design

Dhruv Ganeshkumar, Aarav Nandedkar, &
Vrishin Vishwanath, Eagle View MS
Maximus Knickerbocker, Cumberland Valley HS

Animation

Kieran Mahaffey, Hershey MS
Noah Shin, Cumberland Valley HS

Digital Movie

Saketh Pochiraju, Mountain View MS

Programming

Nick Romaninsky, Eagle View MS
Toshani Rawat, Cumberland Valley HS

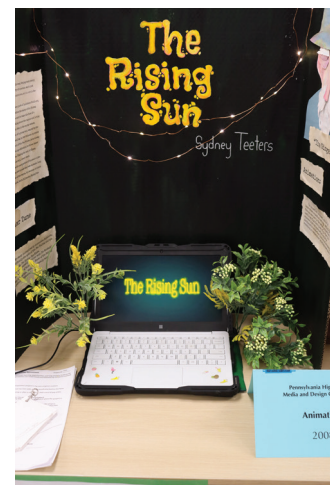
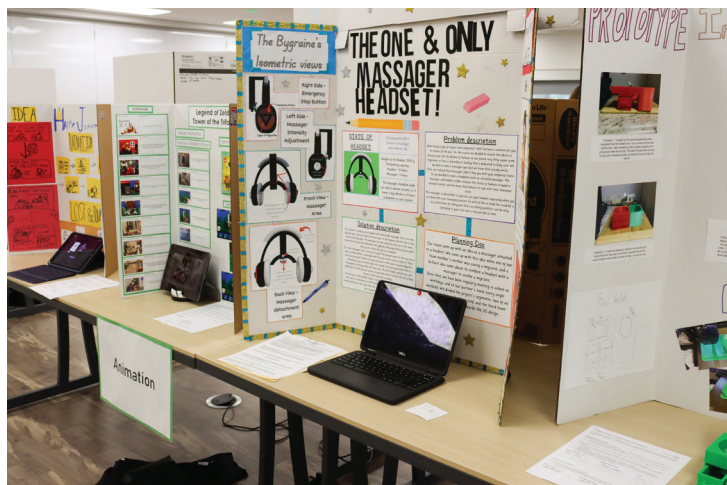
Web Page Design

Jessa vander Velden, St. Joseph School MS
Pranav Behal, Cumberland Valley HS

Graphic Design

Arshia Aziz & Regan Gay, Eagle View MS

[View All Finishers](#)



The Imperative of Continued Professional Development for Leadership in Teaching and Learning



By **Maria Hoover**, *Director of Educational Services*

In the dynamic landscape of education, leadership in teaching and learning plays a pivotal role in shaping the future of our students. As the field of education evolves, so do the challenges and opportunities that leaders face. Continued professional development for all levels of leadership in teaching and learning is not just beneficial—it's essential. Here's why investing in the development of staff at all levels is crucial for effective educational leadership and, by extension, student success.

Education is a field that is constantly evolving. New teaching methods, technologies, and research findings emerge regularly, reshaping our understanding of effective pedagogy. Leaders in teaching and learning must stay abreast of these changes to make informed decisions that benefit students and staff alike. Professional Development provides leaders with opportunities to learn about the latest trends and research in education. This knowledge equips them to implement evidence-based practices, adopt innovative teaching methods, and integrate technology effectively into classrooms. By staying current, leaders can ensure that their schools remain at the forefront of educational excellence.

Leadership in teaching and learning requires a diverse set of skills, ranging from strategic planning and decision-making to communication and collaboration. This development offers leaders opportunities to enhance these skills through workshops, seminars, and training programs tailored to their needs. By participating in these experiences, leaders can develop their leadership capabilities,

improve their ability to lead teams and manage change, and foster a positive school culture. Strong leadership is essential for creating a supportive and effective learning environment where both students and teachers can thrive.

