



**BOZEMAN SCHOOL DISTRICT NO. 7**  
**WILLSON BOARD ROOM #217A**  
**MONDAY -- September 23, 2024 -- 5:45 PM**

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**Special Board Meeting**

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- 5:45 1. **Call to Order -- Roll Call -- Pledge of Allegiance** Red = Not an Agenda Item (Placeholder)  
2. **BSD7 Experience** Black = Agenda Item
- 2.1 Student Representatives Report
  - 2.2 Board Education - City of Bozeman First Responder Levy Presentation  
The Board Education Opportunity is a **15-minute** segment that allows our Board to receive an educational snippet of what is happening in our District.
  - 2.3 Recognition and Awards
    - 2.3.1 Recognition of National Merit Semifinalists
3. **Action Items -- Consent**
- 3.1 Policy 2nd Reading
  - 3.2 Minutes
  - 3.3 High School District
  - 3.4 Both Districts
    - 3.4.1 Consider Approval of Nonresident Students
  - 3.5 Elementary District
4. **Action Items -- Singular**
- 4.1 Both Districts
  - 4.2 High School District
  - 4.3 Elementary District
5. **Board Discussion**
- 5.1 Policy 1st Reading
    - 5.1.1 Discuss Recommended Revisions to Policy 3141 Nonresident Student Enrollment
  - 5.2 Committee Reports
  - 5.3 Legislative Funding Priorities Discussion
  - 5.4 MHSA Athletics Participation and Proportionality Discussion
  - 5.5 2024-2025 Superintendent Evaluation Formative Assessment Discussion #1
6. **Public Comment on Non-Agenda Items**  
Recognition of visitors and explanation of procedures to be followed when addressing the Board. Members of the community are given the opportunity to make brief comments to the Board on any matter that is not included in the agenda. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order.
7. **Reports**
- 7.1 Executive Cabinet Report
  - 7.2 Board of Trustees  
Requests, Calendar, Concerns, Reports, Future Agenda Items, Open Meeting Topics for Next Meeting

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ADJOURN

Public comment may be submitted electronically to [trustees@bsd7.org](mailto:trustees@bsd7.org)

## PLEASE TURN OFF CELL PHONES

The public portions of the board meeting are being recorded in accordance with District Policy 1420 and Section 2-3-214, MCA. By remaining in this meeting all participants and attendees acknowledge they may appear on the recording which will be placed on the School District's website for a minimum of one year from the date of the meeting. Further instructions about participating in the meeting will be provided throughout the meeting.

Montana Code Annotated 2019

TITLE 45. CRIMES

CHAPTER 8. OFFENSES AGAINST PUBLIC ORDER

Part 1. Conduct Disruptive of Public Order

Disorderly Conduct

45-8-101. Disorderly conduct. (1) A person commits the offense of disorderly conduct if:

- (a) the person knowingly disturbs the peace by:
    - (i) quarreling, challenging to fight, or fighting;
    - (ii) making loud or unusual noises;
    - (iii) using threatening, profane, or abusive language;
    - (iv) rendering vehicular or pedestrian traffic impassable;
    - (v) rendering the free ingress or egress to public or private places impassable;
    - (vi) disturbing or disrupting any lawful assembly or public meeting;
    - (vii) transmitting a false report or warning of a fire or other catastrophe in a place where its occurrence would endanger human life;
    - (viii) creating a hazardous or physically offensive condition by any act that serves no legitimate purpose; or
    - (ix) transmitting a false report or warning of an impending explosion in a place where its occurrence would endanger human life; or
  - (b) in the course of engaging in any of the conduct prohibited by subsections (1)(a)(i) through (1)(a)(vi), a peace officer recognizes the person's conduct creates an articulable public safety risk.
- (2)
    - (a) Except as provided in subsections (2)(b), (3), and (4), a person convicted of the offense of disorderly conduct shall be fined an amount not to exceed \$100.
    - (b) A person convicted of a second or subsequent violation of subsections (1)(a)(i) through (1)(a)(vi) within 1 year shall be fined an amount not to exceed \$100 or be imprisoned in the county jail for a term not to exceed 10 days, or both.
  - (3) A person convicted of a violation of subsections (1)(a)(vii) through (1)(a)(ix) shall be fined an amount not to exceed \$1,000 or be imprisoned in the county jail for a term not to exceed 1 year, or both.
  - (4) A person convicted of a violation of subsection (1)(b) shall be fined an amount not to exceed \$500 or be imprisoned in the county jail for a term not to exceed 1 day, or both.

History: En. 94-8-101 by Sec. 1, Ch. 513, L. 1973; R.C.M. 1947, 94-8-101; amd. Sec. 1, Ch. 508, L. 1989; amd. Sec. 8, Ch. 415, L. 1991; amd. Sec. 1693, Ch. 56, L. 2009; amd. Sec. 1, Ch. 250, L. 2013; amd. Sec. 16, Ch. 321, L. 2017; amd. Sec. 2, Ch. 372, L. 2019.