Reflection is a cornerstone of effective teaching and learning. It allows educators and leaders to evaluate their practices, identify areas for improvement, and make necessary adjustments to enhance student outcomes. Continual professional development encourages leaders to engage in reflective practice by providing them with opportunities to assess their leadership styles, strategies, and impact. The Curriculum Directors in alignment with the Superintendents have been engaging in a Learning Series which takes place prior to the Curriculum Advisory Council meeting each month. Topics that have been included in this series include, Building a Culture of Trust, Building Capacity, and Building Capacity Through Staff Engagement. This is a voluntary learning group that engages in learning from and with each other and included a mini conference to the Double Tree Hotel in Reading, PA. The topic of this professional development was Humanizing P.R.O.F.I.T with 'profit' standing for Performance, Resilience, Ownership, Freedom, Innovation, and Transformation in building a positive culture in the organization. We then looked at individual school district initiatives and talked about the principles learned from the Double Tree coupled with the concept of building capacity, to create positive school culture, and sustainability for the work being done around the initiative.

Through professional development, leaders can engage in reflective discussions with peers, receive feedback from mentors, and develop action plans to address areas of improvement. This reflective approach not only benefits leaders but also promotes a culture of continuous improvement within the entire educational community. Leadership in teaching and learning is intrinsically linked to teacher development. Effective leaders understand the importance of supporting and empowering their teachers to grow both professionally and personally. Professional Development provides leaders with strategies and tools to mentor, coach, and develop their teachers effectively. By investing in professional development for leadership, school districts can create a culture that values and prioritizes teacher development. This, in turn, leads to higher teacher retention rates, improved morale, and enhanced teaching quality—all of which have a direct positive impact on student learning and achievement.

The Educational Services Team provides support to school district leadership in a variety of ways. Some of the recent professional development opportunities focus on Structured Literacy and Math Best Practices, Multi-Tiered Systems of Support, STEM (Science, Technology, Engineering and Math)/STEELS (Science, Technology and Engineering, Environmental Literacy and Sustainability) standards. Curriculum Development, Instructional Coaching and Instructional Technology, Artificial Intelligence, Online Learning, and Federal Programs. Currently, we are also working closely with focus groups of leaders from across the region to vet curriculum for our Thinking Bigger project in partnership with Phoenix Contact. Innovation is key to addressing the diverse needs of today's learners and preparing them for an ever-changing world. Leaders in teaching and learning must foster a culture that encourages innovation and creativity among both students and staff. It can inspire leaders to think outside the box, challenge traditional norms, and explore new approaches to teaching and learning. By engaging in professional development opportunities, leaders can learn about innovative educational practices, technologies, and

strategies that can transform their schools. This openness to innovation can lead to the development of unique and engaging learning experiences that captivate students' interest and inspire them to reach their full potential.

Continued professional development for all levels of leadership in teaching and learning is indispensable for the success of our education system. It equips leaders with the knowledge, skills, and tools they need to navigate the complexities of modern education effectively. From staying current with educational trends and enhancing leadership skills to promoting reflective practice, supporting teacher development, and fostering innovation, professional development opportunities play a multifaceted role in shaping effective educational leadership. By investing in professional development, school districts can ensure that their leaders are well-prepared to meet the challenges of today's educational landscape and lead their schools to new heights of excellence. Ultimately, the benefits of this extend far beyond the leaders themselves—they positively impact students, teachers, and the entire educational community. Therefore, the need for continued professional development for leadership in teaching and learning is not just a recommendation—it's a necessity. 🍏



By staying current, leaders can ensure that their schools remain at the forefront of educational excellence.



ThoughtExchange

 **Share**

 **Star**

 **Discover**

The CAIU is interested in hearing your feedback! As a reminder, ThoughtExchange is a unique tool that gathers feedback in three distinct phases: **Share**, **Star**, and **Discover**. Please take some time to complete the survey and, once you have answered the question, be sure to rate each other's thoughts on a scale of 1-5 stars (1 star = little agreement; 5 stars = total agreement). You will also be able to review trends that are apparent from the feedback after completing the previous two phases.

Thank you for completing the survey and for taking the time to provide us with meaningful feedback!

**How would you best describe
the core business of the
Capital Area Intermediate Unit?**

Submit an Answer

Situational Awareness

Points2Ponder

- ▶ **How do I model situational awareness when I am driving?**
 - *How much more aware am I of the car I'm following than what is going on around me?*
 - *Is the speed limit a frustration or an opportunity for me to increase my situational awareness?*
 - *When I am stopped at a stoplight or stop sign, do I remain situationally aware of what is happening in front, beside and behind me, or do I allow myself to be distracted by other things?*
- ▶ **How are my habits in the car reflective of a situational awareness mindset?**
 - *How often is my attention drawn to the screens in my car (phones, navigation, etc.) instead of the road?*
 - *What distractions do I permit in my vehicle, and how do they lower my situational awareness?*
 - *Besides driving, what other activities am I prone to engaging in when I'm driving (ex., talking on the phone, eating, putting on make-up, etc.)?*
- ▶ **What risk am I to other drivers if I don't practice situational awareness when I am driving?**

CAIU Employees!
**REFER A
FRIEND**

AND WE'LL PAY YOU **\$250***

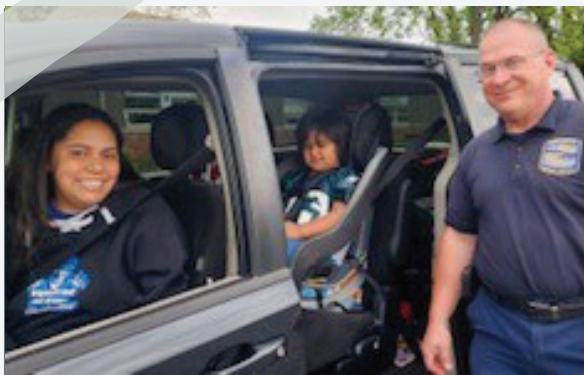
YOU WILL RECEIVE A **\$250.00 REFERRAL INCENTIVE INCLUDED IN YOUR PAY (subject to applicable payroll taxes) AFTER THE NEW EMPLOYEE HAS BEEN SUCCESSFULLY ONBOARDED.*

CLICK HERE FOR DETAILS

Mission Moments



On April 12, Champions for Children (C4C) held its annual Bingo fundraiser. The ever-popular event was very well attended, and people raved about the ability to buy tickets online. Thanks to the generous donation of CAIU employees, many raffle baskets were available. Additionally, the prize subcommittee for C4C was successful in getting many generous donations, allowing there to be dozens of great prizes. The event raised several thousands dollars for C4C!



On April 18, the Early Intervention staff at the Early Learning Center (ELC) partnered with Lower Allen Township Fire Department to host an event for ELC and Capital Area Head Start families. Jeremy Freeland, CAIU Supervisor of Safety and Security, was instrumental in helping the team coordinate this well-attended event. Two car safety technicians assessed the families' car seats to ensure correct installation and provided them with additional resources. All participants appreciated this opportunity and look forward to future events.

Training and events



The Capital Area Intermediate Unit (CAIU) hosts numerous innovative events and conferences throughout the year. Our team of consultants, staff, and specialists values and supports lifelong learning.

All events and conference offerings are available in the [Frontline Registration System](#).

Check out our [Events & Conference](#) page often to see what opportunities are available to you!

Here are some of our upcoming trainings:

6/3/2024 - [Asynchronous Course Assisting Students Struggling with Math \(WWC Guide\)](#)

Audience: K-5 classroom teachers, math coaches or interventionists, special education teachers

6/3/2024 - [Asynchronous Course CRA Toolkits](#)

Audience: K-8 educators interested in math education

6/5/2024 - [Key Considerations When Planning Lessons for EIs: NON CAIU TITLE III CONSORTIUM MEMBERS](#)

Audience: All educators

6/12/2024 - [Speech Sound Disorders Day with Amy Graham \(CAIU STAFF MUST REGISTER THRU INTERNAL CATALOG\)](#)

6/26/2024 - [Immersive 3-Dimensional Learning: Phenomena In Action](#)

Audience: Science Educators K-12, administrators, curriculum leaders



This groundbreaking event promises a deep dive into the transformative world of Artificial Intelligence (AI) and its impact on education.

Wednesday | August 7, 2024
8:30am - 3:00pm

Where: Capital Area Intermediate Unit
Audience: All Educators | **Cost:** \$99
Registration: <https://bit.ly/CAIUwebreg>



CAIU
Capital Area Intermediate Unit



Opportunities to *do good*

CAIU staff are encouraged to give back to the community by participating in a **CAIU Service Project**. These service projects must be completed between January 12, 2024, and Friday January 17, 2025, to count towards hours off on January 17, 2025. Click [HERE](#) for CAIU Service Project Process and Forms.