**Meeting Date:** September 23, 2024

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**Category:** Recognition and Awards

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**Agenda Item #:** 2.3.1

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**Originated By:** Marilyn King and Mike Van Vuren,  
Deputy Superintendents

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**Others Involved:** Dan Mills, BHS Principal; Erica Schnee, GHS Principal

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| MOTION | SECOND | AYES | NAYS | ABSTAIN |
|--------|--------|------|------|---------|
|        |        |      |      |         |

**Topic:**  
Recognition of National Merit Semifinalists

**Fiscal Impact:**  
N/A

**Recommendation:**  
It is recommended that the Board of Trustees adopt the following resolution:

- WHEREAS: Approximately 16,000 semifinalists have been named in the 67th annual National Merit Scholarship programs from across the United States; and
- WHEREAS: Semifinalists are designated on a state-representational basis and are the highest-scoring entrants in each state; and
- WHEREAS: Aja Petersen, Joshua Schwerin, and Madeline Welsh have been designated as Bozeman High School National Merit Semifinalists; and
- WHEREAS: Laszlo Baumgardner has been designated as a Gallatin High School National Merit semifinalist;
- THEREFORE: Be it resolved that the Board of Trustees recognize and honor Laszlo Baumgardner, Aja Petersen, Joshua Schwerin, and Madeline Welsh for this accomplishment.



|                         |  |
|-------------------------|--|
| <b>Meeting Date:</b>    | September 23, 2024                     |
| <b>Category:</b>        | Action Item - Consent - Both Districts |
| <b>Agenda Item #:</b>   | 3.4.1                                  |
| <b>Originated By:</b>   | Casey Bertram, Superintendent          |
| <b>Others Involved:</b> | Enrollment Office                      |

| MOTION | SECOND | AYES | NAYS | ABSTAIN |
|--------|--------|------|------|---------|
|        |        |      |      |         |

**Topic:**  
Consider Approval of Nonresident Students

**Facts and Discussion:**

1. The 2023 Montana Legislature passed [HB203](#) which opens nonresident enrollment across Montana’s public schools. The application process for nonresident families wishing to attend a BSD7 school for the 2024-2025 school year was publicized on December 28, 2023 and enrollment applications were accepted through January 31, 2024. Information was provided on the [Enrollment Website](#).
2. Bozeman Public Schools Policy 3141/3141P describes the Nonresident Student Enrollment Policy and Procedures.
3. The District utilizes the [LRSP Open Enrollment Guidance Document](#) for the nonresident student enrollment process.
4. The application review process prioritizes the quality of education for residents, children of District employees, and siblings of current nonresident students.
5. Decisions will be made per [Policy 3141](#) and Section 20-3-320, MCA.
6. Policy 3141 states, “For planning purposes, late applications will be accepted only at the Superintendent or designee’s discretion and shall only be considered in extreme and extenuating circumstances.” The six applications recommended for approval via this agenda item meet the criteria of “extreme and extenuating circumstances” as well as the other screening areas described in policy.
7. Students who have been approved to attend the Bozeman School District will be placed in a school by August 15th.
8. Approvals are granted on a year-to-year basis.
9. The Superintendent and executive team have prepared [THIS](#) spreadsheet which includes de-identified information regarding students who are recommended for approval. All submitted applications are recommended for approval.

**Fiscal Impact:**

Tuition receipts as determined by enrollment dates in accordance with HB203.

**Superintendent’s Recommendation:**

It is recommended that the Board of Trustees approve the nonresident student applications as presented.

**Other Alternatives:**

1. Do not approve the recommendation.



|                         |                               |
|-------------------------|-------------------------------|
| <b>Meeting Date:</b>    | September 23, 2024            |
| <b>Category:</b>        | Discussion Item               |
| <b>Agenda Item #:</b>   | 5.1.1                         |
| <b>Originated By:</b>   | Casey Bertram, Superintendent |
| <b>Others Involved:</b> |                               |

| MOTION | SECOND | AYES | NAYS | ABSTAIN |
|--------|--------|------|------|---------|
|        |        |      |      |         |

**Topic:**

Discuss recommended revisions to Policy 3141 Nonresident Student Enrollment

**Facts:**

1. The MTSBA Policy Services team has prepared necessary updates to the MTSBA Model Policy manual in response to legislation approved during the 2023 Legislative Session. MTSBA policy revisions ensure compliance with changes to law and best practice.
2. The 2023 Legislative session included the passage of [HB203](#) which requires open enrollment across the state of MT.
3. The District recently received model policy guidance from MTSBA to address open enrollment. The guidance received was a new policy #3141 - Nonresident Student Enrollment. That policy was approved by Trustees in December 2023.
4. The recommended revisions to policy #3141 are intended to address resident students who move out-of-district during the course of a school year and wish to remain in Bozeman Public Schools for the remainder of that school year.
5. It is important to note that once a resident student is enrolled in the district under Policy 3110, the student would remain enrolled during the current school year unless 1) expelled, 2) withdrawn, or 3) enrolled in another district. The parents' establishment of a residence outside the district during the school year would not be the basis for removal from school.
6. The recommended revisions were prepared by MTSBA and reviewed by the Executive Cabinet.