CAIU SERVICE PROJECT

Early Intervention Family Carnival (June 4, 2024)

Audience: CAIU Staff

[SIGN UP HERE](#)

Welcome *New Hires!*

ibelong
@caiu



Patricia Deibler is an EPP at various locations. She likes to go to different states to hike.



Melissa Jones is a Certified School Nurse at the Enola office. She is currently training to be an Aerial Yoga Instructor and Certified Personal Trainer.



Jennifer King is a PCA at Hill Top Academy. She has been a gymnastics fan for over a decade and never misses a meet.



Kelly Melhorn is a LPN/PCA at PA Steam. She went to nursing school with her daughter.



Brian Osborne is a Department Coordinator at the Enola office. He coaches college soccer.



Donna Price is a PCA at Middle Paxton Elementary. She enjoys road trips to anywhere.



Jennifer Stutzman is a Data Coordinator at the Enola office. She grew up on a dairy farm in Schuylkill County.

YOU'RE *one of* **US NOW**

Compliment Corner!



Here at CAIU we like to brighten someone's day with a compliment. CAIU Compliments is a Capital Area Intermediate Unit initiative that allows CAIU staff the opportunity to share words of thanks, tout successes, or tell a story about what makes us great as an organization, our people.

DEDICATION

Jennifer McLaughlin, Teacher

Jennifer goes above and beyond to advocate for and serve her students. She takes on extra students in addition to her assigned caseload and other duties. Way to go, Jennifer!

- Tina Hastie, Deaf & Hard of Hearing Teacher

LEADERSHIP

Terry Telep, EI Program Supervisor

Kudos to Terry for her initiative in championing a seat belt safety event for the Early Learning Center! She is to be commended for her assertiveness at safeguarding our kids!

- Jeremy Freeland, Supervisor of School Safety

DEDICATION

Ashley Adams, Deaf & Hard of Hearing Teacher

Ashley goes above and beyond to advocate and serve her students. She takes on extra students in addition to her assigned caseload. Way to go, Ashley!

- Tina Hastie, Deaf & Hard of Hearing Teacher

DEDICATION

Christian Wright, Paraprofessional

Christian has done a stellar job in the CAPT program this semester. He was the first to earn all the competencies for the semester and has demonstrated his dedication to growing professionally. Great job, Christian!

- Shana Montgomery, Lead Mentor Consultant

SERVICE

Olivia Dunlap, Certified Occupational Therapy Assistant

Olivia worked hard over our spring break to make up many hours of OT time. She helped out other therapists to lighten their loads!

- Erin Miller, Occupational Therapist



Learning & Growing Summit 4.0

A keynote speaker and over 20 concurrent sessions on engagement strategies, creativity in the classroom, and designing learning to meet the needs of all learners.

**Breakfast and lunch will be provided.*

Thursday | June 20, 2024

Where: Capital Area Intermediate Unit

Audience: ANY Educator | **Cost:** \$99

<https://bit.ly/CAIUwebreg>

**6 hours of Act 48 Available*



**Capital
GOODS**
Cafe



The Capital Goods Café, located in the CAIU Enola Office, offers up sweet and salty snacks, hot and cold drinks, and frequent Lunch Specials. The Café is run by students engaged in work-based learning to grow their job ready skills as they transition to adulthood. If you are in Enola, don't miss out on the opportunity to work with our students and purchase snacks, drinks or a delicious homemade lunch!

View the Menu

CAIU BOARD HIGHLIGHTS

*The following actions were taken at the **May 23, 2024** meeting, held in the Board Room of the Capital Area Intermediate Unit.*

Click [HERE](#) for the 5/23/24 Board Meeting agenda & Attachments

***Our Mission:** Provides innovative support and services in partnership with schools, families, and communities to build capacity and model courageous leadership to help them be great. #BeGreat*

***Our Vision:** Recognized as a trusted and influential partner in achieving life-changing outcomes in the Capital Area. #ChangingLives*

REPORTS/UPDATES

➤ Board Committee Report(s)

- The Board Nominating Committee chair, John Kaschak, reported that the Nominating Committee is seeking any Board Members that are interested in serving as President and Vice President for the new term of July 1, 2024 – June 30, 2025 in order to bring forth a ballot in June at the reorganization meeting.
- The Board Executive Director Evaluation Committee chair, David Barder, provided a report on the 23-24 Executive Director Evaluation process.

➤ CAIU Team Reports/Updates:

- **Dr. Andrew McCrea, Director of Student Services**, reported that this year there are 12 students graduating across all CAIU programs. The Project Search graduation will be held tonight and the Loysville graduation will be held later in June. Dr. McCrea highlighted the PA Speech-Hearing Association (PSHA) conference and Early Childhood Education Leadership Summit articles in *All In* newsletter. Two of our Early Intervention (EI) supervisors spoke to students about the benefits and support offered at CAIU and attended various sessions to learn the latest in the speech-language pathology field. In addition, Heidi Haas, EI Speech and Language Pathologist, shared a poster presentation at the conference on her innovative speech sound disorder model, Speech Sound City. Dr. McCrea also reported that end of the year planning meetings are happening right now with the goal of setting our students up to be successful in their home districts.
- **Blake Wise, Human Resources Manager**, reported that the Human Resources Advisory Council group met yesterday. The meeting was well attended and there were a lot of new faces in attendance. One main purpose of the meeting is to share knowledge and challenges. An FBI agent was present to help the group review and interrupt clearance reports, which has been a big topic of discussion. We are seeing a lot of overlap between the Human Resources and Business Manager groups and may hold a combined Advisory meeting for professional development in the future.
- **Maria Hoover, Director of Educational Services**, reported that we held several student competitions during the month of May. The 2024 Media and Design Competition was highlighted in the May *All In* newsletter. Over 200 students from both Elementary and Middle Schools participated in the Regional 24 Challenge Competition. On June 17

@ 11 am, Keystone State Challenge Academy (KSCA) will hold their graduation. The new cohort begins the end of July. The Educational Services team is ramping up to provide professional development trainings over the summer months and for next year. June 20, 2024 is our Learning and Growing Summit; over 120 people have already registered to attend.

- **Dave Martin, Director of Technology Services**, reported that Cyber Security will be the focus of the Technology Advisory Council's (TAC) retreat on June 11 at the Army Heritage in Carlisle. Homeland Security will be there to lead tabletop activities and to provide training on the framework and national standards to better equip our districts. The Technology team is currently working on administrative regulations that align to our policies on cyber security. This summer, the team will be working on infrastructure upgrades to help prepare the districts for online testing.
- **Daren Moran, Director of Business**, thanked the CAIU Board Finance Committee for reviewing the proposed Transportation agreement. The contract included an increase in the rate for contractors and an increase to the liability coverage required for the contractors. Shout out to Board member, Jackie Hill, for her support of our Champions for Children (C4C) Foundation. Jackie coordinated a clothing drive with her church using the C4C Community Aid code: 10213 for their donations which resulted in a nice contribution from Community Aid. Next week at the PAIU conference, Daren will present to the business managers job-alike group on Operational Efficiencies in the Business Office highlighting some of the new programs and processes we've put in place to benefit our staff by creating huge efficiencies in our paper processes.
- **Dr. Kevin Roberts, Assistant Executive Director**, provided an update on the CAIU's Strategic planning process. The Cabinet team met this month to discuss the current strategic plan – where we are making progress and where we need to continue pressing forward. We will be doing a review of our current plan and planning for the 24-25 Strategic Plan with our Leadership Team at the summer retreat next month. An update will be provided at the June Board meeting. Dr. Roberts also reported that we just concluded our last module of the Superintendent's Leadership Learning series. The learning series provides an opportunity for our superintendents to acquire 50 continuing education hours in a job embedded, realistic format. The series has been practical and impactful for our superintendents, and we look forward to continuing to offer the program again next year.
- **Rennie Gibson, Board Secretary**, reported that the annual Board ballots for those members beginning a new 3-year term on July 1 and serving an unexpired term, have been sent out and she is in the process of collecting them. The ballots are due by June 14. New members will be voted in at our June 27 Board reorganization meeting.
- **Dr. Andria Saia, Executive Director**, reported that the *All-In* newsletter is available for the Board's review. She reminded the members of our upcoming Champions for Children Golf outing that will be held on August 1 which is our largest fundraiser for Champions for Children. Dr. Saia reported that the CAIU is this year's host for next week's PAIU conference. Several of our administrators will be presenting and Dr. Saia is the next year's PAIU President. In addition, she reported that next year will be a busy year for some of our Board committees and she plans to provide a "roadmap" of upcoming important dates, meetings and events. Some of the upcoming important items: A slight rearrangement to our technology group moving towards a larger focus on Cybersecurity, standardizing of employment contracts for HR and Business Director first, and then using that same standardized language for the Executive Director's contract in 2025 and Assistant Executive Director's contract in 2027, as well as negotiating a new Collective Bargaining agreement and a new Act 93 agreement.