**Fiscal Impact:**

Fiscal impact is consistent with the open enrollment policy/statute that requires taxpayers in the district of residence bear a portion of the cost (tuition) of educating nonresident students.

## Bozeman Public Schools

### STUDENTS

#### Policy 3141

##### Nonresident Student Enrollment

For the purposes of this policy, except as provided in Section 20-9-707, MCA, a student's district of residence must be determined on the basis of the provisions of Section 1-1-215, MCA.

##### Mandatory Nonresident Enrollment for Extenuating Circumstances

The District shall enroll a student who resides outside of the District whenever the extenuating circumstances listed in Section 20-5-321, MCA, exist.

##### Nonresident Enrollment with No Extenuating Circumstances

Beginning with enrollment for the 2024-2025 school year, whenever the extenuating circumstances listed in Section 20-5-321, MCA do not exist and mandatory enrollment of a student who resides outside the District is not required, the District may enroll the nonresident student at the request of the student's parent or guardian as specified in this policy. The District shall serve children who are residents of the district and nonresident children seeking mandatory enrollment for extenuating circumstances prior to enrolling nonresident students seeking to apply when extenuating circumstances do not exist.

Every nonresident student who seeks to enroll in the District shall apply for admission for the succeeding school year by January 31. All applications shall be submitted using the form found in Policy 3141F as developed by the Superintendent of Public Instruction. **A previously enrolled resident student requesting continued enrollment for the remainder of the current school year as a nonresident student may submit an application at any time during the current school year once a new residence outside the District is claimed as specified by law and this Policy.** For planning purposes, ~~other~~ late applications submitted after the deadline ~~will be only be accepted at the Superintendent or designee's discretion and shall only be considered for approval by the Board~~ in extreme and extenuating circumstances.

Nonresident students must reapply for admission each school year. Admission in one school year does not infer or guarantee admission in subsequent years. Each application shall be assigned a unique number distinct from a student identification number that does not disclose a student's personally identifiable information consistent with Policy 3600. Within 10 days of the initial application for an agreement, the District shall notify the parent or guardian of the child and district of residence involved in the out-of-district attendance agreement of the anticipated date for approval or disapproval of the agreement.

The Board of Trustees authorizes the Superintendent to review the applications for nonresident enrollment consistent with this policy and Section 20-5-320, MCA. Not more than 30 days following the application deadline, **or the receipt of an application,** the Superintendent shall submit a list of students to the Board of Trustees who applied for enrollment along with recommendations for or against approval for each applicant. The Board of Trustees shall make the decision to approve or deny requests for nonresident enrollment during a meeting of the Board. If an individual application review is needed, that review shall be considered during a closed session consistent with Policy 1400 and after giving prior required notice to the parents/guardians of the anticipated review. Any motion on an application shall be made in an open session referring to the distinct application number.

In reviewing and determining whether to approve an application for attendance by a nonresident child, the Superintendent or designee shall recommend for approval and the Board of Trustees shall approve the application unless approval of the application will negatively impact the quality of education for resident pupils by grade level, by school, or in the District in the aggregate in one or more of the following ways:

1. The approval would result in exceeding limits of:
  - a. building construction standards pursuant to Title 50, chapter 60, MCA;

- b. capacity and ingress and egress elements, either by individual room or by school building, of any fire code authorized by Title 50, chapter 3; or
- c. evacuation elements of the district's adopted school safety plan.

The Board authorizes the Superintendent to coordinate with the local fire marshal, law enforcement, health department, and first responders when developing standards under this Subsection 1. Findings shall be adopted by the Board in the District's Long Range Strategic Plan (LRSP) or Long Range Facility Plan (LRFP).

2. The approval would impede meeting goals, standards, or objectives of quality education adopted by the Board in the District's Long Range Strategic Plan or plan for continuous improvement. **The Board finds that expulsion or suspension from this District would impede in meeting goals standards, or objectives of quality education stated in the plan.**
3. The approval would risk jeopardizing the educational quality adopted by the Board in the District's Long Range Strategic Plan (LRSP) or plan for continuous improvement because the nonresident child who is applying was:
  - a. truant as defined in Section 20-5-106, MCA, in the last school district attended;
  - b. expelled by another school district at any time; or
  - c. suspended in another school district in any of the 3 school fiscal years preceding the school fiscal year for which attendance is requested. This Subsection C does not apply to a student who is eligible for special education or related services.

Review and consideration of applications and the records of applicants as well as decisions regarding admission cannot be inconsistent with District policies regarding nondiscrimination. In the event the District receives more applications than the District can accommodate, the District shall prioritize applications on the basis of the quality of education for students who are residents of the District of attendance as defined by the District's Long Range Strategic Plan. This priority may include applications from students whose parents are at least .75 FTE employees of the District and employees of the District's contracted transportation provider who are scheduled at least 20 hours per week, as well as students with siblings who are currently enrolled in the District as nonresident students. This priority is specifically established and shall be implemented on a rational basis to provide a quality education to students enrolled in the District. The District may also prioritize applications based on the anticipated obligations of resident taxpayers.