APPROVED ACTION ITEMS

- **Approval of Minutes** – April 25, 2024
- **Treasurer's Report for April 2024** – a total of \$12,103,519.08 in receipts and \$11,002,890.08 in expenses.
- **Payment of Bills – April 2024**
- **Summary of Operations for April 2024** showing revenues of \$110,818,158.65 and \$96,427,720.37 in expenses.
- **Budget Administration**
 - 2023-24 Budget Revision - Student Services
 - 2023-24 Budget Revision - Paraeducators Prep Pathway Grant
 - 2023-24 Budget Revision - Title I, Part D - Neglected & Delinquent Subpart 2
 - 2023-24 Budget Revision - Title III, Part A - English Language Acquisition
- **Other Fiscal Matters**
 - Proposed 2024-25 Cafeteria Rates
- **Other Business Items**
 - Contracts – May 2024
 - Appointment of Stock and Leader as CAIU Solicitor at the following General Legal Counsel/Hourly Rates:
 - General Solicitor Work**
 - \$235.00 for Partners
 - \$215.00 for Associates
 - \$145.00 for Paralegals or other professionals
 - Labor/Employment, Special Education, and Dedicated Construction Project Guidance**
 - \$255.00 for Partners
 - \$220.00 for Associates
 - Proposed 2024-25 CAIU Board Meeting Dates
 - Transportation of Pupils Agreement effective July 1, 2024 – June 30, 2027.
- **Policies & Programs**
 - First Reading New Policy 254 - Ed Opportunities for Military Children
 - First Reading Revised Policy 201 - Admissions of Students
 - First Reading Revised Policy 217 - Graduation
 - First Reading Revised Policy 202 - Elig of Nonresident Students
- **Personnel Items**
 - See attached Personnel report

EXECUTIVE DIRECTOR'S REPORT

- Click [HERE](#) for the *May All-In Executive Director's Report*.

UPCOMING MEETINGS:

- **Next CAIU Board Meeting (Reorganization Meeting): Thursday, June 27, 2024, 8:00 a.m., Board Room, CAIU Enola Office, 55 Miller Street, Enola, PA, 17025 and posted on our website, at www.caiu.org. Time of Meetings: 8:00 a.m.**

May 23, 2024 APPROVED PERSONNEL ITEMS:

RESIGNATIONS

- **JULIA BEAVER**, Teacher, Early Intervention Program, effective August 19, 2024. Reason: Retirement after 16 years of continuous CAIU service.
- **JOHN BENEDICT**, Speech and Language Pathologist, School-Age Speech Program, effective June 12, 2024. Reason: Personal.
- **RACHEL DIEM**, Speech and Language Pathologist, Early Intervention Program, effective June 24, 2024. Reason: Personal.
- **SHANNON ELLISON**, Floater Teacher, Student Services Team, effective May 13, 2024. Reason: Personal.
- **JAMES FISSEL**, Network Infrastructure Architect, Technology Team, effective July 5, 2024. Reason: Retirement after more than 7 years of continuous CAIU service.
- **HEIDI HAAS**, Speech and Language Pathologist, Early Intervention Program, effective August 23, 2024. Reason: Personal.
- **LARKIN LAYNE**, Helpdesk Specialist, Technology Team, effective May 10, 2024. Reason: Personal.
- **BRIAN STAMBAUGH**, Educational Paraprofessional, Loysville Youth Development Center, effective June 12, 2024. Reason: Retirement after more than 5 years of continuous CAIU service.
- **ABIGAIL WHITEHEAD-ZIMMERS**, Teacher, Keystone State Challenge Academy, effective June 12, 2024. Reason: Personal.

RECOMMENDED FOR EMPLOYMENT OR CONTRACT

- **NICOLE AIL**, Professional, effective June 11, 2024. Assignment: Occupational Therapist, OT/PT Program with base salary of Masters+60, Step 3, \$61,892 for 190 days of service will be prorated based on the number days worked in the 2023-2024 school year with additional new hire days as required. This is a replacement position funded through the OT/PT budget.
- **NATALIE BHUT**, Professional, effective August 19, 2024. Assignment: Speech and Language Pathologist, Early Intervention Program with base salary of Masters, Step 9, \$65,526 for 190 days of service with additional new hire days as required. This is a replacement position funded through the MAWA budget.
- **NATALIE BORNE**, Paraeducator, effective May 1, 2024 – July 25, 2024. Assignment: Long Term Substitute Educational Paraprofessional, Early Intervention Program. Employee will be paid at a rate of \$18.13 per hour for 26 days and \$18.73 for 14 days. This is a new position funded through the MAWA budget.
- **HILLARY FORSYTHE**, Professional, effective June 12, 2024. Assignment: Physical Therapist, OT/PT Program with base salary of Masters+60, Step 11, \$73,422 for 190 days of service will be prorated based on the number of days worked with additional new hire days as required. This is a replacement position funded through the OT/PT budget.
- **LAURA FOX**, Temporary Professional, effective July 1, 2024. Assignment: Speech and Language Pathologist, Early Intervention Program with base salary of Masters+60, Step 5, \$65,047 for 190 days of service with additional new hire days as required. This is a replacement position funded through the MAWA budget.
- **ALISON MACKEY**, Professional, effective July 1, 2024. Assignment: Service Coordinator, Early Intervention Program with base salary of Masters+15, Step 14, \$77,244 for 190 days of service with additional new hire days as required. This is a new position funded through the MAWA budget.

- **MEGAN SACCARY**, Professional, effective date to be determined. Assignment: Occupational Therapist, OT/PT Program with base salary of Masters, Step 1, \$56,805 for 190 days of service will be prorated based on the number days worked in the 2024-2025 school year with additional new hire days as required. This is a replacement position funded through the OT/PT budget.
- **LAURA SIY**, Paraeducator, effective May 28, 2024. Assignment: Educational Paraprofessional, Early Intervention Program with base salary of HS+48, \$28,025 for 190 days of service will be prorated for a total of 8 days with additional new hire days as required. This is a new position funded through the MAWA budget.
- **JENNIFER WARNER**, Part-time Professional, effective August 19, 2024. Assignment: Speech and Language Pathologist, Early Intervention Program with base salary of Masters+30, Step 14, \$78,669 for 190 days of service will be prorated based on the number of hours/days worked with additional new hire days as required. This is a replacement position funded through the MAWA budget.

CHANGES OF STATUS:

- **AMANDA CHRIST**, from Personal Care Assistant, Autism Support Program to Program Assistant, ANPS Program, effective May 13, 2024. This change in status results in a change of salary to \$41,490 which will be prorated for a total of 35 days through June 30, 2024.
- **SHAWN FELKNER**, Systems Administrator, Technology Team, from active to inactive status due to rescinding acceptance of employment offer, effective May 15, 2024.
- **AARON SICA**, from Application Support Specialist to Application Support Manager, Technology Team, effective April 23, 2024. Change of status results in a change of salary to \$61,235 for 260 days of service and will be prorated for a total of 49 days through June 30, 2024.
- **TERRANCE TATUM**, Educational Paraprofessional, Autism Support Program, change in start date to August 6, 2024. This change of start date results in a change of salary to \$26,695, based on the HS placement on the 2024-2025 salary schedule.

LEAVE OF ABSENCE:

- **TISHANIA MOSLEY**, Educational Paraprofessional, Emotional Support Program, leave of absence effective May 14, 2024 until the end of the 2023-2024 school year. Leave is requested in accordance with Article VI of the Collective Bargaining Agreement (CBA).



CHAMPIONS
for Children

28TH ANNUAL *Golf Tournament*

WHERE: Thursday, Aug. 1, 2024
Check-in at 11:00am; Event starts at 12:00pm

WHEN: Cumberland Golf Club
2395 Ritner Highway Carlisle PA 17015

COST: \$85/player (*includes lunch, greens fee, cart, golf swag, refreshments, dinner, and other prizes*)

Questions? Contact Daren Moran at dmoran@caiu.org

*Scan QR code to register
and learn more!*