Within 10 days of approval or disapproval of an application for non-resident enrollment, the District shall provide copies of the approved or disapproved attendance agreement to the parent or guardian and to the district of residence. In the case of a disapproval, the District shall provide the specific allowable reason for the disapproval consistent with this policy and supporting documentation.

For an approved application and out-of-district attendance agreement, the District shall provide a copy of the completed agreement to the county superintendent of schools of the county of residence, the county superintendent of schools of the county of attendance, and the Superintendent of Public Instruction. Whenever a student enrolls in and attends a school outside of the student's district of residence under the provisions of this policy, by July 15 following the year of attendance, the district of attendance shall notify the district of residence of any financial obligation under Section 20-5-323, MCA.

If an out-of-district attendance agreement is disapproved or no action is taken, the parent or guardian may appeal the disapproval or lack of action in accordance with Montana law.

Unless otherwise agreed by the district of residence and the district of attendance, the family of a nonresident child whose application for attendance has been approved is responsible for transportation of the child and the child is not an eligible transportee as defined in Section 20-10-101, MCA. The district of attendance may discretionarily provide transportation pursuant to Section 20-10-122, MCA.

Cross Reference: [1400](#)  
[1612](#)  
[2161-2161P](#)

Board Meetings  
Long Range Strategic Plan  
Special Education

[3110](#)

Entrance, Placement, and Transfer

[3125](#)

Education of Homeless Children

[3210](#)

Equal Education, Nondiscrimination and Sex Equity

[3600](#)

Student Records

Legal Reference:

§ 20-5-314, MCA

Reciprocal attendance agreement with adjoining state or province

§ 20-5-320, MCA

Out-of-district attendance by parent or guardian request with no extenuating circumstances.

§ 20-5-321, MCA

Attendance with mandatory approval – tuition and transportation

§ 20-5-322, MCA

Residency determination – notification – appeal for attendance agreement

§ 20-5-323, MCA

Tuition and transportation rates

10.55.712, ARM

Class Size Elementary

10.55.713, ARM

Teacher Load and Class Size – High School

Policy History:

Adopted on:

12/11/2023

Revised on:



**Meeting Date:** September 23, 2024  
**Category:** Discussion  
**Agenda Item #:** 5.2  
**Originated By:** Casey Bertram, Superintendent  
**Others Involved:** Executive Cabinet

| MOTION | SECOND |  | AYES | NAYS | ABSTAIN |
|--------|--------|--|------|------|---------|
|        |        |  |      |      |         |

**Topic:**  
Committee Reports

**Discussion:**  
Superintendent Casey Bertram and the Executive Cabinet team will provide Trustees with updates related to board standing committees and ad-hoc committees, consistent with [2023-2024 Board Committee Assignments](#).



**Meeting Date:** September 23, 2024

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**Category:** Discussion

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**Agenda Item #:** 5.3

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**Originated By:** Casey Bertram, Superintendent

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**Others Involved:** Mike Waterman, Executive Director of Business & Operations

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| MOTION | SECOND |  | AYES | NAYS | ABSTAIN |
|--------|--------|--|------|------|---------|
|        |        |  |      |      |         |

**Topic:**  
Legislative Funding Priorities Discussion

**Discussion:**  
In September 2023, the Board of Trustees approved [three resolutions](#) for consideration by MTSBA membership to bring before the 2025 Montana Legislature. Since that time, the Coalition of Advocates for Montana Public Schools (CAMPS) has been working with legislators on [revisions to the Montana school funding model](#), also for legislative consideration. During this discussion, administration will crosswalk the proposals and lead a discussion of the Board’s legislative priorities as the session approaches. It is anticipated that this discussion will lead to a future action item finalizing the Board’s legislative priorities.



|                         |   |
|-------------------------|---|
| <b>Meeting Date:</b>    | September 23, 2024  |
| <b>Category:</b>        | Discussion  |
| <b>Agenda Item #:</b>   | 5.4   |
| <b>Originated By:</b>   | Casey Bertram, Superintendent                             |
| <b>Others Involved:</b> | Executive Cabinet, Mark Ator (District Athletic Director) |

| MOTION | SECOND |  | AYES | NAYS | ABSTAIN |
|--------|--------|--|------|------|---------|
|        |        |  |      |      |         |

**Topic:**

MHSA Athletics Participation and Proportionality Discussion

**Discussion:**

Title IX regulations require schools to provide equal opportunity based on sex. This requirement applies to schools' athletic programs, including club, intramural, and interscholastic teams. [OCR Guidance Feb. 2023](#) Equal opportunity in K-12 school athletic programs is measured by 1) the benefits, opportunities, and treatment given to boys' and girls' teams, and 2) how a school is meeting students' athletic interests and abilities. During this discussion, administration will walk through where our athletic programs are at in terms of meeting the obligations set forth in Title IX. Administration will provide details on the [Ridgeway Settlement](#), proportionality, and also connect the dots between Title IX and growing community interest in baseball as a potential MHSA male sport in Bozeman.



|                         |                               |
|-------------------------|-------------------------------|
| <b>Meeting Date:</b>    | September 23, 2024            |
| <b>Category:</b>        | Discussion Item               |
| <b>Agenda Item #:</b>   | 5.5                           |
| <b>Originated By:</b>   | Board Leadership              |
| <b>Others Involved:</b> | Casey Bertram, Superintendent |

**Topic:**

2024-2025 Superintendent Evaluation Formative Assessment Discussion #1

**Background:**

- The Superintendent contract states the following regarding evaluation, “The District shall meet with the Superintendent to discuss and agree upon an evaluation procedure as outlined in District Policy. The Superintendent Evaluation is described in revised policy #6110, at least annually, and in accordance with the Superintendent’s contract, the Board will evaluate the performance of the Superintendent, using standards and objectives developed by the Superintendent and the Board, which are consistent with District mission and goal statements. A specific time shall be designated for a formal evaluation session. The evaluation will include a discussion of professional strengths, as well as performance areas needing improvement.
- The Superintendent wishes to waive his right to privacy for the formative and summative evaluation discussions with the Board of Trustees and is not requesting a closed session. The Superintendent has stated that he believes his position as a community leader puts the public’s right to know ahead of his right to privacy.
- The Board of Trustees previously approved and discussed the Superintendent evaluation tool and process on June 13, 2022. The document was updated for the 2024-2025 evaluation cycle [HERE](#).
- An [At-A-Glance Document](#) was created for Trustees as a helpful tool to capture notes tied to the evaluation standards for the Superintendent.
- As per the established timeline, the Superintendent has completed the self-assessment and goal-setting pieces of the process in preparation for the first formative assessment meeting with the Board of Trustees.
- The Superintendent will begin to document evidence to support the self-assessment scores in the evaluation rubric [HERE](#) to aid Trustees in completing the final summative evaluation.
- Trustee feedback regarding the self-assessment and presentation of goals will be captured by the District Clerk in the evaluation document.



**Meeting Date:** September 23, 2024  
**Category:** Reports  
**Agenda Item #:** 7.1  
**Originated By:** Casey Bertram, Superintendent  
**Others Involved:** Executive Cabinet

| MOTION | SECOND | AYES | NAYS | ABSTAIN |
|--------|--------|------|------|---------|
|        |        |      |      |         |

**Topic:**

The Executive Cabinet will provide updates of current issues in their respective areas of responsibility. Since the topics that may come up have not been properly noticed, these reports should not result in extensive discussion by the Board and public at this meeting. They may, however, lead to future agenda items that have been properly noticed.



**Meeting Date:** September 23, 2024  

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**Category:** Reports  

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**Agenda Item #:** 7.2  

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**Originated By:** Trustees  

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**Others Involved:**  

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| MOTION | SECOND | AYES | NAYS | ABSTAIN |
|--------|--------|------|------|---------|
|        |        |      |      |         |

**Topic:**

Individual Trustees will be provided the opportunity to make requests, express concerns, give reports and request future agenda items. Since the topics that may come up have not been properly noticed, these reports should not result in extensive discussion by the Board and public at this meeting. They may, however, lead to future agenda items that have been properly noticed.



# Bozeman Public Schools

## MISSION

“Bozeman Public Schools exists to ensure high-level learning for all students.”

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## VISION

“Bozeman Public Schools will empower all students to reach their full potential for achievement and thrive in their community. We will promote inclusive community involvement; support a passionate education team; and nurture a dynamic learning environment.”

## CORE VALUES

- **High Student Achievement:** We commit to ensure all students learn at their highest potential.
- **Committed, Quality Staff:** We strive to attract, retain, and support well-qualified, dedicated, and passionate staff members.
- **Inclusive Culture:** We foster respect, diversity, and adaptability, where all stakeholders feel safe, empowered, supported, and valued.
- **Collaborative Engagement:** We believe quality staff, family engagement, and community support are essential contributors to student well-being and achievement.
- **Integrity and Transparency:** We operate with honesty, use research-based decision-making, and provide open communication.
- **Fiscal Responsibility:** We are responsible in the management and expenditure of all District resources.

## MEASURABLE GOALS

### Goal Area 1 - Academic Performance

- **Grade Level Reading Goal:** By 2029, 90% of all BSD7 3rd grade students will demonstrate grade-level reading skills by achieving a proficient score on the Acadience reading assessment at the end of the school year.
- **Graduation Goal:** By 2029, 95% of BSD7 students in each graduation cohort will earn a high school diploma in four years or fewer.

### Goal Area 2 - Operations and Capacity Building

- **Professional Learning Communities (PLCs) Goal:** By spring of 2028, all BSD7 schools PK-12 will have fully implemented PLCs in place that will support the closing of the achievement gap, thus qualifying BSD7 as a Solution Tree Model PLC District.
- **Non-Instructional Operations Goal Placeholder:** By 2025, the District will establish measurable goals for the non-instructional operations of the District.

### Goal Area 3 - Community Engagement and Partnerships

- **Early Literacy Goal:** 85% of all children entering kindergarten will have requisite literacy skills as measured by Acadience.

### Goal Area 4 - Student and Staff Well-being

- **Staff Well-Being Goal Placeholder:** By 2025, the District will establish a system that will measure and respond to the culture and climate of district employees which includes staff morale, job satisfaction, and well-being.
- **Student Well-Being Goal Placeholder:** By 2025, the District will establish a system that measures and responds to the barriers that limit student engagement.



## **Welcome to the Bozeman Public Schools Board of Trustees meeting!**

### **If this is your first meeting**

If this is your first time attending a meeting, let us extend our special welcome! These meetings are designed to give everyone the opportunity to participate in seeing how the Bozeman trustees facilitate school business.

### **What is the purpose of these meetings?**

The meetings of the Bozeman Public Schools Board of Trustees are always open to the public. These meetings are held to officially conduct the business of the school district, as governed by Montana law. Trustees are responsible for key decisions, some of which include hiring of employees, reviewing negotiated agreements, approving new curriculum or changes to existing curricula, facility usage requests, and paying of monthly expenses.

### **How can I address the trustees?**

Public Participation on Non-Agenda Items is the time for comment on public matters that are not on the agenda. Members of the audience are encouraged to briefly address the trustees on an issue that is not on the agenda. The Chair of the Board will seek comments from the audience on significant items as they occur. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order.

### **Remember our Disclaimer:**

This is the time for comment on public matters that are not on the agenda. Members of the audience are encouraged to briefly address the trustees on an issue that is not on the agenda. The Chair of the Board will seek comments from the audience on significant items as they occur. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order.



| <b>BOARD OF TRUSTEES</b>     | <b>TERM</b> |
|------------------------------|-------------|
| Greg Neil -- Chair . . . . . | 2026        |
| Kevin Black . . . . .        | 2026        |
| Lei-Ann Bertelsen . . . . .  | 2027        |
| Lauren Dee . . . . .         | 2025        |
| Gary Lusin . . . . .         | 2027        |
| Melissa Moran . . . . .      | 2027        |
| Tanya Reinhardt . . . . .    | 2025        |
| Sandra Wilson. . . . .       | 2027        |

| <b>EXECUTIVE CABINET</b> | <b>POSITION</b>                                  |
|--------------------------|--|
| Casey Bertram . . . . .  | Superintendent                                   |
| Chad Berg . . . . .      | Director of Special Education and Student Health |
| Lacy Clark . . . . .     | Director of Business Services                    |
| Marilyn King . . . . .   | Deputy Superintendent                            |
| Matt Stark . . . . .     | Director of Facilities                           |
| Pat Strauss . . . . .    | Director of Human Resources                      |
| Mike VanVuren . . . . .  | Deputy Superintendent                            |
| Mike Waterman . . . . .  | Executive Director Business and Operations       |

Public comment can be submitted electronically to [trustees@bsd7.org](mailto:trustees@bsd7.org)

*BOARD OF TRUSTEE STANDING COMMITTEE ASSIGNMENTS*

Equity Advisory Committee

**Trustees**

Lei-Anna Bertelsen

Long-Range Strategic Planning (LRSP)

**Trustees**

Kevin Black  
Lauren Dee  
Gary Lusin

Long-Range Facilities Planning (LRFP)

**Trustees**

Kevin Black  
Melissa Moran

Long-Range Collaboration Plan via the  
District Ongoing Collaborative Committee (DOCC)

**Trustees**

Tanya Reinhardt  
Sandy Wilson  
Gary Lusin - Alternate

District Safety

**Trustees**

Lauren Dee

Student Inclusion and Resiliency Initiative (SIRI)

**Trustees**

Kevin Black  
Tanya Reinhardt

Wellness Advisory Council (WAC)

**Trustees**

Lauren Dee

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*BOARD OF TRUSTEE AD-HOC OR AS NEEDED COMMITTEES*

Budget Committee

**Trustees**

Gary Lusin

Certified (BEA) Negotiations

**Trustees**

Lei-Anna Bertelsen  
Lauren Dee  
Melissa Moran  
Gary Lusin - Alternate

Classified (CBEA) Negotiations

**Trustees**

Lei-Anna Bertelsen  
Gary Lusin - Alternate

*BOARD OF TRUSTEE REPRESENTATION ON COMMITTEES/COUNCILS ASSOCIATED WITH BSD7*

**Bozeman Schools Foundation (BSF)**

**Trustees**

Sandy Wilson - Voting Member  
Greg Neil - Board Leadership

**MTSBA Municipal Director and Delegates**

**Trustees**

Lei-Anna Bertelsen - Director  
Gary Lusin - Delegate  
Tanya Reinhardt - Delegate  
Greg Neil - Alternate

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*SCHOOL LIAISONS*

**Bozeman High School/Bridger Charter Academy**

Sandy Wilson

**Gallatin High School**

Lauren Dee

**Chief Joseph Middle School**

Tanya Reinhardt

**Sacajawea Middle School**

Kevin Black

**Emily Dickinson Elementary School**

Gary Lusin

**Hawthorne Elementary School**

Melissa Moran

**Hyalite Elementary School**

Lauren Dee

**Irving Elementary School**

Gary Lusin

**Longfellow Elementary School**

Tanya Reinhardt

**Meadowlark Elementary School**

Melissa Moran

**Morning Star Elementary School**

Kevin Black

**Whittier Elementary School**

Lei-Anna Bertelsen

# Bozeman School District #7

## BOARD REOCCURRING CALENDAR



### JULY

- Approve Bus Routes
- LRSP Annual Report
- Learning Materials Review Committee
- Preliminary Budget Review
- Set Health and Dental Insurance Price Tags
- Supplemental Book Adoption-One Book-One Bozeman and Bozeman Schools Foundation

### AUGUST

- Opening School Activities
- Approve Final Budgets (on 2nd Monday)

### SEPTEMBER

- One Book-One Bozeman Participation
- LRSP Implementation Framework and Reporting
- Approval to Enroll Students with Exceptional Circumstances

### OCTOBER

- Attend Montana School Boards Association Annual Meeting
- Budget Development Calendar

### NOVEMBER

- LRSP: Annual Facilities Master Plan Review
- Preliminary Enrollment and Projection Reports

### DECEMBER

- High School New Course Proposals
- Hold Board/Employee Holiday Celebration
- Annual Facilities Master Plan Adoption/Capital Projects

### JANUARY

- CAFR and Audit Report for prior year
- Consider MHSA Resolutions
- Building Reserve Allocation/Capital Projects
- Evaluate the Superintendent

### FEBRUARY

- Call for Annual School Elections
- School District Calendar Approval

### MARCH

- National Merit Awards
- Hold Budget Review Meetings
- Finalize Ballot Language
- Notice of Permissive Levy Increase
- Professional Development Plan Approval
- Board Resolution for Screen Free Week
- Out of State Field Trips and Travel
- Preliminary Budget Discussion

### APRIL

- National School Boards' Association Annual Conference
- Hold Budget Review Meetings
- Teacher Appreciation Week
- District Technology Plan Approval
- RIF Notification

### MAY

- Approve or Non-renewal of Teachers
- Hold Trustee Election (first Tuesday following first Monday)
- Reorganize the Board and Recognize Outgoing Members
- Request County Conduct Ensuing Year Elections
- Consider MSBA Resolutions
- Administrator Compensation Policy
- Federal Grant Applications
- Appointment of Bozeman Public Schools Foundation Directors

### JUNE

- Recognize Retiring Staff
- Financial Approvals and Fund Balance Assignment and Commitments

### MONTH VARIES

- Approve Employee Contracts
- Consider Policy Changes
- LRSP Mega Issues Dialogues
- Approve Curriculum Adoptions
- Approve Instructional Material Purchases
- Approve Memorandum of Understanding for Services
- Board Luncheon LRSP Reports

### BOARD OF TRUSTEES

- Greg Neil, Chair
- Kevin Black, Vice Chair
- Lei-Anna Bertelsen
- Lauren Dee
- Gary Lusin
- Melissa Moran
- Tanya Reinhardt
- Sandra Wilson



## Bozeman Public Schools Upcoming Board Meetings

5:45 PM - Willson Library #217A

|                     |        |                       |
|---------------------|--------|-----------------------|
| *September 23, 2024 | Monday | Special Board Meeting |
| October 14, 2024    | Monday | Regular Board Meeting |
| *October 28, 2024   | Monday | Special Board Meeting |
| November 11, 2024   | Monday | Regular Board Meeting |
| *November 25, 2024  | Monday | Special Board Meeting |
| December 9, 2024    | Monday | Regular Board Meeting |
| January 13, 2025    | Monday | Regular Board Meeting |
| *January 27, 2025   | Monday | Special Board Meeting |
| February 10, 2025   | Monday | Regular Board Meeting |
| *February 24, 2025  | Monday | Special Board Meeting |
| March 10, 2025      | Monday | Regular Board Meeting |
| *March 31, 2025     | Monday | Special Board Meeting |
| April 14, 2025      | Monday | Regular Board Meeting |
| *April 28, 2025     | Monday | Special Board Meeting |
| May 19, 2025        | Monday | Regular Board Meeting |
| May 26, 2025        | Monday | Special Board Meeting |
| June 9, 2025        | Monday | Regular Board Meeting |
| *June 23, 2025      | Monday | Special Board Meeting |

\*The second meeting of every month is considered a “special board meeting” and will take place at the discretion of the Board Chair and Vice Chair if the agenda warrants holding a meeting.



**Bozeman Public Schools  
Upcoming Board Luncheons  
2024-2025  
12:00 PM - 1:30 PM**

|                   |                                   |
|-------------------|-----------------------------------|
| November 5, 2024  | Gallatin High School              |
| November 12, 2024 | Sacajawea Middle School           |
| November 19, 2024 | Bozeman High School               |
| December 3, 2024  | Longfellow Elementary School      |
| January 21, 2025  | Whittier Elementary School        |
| February 4, 2025  | Bridger Charter Academy           |
| February 18, 2025 | Morning Star Elementary School    |
| March 4, 2025     | Hawthorne Elementary School       |
| March 25, 2025    | Hyalite Elementary School         |
| April 8, 2025     | Chief Joseph Middle School        |
| April 22, 2025    | Emily Dickinson Elementary School |
| May 6, 2025       | Irving Elementary School          |
| May 13, 2025      | Meadowlark Elementary School      |



# Bozeman Public Schools Calendar 2024-2025

## PIR Dates & Conferences - No School

|               |                     |
|---------------|---------------------|
| August 28-30  | K-12 PIR Day        |
| September 30  | K-12 PIR Day        |
| October 17-18 | K-12 PIR Day        |
| November 7-8  | K-5 P/T Conferences |
| November 15   | 9-12 PIR Day        |
| January 20    | K-12 PIR Day        |
| January 27    | 9-12 PIR Day        |
| April 10      | 6-8 PIR Day         |
| April 11      | 6-12 PIR Day        |
| May 23        | K-12 PIR Day        |
| June 13       | K-12 PIR Day        |

## Holidays & School Closures- No School

|                       |                        |
|-----------------------|------------------------|
| September 2           | Labor Day              |
| November 27-29        | Thanksgiving           |
| December 23-January 3 | Winter Break           |
| January 20            | Martin Luther King Jr. |
| February 17           | President's Day        |
| March 17-21           | Spring Break           |
| May 26                | Memorial Day           |

## Important Dates

|               |   |
|---------------|---|
| September 3   | School Begins 1-12                                  |
| September 5   | Kindergarten begins                                 |
| January 22-24 | HS Final Exams                                      |
| June 7        | HS Graduation!                                      |
| June 12       | Last Day of School, students released at 12:45 p.m. |

## Grading Periods

|       |   |
|-------|---|
| K-5:  | January 24<br>June 12   |
| 6-8:  | Semester 1 - January 24<br>Quarter 1 - November 1<br>Quarter 2 - January 24<br>Quarter 3 - April 4<br>Semester 2 - June 12  |
| 9-12: | Period 1 - October 11<br>Period 2 - November 22<br>1st Semester - January 24<br><br>Period 1 - March 7<br>Period 2 - April 25<br>2nd Semester - June 12<br>HS Credit Recovery - June 16-June 30 |

### JULY • 2024

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    | 1  | 2  | 3  | 4  | 5  | 6  |
| 7  | 8  | 9  | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 |    |    |    |

### AUGUST • 2024

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    | 1  | 2  | 3  |
| 4  | 5  | 6  | 7  | 8  | 9  | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

### SEPTEMBER • 2024

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
| 1  | 2  | 3  | 4  | 5  | 6  | 7  |
| 8  | 9  | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 |    |    |    |    |    |

### OCTOBER • 2024

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    | 1  | 2  | 3  | 4  | 5  |
| 6  | 7  | 8  | 9  | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 |    |    |

### NOVEMBER • 2024

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    |    | 1  | 2  |
| 3  | 4  | 5  | 6  | 7  | 8  | 9  |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |

### DECEMBER • 2024

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
| 1  | 2  | 3  | 4  | 5  | 6  | 7  |
| 8  | 9  | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 |    |    |    |    |

### JANUARY • 2025

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    | 1  | 2  | 3  | 4  |
| 5  | 6  | 7  | 8  | 9  | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 |    |

### FEBRUARY • 2025

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    |    |    | 1  |
| 2  | 3  | 4  | 5  | 6  | 7  | 8  |
| 9  | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 |    |

### MARCH • 2025

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    |    |    | 1  |
| 2  | 3  | 4  | 5  | 6  | 7  | 8  |
| 9  | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 |    |    |    |    |    |

### APRIL • 2025

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    | 1  | 2  | 3  | 4  |
| 5  | 6  | 7  | 8  | 9  | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 |    |    |

### MAY • 2025

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    |    | 1  | 2  |
| 3  | 4  | 5  | 6  | 7  | 8  | 9  |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 |    |    |    |    |    |    |

### JUNE • 2025

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
| 1  | 2  | 3  | 4  | 5  | 6  | 7  |
| 8  | 9  | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 |    |    |    |    |    |

Revised: 1/11/2024

Please note that our individual schools might have additional important dates related to other school functions. Please check with your local school for these dates and events.